

Item: 7 **Description:** Foster student creativity, build self-esteem, encourage academic achievement, develop interpersonal skills, learn responsibility, interact with diverse cultures, improve attendance, and provide students with mentors through sports and arts programs.

Term: 5 years **Options:** None **Funding:** Various, including Tax levy & Reimbursable funds

Division: Div. Of Inst. Support **Contract Type:** Requirements

Procurement Method: Pre-qualified Solicitation

Vendor Name	Estimated Annual Amount
New York Junior Tennis League, Inc.	\$180,000

Item: 8 **Description:** Support teachers/administrators and instructional specialists in developing cohesive and consistent programs that address the needs of gifted and talented students or students in need of enrichment services in grade levels K-12.

Term: 5 years **Options:** None **Funding:** Various Funding

Division: Div. Of Inst. Support **Contract Type:** Requirements

Procurement Method: Pre-qualified Solicitation

Vendor Name	Estimated Annual Amount
Learning Through an Expanded Arts (LEAP)	\$60,000
University of Connecticut, Center for Continuing Studies	\$500,000

Item: 9 **Description:** Arts Education Services. Includes direct student services which may include related professional development services and parent engagement services.

Term: 5 years **Options:** None **Funding:** Various

Division: Div. Of Inst. Support **Contract Type:** Requirements

Procurement Method: Pre-qualified Solicitation

Vendor Name	Estimated Annual Amount
92nd Street Y	\$150,000
Amas Musical Theatre	\$100,000
American Composers Orchestra	\$100,000
Aquila Theatre Company	\$100,000
Ballet Tech Foundation, Inc.	\$150,000
Brooklyn Information and Culture and the Rotunda Gallery	\$175,000
Camp Broadway LLC	\$100,000
Children's Museum of the Arts	\$100,000
Circle in the Square Theatre School, Inc.	\$100,000
Circuit Productions, Inc.	\$100,000
City Lights Youth Theatre	\$175,000
Community Works, Inc.	\$150,000
Covenant Ballet Theatre of Brooklyn, Inc.	\$100,000
Creative Music Programs	\$150,000
Elaine Kaufman Cultural Center	\$100,000
Hazel Incorporated	\$100,000
I.D.E.A.S.	\$100,000
Mamadele Productions	\$100,000
National Circus Project	\$100,000
New England Dinosaur, Inc. dba Michael Mao Dance	\$100,000
The New York Pops, Inc.	\$100,000
Theatre Development Fund	\$100,000

Item: 10 **Description:** School Based Mental Health and Behavioral Services

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: School Programs & Support Services **Contract Type:** Requirements

Procurement Method: Pre-qualified Solicitation

Vendor Name	Estimated Annual Amount
ICD (International Center for the Disabled)	\$289,618

- Item: 11** **Description:** Vendors provide direct student support services in the areas of: Academic Enrichment Activities, Parent Development and Outreach, Adult Education and Other.
- Term:** 5 years **Options:** None **Funding:** Various Funding
- Division:** Student Safety & Prevention **Contract Type:** Requirements
- Procurement Method:** Pre-qualified Solicitation
- | Vendor Name | Estimated Annual Amount |
|---------------------------------|--------------------------------|
| Phoenix House of New York, Inc. | \$200,000 |
-
- Item: 12** **Description:** Vendors provide direct student support services in the areas of: Academic Enrichment Activities, Parent Development and Outreach, Adult Education and Other.
- Term:** 5 years **Options:** None **Funding:** Various Funding
- Division:** Student Safety & Prevention **Contract Type:** Requirements
- Procurement Method:** Pre-qualified Solicitation
- | Vendor Name | Estimated Annual Amount |
|--------------------|--------------------------------|
| Camp Vacamas | \$368,000 |
-
- Item: 13** **Description:** Provide vending & sponsorship programs for beverage & snack products in the schools, teacher's lounges and DOE admin offices & school stores. Sponsorship revenues support PSAL and CHAMPS. Commissions go to schools.
- Term:** 5 years **Options:** 1 one-year option **Funding:** Revenue Generating
- Division:** Public Schools Athletic League **Contract Type:** Requirements
- Procurement Method:** Request for Proposals
- | Vendor Name | Estimated Annual Amount |
|------------------------------|--------------------------------|
| Answer Vending, Inc (Snacks) | \$0 |
| CC Vending, Inc. (Beverages) | \$0 |
-
- Item: 14** **Description:** Provide Banking Services to approximately 950 custodial engineers whereby they can purchase cleaning supplies and pay employees to maintain school buildings.
- Term:** 5 years **Options:** None **Funding:** Tax Levy
- Division:** Division of School Facilities **Contract Type:** Requirements
- Procurement Method:** Request for Proposals
- | Vendor Name | Estimated Annual Amount |
|--------------------|--------------------------------|
| HSBC Bank, USA | \$369,699 |
-
- Item: 15** **Description:** Discount tickets for performing arts, exhibitions and sporting events.
- Term:** 3 years **Options:** None **Funding:** Various
- Division:** Div. Of Inst. Support **Contract Type:** Requirements
- Procurement Method:** Listing Application
- | Vendor Name | Estimated Annual Amount |
|--------------------------------|--------------------------------|
| City Park Foundation | \$100,000 |
| Group Sales Box Office | \$250,000 |
| HAI (Hospital Audiences, Inc.) | \$250,000 |
| The Big Apple Circus | \$250,000 |
-
- Item: 16** **Item Withdrawn**
-
- Item: 17** **Description:** FY 10 City Council Allocation for workshops to teach students conflict resolution techniques and other social behavioral skills as part of the Dropout Prevention and Intervention Initiative.
- Term:** 1 year **Options:** None **Funding:** FY 10 City Council
- Division:** Student Safety & Prevention
- Procurement Method:** City Council
- | Vendor Name | Annual Amount |
|--------------------|----------------------|
| ENACT, Inc. | \$500,000 |

Item: 18 **Description:** FY 10 City Council Allocation for professional development in high schools related to Dropout Prevention and Intervention Initiatives.

Term: 1 year **Options:** None **Funding:** FY 10 City Council
Division: Student Safety & Prevention
Procurement Method: City Council

Vendor Name	Annual Amount
Institute for Student Achievement	\$275,000

Item: 19 **Description:** Prevention and intervention services for students at risk of dropping out (FY10).

Term: 1 year **Options:** None **Funding:** City Council Funding
Division: Student Safety & Prevention
Procurement Method: City Council

Vendor Name	Annual Amount
United Way of New York City	\$350,000

Item: 20 **Description:** Prevention and intervention services for students at risk of dropping out (FY09).

Term: 1 year **Options:** None **Funding:** City Council Funding
Division: Student Safety & Prevention
Procurement Method: City Council

Vendor Name	Annual Amount
United Way of New York City	\$350,000

Item: 21 **Description:** Vocational and employment training programs related to dropout prevention and intervention initiatives

Term: 1 year **Options:** None **Funding:** City Council Allocation
Division: Student Safety & Prevention
Procurement Method: City Council

Vendor Name	Annual Amount
Vocational Foundation Inc.	\$100,000

Item: 22 **Description:** Master's Program in Educational Leadership prepares students for leadership careers in public and private Pre-K - 12 education and offers eligibility for NYS School Building Leader and School District Leader Certifications.

