OFFICE OF THE CHANCELLOR

HARVEY GARNER, Ph.D.
INTERIM CHANCELLOR

INTEROFFICE 0302
IRIS IMBERMAN
DEP. CHANCELLOR'S OFF.
110 LIVINGSTON ST

CHANCELLOR'S REGULATIONS, STUDENTS VOLUME - UPDATE NO. 1 , 1993-1994

TO: **COMMUNITY SCHOOL BOARD PRESIDENTS, ALL SUPERINTENDENTS, EXECUTIVE DIRECTORS, HEADS OF OFFICES, PRINCIPALS OF ALL DAY SCHOOLS AND PA/PTA PRESIDENTS**

FROM: Harvey Garner, Ph. D.
Interim Chancellor

SUBJECT: **RELEASED TIME PROGRAM: REPORTING REQUIREMENTS 1993-1994 CALENDAR**

DATE: July 20, 1993

Enclosed is a revision of the 1993-94 Released Time Calendar which is included in the Chancellor's Regulations, Students Volume. Please place this new regulation in your copy of the Students Volume.

The following table will aid you in substituting new pages:

Subject	Regulation Number	New Page Numbers	Date Issued	Substitute For Old Pages	Date Issued
Released Time Program: Reporting Requirements 1993-1994 CALENDAR	A-631	1-3	7/20/93	1-2	9/3/92

HG/sj
Attachment

CITY SCHOOL DISTRICT OF THE CITY OF NEW YORK

Regulation of the Chancellor

Category:	STUDENTS	No.:	A-631
Subject:	RELEASED TIME PROGRAM	Page:	1 of 3
		Issued:	7/20/93

1. The opening date for Released Time for Religious Instruction during the 1993-94 school year is **Wednesday, September 22, 1993**. Such instruction will continue through Wednesday, June 1, 1994 **except for**:

1.1	November 11, 1993	Veterans Day	Schools Closed
1.2	November 24, 1993	Thanksgiving Eve	No Released Time Classes Except For Jewish Students In Queens
1.3	December 22, 1993		No Released Time Classes For Roman Catholic Students
1.4	December 29, 1993	Winter Recess	Schools Closed
1.5	February 23, 1994	Mid-Winter Recess	Schools Closed
1.6	March 30, 1994	Spring Recess	No Released Time Classes
1.7	April 6, 1994		No Released Time Classes For Roman Catholic Students

2. **REPORTING DATES**

2.1	Wednesday, September 22, 1993	Released Time Program begins in all boroughs.

2.2	Wednesday, November 17, 1993	**Released Time Program Report** All Heads of Schools are to submit to their Superintendent a report indicating the number of pupils participating in the Released Time Program as of Tuesday, November 9, 1993. Heads of Special Education Schools are to send the report to their Executive Director.
2.3	Wednesday, December 1, 1993	**Released Time Summary Report** Community Superintendents, High School Superintendents, and the Executive Director of Special Education are to send a summary report to the Office of Community School District Affairs, 110 Livingston Street, Room 608, showing the total number of children participating in the Released Time Program by level. {Use Summary Report attached.}
2.4	Friday, April 29, 1994	**Released Time Program Report** All Heads of Schools are to submit to their Superintendent a report indicating the number of pupils participating in the Released Time Program as of Friday, April 8, 1994. Heads of Special Education Schools are to send the report to their Executive Director.

2.5	Friday, May 13, 1994	**Released Time Summary Report** Community Superintendents, High School Superintendents, and the Executive Director of Special Education are to send a summary report to the Office of Community School District Affairs, 110 Livingston Street, Room 608, showing the total number of children participating in the Released Time Program by level. {Use Summary Report attached.}
2.6	Wednesday, June 1, 1994	Closing date for Released Time Program in all boroughs.

Attachment to Chancellor's Regulation A-631

Date _____

TO: **OFFICE OF COMMUNITY SCHOOL DISTRICT AFFAIRS**
110 Livingston Street - Room 608
Brooklyn, New York 11201

FROM: _____
Name of Superintendent/District

SUBJECT: **SUMMARY REPORT OF ALL PUPILS PARTICIPATING IN RELEASED TIME PROGRAM**

---

1. **Community School Districts**

   1.1 Elementary Schools _____

   1.2 Junior High and Intermediate Schools _____

   TOTAL _____

2. **Division of High Schools**

   2.1 Academic/Comprehensive Schools _____

   2.2 Vocational Schools _____

   TOTAL _____

3. **Special Schools**

   (Division of Special Education) TOTAL _____