

EXHIBIT A - ANNUAL INVENTORY STATEMENT**Location Information:**

District/Division/Office:

Region:

School/Site:

Address of School/Site: Address 1:

Address 2:

City:

State:

Zip:

Email:

Telephone:

Fax:

User Completing the Form:

CertificationI certify an **annual, physical inventory** count of all...**(All boxes must be checked)** Equipment, including musical instruments Textbooks Educational/instructional supplies

...in my charge has been completed and our inventory database has been updated to reflect the most current quantity, complete description and disposition and disposition of all items at this location in accordance with the *Standard Operating Procedures Manual on "Inventory."*

I also certify that computer equipment purchased or received from other than Dell Computers has been reported to the DIIT hotline so our computer inventory at Dell can be updated.

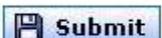
The Inventory Salvage Officer responsible for maintaining the inventory at this site is:

Name of Individual:

Name of Site Supervisor or Principal:

Date:

6/29/2005

 Submit