Term: 2 years **Options:** 3 one-year options **Funding:** Federal Grant
Division: Division of Human Resources
Procurement Method: Competitive Grant

Vendor Name	Annual Amount
Research Foundation CUNY/Brooklyn College	\$91,304

Item: 23 **Description:**Support the technology infrastructure through science curriculum to ensure all science teachers and students have access to advanced technology.

Term: 1 year **Options:** None **Funding:** NYSED Grant Award
Division: Community School District 13
Procurement Method: Competitive Grant

Vendor Name	Annual Amount
Generation Yes	\$102,000

Item: 24 **Description:** Evaluation services for various elementary and middle schools in need of improvement of professional development.

Term: 2 years **Options:** 1 one-year option **Funding:** Federal

Division: Div. Of Inst. Support

Procurement Method: Competitive Grant

Vendor Name	Annual Amount
The Scarsdale Group	\$47,500

Item: 25 **Description:** Educational programs for low income families through the ESEA Title 1 Part B-Even Start.

Term: 1 year **Options:** None **Funding:** Federal

Division: Community School District 20

Procurement Method: Competitive Grant

Vendor Name	Annual Amount
Sunset Park Family Health Center	\$236,006

Item: 26 **Description:** The NYC Challenge II will continue the redesign of 6 large High Schools into SLC (Small Learning Communities).

Term: 1 year **Options:** 1 one-year option **Funding:** Federal

Division: Chancellor's District

Procurement Method: Competitive Grant

Vendor Name	Annual Amount
The College Board	\$66,415

Item: 27 **Description:** A team of event planners to provide services related to all event and logistics planning.

Term: 1 year **Options:** None **Funding:** State grant

Division: Office of English Language Learners

Procurement Method: Competitive Grant

Vendor Name	Annual Amount
The Trustees of Columbia University on the City of New York	\$66,390

Item: 28 **Description:** Plan, develop and provide training and consultation related to Mental Health.

Term: 2 years **Options:** None **Funding:** State Funded

Division: Student Safety & Prevention

Procurement Method: Competitive Grant

Vendor Name	Annual Amount
Turn Around for Children	\$129,727

Item: 29 **Description:** Even Start Family Literacy programs that improve the educational opportunities for low-income families.

Term: 1 year **Options:** None **Funding:** State grant

Division: Community School District 09

Procurement Method: Competitive Grant

Vendor Name	Annual Amount
University Settlement	\$145,277

Item: 30 **Description:** Professional development and direct student services in social studies to help in the implementation of the DOE's initiatives in social studies, citizenship/civics and global education.

Term: 5 years **Options:** None **Funding:** Various, Including Tax
Division: Div. Of Inst. Support

Procurement Method: Pre-qualified Solicitation

Vendor Name	Estimated Annual Amount
Australian United States Services In Education	\$50,000
Brooklyn Historical Society	\$45,000
Museum of the City of New York	\$75,000
NY Historical Society	\$35,000
Society for the Preservation of Weeksville (Weeksville Heritage Center)	\$25,000
Teachers College Columbia University	\$100,000
Teaching Matters Inc	\$50,000
THIRTEEN (Educational Broadcasting Corporation)	\$25,000

Item: 31 **Description:** Competitive requirements contract for xerographic copy paper.

Term: 3 years **Options:** None **Funding:** tax levy
Division: Contracts & Purchasing

Procurement Method: Request for Bids

Vendor Name	Estimated Annual Amount
RIS Paper Company Inc.	\$2,316,742

Item: 32 **Description:** Independent providers necessary to fulfill mandates pertaining to the provision of special education related services to students certified as having a disability.

Term: 3 years **Options:** None **Funding:** Tax Levy
Division: School Health-Related Services

Procurement Method: State Department Mandate

Vendor Name	Estimated Annual Amount
Achieve Ability OT, LLC	\$135,000
Adler, Molly, Gurland, LLC	\$110,000
All Services for Kids Inc.	\$490,000
Allied Medix Resources	\$100,000
Amy Grillo	\$200,000
Anna K. Occupational	\$370,000
Ari S Brand Pt, LLC	\$100,000
Baila L. Steinman	\$100,000
Children's Place Management	\$100,000
Children's Therapy Corner	\$160,000
Comprehensive Center	\$1,160,000
Comprehensive PT/OT Therapy	\$215,000
Cooke CTR/for Learning	\$360,000
Dawn Laclair, Speech	\$340,000
Devorah Mersow	\$125,000
Direct Therapy Referral	\$150,000
Donna G. Orloff	\$180,000
Dynamic Solution Pediatric	\$105,000
Dynamic Therapeutic Services	\$215,000
Edna Gomez Ruiz	\$305,000
Edwards Rehabilitation SVCS PC	\$125,000
Elite Care Inc.	\$140,000
Emilia's Kids	\$685,000

Erin Kamada Ma OT, PC	\$100,000
Esty Eidel Pfeifer	\$115,000
Eurofitness Rehabilitation, PLLC	\$190,000
Excellence Rehab and Physical Therapy, P.C.	\$130,000
Feigi Taub Halberstam Audiology	\$200,000
First Choice PHY & O/T	\$120,000
Geraldine James Mowatt	\$100,000
Gersh Academy, Inc.	\$150,000
Growing Tall, Inc.	\$105,000
Hear Me Speak	\$105,000
Helene Williamsson	\$120,000
Heyward Managed Care	\$100,000
Horizon Healthcare Staffing Corp.	\$780,000
IMJ Physical Therapy, PC	\$190,000
IMSR Inc	\$190,000
Indig, Linda	\$100,000
Jaime R. Aleman	\$105,000
Joann Ferrara	\$110,000
Kahan Occupational Therapy Service	\$115,000
Kids in Shape Physical Therapy	\$1,020,000
Kothekar, Padmaja	\$105,000
Kurman Tompkins	\$320,000
Leaps and Bounds PT and OT. PLLC	\$195,000
Lori Golden & Robin Hollis	\$700,000
Manhattan Speechworks, LLC	\$345,000
MLR Speech Language Pathology	\$125,000
Nursing Solutions/USS	\$160,000
Omar Rehab Care	\$130,000
One Step Beyond, Inc.	\$130,000
Palazzolo, Margaret	\$100,000
Perri Hecht Speech	\$100,000
Pollack-PT & Kotler SLP	\$155,000
Prolix Care Corp.	\$245,000
Quality Care Speech Center	\$100,000
Queens Tower Physical	\$140,000
Rehabilitation Association of New York	\$100,000
Ridgewood School	\$100,000
Rivendalle Clinical	\$105,000
Ross Landa	\$180,000
RPM Communications Inc.	\$125,000
SKRG Inc.	\$100,000
SPOTS (Special Program)	\$235,000
Suncare Rehab, Inc.	\$295,000
Support by Design, Inc.	\$475,000
The Perfect Playground, Inc.	\$395,000
Therapy for Kids	\$170,000
Therapy Pros, LLP	\$230,000
Tinagero Speech-Lang Pathology	\$110,000
Wanda Balleste	\$145,000

Yeled V'yalda	\$265,000
Yipul Patel	\$115,000
Yita Rimmer	\$100,000
Yvonne Tarzia Morano, OTR	\$175,000

Under \$100,000 Exception Contract Summary
Lexis/Nexis, a Division of Reed Elsevier, Inc.

