

*The federal No Child Left Behind Act requires that schools annually administer State exams in English language arts and mathematics in grades 3–8, and in science at least once during grades 3–5 and 6–9. In accordance with these requirements, once a year, public school students in grades 3–8 throughout the state take assessments administered for their grade levels in these subjects. In addition to fulfilling federal and state mandates, these exams also help gauge year-to-year progress for students and schools. Below is a list of questions and responses that you may have about these exams.*

**When are the State tests for grades 3–8?**

In 2015, the ELA exams will be administered on April 14–16, with make-up exams on April 17, 20–21. The math exams will be administered on April 22–24, with make-up exams on April 27–29. A complete test schedule by grade level is available on the online school calendar: <http://schools.nyc.gov/calendar>.

**How are test results used?**

State assessments are an important part of a student’s core educational program. They provide an evaluation of student mastery of content and skills in various courses of study, serve as a tool for measuring the degree to which students are on track to graduate high school college- and career-ready, and help shape future instruction. Along with student work on classroom assignments, projects, essays, and assessments, State test results give teachers important information about where students are on their path towards college and careers.

State test results are also used along with other factors to inform decisions about students and schools. Some middle and high schools use State test results as one component of decisions about admission. The New York City Department of Education uses test results to assess how schools are doing and identify areas where schools can be better supported. The State uses test results to evaluate schools as required by State and federal accountability rules. In accordance with State regulations, New York City also uses test scores as part of the teacher evaluation process.

**Is there a provision for parents to opt their children out of State tests or request an alternative evaluation?**

With the exception of certain areas in which parental consent is required, such as Committee on Special Education (CSE) evaluations for students with disabilities and certain federally-funded surveys and analyses specified under the federal Protection of Pupil Rights Amendment, there is no provision in the State statute or regulation allowing parents to opt their children out of State tests or request an alternative evaluation.

**What should a principal do if parents express an interest in opting their children out of the State exams?**

The principal should offer to meet with the parents to discuss their concerns. The principal may want to explain that a student’s test scores will be only one of a number of factors that evaluate his or her progress and describe the impacts of opting out of the State exams (as detailed below). If, after consulting with the principal, the parents still want to opt their child out of the exams, the principal should respect the parents' decision and let them know that the school will work to the best of their ability to provide the child with an alternate educational activity (e.g., reading) during testing times. The parent and the principal should maintain a written record of this conversation.

**Are parents required to use specific language when opting out of the State tests?**

With the exception of certain areas in which parental consent is required, there is no formal provision allowing parents to opt their children out of State tests. If you are considering opting your child out of the State tests, please speak with your child's principal about the implications of not participating in advance of the test dates.

**What happens during test administration if a student is absent?**

If a student is absent during test administration, the school will administer the test during the make-up period. If a student is also absent during the make-up period, the student will not be tested.

**What happens during test administration if a student refuses to take a State exam?**

If a student is in school and refuses to take a State test, the school will make every effort to arrange for another instructional activity, such as reading or completing another project or assignment.

**What happens after test administration if a student refuses to participate in State testing?**

Students who do not participate will not receive a score, similar to students who were present for the exam but did not respond to any questions or for students whose exams were invalidated as a result of an administrative error.

For promotion decisions: Schools assess student progress toward attaining Common Core Learning Standards based on multiple measures. State test outcomes may be one measure alongside grades, report cards, samples of student writing, projects, assignments, and other performance-based student work. However, State test scores may not be the primary or major factor in promotion decisions.

Schools complete promotion portfolios for students who may not be ready for the next grade level based on student work and assessments from throughout the school year. Schools may not require students to complete a promotion portfolio simply because a student does not take the State test. Instead, promotion decisions for these students will be determined as follows:

- If the school determines there is enough evidence that the student is making sufficient progress in math and ELA (including passing core courses in grade 8) the student will be promoted. The school will not complete a portfolio for the student.
- If the school determines that the student has not made sufficient progress in math and ELA based on multiple pieces of evidence from the school year, the school will complete a promotion portfolio for that student. The final promotion decision will be based on the results of the portfolio.

