

BUILDING UTILIZATION PLAN: K033

As described in greater detail in the attached Educational Impact Statement ("EIS"), the New York City Department of Education ("DOE") is proposing to open and co-locate the middle school grades of Success Academy Charter School - Bed-Stuy 1 (84K367, "SA – Bed-Stuy 1") and Success Academy Charter School - Bed-Stuy 2 (84K125, "SA – Bed-Stuy 2"), collectively known as Success Academy Bed-Stuy Middle School ("SA – Bed-Stuy MS"), in building K033 ("K033") with the elementary grades of SA – Bed-Stuy 1 and P.S. K368 (75K368, "P368K@I033K"),¹ one site of an existing multi-sited District 75 program² serving students in sixth through twelfth grade beginning in the 2016-2017 school year. A "co-location" means that two or more school organizations are located in the same building and may share common spaces, such as auditoriums, gymnasiums, libraries, and cafeterias. K033 is located at 70 Tompkins Avenue, Brooklyn, NY 11206, in Community School District 14 ("District 14").

SA – Bed-Stuy 1 currently serves students in kindergarten through fifth grade in K033, and SA – Bed-Stuy 2 currently serves students in kindergarten through fourth grade in building K059 ("K059"), located at 211 Throop Avenue, Brooklyn, NY 11206, also in District 14. If this proposal is approved, SA – Bed-Stuy 1 will expand to serve students in sixth through eighth grades and SA – Bed-Stuy 2 will expand to serve students in fifth through eighth grade, together functioning as one middle school, to be called SA Bed-Stuy MS, serving students in fifth through eighth grade in K033. The fifth grade currently organized as part of SA – Bed-Stuy 1 will be re-aligned to be included as part of SA – Bed-Stuy MS beginning in the 2016-2017 school year.

On January 8, 2016, the DOE issued two separate EISs impacting schools in K033. In one EIS, the DOE proposed the closure of The School for the Urban Environment (14K330, "Urban Environment"), an existing district middle school serving students in sixth through eighth grade in K033, at the end of the current school year.³ In another EIS, the DOE proposed the closure of Foundations Academy (14K322), a high school serving students in ninth through twelfth grades also in K033, at the end of the current school year.⁴ In conjunction with these two proposals, the DOE also issued a Building Utilization Plan ("BUP") to demonstrate space allocations among remaining organizations in K033 if both proposals were approved.⁵ These proposals were not contingent upon each other and were voted on separately by the Panel for Educational Policy ("PEP") at their February 24, 2016 meeting. At the February meeting, both proposals were approved by the PEP, and, as set forth in each individual EIS, Urban Environment and Foundations Academy will both close at the end of the 2015-2016 school year and no longer exist as school options beginning in the 2016-2017 school year.

Pursuant to the New York State Charter Schools Act of 1998 (as amended in May 2010), the following plan outlines the proposed allocation of classrooms and administrative space between SA – Bed-Stuy MS, SA Bed-Stuy 1 and P368K@I033K.⁶ It also includes a proposal for the collaborative and equitable usage of shared resources and spaces between the schools in the building including but not limited to the main building's cafeteria, gymnasiums, dance room, science labs and auditorium. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the Shared Space Committee ("SSC") is also included in this document.

As described throughout this document, the final shared space schedule will be collaboratively finalized by the Building Council ("BC") if the proposed opening and co-location of SA – Bed-Stuy MS is approved by the PEP.

¹ P.S. K368 currently serves students at twelve sites. This proposal is not anticipated to impact P368K's other sites.

² District 75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, are severely emotionally challenged, are sensory impaired and/or are multiply disabled. District 75 provides services to students in a variety of settings, including elementary, middle, and high schools, students' homes, hospitals, and agencies. These programs are located at more than 310 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island, and Syosset, New York. Please visit the DOE website for additional information about District 75 programs at: <http://schools.nyc.gov/Offices/District75/default.htm>.

³ For more information on the closure of Urban Environment and to view the EIS, please visit: http://schools.nyc.gov/NR/rdonlyres/4B089A83-DEEA-41C3-A5FB-CD229BCF5682/191528/UrbanEnvironmentEIS_vfinal.pdf.

⁴ For more information on the closure of Foundations Academy and to view the EIS, please visit: http://schools.nyc.gov/NR/rdonlyres/4B089A83-DEEA-41C3-A5FB-CD229BCF5682/191531/FoundationsAcademyEIS_vfinal.pdf.

⁵ To view the BUP issued by the DOE associated with the EIS describing the closure of Urban Environment and Foundations Academy, please visit: http://schools.nyc.gov/NR/rdonlyres/4B089A83-DEEA-41C3-A5FB-CD229BCF5682/191539/BUP_K033_vfinal1.pdf.

