

APPLICATION GUIDELINES

LEARN MORE ABOUT NO CHILD LEFT BEHIND PUBLIC SCHOOL CHOICE

Attend a Parent Information Session: Ask questions about the NCLB Public School Choice application process. Interpretation services will be available.

Borough	Date	Time	School Site	Street Address
Brooklyn	Thursday, May 14	6-8 pm	Andries Hudde Junior High School	2500 Nostrand Avenue
Brooklyn	Monday, May 11	6-8 pm	Brooklyn Technical High School	29 Fort Greene Place
Bronx	Tuesday, May 12	6-8 pm	Roosevelt Educational Campus	500 East Fordham Road
Bronx	Wednesday, May 13	6-8 pm	Roosevelt Educational Campus	500 East Fordham Road
Manhattan	Wednesday, May 13	6-8 pm	Stuyvesant High School	345 Chambers Street
Manhattan	Wednesday, May 6	6-8 pm	Louis D. Brandeis High School	145 West 84 th Street
Queens	Wednesday, May 6	6-8 pm	Aviation High School	45-30 36 th Street
Queens	Thursday, May 7	6-8 pm	John Adams High School	101-01 Rockaway Blvd

Research: Use the Learning Environment Survey, Survey Quest, Quality Review and Progress Reports to learn more about schools.

HOW TO COMPLETE THE TRANSFER APPLICATION FORM

- ➡ If you do not want to request a transfer: select “NO”, sign and return the Transfer Application Form in the enclosed postage-paid reply envelope.
- ➡ If you want to request a transfer: select “YES”, sign and return the Transfer Application Form in the enclosed postage-paid reply envelope.
- ➡ **Keep a copy of the completed Transfer Application Form for your records and submit by mail before May 22, 2009.**

HOW TO READ THE TRANSFER APPLICATION FORM

For reference, schools eligible to receive students through the NCLB Public School Choice program are shown on the attached list.

- Schools located in the district you reside in are listed first.
- Special Education students who receive door-to-door transportation in accordance with an Individualized Education Program (IEP) will continue to receive mandated transportation if they transfer to a different school through the NCLB Public School Choice program. You may also contact the Office of Pupil Transportation (OPT) at (718) 392-8855, or visit the website at www.nyc.gov/schools/Offices/Transportation
- School performance data for your child’s expected grade level is listed next to each school. More information is also available online at www.nyc.gov/schools/Accountability/SchoolReports
- The NYCDOE will seek to identify an available school which can provide your child with the special education program and services recommended in his or her Individualized Education Program (IEP) consistent with the requirements of the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, and Title II of the Americans with Disabilities Act (ADA Title II).
- **Federal law requires that the NYCDOE give first priority to the lowest achieving low-income students.**

HAVE QUESTIONS? Contact the Borough Enrollment Office or District Family Advocate listed on the Transfer Application Form. Translated materials are also available online at www.nyc.gov/schools/ChoicesEnrollment/ChangingSchools

Do NOT include any additional materials with your application.