

NYC Department of Education

DHR Contact Information



PRINT



CLOSE

If you are unable to find the information you are seeking on this site, you can contact the Division of Human Resources either via email, phone or in person. To reach us via email, please send your comments and questions to **dhfeedback@schools.nyc.gov**

Should you need to visit the Department of Education’s Division of Human Resources, we are located at the following address:

65 Court Street
Brooklyn, NY 11201

We are easily accessible by Subway:

Take the M, N, R, 2, 3, 4, or 5 trains to Court St / Borough Hall. Take the A, C, F trains to Jay St/Borough Hall.

We are on Court St. between Joralemon St. and Livingston St. We are in the middle of the block on the East side of the street.

Please be prepared to show a picture ID to security upon entering the building.

65 Court Street Directory

DEPARTMENT	PHONE NUMBER	LOCATION
General Information	718-935-2000	Employee Information Center 65 Court St, Room 102
RECRUITMENT		
Certified Teacher Recruitment	1-800-teachNY	Room 312
NYC Teaching Fellows	718-935-4101 1.877.NYFELLO	Room 322 www.nyteachingfellows.org fellows@schools.nyc.gov
Principals/Assistant Principals/Supervisors	718.935.2820	Room 617
Civil Service Employment	718-935-2297	Room 501
Paraprofessional & Hourly Non-Competitive Employment (School Aides, Family Paraprofessionals)	718-935-2292	Room 504
FINGERPRINTING		
Fingerprinting	718-935-2750	Room 102
CERTIFICATION		
Certification Hotline	718-935-4723 718-935-2473	Room 405A (appointments only)
Substitutes	718-935-2465	Room 405
Validation/Certification (license holders)	718-935-2462	Room 406
MEDICAL, LEAVES & BENEFITS		
Medical (Line of Duty)	718-935-2729	Room 200

Medical Examinations	718-935-2733	Room 201
Leaves (licensed employees)	718-935-5224	Room 200
Leaves (administrative/E-bank employees)	718-935-4777	Room 200
Benefits	718-935-5277	Room 101
SALARY STATUS & DIFFERENTIALS		
Salary Status & Differentials	718-935-2642 718-935-2643	Room 815
PROFESSIONAL DEVELOPMENT		
Office of Professional Development	718-935-2407	Room 605
New Teacher Induction/Mentoring	718-935-4181	Room 616
After School Professional Development Program	718-935-5753	Room 506 D
Paraprofessional Accelerated Transition to Teaching (PATT)	718-935-3054	Room 506 B
Career Training Program for Paraprofessionals (CTP)	718-935-2296	Room 504
Bilingual Pupil Services (BPS)	718-935-3913	Room 504
Leadership Development Initiative	718-935-4751	Room 616