Contract Cost	Projected Start and End Date	Procurement Method
Not to Exceed \$45,612	7/1/09-6/30/10	Exception to Competitive Bidding

Service Requestor/Contract Manager
Richard Ross, Director of Operations
Office of the General Counsel
212-374-7972

STATEMENT OF PURPOSE

This is a request for an exception on behalf of the Division of Legal Services (OLS) in an amount of \$45,612 for Lexis/Nexis, a Division of Reed Elsevier, Inc., to provide web-based comprehensive legal research services to OLS during the 2009-2010 Fiscal Year.

DISCUSSION

Lexis/Nexis has been providing satisfactory services for several years. Lexis/Nexis is a subscription service and as such an open competitive procurement is not required.

Lexis/Nexis is offering an annual rate of \$45,612 which has been its flat government subscription rate providing unlimited usage to 100 users. Therefore, it can be determined that the pricing is fair and reasonable.

Under \$100,000 Exception Contract Summary
John Cullen, Chancellor's Representative

Contract Cost	Projected Start and End Date	Procurement Method
Not to Exceed \$75,000	8/31/09 - 6/30/2010	Exception to Competitive Bidding

Service Requestor/Contract Manager
David Brodsky, Director
Office of Labor Relations and Collective Bargaining
212-374-7954

STATEMENT OF PURPOSE

This is a request for an exception for an amount not-to-exceed \$75,000, on behalf of the Office of Labor Relations and Collective Bargaining (OLRCB), to retain the services of John Cullen as a Chancellor's representative for the term of August 31, 2009 through June 30, 2010.

DISCUSSION

The experience possessed by Chancellor's representatives combined with their demonstrated expertise has led to a conclusion that the exception process, which exists in part to allow for particularized selection of professional service such as requested herein, is an efficacious procurement method in this instance.

Mr. Cullen has displayed an exemplary record of service in the multitude of technical labor relations assignments and has demonstrated the ability to handle a variety of tasks in a flexible and efficient manner. Chancellor's representatives perform a variety of labor relations assignments, including processing up to 1,600 grievance appeals through decision or resolution, as well as special complaints, arbitration hearings, appeals of unsatisfactory ratings, discontinuance/denial of probation hearings, school based option requests, class size grievances, research, writing staff development, handling inquires and other related responsibilities as assigned by OLRCB. OLRCB indicated that this work requires a level of expertise in handling, to resolution, complex labor relations disputes involving school teachers and other school district personnel.

Mr. Cullen will be available four (4) days per week, from 8:30 AM to 5:30 PM, for arbitration proceedings for a total of 40 weeks, or an equivalent of 160 days. Mr. Cullen's compensation for FY 2010 matches the amount previously approved for FY 2009. Based upon the maximum number of 160 days, Mr. Cullen will be allocated a per diem rate of \$468.75 for FY 2010, which is the most cost effective method of payment for this particular consultant. Two years ago, OLRCB changed from a payment method based upon a unit cost per grievance appeal to a per diem rate. The per unit rate of \$93.75, if applied to the estimated number of 207 arbitrations (which are the equivalent of 1,656 grievance appeals according to the client) for 2010, would result in compensation of \$155,350 to Mr. Cullen.

Therefore, the information provided can be determined to support a conclusion that the pricing be deemed fair and reasonable.

Under \$100,000 Exception Contract Summary
Center for Urban Education

Contract Cost	Projected Start and End Date	Procurement Method
Not to Exceed \$93,375	7/1/09-6/30/2010	Exception to Competitive Bidding

<u>Service Requestor/Contract Manager</u>
Theresa Crotty, Executive Director
Office of Multiple Pathways to Graduation
212-374-2990

STATEMENT OF PURPOSE

This is a request for an exception on behalf of the Office of Multiple Pathways to Graduation (OMPG) to utilize the services of the Center for Urban Education (CUE) in the amount of \$97,375. CUE has developed a unique and comprehensive model for teaching and learning that integrates the best educational research and practice into a coherent package, the Framework for Effective Instruction (FEI). FEI is specifically designed to support OMPG's program by enabling over-age and under-credited students to succeed with rigorous college preparatory course work. CUE provides intensive site-specific coaching and training programs to support practitioners in the implementation of FEI.

DISCUSSION

CUE already is providing these services through the Fund for Public Schools (FPS), funded by the Bill and Melinda Gates Foundation (Gates). The Gates grant is entering its final phase in 2009-2010. OMPG indicates that slightly over \$600,000 of grant funds have been approved and allocated for the remainder of the grant period of 18 months (July 2009 – December 2010). However, these funds are allocated to specific spending categories making this exception necessary.

OMPG seeks to enable CUE to continue implementation of *Learning Across the Curriculum (LAC): Using Learning Strategies Across the Curriculum to Teach Higher-Order Thinking*, a project that provides critical training and support to schools who have already begun training. LAC is a whole-school professional development program that was specifically crafted to support educators in New York City's Transfer Schools in improving the reading and critical thinking skills of their students. Over the course of this program, practitioners learn how to create engaging curricula that prepare students for the rigorous academic challenges presented in post-secondary academic programs. According to the client, with the help of CUE, the DOE has authored its first handbook A

Professional Learning Path to Rigorous and Relevant Instruction: Lessons from the Transfer School Institute, and is working towards publishing a second handbook.

LAC1 will run from July 1, 2009 through September 8, 2009 for faculty at the High School for Excellence and Innovation (HSEI) that did not receive it previously. In addition, multi-site LAC1 training will be offered. The total cost for LAC1 is \$43,500, at a daily rate of \$1,500 for twenty nine (29) days. LAC2 will run from September 8, 2009 to June 30, 2010 for faculty at HSEI that previously received instruction. The cost is \$49,875 at a daily rate of \$1,425 for thirty five (35)

days. This is a lower than LAC1's rate because CUE's LAC Coaches will require less off-site preparation.

The Office of Policy and Vendor Performance (P&VP) reviewed the rates provided by OMPG to Fund for Public Schools (FPS) and Opportunity Charter Schools (OCS), which ranged from \$1,425 to \$1,500 per day based on the extent to which clients are able to share the infrastructure cost of the collaboration. For FY 2010, CUE expects to carry the majority of these costs on its own and, as a result, the daily rate is at the high end of the rate structure. In that OMPG's daily rate will range from \$1,425 to \$1,600, which does not exceed the rates charged FPS and OCS, the information provided can be determined to support a conclusion that pricing is fair and reasonable. OMPG has committed to working with the Division of Contracts and Purchasing to procure these services competitively for subsequent years.

REQUEST FOR AUTHORIZATION

Special Olympics New York, Inc. to provide an opportunity for students with intellectual disabilities to participate in competitive sports in New York City.

Contract Cost	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$265,504	Tax Levy	9/1/08-6/30/13	Committee on Contracts	Yes	Full Value
Vendor Name & Address	Special Olympics New York, Inc.				
	504 Balltown Road				
	Schenectady, New York 12304				

<u>Service Requestor/Contract Manager</u>	<u>Division of Contracts & Purchasing Contact</u>
Lori Rose Benson, Director	Angela Edwards, Director
Office of Fitness & Health Education	Division of Contracts & Purchasing
212-374-2364	718-935-2095

STATEMENT OF PURPOSE

The Chancellor's approval is sought to enter into an agreement with Special Olympics New York, Inc to extend the current five year contract for five additional years with a contract cost of \$265,504.