⁶ On December 15, 2014, the DOE issued an EIS and a BUP (the "December 15 BUP") describing a proposal to expand SA Bed-Stuy 1 to grades kindergarten through five in building K033 beginning in the 2015-2016 school year. This proposal was approved by the PEP on January 29, 2015. The December 15 BUP outlined the proposed allocation of classrooms and administrative space between SA Bed-Stuy 1, Urban Environment, Foundations Academy, and P368K@I033K for the 2015-2016 school year. The December 15 BUP is available at: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2015-2016/November2015SchoolProposals>. If this proposal is approved, this BUP will supersede all previous BUPs.

METHODOLOGY

The DOE has applied the DOE Citywide Instructional Footprint (the “Footprint”) to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and, wherever feasible, has divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.⁷

JUSTIFICATION OF FEASIBILITY AND EQUITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATIONS

As noted above, the Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class sizes a school has programmed and is confirmed by a walk-through of the building by a representative of the Office of Space Planning and a representative of the school.

For elementary schools serving grades K-5 and for pre-kindergarten programs, the Footprint assumes that classes are self-contained (“SC”), meaning that each class remains in its homeroom throughout the day except for when it is scheduled for a cluster activity (for example, art) or lunch, recess, etc. Further, the Footprint assumes that at those times the homeroom classroom remains empty. Therefore, the Footprint allocates one full-size classroom for each general education (“GE”) or Integrated Co-Teaching (“ICT”) section and a full-size or half-size classroom to accommodate each SC special education section served by the school. In addition, schools serving grades K-5 receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classrooms can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

Enrollment	# of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
0-250	2

For grades six through twelve the Footprint assumes that students move from class to class and that classrooms are programmed at maximum efficiency. The Footprint allocates one full-size classroom for each GE or ICT section and a full-size or half-size classroom to accommodate each SC section served by the school. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

The Footprint allocates the number of baseline full-size equivalent (“FSE”) classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students.

⁷ The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: [http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional Footprint](http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional_Footprint).

Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walk-through conducted on April 28, 2014 and an updated space assessment on February 16, 2016 by the Brooklyn Director of Space Planning, K033 has a total of 63 full-size rooms,⁸ 16 half-size rooms,⁹ 1 quarter-size room,¹⁰ and 7.0 full-size equivalent ("FSE") rooms of designed administrative space. Building K033 also contains an auditorium, cafeteria, and two gymnasiums.

The below spaces are shared spaces or contain building services and therefore are not included in the allocation of space for an individual school:

- The nurse's office occupies 1.0 FSE rooms of designed administrative space.
- The two science labs occupy 2 full-size spaces.
- The custodian's office occupies 1 half-size space.
- The School Based Support Team ("SBST") is occupying 1 half-size space.
- The dance studio occupies 1 full-size space.

Excluding the spaces outlined above, K033 has a total of 60 full-size rooms, 14 half-size rooms, 1 quarter-size room, and 6.0 FSE rooms of designed administrative space available to be allocated to the co-located schools.

Summary	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Building Grand Total	63	16	1	7.0
Shared Spaces or Building Services	3	2	0	1.0
Remaining Total to Be Allocated	60	14	1	6.0

⁸ Full-size classrooms have an area of 500 square feet or more.

⁹ Half-size classrooms have an area of 240 square feet or more, but less than 500 square feet.

¹⁰ Quarter-size rooms have an area of less than 240 square feet.

2015-2016 (CURRENT SCHOOL YEAR):

The table below summarizes total enrollment and sections served at Urban Environment, Foundations Academy, SA Bed-Stuy 1, and P368K@I033K during the 2015-2016 school year:

2015-2016	Total Enrollment ¹¹	Grade Span	GE/ICT Sections	SC Sections
Urban Environment	80	6-8	3	1
Foundations Academy	62	9-12	4	0
P368K@I033K	69	6-12	0	11
SA – Bed-Stuy 1	487	K-5	21	1

¹¹ Based on the 2015-2016 Audited Register as of October 31, 2015, excluding Long Term Absence (“LTA”) students who have been absent continuously for 30 days or more as of October 31, 2015, and the charter headcount as of October 1, 2015

The table below summarizes Urban Environment, Foundations Academy, SA Bed-Stuy 1 and P368K@I033K baseline and adjusted baseline Footprint allocations, which are based on the methodology described at the beginning of this document, as well as the additional (excess) space above each school's baseline Footprint allocation that each school is currently allocated and using.

