

**Menu-Driven
Professional Development
Program
2009-2010**



You may register online at:

**[http://schools.nyc.gov/Academics/SpecialEducation/
SchoolImprovement/Projects/ProfessionalDevelopment/](http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/)**

**Chief Achievement Officer
for Students with Disabilities and English Language Learners
Office of Special Education Initiatives**

2009-2010 MENU-DRIVEN PROFESSIONAL DEVELOPMENT

The Office of Special Education Initiatives is pleased to present the Menu-Driven Professional Development Program for 2009-2010. The Menu-Driven Program is developed annually and includes offerings submitted by the Integrated Service Center (ISC), as well as other conference offerings to provide a range of topics and activities from which staff may select. The Menu is intended for use by school psychologists and school social workers performing assessment activities in schools, and Committees on Special Education (CSEs), as well as school psychologists and school social workers providing related services in high schools and District 75.

Staff development sets a foundation for promoting effective educational and professional practice. Menu-driven professional development offers an opportunity for personal growth, development, and enhancement for selected staff. The purpose of this opportunity is to encourage staff to broaden their professional skills.

The UFT contract for school psychologists and school social workers provides for a maximum of **three (3) days** annually for Menu-Driven professional development. In addition, it calls for **two (2) days** of mandated professional development; the subject matter and content for these days shall be directed by the New York City Department of Education (NYCDOE). The two mandatory professional days are Election Day (Chancellor's Conference Day), Tuesday, November 3, 2009, and Anniversary Day (Chancellor's Conference Day), Thursday, June 3, 2010.

PROFESSIONAL DEVELOPMENT COMMITTEE

The Professional Development Committee in each ISC will select from the citywide Menu a sufficient quantity of offerings to ensure that staff has the opportunity to choose from a variety of topics available on dates and at times throughout the work year. The Menu includes activities sponsored by the New York City Department of Education, outside agencies and professional organizations. Non-Menu and Menu activities not identified by the Professional Development Committee may be chosen in consultation with the appropriate supervisor. Supervisory approval is required for non-Menu items or activities not identified as an offering.

The Menu has been arranged in two sections:

1. Programs coded "A" are affiliated with the New York City Department of Education (NYCDOE).
2. Programs coded "B" are affiliated with outside agencies.

QUESTIONS AND ANSWERS ON MENU-DRIVEN PROGRAMS

1. What is the Menu-Driven Program?

Menu-Driven Professional Development is an ongoing process which will encourage each assessment professional to generate his or her own plan for professional development. The Professional Development Committees have submitted program offerings which have been combined with other conference offerings into a master Menu. Staff members may choose from activities selected by their Professional Development Committee, or may determine alternatives in consultation with an appropriate supervisor. Linkage with professional organizations may be established so that, whenever appropriate, continuing education credits may also be obtained by submitting forms for Continuing Education Unit (CEU) credit from conferences providing this credit.

2. What are the sources of the Menu-Driven activities?

Professional Development Committees, Office of Special Education Initiatives, workshops, conferences (local and citywide) and staff recommendations of programs offered by agencies and professional organizations outside the Department of Education serve as sources for the Menu.

3. How much time will be allocated to Menu-Driven activities?

The UFT contract states:

Article 6D of the School Psychologists and Social Workers Agreement shall be modified so that two of the five days of staff development shall be mandatory and the subject matter and content shall be directed by the DOE. One of the two days shall be designated system-wide on a work day when students are not scheduled to attend school. *Memorandum of Agreement. October, 2005.*

Time for professional development will be calculated as a whole day only. All workshops are scheduled for a full day.

4. What kind of activities will be reflected in the Menu?

Activities may include professional conferences, lectures by experts on specific topics, and workshops presented by colleagues. You will be responsible for any fees associated with any activity you wish to attend that is not sponsored by the Department of Education.

