



### How do schools decide whether or not to promote my child in August?

The DOE’s promotion policy describes academic standards that students must meet to be promoted to the next grade. Schools use multiple pieces of evidence, such as grades, assessments, and other student work to make these decisions at the end of summer school. For information about promotion, visit:

<http://schools.nyc.gov/ParentsFamilies/PromotionSummerSchool>.

### If a student is retained in June and does not attend summer school, can he or she still be promoted in August?

Summer school provides an opportunity for students to complete additional work for August promotion decisions. If your child cannot attend summer school, you may still submit a written appeal to the principal by the end of August. The superintendent will review the principal’s decision and make a final determination. Not attending summer school will limit a student’s ability to show additional progress in advance of a superintendent’s review.

### How will I know whether my child has been promoted to the next grade level after completing summer school?

You will receive a letter regarding the decision about your child being promoted during the week of **August 18**. If you are not satisfied with the promotion decision, you may submit a written appeal to your child’s principal beginning **August 25**. The appeal will be reviewed by the superintendent, who makes the final decision.

## Summer School Calendar

### Elementary and middle schools

July 1 – July 31  
Monday – Thursday  
19 instructional days

\* July 4 is a holiday; no classes for students.  
\* August 4 and 5 are portfolio review days for staff only; no classes for elementary and middle school students.

### High schools

July 1 – August 12  
Monday – Friday  
30 instructional days

\* July 4 is a holiday; no classes for students.  
\* August 13 and 14 are New York State Regents Exam days.

School start and end times may vary. Please contact your child’s home school for questions.

### For more information and assistance:

For **enrollment and documentation** requirements, visit:

[www.nyc.gov/schools/ChoicesEnrollment/NewStudents](http://www.nyc.gov/schools/ChoicesEnrollment/NewStudents)

For questions about **non-resident fees**, contact the Bureau of Non-Public School Payables at 718-935-4789.

For **transportation** information, visit [www.opt-osfns.org/opt](http://www.opt-osfns.org/opt) or call (718) 392-8855.

For questions about **School Food**, find a location near you at [www.schoolfoodnyc.org](http://www.schoolfoodnyc.org), or text "NYCMeals" to 877-877, or call 311.

For **general inquiries** about Summer School, please email [summerschool@schools.nyc.gov](mailto:summerschool@schools.nyc.gov) or call 311.

# Summer School 2014

## A Guide for Parents and Families



Carmen Fariña, Chancellor



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Summer school provides additional instructional support to students who are at risk of not moving on to the next grade or who may not graduate on time. Students are provided with enriching learning experiences to develop the skills and knowledge needed for the next grade level.

### How do I know if my child needs to attend summer school?

Beginning the week of **June 16**, parents of students in grades 3-12 will receive a promotion decision letter if their child does not meet promotion standards. If you have questions as to whether or not your child has been scheduled for summer school classes, you may contact the parent coordinator or the principal at your child's school.

### How do I enroll my child in summer school?

**New residents** of New York City and **temporary residents** who are visiting for the summer (and who are not currently registered in the NYC public school system and will not be enrolled for the 2014-15 school year) are eligible to attend summer school tuition-free if they provide proper residency documentation and meet eligibility criteria. Enrollment takes place in person at the school the student wishes to attend beginning **June 10**. Parents or guardians must provide a copy of the student's report card or transcript from the student's current school.

**Non-public** (e.g. private/parochial students) and **charter school students** are eligible to attend if they meet eligibility criteria by registering in person at any school in their district. The parent or guardian must review and complete an enrollment application form and bring a copy of the report card and/or transcript to the district school for registration. The enrollment form will be provided to you by your child's home school. It must be signed by the principal of your child's current school. Applicants can begin applying on **June 10**.

**Non-residents** (students who do not reside in New York City) are eligible to attend summer school if they meet eligibility criteria and pay tuition. The enrollment application is available on the DOE's website:

<http://schools.nyc.gov/ChoicesEnrollment/SpecialPrograms/SummerSchool/default.htm>

The registering parent should send the signed application form, along with payment to:

Bureau of Non-Public School Payables  
65 Court Street, Room 1503  
Brooklyn, NY 11201

Students will receive a summer school placement on a first-come, first-serve basis.



### Is transportation offered over the summer?

Students registered for summer school receive the same type of transportation they use during the regular school year. If a student uses a MetroCard; he/she may request one from the transportation coordinator at their summer location. Students assigned to a yellow bus stop during the regular school year will use the same stop for travel to their summer location.

Students who are not eligible for transportation during the school year but are attending a summer location more than a ½ mile from their year-round school may be assigned a shuttle stop to transport them from their year-round school to the summer location. Parents can contact their child's school (year-round location) or the summer location for assistance before the start of summer school.

### Where will summer school be offered this year?

Beginning **June 13**, summer school locations can be found on the DOE's summer school page at: <http://schools.nyc.gov/ChoicesEnrollment/SpecialPrograms/SummerSchool/default.htm>

### Are meals provided in summer school?

Yes. Free summer meals are available to all children ages 18 and under. No identification, registration, or other information is required.

### Will my child be required to take a test during summer school?

This year, **elementary and middle school** students will not be required to take a test in August. Instead, on **August 4 and 5**, schools will complete an additional review of students' work from the school year alongside their summer school work and assessments to determine whether students have made enough progress to move on to the next grade.

**High School** students will take **Regents exams** on **August 13 and 14**, as needed, based on their progress toward graduation.

### Is my child entitled to receive accommodations in summer school?

Students with Individualized Education Programs (IEPs), students with approved 504 accommodation plans, and English Language Learners are entitled to receive the same accommodations on summer school assessments as they would during the school year.