

## **EDUCATIONAL IMPACT STATEMENT: The Proposed Co-location of a New District 79 GED Plus Program (79Q950) with an Existing DOE School, Harlem Renaissance High School (05M285), in School Building M911**

### **I. Summary of Proposal**

The New York City Department of Education (“DOE”) is proposing to co-locate a new District 79 GED Plus Program (79Q950, “GED Plus”) in school building M911 (“M911”) located at 22 East 128<sup>th</sup> Street, New York, NY 10035, within the geographical confines of Community School District 5 (“District 5”). District 79 provides diverse and innovative educational opportunities that combine rigorous academic instruction with meaningful youth development. District 79 has developed programs and partnerships that strive to ensure secondary and post-secondary success for even the most struggling students.<sup>1</sup> The proposed GED Plus program intends to offer full-time day classes for students who are 18-21 years old and who need extensive academic support to prepare for the GED examination.<sup>2</sup> The GED Plus program would also offer a wide array of wraparound services, including career training, counseling and internships. The GED Plus program would have an on-going open enrollment, meaning that eligible students would be admitted on a first-come, first-served basis depending on seat availability throughout the school year.

If approved, the proposed GED Plus program would be co-located in building M911 with Harlem Renaissance High School (05M285, “Harlem Renaissance”), an existing transfer school. Transfer schools are small, academically rigorous high schools designed to re-engage students who have fallen behind in high school or are at risk of dropping out. Transfer schools enroll over-age, under-credited students and therefore do not adhere to strict grade distinctions. Students typically enroll at various stages in terms of credit accumulation or Regents pass rates as they progress to graduation. Harlem Renaissance currently serves approximately 216 students in grades nine through twelve.<sup>3</sup> It has a rolling admissions policy, accepting students who are 16 years of age and older and who have attended high school for at least one year and have fewer than 8 academic credits.

Building M911 also provides space to three community-based organizations (“CBOs”): Hunter College Liberty Partnership Program, Street Corner Resources and New York City Mission Society. New York City Mission Society is the CBO partner for Harlem Renaissance under the Learning To Work (“LTW”) Initiative.<sup>4</sup> Building M911 also offers free childcare and support services for student parents through the Living for the Young Family through Education (“LYFE”) program.<sup>5</sup> A “co-location” means that two or

<sup>1</sup> For additional information about District 79 programs, please visit the DOE’s website at <http://schools.nyc.gov/Offices/District79/default.htm>.

<sup>2</sup> The GED examination is a battery of five tests: Social Studies, Science, Mathematics, Language Arts Reading, and Language Arts Writing. The GED examination is administered in English, Spanish and French. Students who receive a passing score on the GED exam earn a high school equivalency or GED diploma. For additional information about the GED test, please visit the following website: <http://www.acenet.edu/Content/NavigationMenu/ged/index.htm>.

<sup>3</sup> Based on the 2010-2011 audited register.

<sup>4</sup> The Learning to Work (“LTW”) program offers additional academic and student support, post-secondary and career exploration, work preparation, skills development, and internships. These elements of LTW are designed to enhance and complement the academic component of select Young Adult Borough Centers (“YABCs”), transfer schools and GED programs. For more information about the Learning to Work program, please visit the DOE’s website at [http://schools.nyc.gov/NR/rdonlyres/E092084C-07D0-4038-A3C0-31DD0CD13AD9/87739/TransferSchoolLTWSitesbyBorough10\\_12.pdf](http://schools.nyc.gov/NR/rdonlyres/E092084C-07D0-4038-A3C0-31DD0CD13AD9/87739/TransferSchoolLTWSitesbyBorough10_12.pdf).

<sup>5</sup> The Living for the Young Family through Education (“LYFE”) program helps student parents stay on track to graduation while supporting their transition to parenthood. Certified teachers and caregivers at each LYFE childcare site provide safe, nurturing and meaningful learning experiences for infants and toddlers and help their parents do the same at home. On-site

more school organizations are located in the same building and may share common spaces like auditoriums, libraries, gymnasiums, and cafeterias.

In the 2009-2010 school year, building M911 had a capacity to serve 280 students, and the building enrolled 221 students, yielding a target building utilization rate of 79%.<sup>6</sup> In 2010-2011, building M911 has an enrollment of 216 students, which yields an estimated building utilization rate of 77% of target capacity.<sup>7</sup> This means that the building is “under-utilized” and has extra space to accommodate additional students.

If this co-location proposal is approved, the GED Plus program would open in building M911 in September 2011 with approximately 60-75 students. The proposed GED Plus program would be co-located with Harlem Renaissance, the three existing CBOs, and the LYFE and LTW programs. Harlem Renaissance is already operating at full scale as a DOE transfer high school and would continue to serve approximately 200-225 students in grades 9-12. The M911 building has adequate capacity to accommodate the new District 79 GED Plus program and Harlem Renaissance at full operational capacity. Beginning in 2011-2012, building M911 would serve approximately 260-300 students, including the new District 79 GED Plus program and Harlem Renaissance, which yields an approximate building utilization rate of 93%-107% of target capacity.<sup>8</sup>

### *Background on the DOE’s Decision-Making Process*

The DOE strives to ensure that all students in New York City have access to high-quality schools and programs at every stage of their education. The proposed co-location of a GED Plus program with Harlem Renaissance in building M911 is part of the DOE’s goal to create new schools and programs to help students who are over-age and have fallen behind in high school get back on track with their education. The DOE established District 79 programs to help students who need additional supports or alternative pathways to continue with their education. The DOE believes that the proposed GED Plus program would create a much needed high-quality educational option for students in upper Manhattan and throughout the City. As stated earlier in this Educational Impact Statement (“EIS”), the proposed GED Plus program would offer academic instruction for students who are 18-21 years old who wish to obtain a high school equivalency or GED diploma.

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social workers offer support services to student parents, such as counseling and referrals to social, health and community agencies. Please visit a Referral Center for High School Alternatives for more information or visit the DOE’s website at <http://schools.nyc.gov/Offices/District79/default.htm>.