2015-2016		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designe d Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designe d Admin (FSE)
Urban Environment	Baseline Footprint Allocation	4	2	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	5	1	1.5	1	0	0	2.5	3	0	0	0	9	1	0	1.5
Foundations Academy	Baseline Footprint Allocation	4	1	0.0	1	2	0	2.0	5	1	0	1.5	10	4	0	1.5
SA Bed-Stuy 1	Baseline Footprint Allocation	24	4	0.0	4	0	0	4.0	1	1	0	0.0	29	5	0	0.0
P368K@I033K	Baseline Footprint Allocation	4	10	3.0	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	4	3.0	0	0	0	3.0	2	0	1	0	12	4	1	3.0

The DOE has adjusted Urban Environment's and P368K@I033K's baseline Footprint allocations due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Urban Environment 1 full-size room in lieu of 1 half-size room and P368K@I033K 6 full-size rooms in lieu of 6 half-size rooms. The adjustment of full-size rooms for half-size rooms has been made to the baseline Footprint allocations for Urban Environment and P368K@I033K in each year of room allocations presented in this document.

In total:

- Urban Environment is currently allocated 9 full-size rooms, 1 half-size room, and 1.5 FSE rooms of designed administrative space. This allocation includes 3 full-size rooms in excess of Urban Environment's adjusted baseline allocation.
- Foundations Academy is currently allocated 10 full-size rooms, 4 half-size rooms and 1.5 FSE of designed administrative space. This allocation includes 5 full-size rooms, 1 half-size room and 1.5 FSE of designed administrative space in excess of Foundations Academy's baseline allocation.
- SA Bed-Stuy 1 is currently allocated 29 full-size rooms and 5 half-size rooms. This allocation includes 1 full-size room and 1 half-size room in excess of SA Bed-Stuy 1's baseline allocation.
- P368K@I033K is currently allocated 12 full-size rooms, 4 half-size rooms, 1 quarter-size room, and 3.0 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 1 quarter-size room in excess of P368K@I033K's adjusted baseline allocation.

As shown in the table above, Urban Environment, Foundations Academy, SA Bed-Stuy 1, and P368K@I033K are using rooms in excess of their baseline or adjusted baseline Footprint allocations. The table below summarizes the available space within K033 after Urban Environment, Foundations Academy, SA Bed-Stuy 1, and P368K@I033K have received their baseline or adjusted baseline Footprint allocations.

2015-2016	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Baseline Allocation	11	2	1	0.0

2016-2017 (FIRST YEAR OF PROPOSED IMPLEMENTATION):

Beginning in the 2016-2017 school year, one full-size room that was previously allocated as instructional space has been converted into an additional space to be shared between all organizations in K033. The below spaces are shared spaces or contain building services and therefore are not included in the allocation of space for an individual school in the 2016-2017 school year and all years moving forward:

- The nurse's office occupies 1.0 FSE rooms of designed administrative space.
- The two science labs occupy 2 full-size spaces.
- The custodian's office occupies 1 half-size space.
- The School Based Support Team ("SBST") is occupying 1 half-size space.
- The dance studio occupies 1 full-size space.
- The band room occupies 1 full-size space.

Excluding the spaces outlined above, K033 has a total of 59 full-size rooms, 14 half-size rooms, 1 quarter-size room, and 6.0 FSE rooms of designed administrative space available to be allocated to the co-located schools.

Summary	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Building Grand Total	63	16	1	7.0
Shared Spaces or Building Services	4	2	0	1.0
Remaining Total to Be Allocated	59	14	1	6.0

If the proposal to open and co-locate SA – Bed-Stuy MS is approved, beginning in 2016-2017, SA – Bed-Stuy MS will serve students in fifth through sixth grades. SA – Bed-Stuy 1 will continue to serve students in kindergarten through fourth grade and P368K@I033K will continue to serve students in sixth through twelfth grades in K033.

As noted above, the closure of Urban Environment and the closure of Foundations Academy were both approved by the PEP on February 24, 2016. As such, during the 2016-2017 school year and moving forward, there will be no space allocated to Urban Environment and Foundations Academy in K033.

The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in the 2016-2017 school year:

2016-2017	Projected Enrollment ¹²	Grade Span	GE/ICT Sections	SC Sections
SA – Bed-Stuy MS	185-205	5-6	7	0
SA – Bed-Stuy 1	405-455	K-4	16	1
P368K@I033K	65-90	6-12	0	11

¹² Charter school projections are based on authorized enrollment pursuant to the charter application and are presented in this document going forward except if otherwise indicated.

After SA – Bed-Stuy MS, SA – Bed-Stuy 1 and P368K@I033K have received their respective baseline or adjusted baseline Footprint allocation of rooms in the 2016-2017 school year, the following number of excess rooms remain:

2016-2017	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	17	5	1	1.5

The excess space will be allocated between SA – Bed-Stuy MS, SA – Bed-Stuy 1 and P368K@I033K based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2016-2017 room allocation plan for SA – Bed-Stuy MS, SA – Bed-Stuy 1 and P368K@I033K based on their baseline and adjusted baseline Footprint allocations, plus the excess space allocations:

