



## Council Training Schedule: 2015-2016



When: Trainings will be on the 4<sup>th</sup> Monday of each month from 6:00pm-8:00pm\*

Where: Locations are TBD; they will be publicized well in advance.

Month	Training
<b>June</b>	<b>New Member Orientation</b>
<b>July</b>	<b>Bylaws:</b> Start the term off right with training on creating effective bylaws.
<b>August</b>	<b>The Nitty Gritty: Procedural Training for AAs and Presidents (Treasurers and Recording Secretaries welcome)</b> – AAs and new Presidents get together to go over roles/responsibilities and start the term right.
<b>September</b>	<p><b>CCEC Roles and Responsibilities (for those who missed Orientation)</b> – A 2-hour training highlighting the main topics discussed at the June 20<sup>th</sup> CCEC Orientation.</p> <p style="text-align: center;"><u>OR</u></p> <p><b>Inspire Change! with David Mensah</b> Elaborating on the June 20<sup>th</sup> Orientation presentations, David will train attendees on empowering volunteer leaders through motivation and participation.</p>
<b>October</b>	<b>The Capital Plan:</b> What Is It and How Does It Work?
<b>November</b>	<b>Financial Training: Member Reimbursements and Council Budgets</b> – Reimbursement submissions, including acceptable documentation and what is reimbursable. The FAQ's of Council Budgets as well as other important related topics addressed.
<b>December</b>	<b>Mapping Our Future: District Planning, Zoning, and Engagement</b> – Following up on the June 20 <sup>th</sup> Orientation presentation, the District Planning Team will present on the engagement process and rezoning.
<b>January</b>	<b>All Rise: Creating an Effective Organization</b> – Run an effective meeting using Parliamentary Procedures to increase functionality
<b>February</b>	<b>Win-Win Negotiations: Conflict Resolution with David Mensah</b> – Elaborating on the June 20 <sup>th</sup> Orientation, David will train attendees on how to view and deal with conflict
<b>March</b>	Training to be determined by a survey sent to all council members in October
<b>April</b>	<b>Presidents' Councils: PA/PTA Elections</b> – Training for presidents' councils on supporting PA/PTAs
<b>May</b>	Training to be determined by a survey sent to all council members in October
<b>June</b>	<b>Yearly Recap and Feedback Session:</b> Debrief meeting with FACE and council members to give feedback on trainings and suggest topics for 2016-17

*\*Dates are subject to change based on holidays and school schedules*