5. May I and/or a colleague develop other programs of interest?

Yes. Proposals to offer presentations, conduct workshops, or to chair a study group are encouraged and should be submitted to the Professional Development Committee of your ISC for possible inclusion as a non-Menu item. Information may also be shared with colleagues through brief presentations or written summaries. In this way, professional development activities will reflect the vast expertise of field-based staff members.

6. What are my responsibilities after I have attended a program?

A form, the *Professional Development Feedback Form* (Attachment C), may be submitted to your Professional Development Committee after each conference. This form will enable the committee to provide feedback to their presenters, evaluate activities for inclusion in next year's Menu, and assist them in identifying additional staff development needs.

7. How can I use the Menu to obtain college credits?

Please note that if you decide to submit college credits available through any Menu activity for salary differentials, prior approval must be obtained from:

Differential Unit
Bureau of Salary Differentials and Status
Division of Human Resources
65 Court Street, Room 815
Brooklyn, New York 11201

8. May I substitute non-Menu items in place of a Menu activity?

Yes. Non-Menu activities may be chosen in consultation with your supervisor. Supervisory approval is required for non-Menu items.

9. May I substitute university courses in place of a Menu activity?

Yes, with supervisory approval. You may enroll in a university course in lieu of other professional development activities. However, please note that this activity may take place during school hours as long as course hours do not exceed the maximum amount allowed by the Menu program. You are responsible for any costs incurred. For courses that take place during school hours, you must obtain prior approval from your supervisor.

10. How is attendance monitored at staff development programs?

Workshop leaders for Department of Education sponsored programs will forward attendance rosters (Attachment B) to the ISC no later than ten (10) days following a program. These attendance forms will be used to verify attendance. Timekeepers will be notified of workshop participants who arrive thirty (30) minutes after the conference start time.

11. How do I register for Menu-Driven activities?

Detailed registration procedures follow below.

Registration Procedures

The following steps will help in planning for your professional development activities:

1. Planning Phase

- A. The Professional Development Committee reviews the selection of offerings in the Menu and identifies those offerings that are consistent with the Superintendent's goals and Comprehensive Educational Plan.
- B. The Professional Development Committee informs assessment professionals of those offerings from which they may select.
- C. If an assessment professional chooses an activity that is not listed by the Professional Development Committee or is not in the Menu, they must consult with a Supervisor. Supervisory approval is required for non-Menu items or activities not identified as a DOE offering.

2. Menu-Driven Activities

- A. If you are attending a DOE-sponsored conference, contact the appropriate personnel regarding registration (see the enclosed Menu items for registration information), or you may register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

- B. Once you have formally registered, complete and sign a *Professional Development Registration Form* (Attachment A) for each of the activities chosen. Submit a copy to your payroll secretary for inclusion in your Cumulative Absence Reserve (CAR), submit a copy to your building supervisor, and submit a copy to your ISC.
- C. Complete the top of Section 1 entirely, and complete Section 1(a).
- D. All staff must follow appropriate procedures in conformance with the ISC for attendance at conferences. All personnel must adhere to their school's policy and procedures for leaving the school building.
- E. If you choose to attend a conference which is outside New York City, Form OP-221 must be submitted and approved.
- F. **All staff must submit registration forms at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.**
- G. If you withdraw from attendance at a workshop/conference, you must notify the sponsoring agency and the appropriate supervisor at least seventy-two (72) hours before the workshop/conference date. In this way, the time associated with that workshop/conference will not be counted against the three days for Menu-driven staff development. Staff on waiting lists for activities will also be accommodated through early notification of cancellations.
- H. If you have not withdrawn from a workshop/conference at least seventy-two (72) hours before the workshop/conference date, but are absent from work on that date, follow appropriate procedures for reporting your absence. In this way, the time associated with the workshop/conference scheduled for the day(s) of your absence will not be counted against the additional three staff development days. If you find that you are unable to attend a workshop/conference from which you have not withdrawn, and you report to your assigned school, you must notify your payroll secretary that you are in your assignment.
- I. If you are on a waiting list and are informed that a seat in a particular workshop/conference has become available, previously scheduled reviews and meetings with parents should **not** be cancelled in order for you to attend.
- J. Conference fees and travel expenses are at your own expense.
- K. When you attend a DOE sponsored program, you must sign an attendance sheet. The program presenter will provide the form for you to sign (Sample included as Attachment B).

