

Mary Maher, Principal

Steve Klein, Assistant Principal
Cynthia Biondi, Assistant Principal

MEMORANDUM

Date: _____

To: _____

From: **Mary Maher, Principal;** _____, **Teacher**

Re: **REQUEST FOR HIGH SCHOOL COURSE CODES**

Name of Student: _____

OSIS #: _____

Date of Birth: _____

School: _____

Grade: _____

To Whom It May Concern:

The above mentioned student is presently in our Hospital School Program and in order to fulfill the educational needs of the student we would appreciate it if a copy of the Program/High School Course Codes could be forwarded.

Please fax directly to _____, at _____

Please send the following:

IEP

High School Program/Course Codes

Other _____