

# Citywide Council on Special Education

45-18 Court Square - 2<sup>nd</sup> Floor-Room 260, Long Island City, New York 11101  
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## 10/07/09 WORKING MEETING MINUTES

The Working Calendar Meeting of the Citywide Council on Special Education was held on Wednesday, October 7, 2009 at 6:00pm at 45-18 Court Square, Long Island City, NY 11101. The following people were in attendance.

### **1. Roll Call**

- Charlene Carroll-Hall Present
- John Englert Present
- Charles Henderson Present
- Diana Marenfeld Excused
- Ellen McHugh Present
- Tom Ryan, Jr. Present
- Gloria Gonslaves Present
- Able Alagbe Present

### **2. Consideration of Agenda and Time Allocations**

The time allocations as noted on the Agenda were found to be acceptable.

### **3. Appointed Timekeeper**

Ramona Garcia, Administrative Assistant

### **4. Approval of 9/2/09 Meeting Minutes**

Tom motioned to approve the meeting minutes and Ellen seconded all were in favor.

### **5. Review of 2009-2010 Calendar Schedule & Topics**

John mentioned for the October Calendar Meeting will be held at IS43 in Staten Island and Laura Rodriguez, Chief Achievement Officer of Special Education and ELL's and Dov Rokeach, Deputy Chief will be the quest speakers.

The council reviewed the future Calendar Meetings and will follow through with the following:

**November's Calendar Meeting:** will be held in the Bronx, invited guest Ewa Asterita, Director of Transitions, D75. John will send an invite to Dennis Walcott, Deputy Mayor of Education.

**December's Calendar Meeting:** Charles & Diana CCSE Council member will provide the council with the topic for the agenda as well as the invited guest speaker. One of the Topics: Transition: M.S. to H.S.

**January's Calendar Meeting:** CCSE reached out to CCHS to collaborate with them with Transition from M.S. to H.S. CCSE is waiting to hear from the President, Valerie for conformation.

## **6. Update on Return of Candidates Questionnaire**

John mentioned the candidate's questionnaires from Bill Thompson, Candidate for Mayor, Joe Mendola, and Candidate for NYC Comptroller and Marty Markowitz, Bklyn Borough President. Deadline date is October 9<sup>th</sup> for the return questionnaire.

The questionnaires will be sent to Gotham Schools and Inside Schools.

## **7. Review/discussion on Annual Report**

Charles will collect all his data and finalize the Report for the Council to review.

## **8. New Business:**

### **i. President's Council Meetings**

Ellen & Tom attended the President's Council Meeting in September there was a joint session including D75 Parent Coordinators as well as the Presidents of President's Council. Currently there are schools that don't have a PTA/PA and will be holding elections in October. Queens and Staten Island are in compliance. Maria Leo, Director of Related Services was present during the meeting and Ellen informed the council, Maria stated if you don't have speech and language services she wants to wait until everyone's package (information) has been collected put together by the parent coordinator (no matter how long it takes for the PC's to collect the package) who should send it to her for RSA Processing. Ellen's concern was the delay of canvassing parents, holding and collecting all of the packages within the school and send it off (this could delay services 2-3 months).

Tom mentioned Professional Development Schedule Dates at 400 1<sup>st</sup> Ave, as follows:

- October 21<sup>st</sup>            Visual Support
- December 9<sup>th</sup>            ABA at Home
- January 14<sup>th</sup>            Social Skills
- March 23<sup>rd</sup>            TBA

John asked which member will be in attendance at the monthly President's council meetings, as follows:

- October 15th            Open
- November 19<sup>th</sup>            John
- December 17<sup>th</sup>            Charlene
- January 21<sup>st</sup>            Gloria
- February 25<sup>th</sup>            Open
- March 18<sup>th</sup>            Able

**ii. Listing of PTA Executive Board Members**

John will send out a request to President's Council requesting the President's contact information to provide them with CCSE monthly meeting dates and invites.

**iii. Review of CEC's Special Education Committees**

John has been trying to find out who are currently the Presidents on the CEC's as well as the point person for special education on the CEC.

**iv. Other**

Contract for Excellence today is the deadline for everyone to respond regarding their attendance for the Oversight Review the DOE: Contract for Excellence at City Hall on Tuesday, October 13<sup>th</sup> from 10am to 1pm. John will not be able to attend to testify. John will draft up a letter to submit to the committee.

The Meet and Greet is Tuesday night the members of the CEC will have to re-sign the Oath's, have them notarized and returned to OFEA.

***Meeting Adjourned at 9:00 pm***