3. Non-Menu-Driven Procedures

- A. Consult your supervisor and plan the activity jointly.
- B. Complete Section 1 entirely, omitting Section 1(a). Complete Section 1(b).
- C. Complete all appropriate forms (OP 201 or 221) and submit for approval.
- D. Follow all procedures previously indicated in item #2 (Menu-Driven Activities).

4. Feedback

- A. At all Department of Education sponsored activities, your signature on attendance forms is required. Be sure to sign in (see sample attendance form included as Attachment B). For all Menu activities, the *Professional Development Feedback Form* (Attachment C) may be completed and submitted to your Professional Development Committee following the conference. This form will be used to provide feedback to Department of Education presenters, evaluate activities for inclusion in next year's Menu and assist in identifying additional staff development needs.

5. Conflict Resolution Procedures

- A. If there is a conflict with regard to the appropriateness of a professional development activity, all efforts will be made to resolve the issue at the local level.
- B. In the event that the issues cannot be successfully resolved at the school level, the UFT chapter chairperson (or representative), the supervisor and the staff member will meet and try to resolve the disagreement. It is anticipated that all disagreements will be resolved in a professional and collegial manner.

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A001
Topic Codes:	A CSE CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Assessment Accommodations
Sponsor:	Staten Island ISC
Date(s):	9/23/2009
Time:	8:00 am - 3:20 pm
Location:	1106 East 95 St., Lower Level Conference Room, Brooklyn
CSE Contact:	Esther Gutwein 718-390-1554
Total Available Seats:	70
Presenter(s):	Judy Cohen, Assessment Implementation Director
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A002
Topic Codes:	C Cl <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Alternative Stress Reduction Strategies
Sponsor:	Queens ISC
Date(s):	10/2/2009
Time:	8:00 am - 3:20 pm
Location:	District 27 82-01 Rockaway Boulevard, Room 302, Queens
CSE Contact:	Leo Murillo (Lmurill@schools.nyc.gov)
Total Available Seats:	30
Presenter(s):	Bill Solz, LCSW, CASAC
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A003
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Morning Session: Gang Awareness Workshop Afternoon Session: Suspension Procedures And MDRs
Sponsor:	Brooklyn ISC
Date(s):	10/6/2009
Time:	8:00 am - 3:20 pm
Location:	Brooklyn ISC, 131 Livingston Street, Room 610, Brooklyn
CSE Contact:	Jeffrey Kirsh Jkirsh@schools.nyc.gov
Total Available Seats:	60
Presenter(s):	Gang Prevention & Intervention Unit and Brooklyn ISC Supervisors of Psychologists.
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A004
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Hearing And Vision Disabilities: The Role Of The School Assessment Team
Sponsor:	Manhattan ISC
Date(s):	10/7/2009
Time:	8:00 am - 3:20 pm
Location:	PS 154: 127th St. between 7th and 8th Avenues, Manhattan
CSE Contact:	Chandra Harrilall CHarril@schools.nyc.gov 212-356-3813
Total Available Seats:	200
Presenter(s):	Dr. Ellen Fleishman, Dr. Joel Seltzer, Dr. Leslie Popoff, Dr. Rosa Pineda, Dr. Rochelle Flemister, Stuart Ebner, Dr. Adena Rosenthal, Sandra Duch, Ian Hollender, Mary Mulligan.
Note:	Special Guest Presenters: Ilene Gross and Susan Kavanagh, CSE Audiologists