DISCUSSION

Special Olympics New York, Inc. (Special Olympics) provides an opportunity for students with intellectual disabilities to participate in competitive sports in New York City. No other vendor targets this population of students with services in any way comparable to described herein. The New York State Office of Mental Retardation and Development Disabilities has declared Special Olympics as the sole source provider for competition and training for persons with intellectual disabilities in New York State.

Special Olympics provides year-round sports training and athletic competition in a variety of Olympic-style sports for children and adults with intellectual disabilities. Participation in the program offers opportunities for students to develop physical fitness, demonstrate courage, gain confidence and build a positive self-image. This in turn is transferred and reflected in the classroom, home and the community.

During the year, there is citywide student-athlete training for all participants. For FY09, 16,500 students will participate in six Special Olympics events with 12,500 attending sport specific training sessions and 400 attending City and State culminating competitions. It is projected that there will be an increase of approximately 500 participants each year based on recent levels. The costs include meals and lodging for students and coaches, a general assessment fee for student participation and transportation (based on lowest bids for each event).

DCP's Cost Price Analysis unit reviewed Special Olympics' prices and determined pricing is within the same cost range as the previous contract, although slightly higher due to increased student participants in subsequent years. Given that transportation services for 2008-2009 events were competitively bid and resulted in savings, costs are anticipated to remain competitive. The general assessment cost per student remains constant throughout the prior and current contracts. These factors considered, the prices are deemed fair and reasonable.

The Division of Contracts and Purchasing has reviewed Vendex files and the client's own performance review. No adverse information was found and the vendor was found responsible.

In light of the above, the Committee on Contracts recommended approval of this retroactive agreement.

**REQUEST FOR AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH
EMOTIONALLY INTELLIGENT SCHOOLS**

Contract Cost	Funding Source	Contract Term	Procurement Method	Is contract retroactive?	Contract Type
\$107,253	Tax Levy	July 18, 2008 to June 30, 2009	Committee on Contracts	Yes	Exception to Bid
Vendor Name & Address		Emotionally Intelligent Schools 16 Court Street New Haven, CT 06511			

Requestor:

Bonnie Brown – 212-802-1501

Division of Contracts and Purchasing Contact:

Susan Dick-McKeon – 718-935-2027

Statement of Purpose:

Approval is sought to enter into a retroactive contract with Emotionally Intelligent Schools (EIS) for professional services in the area of positive behavior interventions in District 75. The one year cost is \$107,253.

Discussion:

District 75 has students with severe emotional disabilities. The challenge to school staff is to manage student behavior and promote positive alternatives. The staff has an extremely difficult time building the emotional awareness necessary for appropriate developmental growth of young people.

EIS has developed an emotional literacy skills program based on theoretically sound, ability, and research-based outcomes. This program teaches all stakeholders in schools how to recognize the role of emotions and emotion skills in academic performance, build quality relationships, developing greater empathy, managing and leading classrooms. EIS works with teachers to teach emotional concepts, such as elation, alienation and commitment which is then integrated into lessons in the standard curriculum. Also EIS will provide a Teach the Trainer coaching program leading to certification.

Policy and Vendor Performance (P&VP) conducted a price analysis comparing contracted vendors for Literacy Professional Development (PQS R0688) and found that EIS' prices for their workshops were comparable to the contracted vendors. A second group of non-contracted vendors were surveyed comparing "Train the Trainer" prices and again found that EIS's prices were comparable. Based on P&VP's research, EIS' prices are deemed fair and reasonable.

The Committee on Contracts approved this based on continuity with the additional recommendation that a procurement plan be developed for subsequent year(s) so as to avoid another retroactive action. The Committee advised that Legal Services incorporate a contract provision which guarantees that the DOE is receiving "Most Favored Customer" pricing.

**AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR
ENGLISH LANGUAGE LEARNERS (ELL) PROFESSIONAL DEVELOPMENT FOR THE
NEW YORK CITY DEPARTMENT OF EDUCATION (PQS 1C617)**

General Information:

Funding Source	Terms of Contracts	Procurement Method	Is Contract Retroactive?
Tax Levy/Reimbursable	12/10/07 – 7/31/11	Pre- Qualification Solicitation	No

Vendors	Component(s)	Estimated Annual Amount
Center for Applied Linguistics	1, 3, 4	\$250,000
American Reading Company	1, 3,4	\$75,000
Educational Development, Inc.	4	\$250,000
Pearson	3, 4	\$75,000
Learning Excitement, Inc. /Reading Revolution	3	\$75,000
West ED – Learning Innovation at WestEd	1, 3, 4	\$1,600,000

Service Requestor and Contract Information:

Contract Manager:

Maria Santos (212) 374-0562

Procurement Officer:

James E. Whitfield - (718) 935-5129

Statement of Purpose:

The Chancellor’s approval is sought to enter into Multiple Task Award Contracts with the above listed vendors to provide professional development services for teachers and educators of English Language Learners (ELLs). The estimated ranges of costs for these programs are between \$75,000 and \$1,600,000 per year over 5 years, or about \$2.3 million in total, to be paid for by the schools or offices schools or offices purchasing services.

Discussion:

A Pre-Qualification Solicitation (PQS) was issued, soliciting proposals from vendors to collaborate with NYCDOE schools and the Office of English Language Learners (OELL) to

provide ongoing professional development services to educators of ELLs. This was a component PQS, in which vendors were invited to apply for one or more of the following four components: (1) Professional Development services in Spanish; (2) Professional Development services in one or more languages such as Arabic, Bengali, Chinese, Haitian Creole, Korean, Russian, or Urdu; (3) Professional Development services in academic language development and/or (4) Professional Development services in Mathematics, Science, Social Studies, English and/or Foreign Language instruction. The purpose of this PQS was to solicit organizations that provide high quality services that can provide intensive, ongoing, research-based professional development in the aforementioned areas.

Multiple Task Award Contracts (MTAC) will be awarded to the selected vendors, allowing schools to draw services from the pre-qualified list of contracted providers. This solicitation will remain open indefinitely, thus offering additional vendors the ability to propose at any time. End-users will be required to compare competing offers among contracted vendors when purchasing services over \$25,000, with the number of required vendors and/or reviewers increasing with the increase of anticipated spend. In such cases, vendors will be required to participate in a mini-solicitation process by providing a more focused and direct explanation of the originally proposed services that can be offered to the requesting school or office.

The evaluation committee included representatives from the Office of English Language Learners. The committee found the submitted proposals and vendors to be acceptable based on mean score of 80 or above, that was derived from the effectiveness of the sample lesson plan and their professional presentation of works offered. Background checks were performed on each listed vendor. All were found to have no significant adverse findings, therefore the vendors have been deemed responsible. Pricing offered by these vendors is consistent with the rates for comparable competitively awarded contracts and is therefore considered fair and reasonable by the Vendor Policy and Performance unit.