2016-2017		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	Baseline Footprint Allocation	8	2	0	3	0	0	3.0	5	3	0	0	16	5	0	0
SA – Bed-Stuy 1	Baseline Footprint Allocation	19	3	1.5	2	0	0	3.5	10	1	0	0	31	4	0	1.5
P368K@I033K	Baseline Footprint Allocation	4	10	3.0	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	4	3.0	0	0	0	3.0	2	1	1	1.5	12	5	1	4.5

As indicated in the preceding chart, in 2016-2017:

- The DOE will allocate SA - Bed-Stuy MS 16 full-size rooms and 5 half-size rooms. This allocation includes 5 full-size rooms and 3 half-size rooms in excess of SA – Bed-Stuy MS's baseline Footprint allocation.
- The DOE will allocate SA - Bed-Stuy 1 31 full-size rooms, 4 half-size rooms, and 1.5 FSE of designed administrative space. This allocation includes 10 full-size rooms and 1 half-size room in excess of SA - Bed-Stuy 1's baseline Footprint allocation.
- The DOE will allocate P368K@I033K 12 full-size rooms, 5 half-size rooms, 1 quarter-size room and 4.5 FSE of designed administrative space. This allocation includes 2 full-size rooms, 1 half-size room, 1 quarter size room and 1.5 FSE of administrative space in excess of P368K@I033K's adjusted baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	CURRENT 2015-2016 TOTAL SPACE ALLOCATIONS				PROPOSED 2016-2017 TOTAL SPACE ALLOCATIONS ¹³				YEAR-OVER-YEAR CHANGE (+/-)			
	Full- Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	-	-	-	-	16	5	0	0	+16	+5	0	0
SA - Bed-Stuy 1	29	5	0	0	31	4	0	1.5	+2	-1	0	+1.5
P368K@I033K	12	4	1	3.0	12	5	1	4.5	0	+1	0	+1.5
Urban Environment	9	1	0	1.5	-	-	-	-	-9	-1	0	-1.5
Foundations Academy	10	4	0	1.5	-	-	-	-	-10	-4	0	-1.5

¹³ As noted above, the total rooms to be allocated in the 2016-2017 school year and beyond reflects the change in one full-size room previously allocated as instructional space that has been converted into an additional space to be shared between all organizations in K033.

2017-2018 (SECOND YEAR OF PROPOSED IMPLEMENTATION):

If the proposal to open and co-locate SA – Bed-Stuy MS is approved, in 2017-2018, SA – Bed-Stuy MS will serve students in fifth through seventh grades. SA – Bed-Stuy 1 will continue to serve students in kindergarten through fourth grades and P368K@I033 will continue to serve students in sixth through twelfth grades in K033. The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in the 2017-2018 school year:

2017-2018	Projected Enrollment	Grade Span	GE/ICT Sections	SC Sections
SA – Bed-Stuy MS	340-370	5-7	13	0
SA – Bed-Stuy 1	405-455	K-4	16	1
P368K@I033K	65-90	6-12	0	11

After SA – Bed-Stuy MS, SA – Bed-Stuy 1, and P368K@I033K have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2017-2018	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	11	3	1	1.5

The excess space will be allocated between SA – Bed-Stuy MS, SA – Bed-Stuy 1, and P368K@I033K based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2017-2018 room allocation plan for SA – Bed-Stuy MS, SA – Bed-Stuy 1, and P368K@I033K based on their baseline and adjusted baseline Footprint allocations, plus the excess space allocations:

2017-2018		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	Baseline Footprint Allocation	14	2	0	3	2	0	4.0	4	2	0	0	21	6	0	0
SA - Bed-Stuy 1	Baseline Footprint Allocation	19	3	1.5	2	0	0	3.5	5	0	0	0	26	3	0	1.5
P368K@I033K	Baseline Footprint Allocation	4	10	3.0	-	-	-	3.0	-	-	-	-	-	-	-	-
P368K@I033K	Adjusted Baseline Allocation	10	4	3.0	0	0	0	3.0	2	1	1	1.5	12	5	1	4.5

As indicated in the preceding chart, in 2017-2018:

- The DOE will allocate SA - Bed-Stuy MS 21 full-size rooms and 6 half-size rooms. This allocation includes 4 full-size rooms and 2 half-size rooms in excess of SA – Bed-Stuy MS's baseline Footprint allocation.
- The DOE will allocate SA - Bed-Stuy 1 26 full-size rooms, 3 half-size rooms, and 1.5 FSE of designed administrative space. This allocation includes 5 full-size rooms in excess of SA - Bed-Stuy 1's baseline Footprint allocation.
- The DOE will allocate P368K@I033K 12 full-size rooms, 5 half-size rooms, 1 quarter-size room and 4.5 FSE of designed administrative space. This allocation includes 2 full-size rooms, 1 half size room, 1 quarter size room and 1.5 FSE of designed administrative space in excess of P368K@I033K's adjusted baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2016-2017 TOTAL SPACE ALLOCATIONS				PROPOSED 2017-2018 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	16	5	0	0	21	6	0	0	+5	+1	0	0
SA - Bed-Stuy 1	31	4	0	1.5	26	3	0	1.5	-5	-1	0	0
P368K@I033K	12	5	1	4.5	12	5	1	4.5	0	0	0	0