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A005
Topic Codes:	CI CSE <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Bilingual And Transcultural Issues Present In The Evaluation Of The NYC Student
Sponsor:	Queens ISC
Date(s):	10/13/2009
Time:	8:00 am - 3:20 pm
Location:	Queens ISC, 28-11 Queens Plaza North, 5th fl. Conference Room, LIC 11101
CSE Contact:	Leo Murillo (Lmurill@schools.nyc.gov) or Jaime Cobham (JCobham@schools.nyc.gov)
Total Available Seats:	45
Presenter(s):	Eric Guilbaud, Dr. Leo Murillo and Jaime Cobham
Note:	An exploration, presentation, and discussion of the issues present when evaluating the multicultural student in our schools.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A006
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Response To Intervention
Sponsor:	Bronx ISC
Date(s):	10/14/2009
Time:	8:00 am - 3:20 pm
Location:	Bronx ISC, One Fordham Plaza, 7th Floor Conference Room, Bronx
CSE Contact:	Aida Ferguson AFerguson2@schools.nyc.gov
Total Available Seats:	40
Presenter(s):	Supervisors of Psychologists
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A007
Topic Codes:	C CSE CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Growing Up In Foster Care
Sponsor:	Staten Island ISC
Date(s):	10/14/2009
Time:	8:00 am - 3:20 pm
Location:	5619 Flatlands Avenue, Room 134, Brooklyn
CSE Contact:	Dorota Olender 718-390-1422
Total Available Seats:	60
Presenter(s):	Maria Ramos, School Psychologist
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A008
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Understanding Sensory Integration Issues
Sponsor:	Queens ISC
Date(s):	10/19/2009
Time:	8:00 am - 3:20 pm
Location:	Holliswood Hospital - 87-37 Palermo St., Atrium, Jamaica
CSE Contact:	Sheila Goldstein - 718-464-4395
Total Available Seats:	50
Presenter(s):	Dr. Paula McCreedy
Note:	Reading materials will be available prior to the workshop.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A009
Topic Codes:	CI CSE TB <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Mediation: Learning Techniques & Utilizing The Strategies
Sponsor:	Queens ISC
Date(s):	10/19/2009
Time:	8:00 am - 3:20 pm
Location:	Sutphin Learning Center- 90-27 Sutphin Blvd., 2nd Fl. Conference Room, Jamaica
CSE Contact:	Beth Krieger Bkriege@schools.nyc.gov
Total Available Seats:	30
Presenter(s):	Michelle Lennard, Queens Mediation Center
Note:	Learn mediation techniques and ways in which this strategy can best be utilized.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A010
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Supporting The Mental Health Needs Of Students With Special Needs And Their Families
Sponsor:	Office of Special Education Initiatives
Date(s):	10/21/2009
Time:	8:00 am - 3:20 pm
Location:	Court Square, 45-18 Court Sq., 2nd Floor, LIC
CSE Contact:	Helen Kennedy HKenned@schools.nyc.gov
Total Available Seats:	120
Presenter(s):	TBD
Note:	Also offered 3/10/10. This workshop will present services provided by other agencies to help maintain students in day programs, rather than being referred to residential programs.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A011
Topic Codes:	CA CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Save Schools - Violence Prevention
Sponsor:	Queens ISC
Date(s):	10/22/2009
Time:	8:00 am - 3:20 pm
Location:	30-48 Linden Place, 4th Floor Conference Room, Flushing NY
CSE Contact:	Elizabeth A. Moss (Emoss@schools.nyc.gov) and Beth Krieger (Bkriege@schools.nyc.gov)
Total Available Seats:	45
Presenter(s):	Elizabeth A. Moss and Beth Krieger
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A012
Topic Codes:	CI A <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Morning Session: Development And Application Of The Reynolds Intellectual Assessment Scales Afternoon Session: Executive Functions In Children: Concepts, Assessment, And Intervention
Sponsor:	Brooklyn ISC
Date(s):	10/23/2009
Time:	8:00 am - 3:20 pm
Location:	Brooklyn ISC, 131 Livingston Street, Room 508A, Brooklyn
CSE Contact:	Jeffrey Kirsh Jkirsh@schools.nyc.gov
Total Available Seats:	35
Presenter(s):	Dr. Jim Gyurke
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A013
Topic Codes:	CI A <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Morning Session: Assessment For Children On The Autism Spectrum Afternoon Session: Executive Functions In Children: Concepts, Assessment, And Intervention
Sponsor:	Brooklyn ISC
Date(s):	11/13/2009
Time:	8:00 am - 3:20 pm
Location:	Brooklyn ISC, 131 Livingston Street, Room 508A, Brooklyn
CSE Contact:	Jeffrey Kirsh Jkirsh@schools.nyc.gov
Total Available Seats:	35
Presenter(s):	Dr. Jim Gyurke
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A014
Topic Codes:	A I Cl <small>(A=Assessment, C=Counseling, CA=Child Abuse, Cl-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Changing Focus: Enhancing Assessment and Instruction For All Students
Sponsor:	Office of Special Education Initiatives
Date(s):	11/16/2009
Time:	8:30 am - 3:20 pm
Location:	1780 Ocean Avenue (Corner of M), Brooklyn, NY Conference Rooms A and B (Basement)
CSE Contact:	Robert Raymond RRaymon@schools.nyc.gov
Total Available Seats:	50
Presenter(s):	Robert Raymond and Frances Segan Senior School Improvement Specialists
Note:	Understanding and utilizing the Practitioner's Guide