This solicitation received 13 submissions in total; 10 vendors met the minimum qualifications for this PQS. Out of the 10 vendors, 7 were approved by the evaluation committee. One of these vendors (Teacher's College) is still in price negotiations. The other 6 approved vendors will be available to provide services for varying components solicited by the English Language Learners Professional Development solicitation. Three (3) vendors were denied approval by the evaluation committee because of:

- AUSSIE - incomplete information and lack of experience within their proposed content area;
- Institute for Student Achievement – services failed to align with any of the listed components;
- Reclaiming Youth International, Inc. - undefined program goals and objectives.

As the FAMIS system doesn't track expenditures by component, only by vendor code; we are unable to estimate component spending by vendor. Annual contract estimates were derived for each vendor by using one of the two following methods: (1) Usage from Fiscal Year 2007 or (2) other historical encumbrances that indicate how much work the vendor has provided for schools in other areas of professional development for ELLs.

DCP anticipates that more approved vendors, including Teachers College, will be added on future Request for Authorizations as the PQS process continues to be an open solicitation that invites other qualified vendors to participate.

REQUEST FOR AUTHORIZATION (RA)
ENRICHMENT SERVICES—R0084—RA#1

Vendor	Estimated Contract Cost per annum	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?
Various	\$5,000,000	Various, including Tax levy & Reimbursable funds	September 1, 2007 to August 31, 2012 (5-Years)	Pre-Qualified Solicitation	No

<u>Awarded Vendors</u>	<u>Estimated Annual Amount</u>
Kaplan Inc., action through its Kaplan K12 Learning Services Division	\$280,000
New York Junior Tennis League	\$180,000
Learning through an Expanded Arts Program Inc. (LEAP)	\$350,000
MIS KIDS Inc. d/b/a/ FutureKids	\$230,000
The Knowledge Project	\$80,000
Sports & Arts in Schools Foundation	\$700,000
Harlem Children's Zone, Inc.	\$70,000
Trail Blazer Camps	\$50,000
Working Playground, Inc.	\$60,000
New York City Outward Bound Center, Inc.	\$250,000
Brooklyn Center for the Urban Environment, Inc.	\$410,000
OASIS Children's Services	\$1,005,000
Vision Education Media	\$50,000
PACT: Partnering Artists Children Teachers	65,000
Roundabout Theatre Company	\$50,000
Partnership with Children, Inc.	\$95,000
The Children's Aid Society	\$195,000
Hospital Audiences, Inc.	\$50,000
The ArtsConnection, Inc.	\$50,000
Young Audiences New York	\$50,000
Knowledge Learning Corporation	\$60,000

Project Reach Youth, Inc. (PRY)	\$95,000
S & L Consultants	\$60,000
Literacy Inc.	\$50,000
The B.E.L.L Foundation, Inc.	\$100,000
Young Playwrights, Inc.	\$50,000

Service Requestor/Contract Manager:

Veronica Conforme, Deputy Chief Executive Officer for Empowerment Schools
 Tel: 212-374-6861

Division of Contracts and Purchasing:

Andrea Black, Procurement Analyst
 Tel: 718-935-4984

Statement of Purpose:

The Chancellor’s approval is sought to enter into twenty-six (26) requirements contracts to provide supplemental enrichment programs (hereafter “SEP”) for the New York City Department of Education (NYC DOE). The goal of SEP is to foster student creativity, while providing motivational opportunities which include, building self-esteem, encouraging academic achievement, developing interpersonal and motor skills, learning responsibility and accountability, interacting with diverse cultures, improving student attendance, and providing students with positive mentors. These programs would be selected at the discretion of each participating school.

Discussion:

In support of the Chancellor’s initiative to reorganize school governance and enhance the delivery of quality instruction, the Office of Empowerment Schools (OES), in collaboration with the Division of Teaching and Learning (T&L), sought proposals from qualified organizations to provide enrichment services for NYC DOE schools. The ultimate goal for these programs is to promote the integration of recreational and enrichment programming with academic studies. Providers were encouraged to develop tailored implementation models and flexible programming that would meet both school and student needs.

A Pre-Qualified Solicitation (PQS) was advertised and thirty-nine (39) proposals were received. The evaluation committee was drawn from the Office of Special Projects, Empowerment Schools, and the Integrated Service Centers. Proposals were evaluated and scored based on the following evaluation criteria: Program Plan (30 points), Organizational Capacity (30 points), Demonstrated Effectiveness (20 points) and Price (20 points). The evaluation committee was sub-divided into 4-groups of 3-members each. Sub-groups were given the same proposals to read. To ensure consistency, a training session was conducted for all readers where they received an overview of the evaluation process and a scoring rubric, using the chart below:

Total Maximum Score 30 points		Total Maximum Score 20 points
----------------------------------	--	----------------------------------

0-9	Not Acceptable	0-5
10-16	Marginally Acceptable	6-11
17-25	Acceptable	12-15
26-30	Exceptional	16-20

The evaluation form also contained benchmarks for each service criteria. After deliberation, the evaluation committee set a standard score of 70% as the basis for contract award. 20 proposals received scores of 70% or above. 8 proposals received scores under 70% and 10 proposals were deemed anomalies (1 out of the 3 scores fell under 70%) and were re-read. Of the 10 anomalies, 6 received scores above 70% and the remaining 4 were not recommended for award. Please refer to the chart below:

	# of Vendors	# of Reads @ </>70%	Award Determination
1.	20 Vendors	3 @ <70%	Award
2.	8 Vendors	3 @ >70%	No award, Vendors may re-propose
3.	10 Vendors (anomalies)	2 @ <70%	Performed 4 th Read
3A.	→6 Vendors	3 @ <70%	Award
3B.	→4 Vendors	2 @ >70%	No award, Vendors may re-propose

The rationale for all down-select decisions is provided in the chart below.

Vendor's Name	Justification for Down-Select
TheatreMoves, Inc.	Proposal not suitable for enrichment services.
Camp Vacamas*	Proposal lacks Staffing and does not provide a year-round support schedule. Evaluator raised concerns regarding past criminal history.
Henkels & McCoy	Proposal was weak in response to the overall service request.
USA Today	Provision of objective data not easily apparent and self esteem development area weak.
Career Corner TV	Proposal not suitable for enrichment services.
ChaRosa Foundation Co.	Proposal failed to demonstrate successful outcomes, they offer contracts as evidence. No program structures describe and entirely unclear as to who is slated for each position.
Intrepid Sea Air	Proposal was weak in response to the

* The latter was subsequently resolved with the individual's termination and is no longer an issue.

and Space Museum	overall service request, Proposer offering one shot events.
Happy Dragon of New York	Proposal reads as a standard preschool program and not a supplementary enrichment program.
SUPARC Enterprises	Proposal was weak in response to the overall service request.
Light & Love Productions	Proposal was weak in response to the overall service request.
Breakthrough to Literacy	Withdrew. Proposal did not reflect the requested services, but provided access to purchase the Vendor's products.
Mad Science of Westchester	Proposal was weak in response to the overall service request.
Education in Dance & The Related Arts	Proposal was weak in response to the overall service request.

Twenty-six (26) providers were recommended for contract award by the evaluation committee, contingent upon background investigation. Down-selected Proposers will be notified of the deficiencies in their proposal and will be allowed to resubmit at a later date.

Background checks were conducted for the 26 vendors listed and no significant adverse information was revealed. Thus, all are deemed responsible.