2018-2019 (THIRD YEAR OF PROPOSED IMPLEMENTATION):

If the proposal to open and co-locate SA – Bed-Stuy MS in K033 is approved, in 2018-2019, SA - Bed-Stuy MS will serve students in fifth through eighth grades. SA - Bed-Stuy 1 will continue to serve students in kindergarten through fourth grade and P368K@I033K will continue to serve students in sixth through twelfth grades in K033. The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in the 2018-2019 school year:

2018-2019	Projected Enrollment	Grade Span	GE/ICT Sections	SC Sections
SA – Bed-Stuy MS	515-555	5-8	19	0
SA - Bed-Stuy 1	385-435	6-8	15	1
P368K@I033K	65-90	6-12	0	11

After SA – Bed-Stuy MS, SA - Bed-Stuy 1, and P368K@I033K have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2018-2019	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	6	2	1	1.5

The excess space will be allocated between SA – Bed-Stuy MS, SA - Bed-Stuy 1, and P368K@I033K based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2018-2019 room allocation plan SA – Bed-Stuy MS, SA - Bed-Stuy 1, and P368K@I033K based on their baseline and adjusted baseline Footprint allocations, plus the excess space allocations:

2018-2019		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	Baseline Footprint Allocation	20	2	0	3	3	0	4.5	3	1	0	0	26	6	0	0
SA – Bed-Stuy 1	Baseline Footprint Allocation	18	3	1.5	2	0	0	3.5	1	0	0	0	21	3	0	1.5
P368K@I033K	Baseline Footprint Allocation	4	10	3.0	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	4	3.0	0	0	0	3.0	2	1	1	1.5	12	5	1	4.5

- The DOE will allocate SA - Bed-Stuy MS 26 full-size rooms and 6 half-size rooms. This allocation includes 3 full-size rooms and 1 half size room in excess of SA – Bed-Stuy MS's baseline Footprint allocation.
- The DOE will allocate SA - Bed-Stuy 1 21 full-size rooms, 3 half-size rooms, and 1.5 FSE of designed administrative space. This allocation includes 1 full-size room in excess of SA - Bed-Stuy 1's baseline Footprint allocation.
- The DOE will allocate P368K@I033K 12 full-size rooms, 5 half-size rooms, 1 quarter-size room and 4.5 FSE of designed administrative space. This allocation includes 2 full-size rooms, 1 half size room, 1 quarter size room and 1.5 FSE of designed administrative space in excess of P368K@I033K's adjusted baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2017-2018 TOTAL SPACE ALLOCATIONS				PROPOSED 2018-2019 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	21	6	0	0	26	6	0	0	+5	0	0	0
SA - Bed-Stuy 1	26	3	0	1.5	21	3	0	1.5	-5	0	0	0
P368K@I033K and MS	12	5	1	4.5	12	5	1	4.5	0	0	0	0

2019-2020 (FOURTH AND FINAL YEAR OF PROPOSED IMPLEMENTATION):

If the proposal to open and co-locate SA – Bed-Stuy MS in K033 is approved, in 2019-2020, SA - Bed-Stuy MS will serve students at scale in fifth through eighth grades. Both enrollment and the grades served at SA – Bed-Stuy MS is expected to reach full scale in the 2019-2020 school year. SA - Bed-Stuy 1 will continue to serve students in kindergarten through fourth grade and P368K@I033K will continue to serve students in sixth through twelfth grades in K033. The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in the 2019-2020 school year:

2019-2020	Projected Enrollment	Grade Span	GE/ICT Sections	SC Sections
SA – Bed-Stuy MS	615-655	5-8	22	0
SA - Bed-Stuy 1	385-435	6-8	15	1
P368K@I033K	65-90	6-12	0	11

After SA – Bed-Stuy MS, SA - Bed-Stuy 1, and P368K@I033K have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2019-2020	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	3	1	1	1.5

The excess space will be allocated between SA – Bed-Stuy MS, SA - Bed-Stuy 1, and P368K@I033K based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2019-2020 room allocation plan SA – Bed-Stuy MS, SA - Bed-Stuy 1, and P368K@I033K based on their baseline and adjusted baseline Footprint allocations, plus the excess space allocations:

2019-2020		Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation				
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms		Quarter-Size Rooms	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	Baseline Footprint Allocation	23	2	0	3	4	0	5.0	2	0	0	0	28	6	0	0
	Adjusted Baseline Allocation	10	4	3.0	0	0	0	3.0	0	0	1	1.5	10	4	1	4.5
SA – Bed-Stuy 1	Baseline Footprint Allocation	18	3	1.5	2	0	0	3.5	1	1	0	0	21	4	0	1.5
	Adjusted Baseline Allocation	4	10	3.0	-	-	-	3.0	-	-	-	-	-	-	-	-
P368K@I033K	Baseline Footprint Allocation	4	10	3.0	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	4	3.0	0	0	0	3.0	0	0	1	1.5	10	4	1	4.5

