

MINUTES OF ACTION

DRAFT

PUBLIC MEETING OF THE PANEL FOR EDUCATIONAL POLICY

**M.S. 131
100 Hester Street,
New York, NY
Wednesday, August 12, 2015**

ROLL CALL:

Present:

Hon. Fred Baptiste
Hon. Isaac Carmignani
Hon. T. Elzora Cleveland
Hon. Deborah Dillingham
Hon. Vanessa Leung
Hon. Lori Podvesker
Hon. Benjamin Shuldiner
Hon. Roberto Soto-Carrión
Hon. Laura Zingmond
Hon. Miguelina Zorrilla-Aristy
Courtenaye Jackson-Chase, Secretary
Carmen Fariña, Chancellor

Absent:

Hon. Norm Fruchter
Hon. Kamillah Payne-Hanks
Hon. Robert Powell

Action was taken as indicated below:

Secretary Courtenaye Jackson-Chase called roll at 6:19 pm. All Panel Members were present except Panel Members: Norm Fruchter, Kamillah Payne-Hanks and Robert Powell.

1. Chancellor's Update—Chancellor Carmen Fariña delivered general updates. Panel Chair Leung called for the public comment portion of the meeting.
2. Approval of July 29, 2015 Panel Meeting Minutes of Action—Motion to adopt the minutes of action from the July 29, 2015 Panel meeting was made by Panel Member Elzora Cleveland. Panel Member Isaac Carmignani seconded the motion. Panel Chair Leung called for a vote. The July 29, 2015 Minutes of Action were approved unanimously.

The minutes are available via link to the [Panel for Educational Policy Website](#).

3. Approval of Contracts—Panel Member Fred Baptiste presented the Contracts Committee recommendations to the Panel. The Contracts Committee met on Monday, August 10, 2015. The Committee unanimously recommended the approval of items 2 & 6. Before motioning to adopt the resolution, Executive Director of Contracts and Purchasing, David Ross read text into the minutes. The text read as follows:

To be read into the minutes of the August 12, 2015 Panel for Educational Policy meeting by David Ross, Executive Director, Division of Contracts and Purchasing. First, I note that I have provided Panel members with technical changes and an addendum to universal pre-kindergarten contracts that have been approved by the Panel at prior meetings and that these changes have been posted on the web. A change has been made to one of the vendors' names in item number five from the October 29, 2014, meeting agenda. The contract provides English Language Learner Periodic Assessments. The agenda and Request for Authorization listed the vendor's name as the Research Institute for the Study of Language in Urban Society. Additionally, the Request for Authorization (RA) recorded the address as 365 Fifth Avenue, Room 7407, New York, NY 10016. The legal name and address is Research Foundation/CUNY on behalf of RISLUS/The graduate Center, CUNY, 230 West 41st Street, New York, NY 10036.

At its June 24, 2014 meeting, item eight, the Panel approved a contract for Professional development for school leaders and teachers. The agenda indicated the vendor's name as Robin Fogarty & Associates. The vendor's legal name is Fogarty & Associates, Inc. dba Robin Fogarty & Associates.

At the June 10, 2015 meeting, item 11, the Panel approved vendors to provide Universal Pre-Kindergarten programs. The Request for Authorization included Queens County Educators for Tomorrow with 40 seats in Brooklyn, 40 seats, at the per child rate (for full day) of \$9,721, an annual rate of \$388,840, and a start-up cost of \$24,450; however, this vendor was inadvertently omitted from the agenda. It should be noted that the vendor's name was changed in a technical change provided at the July 29, 2015 meeting to Queens County Educators for Tomorrow d/b/a Charles Drew Day Care Center.

At the December 18, 2014 meeting, item five, the Panel approved a contract award for Perma-Bound to provide Class A (Single Title) Library Books. The Request for Authorization (RA) lists the Estimated Annual Contract Amount as \$6,000,000 and the Estimated Total Contract Amount as \$30,000,000. The correct amounts for the RA should be \$3,966,146 for the Estimated Total Contract Amount and \$793,229 for the Estimated Annual Contract Amount.

Panel Member Lori Podvesker motioned to adopt items 2 & 6 into one resolution. Panel Member Elzora Cleveland seconded the motion. The Panel voted on the contract items, which were approved as follows:

- 1. Resolution 1: Items 2 & 6 was approved unanimously (yay: Baptiste, Carmignani, Cleveland, Dillingham, Leung, Podvesker, Shuldiner, Soto-Carrión, Zingmond, Zorrilla-Aristy).*

Resolutions are available via link to the [Panel for Educational Policy Website](#).

The meeting adjourned at approximately 7:00 p.m.

A recording of the meeting is available [here](#).