<sup>6</sup> The official target capacity and utilization rates for the 2010-2011 school year and beyond are not yet available. All references to building utilization rates in this document are based on target capacity data from the 2009-10 Blue Book. As discussed above, utilization rates referenced herein only include the projected number of students who may actually attend the school and do not include Long Term Absences (LTAs).

<sup>7</sup> The utilization rate reported here may differ from that published in the 2009-2010 Enrollment Capacity Utilization Report (the “Blue Book”) because the Blue Book enrollment includes Long Term Absences (“LTAs”), students who have been absent continuously for 30 days or more as of October 31st, 2009. The building capacity figures quoted here are consistent with the Blue Book. However, the building enrollment figures referenced throughout this EIS and used in the calculation of utilization rates only include the number of students estimated to be regularly attending the school, and thus does not include LTAs. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

<sup>8</sup> Although a utilization rate in excess of 100% may suggest that a building will be over-utilized or over-crowded in a given year, this rate does not account for the fact that rooms may be programmed for more efficient or different uses than the standard assumptions in the utilization calculation. There is available space in building M911 to accommodate the existing school and the new District 79 GED Plus program. Please refer to Section III, B in this document which includes the total number of rooms in building and outlines the baseline number of rooms that should be allocated to each school or organization in the building according to the Footprint.

## II. Proposed or Potential Use of Building

In the 2009-2010 school year, building M911 had a target capacity to serve 280 students, and the building enrolled 221 students, yielding a target building utilization rate of 79%. In 2010-2011, building M911 has an enrollment of 216 students, which yields a building utilization rate of 77% of target capacity. This means that the building is “under-utilized” and has extra space to accommodate additional students.

If approved, the proposed GED Plus program would open in the M911 building in September 2011. Beginning in the 2011-2012 school year, the proposed GED Plus program would serve approximately 60-75 students in the building. Harlem Renaissance is already operating at full scale as a DOE transfer high school and would continue to serve approximately 200-225 students in grades 9-12. Collectively, the M911 building would enroll approximately 260-300 students in 2011-2012, which yields an estimated building utilization rate of 93%-107% of target capacity.

The three existing CBOs and the LYFE and LTW programs currently housed in the building are not expected to lose any space or reduce the services offered as a result of this proposal.

The proposed grade spans in the building for Harlem Renaissance and the GED Plus program would be as follows:<sup>9</sup>

School Name	DBN	2010-11	2011-12
Harlem Renaissance High School	05M285	9-12	9-12
GED Plus Program	79Q950	N/A	N/A

As described in more detail in the Enrollment, Capacity, Utilization Report, which is available at [http://source.nycsca.org/pdf/capitalplan/2009-10/BB\\_2009\\_2010.pdf](http://source.nycsca.org/pdf/capitalplan/2009-10/BB_2009_2010.pdf), a building’s target utilization rate is calculated by dividing the aggregated enrollment of all the school organizations in the building by the aggregated “target capacities” of those organizations. Each school organization’s “target capacity” is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE’s standards for maximum classroom capacities (which are lower than the United Federation of Teachers contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e. the frequency with which classes are scheduled in a given classroom).

The most recent year for which target capacity has been calculated for buildings is 2009-2010. As described earlier in this EIS, the DOE’s projected utilization rates for the 2010-2011 school year and beyond are based on the 2009-2010 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2010-2011 and beyond provide only an approximation of a building’s usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students’ needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building’s overall target capacity because high schools administrative rooms are not assigned a capacity. Holding enrollment constant would result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used

<sup>9</sup> GED Plus is a non-credit bearing program. Students who receive a passing score on the GED exam earn a high school equivalency or GED diploma. The GED test is typically administered three times per month throughout the year. Students enrolled in the program are 18-21 years old. For additional information about the GED test, please visit the following website: <http://www.acenet.edu/Content/NavigationMenu/ged/index.htm>.

as a fifth grade classroom, the building's target capacity would increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE's standard for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example, as well, assuming enrollment is constant, the utilization rate would decrease.

There are currently no other plans for the building.

### III. Impact of the Proposal on Affected Students, Schools, and Community

#### A. Students

In September 2011, the proposed GED Plus program would be co-located in the M911 building and would be open to students who are 18-21 years of age. For detailed information about program eligibility and how to apply, please refer to pages 7 and 8.

#### *Impact on Current and Future Students at Harlem Renaissance*

This proposal is not anticipated to impact the admissions process or the instructional offerings of Harlem Renaissance. Harlem Renaissance is a transfer school and therefore it does not participate in the High School Admissions Process.<sup>10</sup> Transfer schools admit students who have been enrolled in high school in New York City for at least one year and who are behind in high school or at risk of dropping out. Transfer schools enroll over-age, under-credited students and therefore do not adhere to strict grade distinctions. Students typically enroll at various stages in terms of credit accumulation or Regents pass rates as they progress to graduation. Each transfer school determines admissions criteria individually. Harlem Renaissance accepts students who are 16 years of age and older and who have attended high school for at least one year and have fewer than 8 academic credits. Admission is open to New York City students or residents who are 16 years of age and older, with preference to students who reside in Manhattan and the Bronx. To enroll, students must contact the school directly to schedule an intake interview.

Students can refer to the following website for more information about applying to a transfer school: <http://www.goingforme.org>. Students can also visit a Referral Center for High School Alternatives or a Borough Enrollment Office, where an experienced NYC public school counselor or social worker can explain options to students.

To search for City transfer schools, please refer to Appendix A or refer to the Directory of High School Diploma & GED Programs available on the DOE's website at <http://schools.nyc.gov/ChoicesEnrollment/AlternativesHS/directory.htm>.

For a list of Referral Centers, please refer to Appendix B or visit the DOE's website at <http://schools.nyc.gov/Offices/District79/SchoolsProgramsServices/Referral%20Centers%20for%20High%20School%20Alternatives>.

For a list of Borough Enrollment Centers, please visit the DOE's website at <http://schools.nyc.gov/ChoicesEnrollment/NewStudents/BEO/BoroughEnrollmentOffices.htm>.

