

# Citywide Council on Special Education

45-18 Court Square - 2<sup>nd</sup> Floor-Room 260, Long Island City, New York 11101  
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## 11/04/09 WORKING MEETING MINUTES

The Working Calendar Meeting of the Citywide Council on Special Education was held on Wednesday, November 4, 2009 at 6:00pm at 45-18 Court Square, Long Island City, NY 11101. The following people were in attendance.

### **1. Roll Call**

- Charlene Carroll-Hall Present
- John Englert Present
- Charles Henderson Present
- Diana Marenfeld Present
- Ellen McHugh Excused
- Tom Ryan, Jr. Present
- Gloria Gonsalves Present
- Able Alagbe Excused

### **2. Consideration of Agenda and Time Allocations**

The time allocations as noted on the Agenda were found to be acceptable.

### **3. Appointed Timekeeper**

Charlene Carroll-Hall

### **4. Approval of 10/7/09 Meeting Minutes**

Approval the meeting minutes 10/7/09

### **5. Review of 2009-2010 Calendar Schedule & Topics**

The council reviewed the future Calendar Meetings and will follow through with the following:

**November's Calendar Meeting:** will be held in the Bronx, invited guest Ewa Asterita, Director of Transitions, D7 and Dennis Walcott, Deputy Mayor of Education has agreed to participate at the Novembers Calendar Meeting at the Bronx H.S. for the Visual Arts.

**December's Calendar Meeting:** Diana mentioned the calendar meeting will be held at P.S. 811K: Connie Lekas School. The invited guest speaker will be the Transition Team from 811K, Mr. Felds, Ms. Cole, Coordinators, Ms.

Ferguson, I.E.P Liaison, Ms. McCalde, Culinary Program and the Topic: Transition High School: Successful Programs at 811K & Job Training Placement

**January's Calendar Meeting:** Diana is currently reaching out to a few advocate groups to request their participation during the January Calendar Meeting; she will provide the council with her out come during the January Working Meeting.

**February's Calendar Meeting:** Charles and Charlene will be planning the topic and invite the guest speakers to the February Calendar Meeting which will be held in Queens.

**March's Calendar Meeting :** Gloria was to follow-up with a guest speaker and topic and advise all at a future Working Meeting.

**6. Return of Candidates Questionnaire**

As reported at last month's Calendar Meeting, the questionnaires that were filled out by the candidates are on file and copies can be provided if requested.

**7. Review/Discussion on Annual Report**

Charles presented a few suggestions and requested input from the council. The annual report is currently being revised with changes and suggestions provided during the working meeting.

**8. New Business:**

**i. President's Council Meetings**

John asked which member will be in attendance at the monthly President's council meetings, as follows:

- November 19<sup>th</sup>            John
- December 17<sup>th</sup>        Charlene
- January 21<sup>st</sup>            Gloria
- February 25<sup>th</sup>        Open
- March 18<sup>th</sup>            Able
- April                    Open
- May                     Open
- June                    Open

At the next Working Meeting the council will schedule representatives from CCSE to attend the President's Council Meeting.

**ii. Listing of PTA Executive Board Members**

A listing of newly elected D75 PTA Executive Board Members were sent to the council from the Office of Family Engagement (D75-Superintendents Office) and the schools they represent. Ramona Garcia, A.A. will request from the Parent Coordinators the contact information from the PTA to add to the CCSE email distribution list.

**iii. Review of CEC's Special Education Committees**

John is in contact with each of the CEC Presidents to try to find out who the Special Education Committee Chairperson is on each CEC/

**iv. Other**

There were no new items.

***Meeting Adjourned at 9:00 pm***