- The DOE will allocate SA - Bed-Stuy MS 28 full-size rooms and 6 half-size rooms. This allocation includes 2 full-size rooms in excess of SA – Bed-Stuy MS’s baseline Footprint allocation.
- The DOE will allocate SA - Bed-Stuy 1 21 full-size rooms, 4 half-size rooms, and 1.5 FSE of designed administrative space. This allocation includes 1 full-size room and 1 half-size rooms in excess of SA - Bed-Stuy 1’s Footprint allocation.
- The DOE will allocate P368K@I033K 10 full-size rooms, 4 half-size rooms, 1 quarter-size room and 4.5 FSE of designed administrative space. This allocation includes 1 quarter size room and 1.5 FSE of designed administrative space in excess of P368K@I033K’s adjusted baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2018-2019 TOTAL SPACE ALLOCATIONS				PROPOSED 2019-2020 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
SA – Bed-Stuy MS	26	6	0	0	28	6	0	0	+2	0	0	0
SA - Bed-Stuy 1	21	3	0	1.5	21	4	0	1.5	0	+1	0	0
P368K@I033K and MS	12	5	1	4.5	10	4	1	4.5	-2	-1	0	0

Shared Space Plan

A proposed shared space plan for the 2016-2017 school year is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in building K033. The final shared space schedule would be collaboratively drafted by the BC after the proposed co-location has been approved by the Panel for Educational Policy.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon each school's projected enrollment and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, BCs are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the BC comes to an agreement of the final Shared Space Plan collaboratively. (NOTE: The BC will revisit the shared space plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the BC will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov>.)

The below proposed schedule is based on projected enrollments for each co-located school, current space allocation plans, current lunch schedules for the existing schools in the building as described on the DOE School Food website¹⁴, the total capacity of each shared space, the grades served by each of the co-located schools and the start of the school day based on the Office of Pupil Transportation's bus schedule for a regular school day.¹⁵ Where possible, the proposed schedule maintains the current school's allocation of time in each shared space and re-distributes remaining time for additional organizations. To the extent feasible, shared spaces are allocated in a manner that allows schools that have already been using the space this year to continue using it on a similar schedule next year.

Cafeteria:

Cafeteria

- The cafeteria has a capacity of 678.
- The total time allocated to each organization in the cafeteria is primarily based upon all schools' current use of the cafeteria, the schools' projected enrollment, capacity of the cafeteria, and grade levels served. Each organization will be able to accommodate its students in the cafeteria within this proposed allocation of time.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in the cafeteria because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 1 hour and 30 minutes daily in the cafeteria for lunch. SA – Bed-Stuy MS will be allocated 1 hour daily in the cafeteria for lunch. P368K@I033K will be allocated 45 minutes daily in the cafeteria.
- With regards to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at the schools in K033. SA – Bed-Stuy MS will receive 30 minutes daily for breakfast, P368K@I033K will receive 35 minutes daily for breakfast, while SA Bed-Stuy 1 receives 45 minutes daily for breakfast.

Gymnasium:

There are two gymnasiums in the building.

Gymnasium 1

- Gymnasium 1 has the capacity to serve 253 students.

¹⁴ See the DOE's School Food website at: http://www.opt-osfns.org/schoolfood/sch_search/schfood.aspx?cfoodsched=17221.

¹⁵ See the DOE's Office of Pupil Transportation website at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

- The DOE proposes that time in gymnasium 1 be allocated relative to the projected enrollment of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in gymnasium 1 because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in gymnasium 1. SA – Bed-Stuy MS will be allocated 50 minutes daily in gymnasium 1. P368K@I033K will be allocated 30 minutes daily in gymnasium 1.

Gymnasium 2

- Gymnasium 2 also has the capacity to serve 253 students.
- The DOE proposes that time in gymnasium 2 be allocated relative to the projected enrollment of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in gymnasium 2 because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in gymnasium 2. SA – Bed-Stuy MS will be allocated 50 minutes daily in gymnasium 2. P368K@I033K will be allocated 30 minutes daily in gymnasium 2.

Auditorium:

- There is one auditorium in the building, which has the capacity to hold 506 students.
- The DOE proposes that the auditorium be allocated relative to the projected enrollments of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in the auditorium because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in the auditorium. SA – Bed-Stuy MS will be allocated 50 minutes daily in the auditorium. P368K@I033K will be allocated 30 minutes daily in the auditorium.