Harlem Renaissance is currently serving general education students and students with disabilities. Upon

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<sup>10</sup> For additional information about the High School Admissions Process, please visit the DOE's website at <http://schools.nyc.gov/ChoicesEnrollment/High/Directory/default.htm>.

admission, schools work with parents of students requiring special education services to develop an individualized program that reflects the resources that the schools will offer as mandated for the student. Thus, services are tailored to meet the individual needs of the students with disabilities currently enrolled and, as such, may vary from year to year. Based on individual needs, students with disabilities receive Collaborative Team Teaching (“CTT”) classes, Self-Contained (“SC”) classes, and Special Education Teacher Support Services (“SETSS”). Students at Harlem Renaissance will continue to receive mandated services in accordance with their Individualized Education Plans (“IEPs”).

In addition, students classified as English Language Learners (“ELLs”) enrolled at Harlem Renaissance receive English as a Second Language (“ESL”) classes. ELL students will continue to receive all mandated services at Harlem Renaissance.

### *Impact on Extracurricular Offerings at Harlem Renaissance*

There are no proposed changes to available instructional or extracurricular programs currently offered at Harlem Renaissance.

Harlem Renaissance currently offers the following extracurricular activities:

**Academic:** College Now, Independent Student Projects, SAT and Regents Preparation, College and Career Fairs, Monthly College Tours, Tutoring, PM School, Internships.

**Leadership & Support:** Student Council, Community Service, Peer Mentoring, Peer Mediation and Conflict Resolution, Advisory System.

**Artistic:** Harlem Renaissance Chorus, Piano, Photography, Dance.

**Sports:** Boys Basketball Club. Fitness Program.<sup>11</sup>

Harlem Renaissance would continue to offer extracurricular programs based on student interests, available resources, and staff support for those programs. The proposed co-location of a GED Plus program in building M911 would not impact the availability of those opportunities, although programs may be configured differently as a result of this proposal. For example, these extracurricular programs may need to share classroom space with the GED Plus program, or students engaged in the activities may be able to meet less frequently because there will be greater demands on the more limited space available after the excess rooms become occupied. Students would continue to have the opportunity to participate in a variety of extracurricular programs though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extracurricular offerings annually based on student demand and available resources.

### *Impact on Community Partnerships at Harlem Renaissance*

The DOE does not anticipate that this proposal would impact the partnerships of Harlem Renaissance.

Harlem Renaissance currently has partnerships with several community organizations, including: New York City Mission Society, Hostos Community College, and Hunter College Liberty Partnership Program. These partnerships provide additional supports, social services, and internship opportunities for students. Harlem Renaissance’s partnerships would continue to support current and future students, though, as is the

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<sup>11</sup> Harlem Renaissance High School does not participate in any PSAL sports. PSAL is the Public School Athletic League. Its mission is to provide opportunities for educating students in physical fitness, character development and socialization skills through an athletic program that fosters teamwork, discipline and sportsmanship.

case at all DOE schools, it is possible that the nature and scope of those partnerships would change based on shifting need and resource availability.

### *Impact on CBOs*

Building M911 provides space to three community-based organizations: Hunter College Liberty Partnership Program, Street Corner Resources and New York City Mission Society. These CBOs provide on-site support and a variety of enrichment opportunities to students.

Through after-school and summer programs, Hunter College Liberty Partnership Program offers a wide range of services, including mentoring, tutoring, SAT/ACT and Regents preparatory courses, life skills activities, college exploration, and field trips.<sup>12</sup> The mission of Hunter College Liberty Partnership Program is to ensure that students who are at risk of dropping out of high school achieve academic and personal excellence, graduate from high school, and enter post-secondary education and/or the workforce as highly competent young adults.

Street Corner Resources is a CBO that also supports Harlem Renaissance.

New York City Mission Society is the CBO partner for Harlem Renaissance under the Learning To Work Initiative.<sup>13</sup> New York City Mission Society provides programs and services for low-income families and youth in New York City. Specifically, New York City Mission Society offers mentoring, youth employment, summer camp, and career readiness programs.

Hunter College Liberty Partnership Program, Street Corner Resources and New York City Mission Society are not expected to lose any space or reduce the services offered as a result of this proposal. These CBOs will continue to operate in the M911 building.

### *Impact on the LTW Program*

Harlem Renaissance also has a Learning To Work program. The LTW program offers in-depth job readiness and career exploration opportunities designed to enhance the academic components of select Young Adult Borough Centers (“YABCs”), transfer schools, and GED programs.<sup>14</sup> The goals of the LTW program are to assist students in overcoming some of the obstacles that impede their progress toward a high school diploma and lead them toward rewarding post-secondary employment and educational experiences. The LTW program offers academic support, career and education exploration, work preparation, skills development, and internships. It is operated jointly by DOE staff and a community-based organization with staff located at the program site. The program staff works with all students to set and achieve individual academic, workplace and personal goals.

New York City Mission Society is the CBO partner for Harlem Renaissance under the Learning To Work

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<sup>12</sup> For additional information about Hunter College Liberty Partnership Program, please visit the organization’s website at <http://www.hunter.cuny.edu/hclpp>.

<sup>13</sup> For additional information about New York City Mission Society, please visit the organization’s website at <http://www.nycmissionsociety.org>.

<sup>14</sup> Young Adult Borough Centers (“YABC”) are evening academic programs designed to meet the needs of high school students who might be considering dropping out because they are behind or because they have adult responsibilities that make attending school in the daytime difficult. Students graduate with a diploma from their home school after they have earned all of their credits and passed all of the required exams while attending the YABC. For a list of YABCs, please refer to the DOE’s website at <http://schools.nyc.gov/ChoicesEnrollment/AlternativesHS/YoungAdult/default.htm>.

Initiative. New York City Mission Society is fully integrated into the school and provides students with a wide range of services, including career exploration/development, individual and group counseling, academic support, subsidized internship placement, and college preparation and counseling. The hours of operation are Monday through Thursday from 5:30 pm to 8:30 pm.

