

Public School 109
 1771 Popham Avenue
 Bronx, NY 10453
 Phone (718) 583-8878 Fax (718) 583-7618
Josette Claudio, Principal

Rachel Adelstein, Assistant Principal

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Friday, March 13, 2015

Dear Parents and Guardians,

In light of the changes in cell phone policy made by Chancellor Carmen Farina, and Mayor Bill De Blasio, the school’s Leadership Team has worked to create PS 109’s new Cell Phone Policy. The school respects the chancellor and mayor’s regard for a parent’s ability to communicate with their child while they are in transit to and from school. However, we must ensure that the devices do not compromise the integrity of the learning process and the positive, collaborative climate we strive to maintain every day.

In order to ensure a safe and positive school environment, where the students and staff can focus on the academic improvement of all, students and parents must agree to:

***Maintain all electronic devices powered off, and out of the sight of students and staff members, during school hours, while on school premises.**

Electronic devices are inclusive of, but not limited to, personal game systems, cell phones, mp3 players, tablets, etc. While the students are permitted to bring a electronic devices into the school building during the school day, they are prohibited from using them in any manner that interferes with, or is disruptive of, the educational process or invades the privacy of students, employees, volunteers, or visitors. Students will be prohibited from taking their cell phones out of their book bags, and traveling with them throughout the building at all times. This includes while in the cafeteria, gymnasium, auditorium, classrooms, hallways, bathrooms, and schoolyard. Violation of this policy will result in the temporary confiscation and/or inspection of the device. The consequences for infractions against this policy are as follows:

1 ST OFFENSE	The electronic device will be removed from the student’s possession by the teacher in the classroom. The teacher will return the device to the student upon dismissal, and contact the parent on the day of the offense.
2 ND OFFENSE	The electronic device will be removed from the student’s possession and stored in the main office. An administrator will contact the parent and return the device to the student at the end of the school day.
3 RD OFFENSE	The electronic device will be confiscated and stored in the main office. An administrator will contact the parent, who will have to come to the school to retrieve the device.

*This policy also applies to any before or after school classes and activities. However, this policy does not apply to devices indicated in an IEP of a student.

We would like to take this opportunity to remind parents that while your children are in school, their safety and well-being is provided for by the staff members of PS 109. Should an event occur where a parent needs to be contacted, rest assured that a staff member will contact you with the pertinent information. Likewise, if you must contact the school with information pertaining to your child, do not hesitate to call (718) 583-8878, where the office staff is ready and willing to be of assistance.

Finally, as per the chancellor and the mayor, “All cell phone policies must prohibit the use of cell phones during examinations, as well as during internal emergency preparedness drills and exercises, and be consistent with the DOE’s Discipline Code.”

Thank you for your continued support and cooperation.

Respectfully,

Josette Claudio
 Principal

Please sign, tear off, and return this receipt to school with your child.

I, _____, parent of _____, in class, _____, have received, read and understand PS 109’s Cell Phone Policy, and the accompanying materials on responsible cell phone use.

Signature

Date