Dance Room:

- The DOE proposes that the Dance Room be allocated relative to the projected enrollments of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in the dance room because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in the dance room. SA – Bed-Stuy MS will be allocated 50 minutes daily in the dance room. P368K@I033K will be allocated 30 minutes daily in the dance room.

Band Room:

- The DOE proposes that the Band Room be allocated relative to the projected enrollments of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in the band room because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in the band room. SA – Bed-Stuy MS will be allocated 50 minutes daily in the band room. P368K@I033K will be allocated 30 minutes daily in the band room.

Science Labs:

There are two science labs in K033.

Science Lab 1

- The DOE proposes that time in science lab 1 be allocated relative to the projected enrollment of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in science lab 1 because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in the science lab 1. SA – Bed-Stuy MS will be allocated 50 minutes daily in science lab 1. P368K@I033K will be allocated 30 minutes daily in science lab 1.

Science Lab 2

- The DOE proposes that time in science lab 2 be allocated relative to the projected enrollment of each school.
- The DOE proposes that SA Bed-Stuy 1 receive the greatest amount of time in science lab 2 because this school will serve the greatest number of students in the 2016-2017 school year. In the proposed plan, SA Bed-Stuy 1 will be allocated 2 hours daily in the science lab 2. SA – Bed-Stuy MS will be allocated 50 minutes daily in science lab 2. P368K@I033K will be allocated 30 minutes daily in science lab 2.

After-School Programs:

- In the schedule below, the DOE does not allocate any time in the shared spaces after the end of the school day. The BC will address all requests for use of the shared spaces after school hours and may allocate the shared space as needed for after-school programs.

In 2016-2017, the DOE projects P368K@I033K will serve approximately 65-90 students, SA Bed-Stuy 1 will serve approximately 405-455 students and SA – Bed-Stuy MS will serve approximately 185-205 students at K033. Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end times of the school day, P368K@I033K's school day runs from approximately 8:20 a.m. to 3:30 p.m., and SA Bed-Stuy 1's school day runs from approximately 7:45 a.m. to 4:30 p.m. on Monday, Tuesday, Wednesday and Friday, and on Thursday the school day runs from approximately 7:45 am to 2:00 pm. The DOE has based the start and end times for SA-Bed-Stuy MS's school day on the school day of other Success Academy schools already in operation. As such, SA-Bed-Stuy MS's school day is expected to run from approximately 7:45 a.m. to 4:30 p.m. Monday, Tuesday, Wednesday and Friday, and on Thursday the school day runs from approximately 7:45 a.m. to 2:00 p.m.

Based on the explanations provided above, the DOE believes that the proposed Shared Space Plan below is feasible and that each school is being treated equitably and comparably in its ability to use all shared spaces in the building.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 678)	<p>Breakfast: SA – Bed-Stuy MS 6:30a.m.-7:00a.m. SA Bed-Stuy 1 7:00am – 7:45am P368K@I033K 7:45am – 8:20am</p> <p>Lunch: SA – Bed-Stuy MS 11:00a.m.-12:00p.m. SA Bed-Stuy 1 10:30am –11:00a.m 12:45p.m.-1:45p.m. P368K@I033K 12:00p.m.-12:45p.m.</p>	<p>Breakfast: SA – Bed-Stuy MS 6:30a.m.-7:00a.m. SA Bed-Stuy 1 7:00am – 7:45am P368K@I033K 7:45am – 8:20am</p> <p>Lunch: SA – Bed-Stuy MS 11:00a.m.-12:00p.m. SA Bed-Stuy 1 10:30am –11:00a.m 12:45p.m.-1:45p.m. P368K@I033K 12:00p.m.-12:45p.m.</p>	<p>Breakfast: SA – Bed-Stuy MS 6:30a.m.-7:00a.m. SA Bed-Stuy 1 7:00am – 7:45am P368K@I033K 7:45am – 8:20am</p> <p>Lunch: SA – Bed-Stuy MS 11:00a.m.-12:00p.m. SA Bed-Stuy 1 10:30am –11:00a.m 12:45p.m.-1:45p.m. P368K@I033K 12:00p.m.-12:45p.m.</p>	<p>Breakfast: SA – Bed-Stuy MS 6:30a.m.-7:00a.m. SA Bed-Stuy 1 7:00am – 7:45am P368K@I033K 7:45am – 8:20am</p> <p>Lunch: SA – Bed-Stuy MS 10:00a.m.-11:00a.m. SA Bed-Stuy 1 11:00am –12:30p.m P368K@I033K 12:30p.m.-1:15p.m.</p>	<p>Breakfast: SA – Bed-Stuy MS 6:30a.m.-7:00a.m. SA Bed-Stuy 1 7:00am – 7:45am P368K@I033K 7:45am – 8:20am</p> <p>Lunch: SA – Bed-Stuy MS 11:00a.m.-12:00p.m. SA Bed-Stuy 1 10:30am –11:00a.m 12:45p.m.-1:45p.m. P368K@I033K 12:00p.m.-12:45p.m.</p>
Gymnasium 1 (Capacity: 253)	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 8:00a.m - 10:00am P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>
Gymnasium 2 (Capacity: 253)	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:45pm - 3:45pm P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 8:00a.m - 10:00am P368K@I033K 11:30a.m – 12:00pm</p>	<p>SA – Bed-Stuy MS 7:45a.m. – 8:35a.m. SA Bed-Stuy 1 1:30pm - 3:30pm P368K@I033K 11:30a.m – 12:00pm</p>
Auditorium (Capacity: 506)	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:00a.m.-10:30a.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:00a.m.-10:30a.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:00a.m.-10:30a.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 10:00a.m.-11:00a.m. 12:30am - 1:30pm P368K@I033K 10:00a.m.-10:30a.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:00a.m.-10:30a.m.</p>
Dance Room	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 1:00p.m. – 1:30p.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 1:00p.m. – 1:30p.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 1:00p.m. – 1:30p.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 10:00a.m.-11:00a.m. 12:30am - 1:30pm P368K@I033K 1:30p.m. – 2:00p.m.</p>	<p>SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 1:00p.m. – 1:30p.m.</p>

