

SOCIAL WORKER VACANCY CIRCULAR

School Name: Benjamin Franklin High School for Finance & Information Technology

District: 29

School Site: 207- 01 116TH AVENUE, QUEENS, NY 11411

Send Cover Letter and Resume to: benfranklinFIT@gmail.com

POSITIONS

Social Worker

DESCRIPTION

The Benjamin Franklin High School for Finance & Information Technology is a new career and technical education (CTE) high school focusing on finance & information technology (IT). The school will provide industry-approved coursework (developed by the National Academy Foundation (NAF)) and recognized certifications in the fields of finance and IT. Franklin FIT will maintain partnerships with TD Bank and Queens College and students will have the opportunity to take college level courses in 11th and 12th grade. Franklin FIT curriculum will focus on communication skills, critical thinking and personal and academic planning. Our partnership with the Institute for Student Achievement (ISA) will support us in promoting the social-emotional well being of all our students. All members of the staff will participate regularly in teams to plan curriculum and look at student work and engage in work to develop students' college readiness skills and give them an edge in their future careers.

A 5-10-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program. Because we believe that all staff members play an important role in the education of our students, the school will offer opportunities for social workers to support and participate in activities such as:

- After-school and/or Saturday tutoring programs, enrichment, sports, arts, and family programs
- In-house school committees and/or special programs
- Daytime professional development such as inquiry work and collaborative conversation among staff members

Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.

ELIGIBILITY REQUIREMENTS

Licensed certified Social Worker in New York City schools with satisfactory ratings and attendance.

DUTIES AND RESPONSIBILITIES

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

- Collaborating with staff members on the development of the socio-emotional developing based Advisory curriculum and provide support to teacher-advisors to develop the Advisory program and their skills as advisors
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and Critical Friends Group work

SOCIAL WORKER VACANCY CIRCULAR

- Counseling students, individually and in groups, regarding discipline, social and emotional development, substance abuse, conflict mediation, and making appropriate referrals
- Maintaining regular and open communication with parents
- Developing and maintaining partnerships with participating educational institutions, industry partners, and community-based organizations to support school initiatives including job shadowing, internships, and other academic opportunities
- Organizing orientations (incoming freshman, college, and work fairs etc), workshops (PTA/at risk students, etc) and other public speaking events
- Providing strategies and work with teachers to promote social and emotional competence in the classroom
- Participating in community outreach events that foster healthy family involvement
- Working collaboratively with staff and families to address attendance issues and help improve students' attendance

SELECTION CRITERIA

The successful candidate will demonstrate:

- Willingness to carry out the above duties and responsibilities
- Ability to collaborate with staff and participate in an Advisory program.
- Success in collaborating on AIS (Academic Intervention Services) team
- Success in forming successful partnerships with community-based organizations and other organizations that offer social and emotional supports to students
- Knowledge of or ability to make referrals for students in need of additional services or alternative placements
- Evidence of successful counseling strategies with regard to discipline, social and emotional development, substance abuse, and conflict mediation
- Ability and/or willingness to use or learn to use Google Apps
- Clinical experience addressing contemporary issues that affect youth living in high poverty communities
- Ability to provide strategies to staff in promoting social and emotional competence throughout the school
- Evidence of success with students who exhibit academic, social, and/or emotional struggles, English Language Learners, students with special needs, and their families
- Evidence of success leading workshops and discussions with/for parents
- Ability to effectively communicate orally and writing with colleagues, parents, students, and the community

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

WORK SCHEDULE & SALARY

As per Collective Bargaining Agreement