



# Bryant & Stratton College

PERSONAL EDUCATION. LIFETIME SUCCESS.  
SINCE 1854

## ARTICULATION AGREEMENT

Between

**BRYANT & STRATTON COLLEGE**

And

**NEW YORK CITY**

**SCHOOL OF COOPERATIVE TECHNICAL EDUCATION**

**NATURAL HAIR STYLING PROGRAM**

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In its effort to better prepare high school students for life after graduation, the traditional high school can no longer be treated as a self-contained unit. To meet the challenges of the 21<sup>st</sup> Century, high schools must collaborate with career & technical centers, universities, and colleges to improve the Rigor, Relevance, and Relationships of the high school experience.

In this agreement between Bryant & Stratton College and NY City School of Cooperative Technical Education:

**Rigor** means that the basic high school curriculum is augmented with themed, small-learning communities (Career Pathways) that prepare students for the transition from high school to college to career.

**Relevance** stresses the importance of career pathway curricula that serve as foundations for post-high school majors, jobs, and careers.

**Relationships** deal with collaborations between high schools and institutions of higher education.

Partnerships with local colleges benefit high school students by:

**Supporting students** in the acquisition of core knowledge, skills, habits and attitudes needed for success in postsecondary education and the high-skilled workplace.

**Engaging students** in specific, career-related learning experiences that equip them to make well-informed decisions about their post-high school plans.

**Preparing students**, who may choose to enter the workforce directly after high school, with levels of skill and knowledge in a particular career pathway that is valued in the local marketplace.

### **Benefits of Articulation between NY City School of Cooperative Technical Education and Bryant & Stratton College:**

#### **For NY City School of Cooperative Technical Education Students:**

1. Earning both high school and articulated college credits for the successful completion of a Career Pathway experience
2. Earning college credits without any tuition cost to students or parents
3. Easing the transition from high school to college via expedited admission to B&S College
4. Enhancing self-esteem and self-confidence by accelerating the student's college experience

#### **For NY City School of Cooperative Technical Education:**

1. Meeting the NY State requirement of articulation agreements that have direct benefits to students
2. Creating the opportunity for expanded program scope and content by linking Career Pathway experiences with programs of study in a career college
3. Providing for improved guidance, student placement and tracking of graduates

#### **For Bryant & Stratton College:**

1. Allowing the college to present its programs to NY City School of Cooperative Technical Education students at the classroom level
2. Providing an opportunity for the college to participate in New York State Career & Technical Education reform



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## Statement of Purpose:

The purpose of this articulation agreement is to provide an instrument that:

1. Enables students enrolled in the NY City School of Cooperative Technical Education program:
  - A. To earn Bryant & Stratton College credits.
  - B. To make a smooth transition from high school to Bryant & Stratton College.
  - C. To exit the experience better prepared for the transition from high school to college to career.
2. Allows Bryant & Stratton College staff to interact with students in program classrooms.

## Definition of Articulation:

1. Articulation is the process of mutually agreeing on high-school core competencies and performance levels transferable to college.
2. Articulation enables high school students to receive college credit for achieving specific skills, knowledge, and competencies.
3. Articulation of competencies is agreed upon between the high school and the college.

Type of Agreement:	Articulated Program Completion
High School Program:	Natural Hair Styling Program NY City School of Cooperative Technical Education
Bryant & Stratton Program:	Business, Medical or other appropriate program
Bryant & Stratton Degree:	Associate of Occupational Studies Business, Medical or other appropriate program

## College Credit:

This document allows qualified students to receive up to **SIX (6) hours of Bryant & Stratton College articulated course credit** upon enrollment at Bryant & Stratton College **and** successful completion of one college semester.

## Criteria:

All NY City School of Cooperative Technical Education students who have successfully completed the Natural Hair Styling program and who have achieved an 85% or higher average in program courses are eligible to receive these credits by meeting the following criteria:

1. Students must provide a Letter of Recommendation from an NY City School of Cooperative Technical Education Natural Hair Styling teacher.
2. Students must meet Bryant & Stratton College admissions requirements.
3. Students must enroll in a two-year **Associate of Occupational Studies** program as approved by the college.