There is no anticipated impact on the LTW program at Harlem Renaissance as a result of this proposal.

### *Impact on the LYFE Program*

The Living for the Young Family through Education program supports pregnant and parenting students enrolled in a DOE school by providing childcare and referral services. Social workers assigned to each of the LYFE centers provide social and emotional support for young parents to facilitate their academic progress as well as their progress as parents. The LYFE program operates independently of the schools also housed in the building. The LYFE program may serve students attending Harlem Renaissance and students in other schools in the surrounding community as well.

Prior to the 2009-2010 school year, the principals of the high schools that shared the building with LYFE managed and rated the staff, although the program still fell under the purview of District 79. Beginning in the 2009-2010 school year, however, the central LYFE program in District 79 has managed all of the individual LYFE sites both fiscally and programmatically. Therefore, all LYFE staff are supervised by the central LYFE program's director and assistant principals. Moreover, the LYFE program leaders are responsible for evaluating the individual LYFE site or field staff members.

The LYFE program is not expected to lose any space or reduce the services offered at M911 as a result of this proposal. The LYFE program is expected to remain in the M911 building and will continue to provide services to pregnant and parenting students as long as there is a need and demand for the program.

### *Impact on Future District 79 Students*

Current New York City students who are 18-21 years old are eligible to apply to District 79 GED programs. To enroll, interested students must visit one of the Referral Centers for High School Alternatives located in every borough. Referral Centers connect high school aged students to academic options and wrap-around supports. Students interested in enrolling in a GED Program report to a Referral Center where they participate in an overview of the referral process and the different academic options available. Students then meet with a counselor individually to review transcripts, academic history, goals and interests. The counselor will further explain the options that are available. If there is an agreement that GED is the most appropriate pathway, the student returns the next day to take a reading and math test. The student then meets with a counselor again to review the scores and is then placed in the site most appropriate to the student's academic abilities and needs. For a list of locations and contact information, please refer to Appendix B attached to this EIS.

If approved, the proposed GED Plus program would open in the M911 building in September 2011. The GED program would have an on-going open enrollment, meaning that eligible students would be admitted on a first-come, first-served basis depending on seat availability throughout the year. Admission to the GED Plus program is open to all New York City students or residents who are 18-21 years old. To enroll, interested students must visit the Manhattan Referral Center for an intake interview located at 269 West 35<sup>th</sup> Street, Manhattan, NY 10018.

The chart below outlines GED program eligibility by age and academic credits accumulated:

Student Age	Academic Credits Accumulated	NYC GED Program Eligibility	Applicable Programs
<b>Compulsory aged 17 year old<sup>15</sup></b>	Any	Not eligible to enroll in GED programs, except in rare circumstances	<ul style="list-style-type: none"> <li>– High Schools</li> <li>– Transfer Schools</li> </ul>
<b>Non-compulsory aged 17 year old<sup>16</sup></b>	Any	Eligible to enroll in GED programs with parental consent <sup>17</sup>	<ul style="list-style-type: none"> <li>– High Schools</li> <li>– Transfer Schools</li> <li>– YABCs (if sufficient credits)</li> <li>– GED Plus/Access GED</li> </ul>
<b>18-21 years old</b>	Any	Eligible to enroll in GED programs	<ul style="list-style-type: none"> <li>– High Schools</li> <li>– Transfer Schools</li> <li>– YABCs (if sufficient credits)</li> <li>– GED Plus/Access GED &amp; LTW</li> </ul>
<b>21 years old or older</b>	N/A	Not eligible to enroll in GED programs; required to enroll in adult education for GED preparation services	<ul style="list-style-type: none"> <li>– Adult Education GED Programs<sup>18</sup></li> </ul>

Students at Harlem Renaissance who meet any of the eligibility criteria outlined in the chart above would receive admission priority to the GED Plus program.

The proposed GED Plus program is not included in the Directory of High School Diploma & GED Programs for the upcoming school year, although, if this proposal is approved, it would be included in the future. For a list of GED Plus programs in Manhattan, please refer to Appendix C or refer to the DOE’s website at <http://schools.nyc.gov/Offices/District79/SchoolsProgramsServices/default.htm>.

Students with disabilities and English Language Learners will be treated the same as any other applicant and, if admitted to the GED Plus program, will receive all mandated services.

This proposal is not anticipated to impact the admissions process of Harlem Renaissance. As stated earlier in this EIS, Harlem Renaissance is a transfer school with a rolling admissions policy. Harlem Renaissance would continue to admit students who are 16 years of age and older and who have completed at least one year of high school and have fewer than 8 academic credits throughout the year. For detailed information about applying to a transfer school, students should refer to the following website: <http://www.goingforme.org>.

<sup>15</sup> “Compulsory aged 17 year old” refers to students who have not completed the school year in which they turn 17.

<sup>16</sup> “Non-compulsory aged 17 year old” refers to students who completed the school year in which they turn 17.

<sup>17</sup> Students who are 17 years old are not permitted to sit for the GED examination until the end of the year in which the student turns 17. Moreover, 17 year olds who are in middle school are permitted to enroll in NYC GED programs with parental consent, but will not sit for the GED examination until the end of the school year.

<sup>18</sup> For detailed information about adult education GED programs, please visit the DOE Office of Adult and Continuing Education’s website at <http://schools.nyc.gov/ChoicesEnrollment/AdultEd/default.htm>.

## B. Schools

Building M911 has adequate capacity to accommodate the proposed GED Plus program and Harlem Renaissance at full operational capacity. There are no anticipated changes to the three existing CBOs and the LTW and LYFE programs in the building. If this co-location proposal is approved, the M911 building is projected to enroll approximately 260-300 students in 2011-2012, yielding an estimated building utilization rate of 93%-107% of target capacity. There are currently no other plans for the building.

The estimated enrollments for the GED Plus program and Harlem Renaissance in 2011-2012 are shown in the table below.

