



# THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

DISTRICT 75

BONNIE BROWN, *SUPERINTENDENT*

May 11, 2009

## Discharge Codes

Dear Colleagues,

We have been struggling for a long time with the issue of our students who leave us for gainful employment showing up in the system as Code 39 or as a drop out. I think we may have been shooting ourselves in the foot but we can certainly rectify moving forward. Here are other codes to use so our stats will be improved:

NYSAA eligible students can be granted an IEP Diploma prior to the age of 21 as long as they have attended school for 12 years and have met their IEP goals. If they leave with an IEP diploma, they are not counted as a drop out. For the students that get employment, we would assume they have met their IEP goals as their transition plan most likely has semi-competitive, supported or sheltered employment as their goal. They should be granted an IEP diploma and not discharged to employment. As part of the State Performance Plan when they follow-up with these students one year after they exited, they will note that they are employed.

### **This is Code 23**

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For students who completed school in the year in which they turned 17 or older and are enrolled in a Business, trade or Vocational Training Program like VESID:

### **This is Code 34**

Students who are discharged at 16 or 17 who have obtained a pledge of employment indicating that they will be hired to a full-time position and have no IEP diploma:

### **This is Code 02 (Obtained Full Time Employment Certificate)**

**Please share with your job developers, attendance teachers, transition staff and pupil accounting secretaries!**