## **Articles of Agreement:**

1. For the purpose of this agreement, "Articulation" refers to the process that facilitates the transition of a student from high school to college.
2. Bryant & Stratton College agrees to grant appropriate college credit consistent with its current policies.
3. All articulating students shall meet the entrance requirements of Bryant & Stratton College and the intended curriculum or program of study.
4. NY City School of Cooperative Technical Education will provide a Competency Record (or Transcript) for articulating students certifying completion of the program.
5. A student must enroll at Bryant & Stratton College within 15 months following high school graduation in order to be eligible for college credit under this Agreement.
6. Articulated credits for the appropriate course(s) will appear on the student's Bryant & Stratton College transcript upon the student's successful completion of one college semester. No grades will be recorded for articulated courses.
7. **The college will not charge tuition or fees for the articulated credits.**
8. This Articulation Agreement shall be valid for the school years 2008 – 2009 and 2009 – 2010.
9. A student must have successfully completed the program with an 85% or higher average in the Natural Hair Styling program courses.
10. Bryant & Stratton College will provide a personal interview to each student interested in exploring this articulation. The interview will provide an overview and details of the following:
  - A. The college application process.
  - B. The financial aid application process.
  - C. Scholarship information (See Appendix B.)

**See Appendix A College Credits for courses eligible for articulation.**

## **Articulation Agreement Review and Changes:**

Both parties will conduct a review of this Articulation Agreement and its procedures at least biennially (or more often if either party deems it necessary) by a review committee comprised of representatives from NY City School of Cooperative Technical Education and Bryant & Stratton College.

**After review by the committee, this agreement may be:**

1. Maintained as originally structured, **OR**
2. Re-structured as agreed to by both parties, **OR**
3. Terminated at the request of either party.

## **Articulation Process:**

1. NY City School of Cooperative Technical Education students who have successfully completed the NY City School of Cooperative Technical Education Natural Hair Styling program become eligible to receive articulated credits for stipulated Bryant & Stratton College courses.
2. To apply for articulated credits:
  - A. The student must complete a Bryant & Stratton College Application for Admission.
  - B. A NY City School of Cooperative Technical Education teacher must certify on the B&S Articulation Form that the student has successfully completed the program with at least an 85% average in NY City School of Cooperative Technical Education courses.
  - C. The high school counselor must send the Application for Admission, the appropriate B&S Articulation Form, and final High School Transcript to the college admissions office.
3. When a student successfully completes a semester at Bryant & Stratton College, credits for articulated courses will become part of the student's college transcript.
4. Students must have articulation paperwork completed and enroll at Bryant & Stratton College within 15 months after high school graduation; otherwise this articulation agreement does not apply.
5. **Bryant & Stratton College will not charge tuition or fees for articulated credits.**

## APPENDIX A COLLEGE CREDITS

### **In this articulation agreement, Articulated College Credits are defined as:**

Those credits granted by Bryant & Stratton College to graduates of the School of Cooperative Technical Education who have successfully completed the Natural Hair Styling Curriculum.

This document allows qualified graduates of the School of Cooperative Technical Education to apply for up to **SIX (6) hours of Bryant & Stratton Articulated Credits** after enrollment in a degree program at Bryant & Stratton College **and** upon the successful completion of one college semester in that program.

Bryant & Stratton College may grant up to **SIX (6) hours of Articulated College Credits** as listed in the chart below. To receive credit, students must enroll at Bryant & Stratton College within **FIFTEEN (15) MONTHS** of high school graduation.

<b>SCHOOL OF COOPERATIVE TECHNICAL EDUCATION PROGRAM:</b>	<b>EQUIVALENT B&amp;S COURSES Up to a Maximum of SIX (6) credit hours</b>
School of Cooperative Technical Education students, who successfully complete both 1) the Natural Hair Styling Curriculum and 2) the Career & Financial Management Curriculum, are eligible to apply for Articulated College Credit in the course at the right.	<b>BUSS100 Business Principles (3 credits)</b>
A graduate of the School of Cooperative Technical Education Natural Hair Styling program may apply for additional Articulated College Credits if:  1) She/he has successfully completed a 300 hour, New York State approved course of study 2) and has passed both the New York State written and practical examinations 3) and Is licensed to operate and practice Natural Hair Styling in New York State.  As proof of successful completion of schooling, the applicant must present an <b>Affirmation of New York State Approved Schooling</b> by the school director.	<b>To Be Determined at enrollment (3 credits)</b>  Upon enrollment in a Medical program at Bryant & Stratton College, a Dean of Instruction and a Program Director will review the applicant's high school transcripts and New York State Cosmetology license. The college may grant three (3) hours of college credit for the course below: <b>ALHT120 Anatomy &amp; Physiology I (3 credits)</b>