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A015
Topic Codes:	CSE <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Resources For Children With Special Needs
Sponsor:	Queens ISC
Date(s):	11/16/2009
Time:	8:00 am - 3:20 pm
Location:	Holliswood Hospital - 87-37 Palermo St., Atrium, Jamaica
CSE Contact:	Sheila Goldstein - 718 464 4395
Total Available Seats:	50
Presenter(s):	Dr. Gary Shulman
Note:	The afternoon portion of the workshop will involve the discussion and presentation of case studies from the participants. All are encouraged to bring two cases for review. A guided tour of the facilities will follow.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A016
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Case Management
Sponsor:	Bronx ISC
Date(s):	11/18/2009
Time:	8:00 am - 3:20 pm
Location:	Bronx ISC, One Fordham Plaza, 7th Floor Conference Room, Bronx
CSE Contact:	Aida Ferguson AFerguson2@schools.nyc.gov
Total Available Seats:	40
Presenter(s):	Supervisors of Psychologists
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A017
Topic Codes:	A CI CSE <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	HHVI Cases, Issues, And Concerns
Sponsor:	Staten Island ISC
Date(s):	11/23/2009
Time:	8:00 am - 3:20 pm
Location:	1106 E. 95 St., Lower Level Conference Room, Brooklyn
CSE Contact:	Olga Auguste 718-390-1555
Total Available Seats:	70
Presenter(s):	HHVI Team, CSE 6
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A018
Topic Codes:	A <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Identification & Assessment Of Children On The Autism Spectrum
Sponsor:	Manhattan ISC
Date(s):	12/1/2009
Time:	8:00 am - 3:20 pm
Location:	333 7th Ave. (between 28th & 29th St), 7th Floor Conference Room, Manhattan
CSE Contact:	Chandra Harrilall CHarril@schools.nyc.gov 212-356-3813
Total Available Seats:	60
Presenter(s):	Nilofer Naqvi, Psychologist; Madeline Alers, Social Worker, Rita Burns, Speech & Language Teacher
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A019
Topic Codes:	A CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Creating A Quality IEP And Smart Goals
Sponsor:	Queens ISC
Date(s):	12/2/2009
Time:	8:00 am - 3:20 pm
Location:	30-48 Linden Place, 4th Floor Conference Room, Flushing NY
CSE Contact:	Elizabeth A. Moss E Moss@schools.nyc.gov
Total Available Seats:	45
Presenter(s):	Ruth Trusty, Cherilyn Lewis and Elizabeth A. Moss
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A020
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	All You Need To Know About Due Process Procedures For Students With Disabilities
Sponsor:	Brooklyn ISC
Date(s):	12/18/2009
Time:	8:00 am - 3:20 pm
Location:	Room 508B, Brooklyn ISC, 131 Livingston Street, Brooklyn
CSE Contact:	Felicia Polikoff (718) 935-5968 Jeffrey Kirsh (718) 935-5956