School Name	Enrollment		Admissions Method
	2010-11 (Current)	2011-12 (Estimated)	
Harlem Renaissance High School	216	200-225	Transfer School; rolling admissions
GED Plus Program	N/A	60-75	GED Program; open to NYC students or residents aged 18-21
<b>Total Enrollment</b>	216	260-300	N/A
<b>Projected Bldg. Utilization</b>	77%	93%-107%	N/A

If this co-location proposal is approved, there would be sufficient space in M911, pursuant to the Citywide Instructional Footprint (the “Footprint”), to serve students at the GED Plus program, Harlem Renaissance, the LTW and LYFE programs, and the three existing CBOs in the building. Please visit the DOE’s website to access the Footprint, which guides space allocation and use in City schools at [http://schools.nyc.gov/NR/rdonlyres/8CF30F41-DE25-4C30-92DE-731949919FC3/87633/NYCDOE\\_Instructional\\_Footprint\\_Final9210TNT.pdf](http://schools.nyc.gov/NR/rdonlyres/8CF30F41-DE25-4C30-92DE-731949919FC3/87633/NYCDOE_Instructional_Footprint_Final9210TNT.pdf).

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school’s principal.

For grades 6-12, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint allocates one full-size classroom for each general education or Collaborative Team Teaching section and a full-size or half-size classroom to accommodate each Self-Contained special education section served by the school. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

All schools receive a baseline of the approximate equivalent of 2 full-size classrooms for student support services and resource rooms.<sup>19</sup> Additionally, all schools receive a baseline of the approximate equivalent of 1 full-size classroom and 1 half-size classroom for administrative services.

<sup>19</sup> Due to the configuration of the various DOE buildings across New York City, schools may be given the equivalent of 2 full-size classrooms for student support services or resource rooms which could be equal to 4 half-size classrooms or 1 full-size classroom and 2 half-size classrooms, etc.

Half-size classrooms can be used as Self-Contained special education classrooms, as resource rooms, or as office space. They will be allocated to schools pursuant to the Footprint. When there are insufficient half-size rooms or rooms designed for administrative use in the building to satisfy a school's Footprint allocation, the DOE may allocate additional full-size rooms to compensate a school. Similarly, full-size rooms may be allocated where there are insufficient half-size rooms for use as resource rooms or self contained special education classrooms.

Any space not allocated pursuant to the Footprint shall be allocated equitably among the co-located schools in conjunction with the Building Council and the Office of Space Planning. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to their schools. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. However, the DOE will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

According to the building survey completed by the DOE in February 2011, there are 16 full-size spaces, 1 science lab, and 1 science demonstration room in building M911, for a total of 18 full-size spaces. In addition, the building has 1 quarter-size space and 9.25 designed administrative spaces, 6 of which are full-size spaces. M911 also houses a gymnasium/auditorium, a cafeteria, and a library.

In 2010-2011, Harlem Renaissance is currently using 12 full-size spaces, 1 science lab and 1 science demonstration room for a total of 14 full-size spaces. Per the Footprint, Harlem Renaissance should be allocated a baseline of 10 full-size spaces, including 1 science lab. In other words, Harlem Renaissance is currently 4 full-size spaces over the baseline Footprint allocation.

The three CBOs housed in M911 occupy 3 full-size spaces combined in the building. Hunter College Liberty Partnership Program has 1 full-size space, Street Corner Resources has 1 full-size space, and New York City Mission Society has 1 full-size space. The allocation of these rooms comes from the designated administrative space in the building. The LTW program is operated by New York City Mission Society and therefore does not require a separate space allocation. The LYFE program has 4 full-size spaces in the building. This represents a total of 7 full-size spaces allocated to the CBOs and the LTW and LYFE programs in the building. The co-location of a GED Plus program in M911 is not expected to adversely affect the services offered by the three existing CBOs and the LTW and LYFE programs and their respective space allocation is not expected to change.

If this proposal is approved, the GED Plus program and Harlem Renaissance would be co-located in M911 beginning in the 2011-2012 school year. In 2011-2012, the GED Plus program would be allocated a baseline of 3 full-size instructional spaces plus 1 administrative space and Harlem Renaissance would be allocated a baseline of approximately 10 full-size instructional spaces plus administrative space. The GED Plus program and Harlem Renaissance would also be allocated resource rooms in accordance with the Footprint. This represents a total of 13 full-size instructional spaces for the GED Plus Program and Harlem Renaissance in 2011-2012. Again, the 7 rooms allocated to the three CBOs and the LYFE and LTW programs are not expected to be impacted, and these organizations may be using some of the designated administrative space in the building. After the GED Plus program and Harlem Renaissance have received the baseline allocation of full-size spaces according to the Footprint, 1 full-size space will remain available

in the building. There will also continue to be additional full-size administrative spaces above the baseline allocation available. If there is additional space above the baseline it will likely be distributed to Harlem Renaissance in conjunction with the Office of Space Planning and the Building Council.

The current space allocation assigned to each CBO and the LYFE and LTW programs in the building would remain the same next year.

While Harlem Renaissance would be allocated fewer rooms than it is using this year, it will receive at least its baseline Footprint allocation. As a result, the DOE believes that Harlem Renaissance will be able to maintain its current programs and enrollment levels by more efficiently programming its space. Therefore, there is sufficient space in M911 for all organizations in the building in 2011-2012. As in other situations where schools and organizations are co-located, the GED Plus program and Harlem Renaissance would need to share certain large common and specialty rooms in the building, namely the cafeteria. Specific decisions regarding the allocation of the shared spaces will be made by the Building Council, consisting of Harlem Renaissance's principal and the GED Plus program's administrator in conjunction with the DOE Office of Space Planning.

The table below outlines the baseline number of spaces that each organization in M911 would be allocated next year.

