

SOCIAL WORKER VACANCY CIRCULAR

School Name: City Knoll Middle School

District: 02

School Site: PS 51, 525 West 44th Street, Manhattan, NY 10036

Send Cover Letter, Resume and Portfolio to: cityknollms@gmail.com

POSITIONS

Social Worker

DESCRIPTION

City Knoll Middle School (www.cityknollms.org) prepares students to realize their dreams through dedication to academic excellence, collaboration, and creativity. We aim to empower our school community with the knowledge that the process of utilizing words and images on a page, or utilizing new media and technologies to communicate a message can move ideas and information to the hearts and minds of others and potentially produce a call to action. We develop and support creative, inquisitive, articulate, well-informed individuals who upon graduation are capable of successfully shaping their own futures.

City Knoll Middle School integrates the arts, multimedia and new technologies to support the presentation of knowledge and ideas through public speaking and performance with opportunities for student choice, real world experiences, field work, and the use of community resources. Rigorous Common Core aligned learning is connected to student interests through project-based units of study that culminate in opportunities to present knowledge to authentic audiences in regular celebrations of achievement. We are looking for educators with a growth mindset that are committed to creating an environment that supports student achievement and personal development at the highest levels possible. We are seeking a Social Worker with a commitment to a positive psychology approach, data driven student supports, and participation in collaborative inquiry and on-going professional feedback.

A 10-15 day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program. We believe that all staff members play an important role in the education of our students; therefore the school will offer opportunities for social workers to support and participate in activities such as:

- After school and/or Saturday tutoring, enrichment, sports, arts, and family programs
- In-house school committees and/or special programs.
- Professional development such as inquiry work, intervisitations, collaborative conversation among all staff members, study groups, and community building retreats

Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.

ELIGIBILITY REQUIREMENTS

Licensed certified Social Worker in New York City schools, bilingual Spanish preferred, with satisfactory ratings and attendance.

DUTIES AND RESPONSIBILITIES

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Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

- Collaborating with staff members on the development of the socio-emotional developing based Advisory curriculum and provide support to teacher-advisors to develop the Advisory program and their skills as advisors
- Serving as a faculty-advisor to a small "advisory group" of students throughout their duration in school, and attending professional meetings to support this work
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and Critical Friends Group work
- Counseling students, individually and in groups, regarding discipline, social and emotional development, substance abuse, conflict mediation, and making appropriate referrals
- Maintaining regular and open communication with parents
- Organizing orientations workshops (PTA/at risk students, etc.) and other public speaking events
- Providing support to teachers to assess and address student's social and emotional needs
- Participating in community outreach events that foster healthy family involvement
- Working collaboratively with staff to ensure services are most effectively organized for students
- Leading school's Pupil Personnel Team (PPT) and effectively create and implement plans of action for students whom the team identifies as those needing interventions

SELECTION CRITERIA

The successful candidate will demonstrate:

- Willingness to carry out the above duties and responsibilities
- Ability to collaborate with staff and participate in an Advisory program.
- Success in forming successful partnerships with community-based organizations and other organizations that offer social and emotional supports to students
- Knowledge of or ability to make referrals for students in need of additional services or alternative placements
- Ability and/or willingness to use or learn to use Google Apps
- Ability or willingness to develop conflict resolution programs including, but not limited to restorative justice and peer mediation
- Knowledge of and experience with contemporary issues that affect adolescents living in high poverty communities and provide strategies to staff in promoting social and emotional competence throughout the building
- Ability to intervene in crisis situations with verbal de-escalation techniques
- Ability to effectively communicate orally and writing with colleagues, parents, students, and the community
- Commitment to developing professional goals and objectives in collaboration with the administration that will monitor progress and assess effectiveness in enhancing student development and achievement

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

WORK SCHEDULE & SALARY As per Collective Bargaining Agreement