Total Available Seats:	25
Presenter(s):	Safe Horizon Mediation
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A021
Topic Codes:	A E C <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Morning Session: IEP Writing And The SOPM Afternoon Session: The SOPM And Best Practices With English Language Learners And Bilingual Assessment
Sponsor:	Brooklyn ISC
Date(s):	1/7/2010
Time:	8:00 am - 3:20 pm
Location:	Brooklyn ISC, 131 Livingston Street, Room 508A, Brooklyn
CSE Contact:	Jeffrey Kirsh Jkirsh@schools.nyc.gov
Total Available Seats:	35
Presenter(s):	Brooklyn ISC Supervisors of Psychologists
Note:	Please bring your questions and IEPs to work on.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A022
Topic Codes:	A Cl <small>(A=Assessment, C=Counseling, CA=Child Abuse, Cl-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	The Turning 5 Process
Sponsor:	Queens ISC
Date(s):	1/12/2010
Time:	8:00 am - 3:20 pm
Location:	Sutphin Boulevard CSE - 90-27 Sutphin Blvd Queens, Jamaica 11435
CSE Contact:	Nancy Finegold, Psychologists Supervisor Tel # (718) 557 2600 NFinego@schools.nyc.gov and Leo Murillo, Psychologists Supervisor Tel # (718) 391-8423 LMurill@schools.nyc.gov
Total Available Seats:	50
Presenter(s):	Nancy Finegold and Leo Murillo
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A023
Topic Codes:	A CSE CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Functions Of The Neuropsychological Assessment
Sponsor:	Staten Island ISC
Date(s):	1/12/2010
Time:	8:00 am - 3:20 pm
Location:	715 Ocean Terrace, Conference Room C-Building C, Staten Island
CSE Contact:	Maxine Checchi 718-420-5766
Total Available Seats:	75
Presenter(s):	Stuart Cutler, School Psychologist
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A024
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Translating Clinical Scores To IEP User Friendly Information
Sponsor:	Bronx ISC
Date(s):	1/13/2010
Time:	8:00 am - 3:20 pm
Location:	Bronx ISC, One Fordham Plaza, 7th Floor Conference Room, Bronx
CSE Contact:	Aida Ferguson AFerguson2@schools.nyc.gov
Total Available Seats:	40
Presenter(s):	Supervisors of Psychologists
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A025
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Perception & Assessment Of Disability With Culturally & Linguistically Diverse Families
Sponsor:	Manhattan ISC
Date(s):	1/14/2010
Time:	8:00 am - 3:20 pm
Location:	333 7th Ave (between 28th & 29th St), 7th Floor Conference Room, Manhattan
CSE Contact:	Chandra Harrilall CHarril@schools.nyc.gov 212-356-3813
Total Available Seats:	60
Presenter(s):	Donia Fahim, Ph.D., Hunter College; Nilofer Naqvi and Xin-Xin Guan, bilingual psychologists; Madeline Alers, bilingual social worker
Note:	Moderator: Dr. Rosa Pineda, Supervisor of Psychologists