Based on utilization reports of prior year activity, nearly all spend on these contracts will be in the form of hourly workshops, including half day, full day or after school. Understanding this dynamic, the awarded vendor's hourly rate for a workshop was calculated and was used to establish a price range of \$350 to \$400. This cost range was then compared to the hourly rates from the prior contract for the same enrichment services, calendar years 2004-2007. Since nearly all the vendors selected for award under this new procurement had a contract from the previous procurement, a comparison of hourly rates was performed. It was found that hourly rates had either not changed whatsoever or had increased slightly, which is reasonable considering the prior contract pricing is four years old. Also, hourly workshop rates from the just completed PQS for Student Support Services (wherein 150 awards are being made) also fall within a \$350 to \$400 hourly range; further demonstrating price is fair and reasonable.

The estimated annual amount for each awarded vendor was based on prior year utilization data from FAMIS. For vendors new to the system, estimated annual amount was based on discussions with the program client and vendor availability to perform service. See chart above for estimated value by vendor.

Future RAs for these services will be submitted in batches new providers are presented for an award. Proposals will be evaluated within a reasonable time (up to sixty days) taken from the date stamp on the proposal. Vendors will be recommended if they meet the same evaluation score of 70 points.

AUTHORIZATION TO ENTER INTO A REQUIREMENTS AGREEMENT WITH ELIGIBLE VENDORS FOR THE PROVISION OF GIFTED AND TALENTED/ENRICHMENT PROFESSIONAL DEVELOPMENT CONSULTANT SERVICES – RA #1

Estimated Contract Cost	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$2,800,000	Various Funding	July 1, 2009 to June 30, 2014	PQS (Pre- Qualified Solicitation)	No	Requirements Contract

	Awarded Vendors	Component Services	Estimated Annual Amount	Total Contract Cost
1.	Learning Through An Expanded Arts Program, Inc. (LEAP) 441 West End Avenue, Suite 2G New York, NY 10024	B	\$60,000	\$300,000
2.	University of Connecticut Center for Continuing Studies 1 Bishop Circle Unit 4056 Storrs, Connecticut 06269	A & B	\$500,000	\$2,500,000

<u>Service Requestor/Contract Manager</u>	<u>Division of Contracts and Purchasing</u>
Anna Commitante, Director	Nicole Dawson, Procurement Contract Analyst
Office of Curriculum, Standards and Academic Engagement	Division of Contracts and Purchasing (DCP)
Tel: 212-374-2317	Tel: 718-935-2511

Statement of Purpose

The Chancellor's approval is sought to enter into contract with the two (2) providers listed above for professional development and consultant services in one or both components: Component A - Gifted and Talented Education; and/or Component B - Enrichment Program Development. These services support teachers /administrators and instructional specialists in developing cohesive and consistent programs that address the needs of gifted and talented students or students in need of enrichment services in elementary, middle and high school. Gifted and Talented (G&T) programs are designed for students who are recognized as gifted and/or working above grade level. Enrichment programs enable schools to implement instructional strategies, increase cognitive development and promote high engagement for all grades. Components A and B can be provided at the discretion of each participating school.

Discussion

The objective of this PQS is to enable central offices, G&T instructional specialists, instructional leaders and instructional learning organizations increase their proficiency in gifted education and enrichment development strategies for students in elementary, middle and high schools.

Four (4) predecessor contracts for Gifted and Talented Professional Development Services, resulting from a 2005-RFP expired June 30, 2009 after two six month extensions.

Five (5) proposals were received in response to this PQS. The Evaluation Committee members were drawn from the Office of Curriculum, Standards and Academic Engagement (OCSAE). Proposals were evaluated based on: Program Plan – 25 points; Organizational Capacity – 20 points; Demonstrated Effectiveness – 30 points and Prices/Charges – 25 Points.

Two (2) providers were recommended for contract award. Three (3) vendors, Creative Learning Press (dba Creative Workshops Associates), Gold Star Consultants and Drama Zone Ltd, did not meet the standards set forth in the PQS. (See table on page 3.)

Currently, DCP is conducting background checks for one (1) vendor whose contract estimations exceed \$1 million dollars (1M): University of Connecticut (UC). Any adverse findings will result in an amendment to this RA. A background check was conducted for Learning through an Expanded Arts Programs (LEAP). This vendor's estimated contract amount does not exceed \$1M and no significant adverse information has been revealed. Thus, this vendor is deemed responsible. In addition to individual vendor background checks, fair cost and pricing also plays a pivotal role in the selection process of G&T/Enrichment providers.

Understanding the nature of these services, the awarded vendors' hourly rates were analyzed and common workshops, such as presentations and seminars were categorized for comparison. UC's former rates were reviewed by DCP's Cost Price Analysis Unit and were found reasonable. This provider submitted new rates that either decreased or remained the same.

LEAP's 10-session residency program workshops cost \$3,950 for 50 hours, slightly less than under a previous contract for the same services, which was already cleared through cost price analysis.

The estimated annual allocations were based on an average spend generated from FY '05 to '08 usage report. OCSAE implemented a benchmark figure of \$60,000 for vendors new to this program.

As a part of the PQS process, all service requests over \$25,000 must go through the Multiple Task Award (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their required component areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order. This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for an award.

The rationale for the 3 vendor's down-select decisions is provided in the chart below.

	Vendor Name	Justification for Down-Select
1.	Gold Star Consultant	The Program Office declined to evaluate this proposal because Vendor failed to submit the required documents for evaluation.
2.	Drama Zone Ltd.	The Program Office declined to evaluate this proposal because Vendor failed to submit the required documents for evaluation. Vendor applied to the incorrect solicitation based on their proposal methodology and approach.
3.	Creative Learning Press (dba Creative Workshops Associates)	The Program Office awarded this proposal; however they did not submit proper OEO documentation.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE PROVISION OF ARTS EDUCATION SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #R0164) ~RA#4

Estimated Contract Cost per annum	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$2,550,000	Various including Tax levy & Reimbursable funds	September 1, 2009 to August 31, 2014 (5-Years)	Pre-Qualified Solicitation (PQS)	No	Requirements
Vendor Name & Address	See Table Below				

<u>Service Requestor/Contract Manager</u>	<u>Division of Contracts and Purchasing</u>
Paul King, Executive Director	Andrea Black, Instructional Contract Manager
Office of Arts and Special Project	Division of Contracts and Purchasing (DCP)
Tel: 212-374-0290	Tel: 718-935-4984

Statement of Purpose

The Chancellor's approval is sought to enter into requirements contracts with twenty-two (22) vendors to provide direct services to students, related professional development and planning sessions, and/or direct services to parents. These programs would be provided at the discretion of each participating school.

Three (3) previous RAs for Arts Education Services were approved by the Chancellor, recommending a total of 133 vendors for contract award.

Discussion

The goal for this initiative is to enter into contracts with providers who can deliver high quality arts education services to support and advance teaching and learning in the four art forms: Visual Arts, Music, Dance and Theater. Proposals were read and evaluated by committees chaired by Directors from the Office of Arts and Special Projects.

