

**NOTE: PLACE THIS LETTER ON YOUR COMPANY'S BUSINESS LETTERHEAD**

**NCLB-SES CONTRACT APPLICATION**

**CERTIFICATION OF COMPUTER CAPABILITIES**

By signing this sheet, I certify that: (1) **(INSERT SED APPROVED PROVIDER'S NAME HERE]**

has the following minimum system requirements necessary to read NCLB-SES related documents and information distributed by NYCDOE:

- ⇒ Internet Explorer 6.0, 6.0+;
- ⇒ Internet access;
- ⇒ a valid email address; **(see note below)**
- ⇒ Microsoft Office 2000 (Excel and Word);
- ⇒ Adobe Acrobat Reader 5.0+

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** Providers must have an identifiable e-mail address. Your company's business name and/or initials should be in the title of the address.