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A026
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	An Overview Of District 75 Citywide Programs
Sponsor:	Manhattan ISC
Date(s):	2/9/2010
Time:	8:00 am - 3:20 pm
Location:	PS 79: 120th St. and Madison Ave., Manhattan
CSE Contact:	Chandra Harrilall CHarril@schools.nyc.gov 212-356-3813
Total Available Seats:	200
Presenter(s):	District 75 Program Administrators in conjunction with Manhattan ISC Supervisors of Psychologists
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A027
Topic Codes:	I <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Interpreting And Integrating Assessment Data For Instruction
Sponsor:	Manhattan ISC
Date(s):	3/1/2010
Time:	8:00 am - 3:20 pm
Location:	333 7th Ave (between 28th & 29th St), 7th Floor Conference Room, Manhattan
CSE Contact:	Chandra Harrilall CHarril@schools.nyc.gov 212-356-3813
Total Available Seats:	60
Presenter(s):	Manhattan ISC Supervisors of Psychologists
Note:	Guest Speaker TBA; hands-on computer activities

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A028
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Supporting The Mental Health Needs Of Students With Special Needs And Their Families
Sponsor:	Office of Special Education Initiatives
Date(s):	3/10/2010
Time:	8:00 am - 3:20 pm
Location:	Court Square, 45-18 Court Sq., 2nd Floor, LIC
CSE Contact:	Helen Kennedy HKenned@schools.nyc.gov
Total Available Seats:	120
Presenter(s):	TBD
Note:	Also offered 10/21/09. This workshop will present services provided by other agencies to help maintain students in day programs, rather than being referred to residential programs.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A029
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Identifying Students On The Autism Spectrum
Sponsor:	Bronx ISC
Date(s):	3/18/2010
Time:	8:00 am - 3:20 pm
Location:	Bronx ISC, One Fordham Plaza, 7th Floor Conference Room, Bronx
CSE Contact:	Aida Ferguson AFerguson2@schools.nyc.gov
Total Available Seats:	50
Presenter(s):	TBA
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:

Topic Codes:

(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)

Conference Name:

Sponsor:

Date(s):

Time:

Location:

CSE Contact:

Total Available Seats:

Presenter(s):

Note:

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____

Position: _____

ISC (Borough): _____

School Name/Number: _____

Phone Number: _____

E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	A031
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	Functional Behavioral Assessment (FBA)/Manifestation Determination Review (MDR)
Sponsor:	Bronx ISC
Date(s):	5/5/2010
Time:	8:00 am - 3:20 pm
Location:	Bronx ISC, One Fordham Plaza, 7th Floor Conference Room, Bronx
CSE Contact:	Aida Ferguson AFerguson2@schools.nyc.gov
Total Available Seats:	40
Presenter(s):	Supervisors of Psychologists
Note:	

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	B001
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	NYASP Conference 2009: Implementing Change
Sponsor:	NYASP
Date(s):	10/22/2009
Time:	8:30 am - 4:30 pm
Location:	Crowne Plaza Hotel White Plains, NY
CSE Contact:	To Register: http://www.nyasp.org/index.php?page=11104160
Total Available Seats:	
Presenter(s):	Keynote Speaker Robert B. Brooks, Ph. D.
Note:	Multiple Dates: Thursday October 22 - Saturday October 24, 2009. Counts as 2 workshops. You will be responsible for any fees and charges associated with this workshop.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	B002
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	2009 NYSSSWA Annual Conference: School Social Workers: Expanding the Tools of Our Profession
Sponsor:	NYSSSWA
Date(s):	11/5/2009
Time:	8:00 am - 3:20 pm
Location:	Honors Haven Resort and Spa (www.honorshaven.com) Ellenville, NY
CSE Contact:	Contact NYSSSWA directly http://www.nyssswa.org
Total Available Seats:	
Presenter(s):	Keynote is: Dr. Paula Madrid, Psy.D, Director of the Psychosocial Preparedness Division at the National Center for Disaster Preparedness (NCDP), at Columbia University
Note:	Multiple Dates: Thursday, November 5 and Friday, November 6. Counts as 2 workshops. You will be responsible for any fees and charges associated with this workshop.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:

<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	B003
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	46th Annual School Psychology Conference
Sponsor:	Queens College
Date(s):	1/29/2010
Time:	8:30 am - 4:30 pm
Location:	Queens College, 65-30 Kissena Blvd, Flushing NY, Student Union Building
CSE Contact:	Marian Fish MFish@gc.cuny.edu
Total Available Seats:	
Presenter(s):	TBD
Note:	Please register directly with: sally.steinberg@qc.cuny.edu You will be responsible for any fees and charges associated with this workshop.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	B004
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	National Association Of School Psychologists: 2010 National Convention
Sponsor:	NASP
Date(s):	3/2/2010
Time:	8:00 am - 3:20 pm
Location:	Hyatt Regency Chicago, IL
CSE Contact:	Register directly with NASP http://www.nasponline.org
Total Available Seats:	
Presenter(s):	
Note:	Multiple Dates: March 2-6, 2009 - Counts as 3 workshops. You will be responsible for any fees and charges associated with this workshop.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