DCP receives and distributes proposals for arts education services on an on-going basis. One of the four (4) standing committees (Theater, Visual Arts, Music, and Dance) evaluates each proposal. The twenty-two (22) providers included in this RA were recommended for contract award by the applicable evaluation committee, contingent upon background investigations. Down-selected Proposers will be notified of the deficiencies in their proposal and will be allowed to resubmit at a later date.

The estimated annual amounts for awarded vendors were based on prior year utilization. For vendors new to the system, the estimated annual amount was based on discussions with the program owner and the vendors' availability to perform service. The benchmark figure for vendors new to this program is \$100,000.

Cursory background checks are being performed on the remaining vendors whose contracts are estimated under \$1 million within the following database: VENDEX, the Uniform Commercial Code (UCC), the Federal Tax Lien, and the Federal Excluded Parties List System (EPLS). Any significant adverse findings will be submitted in an amended RA.

Pricing for arts services varies depending on the rates associated with each program proposed. Nearly all vendors selected for award under this new procurement had previous contracts with the DOE. Understanding the nature of these services, the awarded vendor's hourly rates were analyzed and common workshops such as theatre/assembly performance, dance ensemble, museum lectures and arts event/museum trips were categorized for comparison. It was found that hourly rates had either not changed or had increased slightly, which is reasonable considering the prior contract pricing is three years old. The newly proposed rates were found to be fair and reasonable based on comparison with rates charged by similar providers.

As a part of the PQS process, all service requests over \$25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for an award.

	Awarded Vendors	Estimated Annual Amount
1.	American Composers Orchestra 240 West 35 th Street, Suite 405, New York, NY 10001	\$100,000
2.	I.D.E.A.S., Inc. (Interactive Drama for Education and Awareness in the School, Inc.) 98 4 th Street, Suite 305, Brooklyn, NY 11231	\$100,000
3.	Covenant Ballet Theatre of Brooklyn, Inc. 2085 Coney Island Avenue, Brooklyn, NY 11223	\$100,000
4.	Community Works, Inc. 55 West End Avenue, New York, New York 10023	\$150,000
5.	Hazel Inc. d/b/a Daniel Gwartzman Dance Company 720 West 181 st Street, New York, NY 10033	\$100,000
6.	92 nd Street Y 1395 Lexington Avenue, Room S259, New York, NY 10128	\$150,000
7.	Theatre Development Fund 520 8 th Avenue, Suite 801, New York NY10018	\$100,000
8.	Brooklyn Information & Culture 647 Fulton Street, Brooklyn NY 11217	\$175,000
9.	Creative Music Programs 143 Jackson Street, Room #1A, Brooklyn New York 11211	\$150,000
10.	Elaine Kaufman Cultural Center 129 West 67 th Street, New York NY 10023	\$100,000
11.	City Lights Youth Theatre 630 Ninth Avenue, Suite 1411, New York, NY 10036	\$175,000
12.	The New York Pops, Inc 333 West 52 nd Street, Suite 600, New York NY 10019	\$100,000
13.	Mamadele Productions 6 Temple Court, Brooklyn, New York 11218	\$100,000
14.	New England Dinosaur, Inc. d/b/a Michael Mao Dance 130 West 56 th Street, Suite 713, New York NY 10019	\$100,000
15.	Circuit Production, Inc. 635 Carroll Street, Room #2, Brooklyn NY 11215	\$100,000
16.	Children's Museum of the Arts 182 Lafayette Street, New York NY 10013	\$100,000
17.	Aquila Theatre Company 4 Washington Square North, Room#452, New York NY 10003	\$100,000
18.	Ballet Tech Foundation, Inc. 890 Broadway, 8 th Floor, New York NY 10003	\$150,000
19.	Camp Broadway LLC 336 Broadway, Suite 460, New York NY 10018	\$100,000
20.	Circle in the Square Theatre School, Inc. 1633 Broadway, New York New York 10019	\$100,000
21.	Amas Musical Theatre 115 MacDougal Street, New York NY 10012	\$100,000
22.	National Circus Project 56 Lion Lane, Westbury, New York 11590	\$100,000

The rationale for the 10 vendor's down-select decisions is provided in the chart below.

	Vendor's Name	Justification for Down-Select
1.	Franklin Furnace Archive	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.
2.	Lyric Chamber Music Society of NY	Vendor failed to show evidence of prior success with providing quality arts education programs, including effective program design, management and evaluation.
3.	Vital Theatre College, Inc.	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.
4.	Theater Works USA	Proposal is not clear as to how the programs will be implemented and whether they can fulfill the Blueprint curriculum.
5.	Rosie's Broadway Kid, Inc.	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.
6.	The Little Orchestra	Proposal requires a great deal more specificity with regards to content, timeline and ability to deliver service.
7.	Music Wizards	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.
8.	Studio Museum in Harlem	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.
9.	Second Life of Wood	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.
10.	Caribbean American Sports & Cultural Youth Movement, Inc.	Proposal lacks detail as to how their program will deliver the presence of sequence, scaffolding or pedagogical content.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR SCHOOL-BASED MENTAL HEALTH AND BEHAVIORAL SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (“NYCDOE”) (PQS R0695)

Funding Source	Terms of Contracts	Procurement Method	Contract Type	Is Contract Retroactive?
System-wide Requirements Contracts	Five (5) Years: January 01, 2009 to December 31, 2013	Extension based from Pre- Qualified Solicitation ("PQS")	Requirement	No

Awarded Vendors	Components	Estimated Annual Amount	Estimated 5 Year Amount
Safe Space	Clinical & Supplemental	\$ 157,872	\$ 789,360
Mount Sinai Adolescent Health Center	Clinical	\$ 13,145	\$ 65,728
Children’s Aid Society	Clinical & Supplemental	\$ 148,104	\$ 740,523
Institute for Family Health	Clinical & Supplemental	\$ 85,852	\$ 429,260
Montefiore Medical Center	Clinical	\$ 21,018	\$ 105,090
Interborough Developmental and Consultation Center, Inc.	Clinical & Supplemental	\$ 226,886	\$ 1,134,432
Hudson Guild	Clinical & Supplemental	\$ 31,452	\$ 157,263
The Children Center of NY	Clinical & Supplemental	\$ 96,411	\$ 482,058
ICD (International Center for the Disabled)	Clinical & Supplemental	\$ 121,138	\$ 605,693
Coney Island Hospital	Clinical & Supplemental	\$ 43,164	\$ 215,821
Puerto Rican Family Institute, Inc.	Clinical	\$ 22,024	\$ 110,120
Federation Employment and Guidance Service, Inc. (F·E·G·S)	Clinical & Supplemental	\$ 260,218	\$ 1,301,092
(40% of students with Medicaid & 40% 3 rd party Insurance)	Total	\$ 1,227,288	\$ 6,136,444

<u>Service Requestor/Contract Manager</u>	<u>Division of Contracts and Purchasing Contact</u>
Roger Platt, Executive Director - Office of School Mental Health	Bashar Assana, Procurement Analyst - Professional Services Procurement Unit
Office of School Health (“OSH”)	Division of Contracts & Purchasing (“DCP”)
212-374-2301	718-935-3624

STATEMENT OF PURPOSE

The Chancellor’s approval is sought to contract with the vendors listed above to provide school based mental health and behavioral services, by establishing new site(s) and/or expanding services at existing site(s). This authorization will result in the award of 12 PQS contracts. The terms will be five (5) years beginning on or about January 1, 2009 and continue through December 31, 2013. OSH anticipates that approximately 140 additional schools will wish to participate in establishing new or expand existing school-based mental health and behavioral services by purchasing clinical services and/or supplemental services. OSH estimated that 40% of children have Medicaid and 40% have third party insurance. Therefore, 80% of the proposed amounts for the clinical services will be reimbursed by Medicaid and/or third party insurance. The estimated annual amount is \$ 1,227,288 and a total of \$ 6,136,444 for the five years.