For more information about the promotion policies, including the promotion criteria for English language learners and students with IEPs, see ["What to Expect: Promotion and Summer School."](http://schools.nyc.gov/NR/rdonlyres/64DAAB5A-BED4-4F9C-B9ED-396D6D87FC25/0/Acpolicypromoforamilies.pdf)<sup>1</sup>

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For enrollment decisions: Due to the NYS [law](#)<sup>2</sup> passed in March 2014, no DOE school or program may use State test scores as the sole, primary, or major factor in their admissions policies. The processes described below are situations where State test scores are used as one of multiple criteria for admissions.

Grades 3 and 4 test scores are used as one component of Gifted and Talented placement in grades 4 and 5. To understand how students without test scores will be accommodated for admissions decisions, please reach out to G&T Admissions at [ES\\_Enrollment@schools.nyc.gov](mailto:ES_Enrollment@schools.nyc.gov). Additionally, some middle and high schools have academically screened programs that use test scores as one of several criteria for admissions, as described in the [Middle School Directories](#)<sup>3</sup> and [High School Directory](#)<sup>4</sup>. Students without test scores are eligible to apply to these programs, and schools have been instructed to develop policies around how to treat these students in admissions decisions. Please reach out to schools directly to learn more about their individual policies. Note that in prior years in the middle school admissions process, there were test-based programs that required the 4<sup>th</sup> grade scores for admissions; these programs now use a “composite score” for admissions based on multiple academic measures.

For State and federal school accountability: Under State and federal accountability rules, the State measures each school’s rate of participation on State tests. Regardless of the reason (i.e., absence or refusal), if less than 95% of a school’s students or one or more of its subgroups of students (e.g., less than 95% of black students, students with disabilities, etc.) take the math or ELA assessments, the school is designated having failed to make “Adequate Yearly Progress” (AYP) for that school year. This leads to the following:

- After three years of missing AYP for the same subgroup, a school can be identified as a Local Assistance Plan (LAP) school. LAP schools are not considered “in good standing” and are generally subject to additional reporting and self-review requirements.
- Existing Priority and Focus schools—schools that are identified as the lowest performing by the State—that do not make the AYP participation target cannot be removed from this negative status.
- Schools that do not meet the participation rate criteria are not eligible to be considered “Reward school” status, which highlights schools identified as demonstrating high performance or high progress relative to other schools in the State.

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<sup>2</sup> <http://intranet.nycboe.net/NR/rdonlyres/E9E239C9-8C85-47DC-827D-DEA10CFD5D9D/0/305Generalpowersandduties.pdf>

<sup>3</sup> <http://schools.nyc.gov/ChoicesEnrollment/Middle/Resources/default.htm>

<sup>4</sup> <http://schools.nyc.gov/ChoicesEnrollment/High/Resources/default.htm>

**How will this year's State test results impact teacher and principal ratings and NYCDOE school accountability?**

In accordance with State law, student performance on State tests is one of multiple measures that will be included in teachers' and principals' annual professional performance review ratings. For more information, please visit the [Advance Intranet Page](#). This year's test results will also inform schools' DOE accountability measures.

**My child's middle school received approval to "double test" students in accelerated math courses and administer both the State math test and a math Regents exam to these students. Can parents of these students decide not to have their children take the State math test?**

Yes. Even if a school received approval to double-test students in accelerated courses, parents can still choose not to have their children take the State math test if they are taking a math Regents exam. Prior to the administration of state exams, parents should speak with principals about their decision not to take the State test. The school will make every effort to arrange for another instructional activity, such as reading or completing another project or assignment. Additional information about the double testing waiver is available [here](#)<sup>5</sup>.

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<sup>5</sup> <http://intranet.nycboe.net/NR/rdonlyres/22772F24-BFE0-46DF-874C-1362CBA2B716/0/Acpolicydoubletestingwaiver2015.pdf>