Staff Development Menu

Course Offering 2009-2010

Registration forms must be submitted at least one (1) month prior to the conference date. For conferences in September and October, registration forms must be submitted no later than two (2) weeks prior to the conference date.

Course Code:	B005
Topic Codes:	CI <small>(A=Assessment, C=Counseling, CA=Child Abuse, CI-Clinical, CSE=CSE issues, E=ELL, I=Instruction, TB=Team Building)</small>
Conference Name:	13th National School Social Work Conference
Sponsor:	SSWAA
Date(s):	4/7/2010
Time:	8:00 am - 3:20 pm
Location:	Union Station Marriott, St. Louis, MO
CSE Contact:	Register directly with SSWAA http://www.sswaa.org
Total Available Seats:	
Presenter(s):	
Note:	Multiple Dates: April 7, 2010 - April 10, 2010 - Counts as 3 workshops for April 7th, 8th, & 9th. You will be responsible for any fees and charges associated with this workshop.

To Register:

Fill in your information below and fax this entire sheet to Dr. Steven Albert at 718-758-7620 or you can register online at:
<http://schools.nyc.gov/Academics/SpecialEducation/SchoolImprovement/Projects/ProfessionalDevelopment/>

Name: _____ Position: _____

ISC (Borough): _____ School Name/Number: _____

Phone Number: _____ E-mail (If you want confirmation): _____

PROFESSIONAL DEVELOPMENT REGISTRATION FORM

Directions for Completion of Registration Forms:

1. Complete all data on SECTION 1.
2. If **MENU**, complete 1 (a) and sign form.
3. If **NON-MENU**, complete 1 (b), sign form and have supervisor sign form.
4. For conferences within NYC, complete Form OP201.
5. For conferences outside NYC, complete form OP221.
6. Submit one copy to your building supervisor, a copy to your payroll secretary, and a copy to the Supervisor of Psychologists.

Section I

Name _____ Home Telephone _____
 Title _____ Years of Service in Title _____
 Home Address _____
 File Number _____
 District _____
 School(s) Assigned _____ School Telephone _____
 School Address(es) _____

1(a) MENU ITEM

Workshop Code _____ Workshop Title _____
 Date _____ Time _____

1(b) NON – MENU ITEM

Workshop Title _____
 Sponsoring Agency _____
 Location of Workshop _____
 Date of Workshop _____ Time _____

Signature of Staff Member/Date (For Menu Items)

Signature of Staff Member/Date (For Non-Menu Items – 1 (b) Only)

Section II

Participation as:	Observer _____	Speaker _____	Panel Member _____
-------------------	----------------	---------------	--------------------

Please complete and forward to your ISC within ten (10) days of the Menu activity.

Attachment C

PROFESSIONAL DEVELOPMENT FEEDBACK FORM

Complete one form for each activity.

Section A.

Name _____ District _____
Discipline _____ Telephone # _____
Date _____ School(s) _____
Assigned _____
File # _____

Section B.

I have attended the following professional development activity:

Title of Activity _____ Workshop Code _____
Sponsoring Agency _____
Location _____
Date of Conference _____ Time of Conference _____

Section C.

Main Speaker(s) _____

Briefly evaluate the effectiveness of the speaker(s).

Excellent Good Fair Poor

Comments: _____

Briefly describe the activity or workshop you attended and whether the content met your expectations:

Suggestions for future professional development activities:

Signature of Staff Member

Date

Please complete and forward to your ISC within ten (10) days of the Menu activity.