	2010-11 Total Baseline Footprint Allocation (Full-Size Spaces)	2011-12 Total Baseline Footprint Allocation (Full-Size Spaces)
Harlem Renaissance High School	10	10
GED Plus Program	N/A	3
LYFE Program	4	4
<b>Total Full-Size Spaces</b>	14	17

### C. Community

The DOE believes that co-locating a new GED Plus program in building M911 will expand the options for future eligible District 79 students in upper Manhattan and throughout New York City. There are limited options for GED students in Manhattan and the Bronx, and currently there are limited GED program options in District 5 in Manhattan. Since 2007, District 79 has made it a high priority to create more GED programs that are effective and user-friendly for students and families.

There is a high demand for GED programs throughout the City and especially in Manhattan and the Bronx. Therefore, the co-location of a GED Plus program in the M911 building will create a much needed high quality educational option for students who are 18-21 years old and who wish to earn a high school equivalency or GED diploma.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at M911.

## IV. Enrollment, Admissions and School Performance Information

Harlem Renaissance High School, which is located in building M911, is the only school impacted by this proposal.

### *Harlem Renaissance High School*

#### Admissions Data

<b>Current Admissions</b>	Transfer School; rolling admissions
<b>Admissions in 2011-2012</b>	Transfer School; rolling admissions

#### Enrollment Data

<b>Current Grades Served</b>	9-12
<b>Current Enrollment</b>	216
<b>Grades Served in 2011-2012</b>	9-12
<b>Projected 2011-2012 Enrollment</b>	200-225

#### Demographic Data

<b>Percentage Students Receiving CTT or SC services<sup>20</sup></b>	5%
<b>Percentage Students with Individual Education Plan<sup>21</sup></b>	14%
<b>Percentage English Language Learner Students<sup>22</sup></b>	2%
<b>Percentage of Students Eligible for Free or Reduced Lunch<sup>23</sup></b>	73%

<sup>20</sup> Students Receiving CTT and SC services as percentage of total students from the 2010-2011 Audited Register.

<sup>21</sup> Students with Individual Education Plan as percentage of total students from the 2010-2011 Audited Register.

<sup>22</sup> English Language Learner students as percentage of total students from the 2010-2011 Audited Register.

<sup>23</sup> District 75 schools are not part of the School Allocation Memorandum No. 9, FY11, June 30, 2010.

### School Performance Data

Harlem Renaissance High School	2007-2008	2008-2009	2009-2010
<b>School Performance and Progress</b>			
Overall Progress Report Grade	C	D	C
Performance Grade	F	F	F
Progress Grade	B	C	C
Environment Grade	B	D	C
Quality Review Score	Proficient	Proficient	Proficient
<b>Graduation Data<sup>24</sup></b>			
Six-Year Graduation Rate	17%	23%	30%
Six-Year Graduation Rate (0-11 Credits on Entry)	15%	16%	18%
Six-Year Graduation Rate (11-22 Credits on Entry)			44%
Six-Year Graduation Rate (22+ Credits on Entry)			
<b>Other Key Indicators<sup>25</sup></b>			
Average Credits Earned (0-11 Credits on Entry)	1.7	3.0	3.3
Average Credits Earned (11-22 Credits on Entry)	3.2	2.9	3.7
Average Credits Earned (22-33 Credits on Entry)	4.0	4.7	4.8
Average Change in Attendance Rate	-6%	-5%	-5%

<b>2010-2011 State Accountability Status</b>	Improvement (year 1) - Comprehensive
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### *GED Plus Program*

### Admissions Data

<b>Admissions in 2011-2012</b>	GED Program; open to NYC students or residents aged 18-21
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### Enrollment Data

<b>Current Enrollment</b>	N/A
<b>Projected 2011-2012 Enrollment</b>	60-75

<sup>24</sup> Source: 2009-2010 Progress Report.

<sup>25</sup> Source: 2009-2010 Progress Report.

### Demographic Data

The GED Plus program has not yet opened at M911; therefore, there is no demographic data.

### School Performance Data

The GED Plus program has not yet opened at M911; therefore, there is no performance data.

## **V. Initial Costs and Savings**

District 79 receives central tax levy funding to support its GED Plus programs. The budget for GED Plus programs Citywide includes daytime programs, evening programs, LTW programs, and Referral Centers. The per capita funding for GED Plus programs based on the average enrollment register from October 2010 is \$6,117 per student. District 79 anticipates that the cost for creating a new GED Plus program at M911 will be absorbed by the existing District 79 GED budget allocation.

## **VI. Effect on Personnel Needs, Costs of Instruction, Administration, Transportation and Other Support Services**

### **A. Personnel Needs**

The proposed co-location of a GED Plus program in M911 is not expected to change the number of personnel positions assigned to Harlem Renaissance or significantly alter the duties of current staff.

New administrative staff and non-pedagogical positions may be created at the GED Plus program next year. However, District 79 will seek to staff new positions at the M911 site with existing District 79 GED Plus program staff. The precise number of positions needed for the 2011-2012 school year would be determined by District 79 based on need and budgetary considerations, and would be filled pursuant to the contract between the DOE and the United Federation of Teachers (“UFT”).

### **B. Cost of Instruction**

The co-location of a GED Plus program in M911 is not anticipated to impact the instruction costs or operating budget for Harlem Renaissance.

The basic operating budget for New York City District public schools is determined by the Fair Student Funding (“FSF”). Under FSF, schools receive City tax levy funding on a per-pupil basis. Each student receives a per-pupil allocation based on the grade level of the student. FSF allocations are subject to annual variation, but for 2010-2011, the base per-pupil allocation for elementary schools was \$4,059.71, for middle schools was \$4,384.81, and for high schools was \$4,181.11. In addition, FSF awards supplemental allocations on a per-pupil basis for students who have additional needs and therefore cost more to educate. For example, during the 2010-2011 school year, elementary schools received an additional \$1,623.00 per pupil for each English Language Learner (“ELL”) they enrolled; middle schools received an additional \$2,031.00 per pupil for each English Language Learner they enrolled; and high schools received an additional \$2,031.00 per pupil for each English Language Learner they enrolled. At the elementary level, supplemental funds are awarded for each student who is an English Language Learner, who requires special education services, or who is eligible for free or reduced-price lunch. For middle and high schools, supplemental funds are awarded to each student who is an English Language Learner, who requires special education services, or who is performing below grade level upon enrollment. In the case of students who

fall into more than one of these categories, schools are awarded supplemental funding to meet all of those needs. Additionally, transfer schools receive \$1,623.47 per pupil.

