

Memo

To: Physical and Occupational Therapists
From: District 75 Clinical Office
CC: Helen Kaufman
Date: February 2, 2007
Re: Senior Status

All therapists who have completed their second full year of work with the NYC Department of Education are eligible for Senior Status.

Senior Status brings you to a different payroll level. You must apply for this status.

Therapists who believe they are eligible should email the following information to their clinical supervisor.

Name, Address, Start Date, Social Security Number

A packet of forms will be mailed to those therapists who are eligible. For information about where to submit these forms and related fees contact Helen Kaufman (917) 256-4236

Updated 08/07/07

Cc: Helen Kaufman