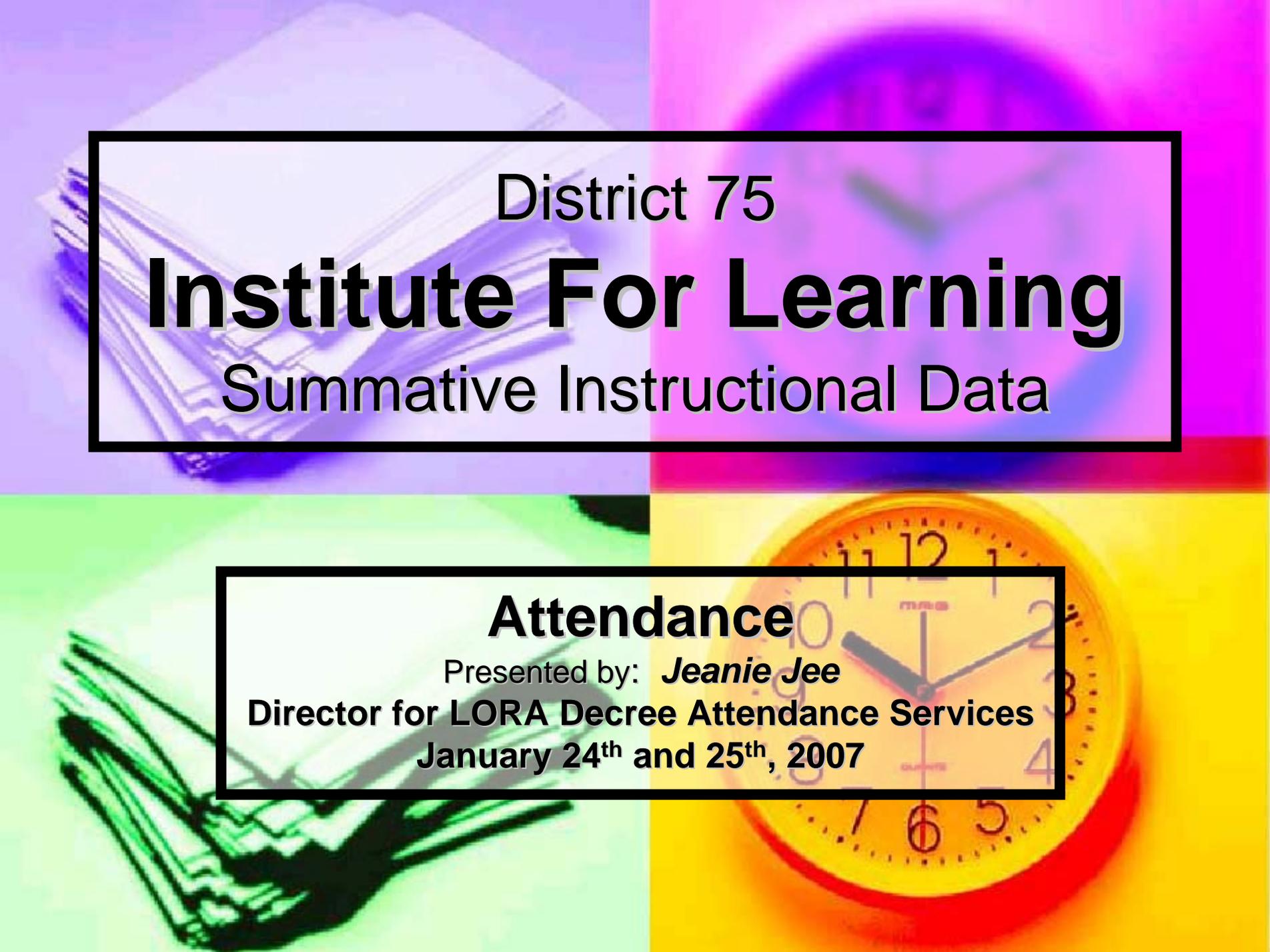


District 75

# Institute For Learning

Summative Instructional Data



## Attendance

Presented by: *Jeanie Jee*

Director for LORA Decree Attendance Services

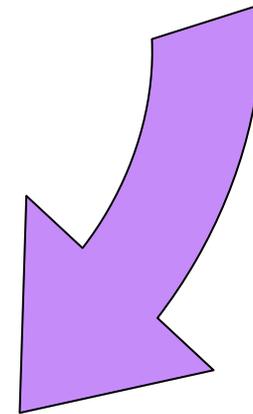
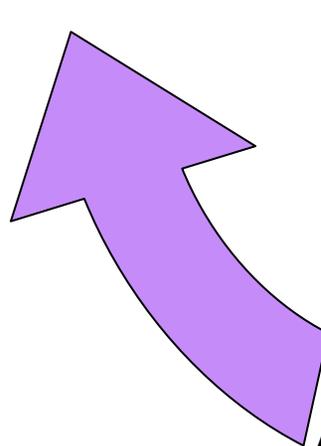
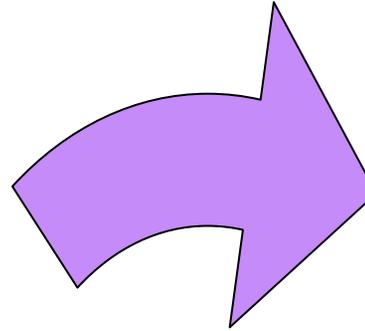
January 24<sup>th</sup> and 25<sup>th</sup>, 2007



**HOME**  
Parent/Guardian  
Siblings  
Extended Family

**STUDENT**  
Age  
Abilities  
Responsibility  
Follow through

**SCHOOL**  
Administrators  
Parent Coordinator  
All Staff





# ATS DATA

- SCHOOL
- SITE
- CLASS
- GRADE
- BIOGRAPHICAL
- CURRENT
- HISTORY

# CWAS

- Monthly Attendance % for each offsite location
- Break out by program classification and register
- Identifies # students in SAR
- Totals school average %



# RRSA

- Aggregate Student Attendance for a specific date range
- Official Class specific
- Days enrolled vs. Days present
- Lateness frequency
- % Attendance



# RISA

- Individual Student Attendance Year-To-Date for the current school year
- M, T, W, H, F when school is in session
- Sub Totals for 1<sup>st</sup> and 2<sup>nd</sup> terms
- Provides Totals for prior year
- Official DOE record upon request



# RISP

- Individual Student Attendance History Report for a selected prior year
- Provides Attendance Reason Code Report



# RPAC

- Student Attendance Improvement Report
- Compares the month prior to the selected month
- Identifies students
- Identifies improvement by a minimum of 25%



# R4DS

## District Summary of OPEN and CLOSED 407s

- # Students on Register
- YTD % of Attendance
- # OPEN 407s
- # CLOSED 407s
- % of CLOSED 407s
- Total issued TD
- # of days 407s are OPEN

### Comment Codes

- # OPEN in each category TD
- # CLOSED & CANCELLED in each category TD



# R4SS

## 407 School Summary by Grade Code

- Monthly subtotals
- Open 407s at the start of the month
- Issued 407s during the month
- Closed during month and Cancelled
- Open 407s at the end of the month



# R4RR

- School Specific Report on OPEN 407s