FSF covers basic instructional expenses and FSF funds may, at the school's discretion, be used to hire staff, purchase supplies and materials, or implement instructional programs. As the total number of students enrolled grows, the overall budget will increase accordingly, allowing the school to meet the instructional needs of its larger student population. Similarly, if the total number of students enrolled falls, the budget shrinks accordingly, as the school will need fewer supplies and potentially a smaller staff.

As with all other schools Citywide, Harlem Renaissance may receive additional "categorical" funding based on student characteristics and needs. For example, federal Title I funding is awarded to schools based on the proportion of low-income students they enroll. Harlem Renaissance is currently eligible for Title I funding. Assuming that schools continue to meet Title I criteria, the size of their respective Title I funding awards would grow or shrink as the school population grows or shrinks.

While schools do receive supplemental support for special education students through FSF, that only represents part of the funding provided to support those students. Schools are budgeted to meet the needs of their special education students as defined by their Individualized Education Plan ("IEPs"). Harlem Renaissance will continue to receive funds to meet the needs of all special education students in accordance with their IEPs.

Please note that increased or reduced per capita funds allocated to the school as a result of changes in enrollment that may occur do not represent net/incremental system costs. All dollar amounts are based on FY10 allocations and are subject to annual variation based on adjustments to the DOE's overall operating budget.

Again, District 79 anticipates that the cost for creating a new GED Plus program at M911 will be absorbed by the existing District 79 GED budget allocation.

### **C. Administration**

No change in school supervisory or administrator positions at Harlem Renaissance is expected as a result of this proposal. Rather, the GED Plus program at M911 will be managed by an existing GED Plus administrator.

### **D. Transportation**

Transportation will be provided according to Chancellor's Regulation A-801:  
<http://schools.nyc.gov/NR/rdonlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>.

### **E. Other Support Services**

The provision of certain support services is described above. Other support services would be provided at the GED Plus program consistent with Citywide policy.

## VII. Building Information

Type of Building	HS
Year Built	1905
Overall BCAS rating	2.41 out of 5.0
Target Utilization	80%
Target Capacity	280
FY 2009 Maintenance Costs	<b>Labor:</b> \$12,376.14 <b>Materials:</b> \$7,342.33 <b>Maintenance and repair contracts:</b> \$19,312.52 <b>Custodial operations costs—Materials:</b> \$3,659.48 <b>Custodial operations costs—Custodial Allocation:</b> \$201,256.18
FY 2009 Energy Costs	<b>Electric:</b> \$372,000.00 <b>Gas:</b> \$2,901.00 <b>Oil:</b> \$0
Projects completed during the current or prior school year	Project connect classroom connectivity.
Projects proposed in the capital plan	Classroom connectivity. New/retrofit telephone/intercom systems.
Accessibility of the building	Building is not functionally programmatic accessible.
Building attributes	Art room, computer room, and science lab.

APPENDIX A: City Transfer Schools

DBN	School Name	2010-2011 Enrollment	2010-2011 Target Seat Capacity	2009-2010 Progress Report	Street Address	Zip Code
07X321	Crotona Academy High School*	117	148	D	639-55 ST. ANNS AVENUE	10455
07X379	Jill Chaifetz High School*	201	200	B	778 FOREST AVENUE	10456
07X381	Bronx Haven High School*	134	125	B	333 EAST 151 STREET	10451
08X377	Bronx Community High School*	184	200	C	1980 LAFAYETTE AVENUE	10473
08X560	Bronx Academy High School	333	358	F	1440 STORY AVENUE	10473
10X319	PULSE - Providing Urban Learners Success in Education HS*	203	200	B	560 EAST 179 STREET	10457
12X446	Arturo A. Schomburg Satellite Academy Bronx	234	250	N/A	1010 REV. J. A. POLITE AVENUE	10459
12X480	Bronx Regional High School	323	350	B	1010 REV. J. A. POLITE AVENUE	10459
13K553	Brooklyn Academy High School*	195	249	A	832 MARCY AVENUE	11216
13K575	Bedford Stuyvesant Preparatory High School	130	125	B	832 MARCY AVENUE	11216
13K616	Brooklyn High School for Leadership and Community Service*	205	210	C	300 WILLOUGHBY AVENUE	11205
15K520	Pacific High School	202	201	C	112 SCHERMERHORN STREET	11201
15K529	West Brooklyn Community High School*	205	200	A	1053 41 STREET	11219
15K698	South Brooklyn Community High School*	150	150	C	173 CONOVER STREET	11231
17K489	W.E.B. DuBois Academic High School	285	285	C	402 EASTERN PARKWAY	11225
17K568	Brownsville Academy High School*	180	250	B	1150 EAST NEW YORK AVENUE	11212
18K578	Brooklyn Bridge Academy*	211	200	C	6565 FLATLANDS AVENUE	11236
18K635	Olympus Academy*	175	200	N/A	755 EAST 100 STREET	11236
18K673	East Brooklyn Community High School*	203	200	N/A	965 EAST 107 STREET	11236
21K728	Liberation Diploma Plus High School*	186	180	A	2865 WEST 19 STREET	11224
23K643	Brooklyn Democracy Academy*	199	210	A	985 ROCKAWAY AVENUE	11212
23K646	Aspirations High School*	252	260	F	1495 HERKIMER STREET	11233
23K647	Metropolitan Diploma Plus High School*	212	200	C	985 ROCKAWAY AVENUE	11212
32K564	Bushwick Community High School*	419	370	B	231 PALMETTO STREET	11221
01M458	Satellite Academy High School at Forsyth Street	202	236	N/A	198 FORSYTH STREET	10002
01M515	Lower East Side Preparatory Academy	572	564	A	145 STANTON STREET	10002