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Band Room	SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:30a.m.-11:00a.m.	SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:30a.m.-11:00a.m.	SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:30a.m.-11:00a.m.	SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 10:00a.m.-11:00a.m. 12:30am - 1:30pm P368K@I033K 10:30a.m.-11:00a.m.	SA – Bed-Stuy MS 8:45a.m. – 9:35a.m. SA Bed-Stuy 1 7:45a.m.-8:45a.m. 11:00am - 12:00pm P368K@I033K 10:30a.m.-11:00a.m.
Science Lab 1	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:00am 1:30pm – 2:30pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm
Science Lab 2	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:00am 1:30pm – 2:30pm P368K@I033K 2:00p.m.- 2:30pm	SA – Bed-Stuy MS 12:00p.m. – 12:50p.m. SA Bed-Stuy 1 9:00am – 10:30am 3:30pm – 4:00pm P368K@I033K 2:00p.m.- 2:30pm

Building Safety and Security

Pursuant to Chancellor's Regulation A-414,¹⁶ every school/campus must have a School Safety Committee ("SSC"). The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee comprises various members of the school community, including the principal(s); designee of all other programs operating within the building; United Federations of Teachers Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the Principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The SSC must meet once each month. During each school year, one annual Town Hall meeting must also be held, which is open to all parents in the schools/campus. The meeting is conducted for the purpose of allowing parents to discuss concerns regarding the school, including matters relating to school safety agents. For this reason, the School Safety Division and local police precinct must be invited to participate in this meeting.

The committee is also responsible for developing a comprehensive School Safety Plan ("SSP") which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed SSP model. Each program operating within a school must enter program-specific information in the SSP. SSPs are updated annually by the SSC in order to meet changing security needs, changes in organization and building conditions and other factors. In addition, the committee recommends changes in the safety plan at any other time when it is necessary to address security concerns.

As members of the SSC, the leaders/designees of SA -Bed-Stuy 1, P368K@I033K and SA – Bed-Stuy MS will participate in the development of the building's SSP and ensure that any security-related issues or needs which may arise with respect to the co-location will be addressed on an ongoing basis. Moreover, the SSP for the K033 school building will be modified as appropriate to meet any changing security needs associated with the co-location.

Each school building must also establish a Building Response Team that will consist of trained staff members from each of the schools in K033, and that is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the SSP.

The completed SSP for the K033 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the SSC will be advised. Once the SSP is approved, it will be submitted to the New York City Police Department ("NYPD") for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo 2014,¹⁷ co-located schools must actively participate in a BC, which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter school leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all the schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially as related to issues of safety, shared space, campus schedules, split-staff agreements and extended facility use.

An SSC shall be established by the principals of the schools at campuses where charter schools are co-located in a public school building with one or more non-charter schools or District 75 schools, as set forth in Chancellor's Regulation A-190. With respect to charter school co-locations approved after May 28, 2010, the effective date of the amended Charter Schools Act, the SSC reviews the implementation of the BUP once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the amended Charter Schools Act, the SSC reviews implementation of the current building space plans in place at those buildings. The SSC meets at least four times per year.

The SSC is comprised of the principal, a teacher and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the School Leadership Team of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes must be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.

¹⁶ Chancellor's Regulation A-414 is available at: <http://schools.nyc.gov/NR/rdonlyres/E8107B84-BB3C-4CFF-ABFA-2D939CBAB46E/0/A41432410FINAL.pdf>.

¹⁷ Campus Policy Memo 2014 is available at <http://schools.nyc.gov/NR/rdonlyres/D75FC07C-3548-4787-B262-107EB7C57BB4/0/2014CampusPolicyMemo9114.pdf>.