### **Program Facilitation:**

#### **The student:**

1. Interested students will notify their high school guidance counselor that they wish to participate in the Bryant & Stratton articulation program.
2. Students will complete a B&S College **Application for Admission** and a **B&S Articulation Form**.
3. Students, with assistance from high school guidance counselors, will submit the above forms and a high school final transcript to the college.

#### **School of Cooperative Technical Education:**

Teachers, counselors and administrators will inform students of the Bryant & Stratton Articulation Agreement and process.

#### **Bryant & Stratton College:**

1. College staff may visit high school classrooms to explain this agreement and process.
2. Bryant & Stratton College will provide a personal interview to each interested student.

## APPENDIX B

### SCHOLARSHIPS

To demonstrate its commitment to NY City School of Cooperative Technical Education students and the Natural Hair Styling program, Bryant & Stratton College will offer the following scholarships:

#### **Early Acceptance Scholarship:**

The Bryant & Stratton College campuses can award one-time scholarships of \$500 each to students who complete the entire enrollment process by the last day in February. To be eligible for the award, a student must:

- Meet with an admissions representative for a personal interview to determine program selection;
- Complete an application for enrollment in the spring or fall semester;
- Submit an essay that should address the questions:
  - "Why are you interested in Bryant & Stratton College?"
  - "Why are you the best candidate for the scholarship?"
  - "How do you plan on using your Bryant & Stratton College education?"

The selection of winners will be based on the highest evaluation scores and the strength of application as determined by the Admissions Committee.

#### **Matching Scholarships:**

Bryant & Stratton College will match the dollar value of any scholarship awarded to any student from a professional organization that has a valid academic scholarship program. The organization cannot be connected with Bryant & Stratton College or the Bryant & Stratton College Foundation. Organizations may include but are not limited to, unions, civic or fraternal groups, philanthropic societies, educational entities and local or national professional groups and business firms. Please see a Bryant & Stratton Admissions Representative for more specific information.

#### **Academic Excellence Scholarships:**

Tuition scholarships are awarded at most Bryant & Stratton College campuses on a competitive basis. Awards are based upon academic promise and the quality of materials submitted to the Scholarship Committee. See an Admissions Representative for more specific information and details.



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## B&S Articulation Form

2008 – 2009 – 2010

In Agreement with

NEW YORK CITY

SCHOOL OF COOPERATIVE TECHNICAL EDUCATION

NATURAL HAIR STYLING PROGRAM

\*\*\*\*\*

### Student Registration Information (please print):

Student's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

Current Grade Level: \_\_\_\_\_ Year I will graduate from H.S.: \_\_\_\_\_

### PROGRAM COMPLETION CERTIFICATION

I, \_\_\_\_\_, certify that the above student has successfully completed the Natural Hair Styling program at the NY City School of cooperative Technical Education and is eligible to apply for Articulated College Credit as specified in this Articulation Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

### Student Enrollment Intention:

I hereby state that I intend to enroll at Bryant & Stratton College and that I will complete the application process and that I consent to the collection of all necessary information for admission to the college.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(If student is under 18 years of age)

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Submit form to: **Bryant & Stratton College**  
**Admissions Office**  
**465 Main Street**  
**Buffalo, NY 14203**



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### APPROVALS:

#### BRYANT & STRATTON COLLEGE

John J. Staschak  
President and C.E.O.

Date: 10/14/08

Beth A. Tarquino  
Chief Academic Officer

Date: 10/9/08

Jeffrey P. Trado  
Director of Western New York Colleges

Date: 10/2/08

#### NYC DEPARTMENT OF EDUCATION

Name  
Superintendent District 79

Date: 09/24/08

Name  
Principal

Date: 09/24/08