APPENDIX A: City Transfer Schools

01M650	Cascades High School*	202	210	A	198 FORSYTH STREET	10002
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DBN	School Name	2010-2011 Enrollment	2010-2011 Target Seat Capacity	2009-2010 Progress Report	Street Address	Zip Code
02M313	The James Baldwin School: A School for Expeditionary Learning	247	235	D	351 WEST 18 STREET	10011
02M394	Emma Lazarus High School*	240	250	N/A	100 HESTER STREET	10002
02M432	Murray Hill Academy	141	200	N/A	111 EAST 33 STREET	10016
02M544	Independence High School	403	427	C	850 TENTH AVENUE	10019
02M560	City As School	665	667	B	16 CLARKSON STREET	10014
02M565	Urban Academy Laboratory High School	165	155	A	317 EAST 67 STREET	10065
02M570	Satellite Academy High School	261	270	F	120 WEST 30 STREET	10001
02M575	Manhattan Comprehensive Night and Day High School*	802	763	A	240 SECOND AVENUE	10003
02M586	Harvey Milk High School	74	99	A	2-10 ASTOR PLACE	10003
02M605	Humanities Preparatory Academy	201	185	B	351 WEST 18 STREET	10011
03M404	Innovation Diploma Plus High School*	228	250	N/A	145 WEST 84 STREET	10024
03M505	Edward A. Reynolds West Side High School	554	597	B	140 WEST 102 STREET	10025
05M285	Harlem Renaissance High School*	216	231	C	22 EAST 128 STREET	10035
06M423	High School for Excellence and Innovation	131	144	N/A	650 ACADEMY STREET	10034
24Q744	VOYAGES Preparatory High School*	222	225	B	45-10 94 STREET	11373
25Q540	Queens Academy High School	411	425	C	138-11 35 AVENUE	11354
25Q792	North Queens Community High School*	195	200	B	141-25 77 ROAD	11367
28Q338	Queens Satellite High School for Opportunity	248	240	N/A	162-02 HILLSIDE AVENUE	11432
31R470	Concord High School	167	177	A	109 RHINE AVENUE	10304

APPENDIX A: City Transfer Schools

**Notes:**

-Schools marked with an asterisk (\*) offer Learning to Work ("LTW"). Learning to Work is a program that offers additional academic and student support, post-secondary and career exploration, work preparation, skills development, and internships. These elements of Learning to Work are designed to enhance and complement the academic component of Transfer Schools.

-The following schools did not have a significant cohort size in 2009-2010 and therefore did not receive a Progress Report grade: Arturo A. Schomburg Satellite Academy Bronx, Olympus Academy, East Brooklyn Community High School, Satellite Academy High School at Forsyth Street, Emma Lazarus High School, Murray Hill Academy, Innovation Diploma Plus High School, High School for Excellence and Innovation, and Queens Satellite High School for Opportunity.

-The DOE proposed to phase out and eventually close Bronx Academy High School and Pacific High School. The Panel for Educational Policy ("PEP") is scheduled to vote on these two proposals at its April 28, 2011 meeting.

**Sources:**

-Enrollment: November 1, 2010 Audited Register.

-Progress Report: 2009-2010 Progress Report Grade.

APPENDIX B: Borough Referral Centers for High School Alternatives

Referral Center	Address	Contact Information
<b>Bronx</b> @ Bronx Regional High School	1010 Reverend James A. Polite Ave. 3rd Floor Bronx, NY 10459	Phone: 718-842-9200 Fax: 718- 328-1918
<b>Brooklyn</b> @ Marcy Avenue Complex	832 Marcy Ave. Room 501A Brooklyn, NY 11216	Phone: 718-636-5770 Fax: 718-398-4476
<b>Queens</b> @ Jamaica Learning Center	162-02 Hillside Ave. Room 109 Jamaica, NY 11432	Phone: 718-739-2100 Fax: 718-523-1251
<b>Manhattan</b> @ Alternative Learning Complex	500 Eighth Ave. (at 35th St.) 7th Floor New York, NY 10018	Phone: 212-244-1274 Fax: 212-244-1793
<b>Staten Island</b> @ St. George	450 St. Marks Place Staten Island, NY 10301	Phone: 718-273-3225 Fax: 718-448-3936

APPENDIX C: Manhattan GED Plus Programs

GED Plus Program	Address	Contact Information
<b>Chelsea Hudson Guild</b>	441 West 26 Street, 2nd Floor New York, NY 10001	Phone: 212-760-9800 Fax: 212-760-9801
<b>Community Preparatory High School</b>	40 East 29 Street New York, NY 10016	Phone: 212-889-7567 Fax: 212-889-8056
<b>CO-OP Tech</b>	321 East 96th Street New York, NY 10128	Phone: 212-369-8800 ext. 1462/1464 Fax: 212-876-9290
<b>Jeffrey C. Tenzer</b>	198 Forsyth Street New York, NY 10002	Phone: 212-673-8254 Fax: 212-260-2617
<b>Manhattan Learning Program</b>	317 West 52nd Street New York, NY 10019	Phone: 212-247-4307 ext. 1081 Fax: 212-315-2814
<b>PHASE: Piggy Back, Inc.</b>	262 West 145th Street New York, NY	Phone: 212-694-0107 Fax: 212-694-1923
<b>Stanley Isaacs Neighborhood Center</b>	1792 First Avenue New York, NY 10128	Phone: 212-360-7625 Fax: 212-410-5735
<b>The Door</b>	121 6th Avenue New York, NY 10013	Phone: 212-941-9090 ext. 3252/3324 Fax: 212-966-1084
<b>The Way to Work</b>	52 Broadway, 6th Floor New York, NY 10004	Phone: 212-823-1001 ext. 1070 Fax: 212-823-1060
<b>Youth Action and Homes Program</b>	206 East 118th Street New York, NY 10035	Phone: 212-860-8170 ext. 16 Fax: 212-860-8894
<b>Youth Build Manhattan</b>	4 West 125th Street New York, NY 10027	Phone: 646-442-6536 Fax: 646-442-6598