- Identifies students absent 20 days consecutively or an aggregate of 20 absences
- When issued and case #
- Comment Codes must be entered when closed
- Can be manually generated as needed





# Resources

- **COGNOS** for accurate Attendance %
- History of School's attendance % month by month
- History of School's Register month by month
- Graphing of Attendance %



<http://edw.nycboe.net/cognos/cgi-bin/ppdscgi.exe?DC=Q&E=%2FDSS+Attendance>



Available only on the DOE intranet





**DSS**

# **Decision Support Services**

The direct DSS URL is:

<http://dss.nycenet.edu>

provides school view data

year to year

month by month

week by week

Based on daily ATS scanned blue  
Attendance Sheets, PARs and  
audited by the OAG

# In-House Resources

- All School Staff including AP for Discharge
- Pupil Accounting Secretary
- Attendance Coordinator
- Attendance Team and/or Pupil Personnel Team
- Parent Coordinator
- Attendance Teacher
- District Office
- D 75 Learning Times website





**DATA ANALYSIS SHEET**  
**Focus Area ATTENDANCE**

- **Hypothesis** (*ALL* Possible Hunches)
- **Information Needed** (Formal and/or Informal)
- **List Possible Solutions** (Proactive/Reactive)
- **Resources/Structures Needed to Resolve the Problem** (Human, Materials, Documents, Funding)
- **Next Steps** (Priority Order)

# Attendance Reconciliation

- SITE / CLASS / STUDENT'S NAME (L,F)
- RISA
- U407 CMT CODES
- SCHOOL PRACTICE
- INTERVENTION
- NEEDS FOR RESOLUTION
- FOLLOWUP
- OTHER



# Planning Interview Form

- For students who are 17+ years old who are truant and/or no longer interested in going to school
- 2 letter due process for discharge
- Parent and Student must be invited to a conference to discuss educational and transition plans
- Informed and written consent is needed prior to discharge
- Students who turn 17 after June 30<sup>th</sup> must be kept on school register till the end of school year before discharging
- Students have right of return to school thru their 21<sup>st</sup> birthday





# Contact Information

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