DISCUSSION

This program offers schools the option of having clinical mental health services or supportive supplementary services to fit schools needs, such supplemental programs are: Parent Training, Crisis Intervention, Case Management and others.

Prior to this PQS, some clinics provided clinical services to schools and were reimbursed by Medicaid and/or third party insurance. These clinics, however, also provided services not reimbursed, such as teachers training, parents training and classroom observation (supplemental services). The providers can no longer provide those services gratis but schools have made it clear to OSH that they require them. This PQS will encourage schools to participate in establishing new and/or expanding current clinical services and getting the required supplemental services.

Pre-qualified vendors will be eligible for the Multiple Task Award Contract (“MTAC”) process and participate in a mini-solicitation process, which will require a more focused and direct explanation of the services proposed to the schools.

Schools seeking clinical services through MTAC will provide estimates of the percentage of children whose services will be paid through Medicaid and/or third party insurance reimbursements. Schools will then make up the difference through their own budget. Schools may purchase supplemental services, in addition to clinical services. Supplemental services are not affected by this percentage and will be paid for out of school budgets. Also, during the MTAC process, schools will specify whether or not they purchase services during the summer months.

Twelve (12) proposals were received as a result of the PQS and the Evaluation Committee unanimously determined that all of them met our requirements.

Initially, the PQS required a minimum of 22 hours per week of clinical services and a minimum of 10 hours per week for supplemental services. After the release of the PQS and the initial evaluation, OSH decreased the minimum number of hours to reduce costs. The new hours are: Minimum of 10 hours per week of clinical services and minimum of 1 hour per week for supplemental services.

A background check revealed no adverse information regarding the listed vendors. Since Coney Island Hospital is part of the New York City Health and Hospitals Corporation (HHC), they were not required to complete Vendex forms nor submit insurance certificates because they were self insured and therefore, all vendors are deemed responsible. The committee determined that pricing offered by vendors for clinical and supplemental services were consistent and comparable with market rates and competitively awarded contracts such as Whole School Reform RFP#1C439, Student Support Services RFP #1C510, Safe and Supportive Schools RFP #1C609 and Prevention and Intervention Services RFP # 1C320. Therefore the prices and rates are considered fair and reasonable.

Additional RAs will be submitted in batches as new providers are added. DCP will approve additional vendors as they are deemed qualified based on the evaluation criteria.

AMENDMENT TO AUTHORIZATION (RA No. 1116) TO ENTER INTO REQUIREMENTS AGREEMENT WITH INTERNATIONAL CENTER OFR THE DISABLED (ICD) FOR THE PROVISION OF SCHOOL-BASED MENTAL HEALTH AND BEHAVIORAL SERVICES (PQS R0695)

Funding Source	Terms of Contract	Procurement Method	Contract Type	Is Contract Retroactive?
Tax Levy	Five (5) Years	Pre- Qualified Solicitation ("PQS")	System-wide Requirement	No

Awarded Vendor	Component(s)	Estimated Annual Amount	Estimated 5 Year Amount
International Center for the Disabled (ICD)	Clinical & Supplemental	\$289,618	\$1,448,090
<u>Service Requestor/Contract Manager</u>			
Roger Platt, Executive Director -212-374-2301 Office of School Mental Health		<u>Division of Contracts and Purchasing Contact</u>	
Office of School Health ("OSH")		Bashar Assana, Procurement Analyst -718-935-3624 Professional Services Procurement Unit	
		Division of Contracts & Purchasing ("DCP")	

STATEMENT OF PURPOSE

The Chancellor’s approval is sought for a contract amendment to address a discrepancy in the estimated costs for the requirements agreement with the International Center for the Disabled (“ICD”) to provide School-Based Mental Health and Behavioral Services and Supplemental Services in a collaborative effort with public schools. The additional cost for said services is estimated at \$842,397 throughout the life of the agreement. The hourly rate and estimated number of hours do not change.

DISCUSSION

On January 15, 2009, the Chancellor authorized the Department of Education to enter into requirements agreement(s) with eligible vendor(s) including ICD, on behalf of the Office of School Mental Health to provide the above mentioned services under PQS R0695.

The annual amount for Clinical and Supplemental Services in the original RA was estimated at \$121,138. However, subsequent review of ICD’s pricing forms revealed a discrepancy in calculating the weekly Supplemental Services. ICD correctly listed five (5) Supplemental Services to be provided weekly priced at \$810 each. ICD mistakenly showed in Appendix G the total cost for all Supplemental Services as \$810 per week rather than \$4,050 per week (\$810 x 5 = \$4,050).

This discrepancy resulted in an annual increase of \$168,480 and an overall increase of \$842,397. The hourly rate and estimated number of hours for all service will remain the same.

Therefore, authorization to amend ICD’s estimated annual and total amounts is required.

**AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE
PROVISION OF DIRECT STUDENT SUPPORT SERVICES FOR THE NEW YORK CITY
DEPARTMENT OF EDUCATION (PQS #1C510) ~RA #4**

Estimated Contract Cost per annum	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$415,000	Various	September 1, 2007 to June 30, 2012 (5- Years)	Pre-Qualified Solicitation (PQS)	No	Requirements

Vendors	Component Services	Estimated Annual Amount	Range of participants served per session
130. Citizens Schools 55 Exchange Place, Rm. 5 New York, New York 10007	¹ A	\$50,000	25-368
131. Jewish Board of Family and Children's Services 120 West 57 th Street New York, NY 10019	A	\$50,000	5-100
132. Community of Unity 423 East 82 nd Street, Suite 2d or 4b New York, New York 10028	A	\$65,000	15-25
133. Phoenix House of New York, Inc. 164 West 74th Street New York, NY 10023	A,C	\$200,000	3-300
135. Yankelevich Educational Services, Inc. 109-15 Queens Blvd. Forest Hills, New York 11375	A, C	\$50,000	25-100

Service Requestor/Contract Manager:

Anna Alexandrakis-Pappas, Senior Procurement and Grants Officer
Tel. 212-374-5470

Division of Contracts and Purchasing Contact:

¹ Component Description:

- Component A: Student Development
- Component B: Academic Enrichment Activities
- Component C: Parent Development and Outreach
- Component D: Adult Education
- Component E: Other

Shenise Elliott
Tel. 718-935-2254

Statement of Purpose

The Chancellor's approval is sought to enter into requirements contracts with five (5) vendors to provide direct support services to students and increase opportunities for educational enrichment. Providers were sought to offer a range of program models and options to help students achieve positive academic and personal growth. These programs would be provided at the discretion of each participating school.

Three (3) previous RAs for Student Support Services were approved by the Chancellor, recommending a total of 129 vendors for contract award.

Discussion

Office of School and Youth Development (OSYD) oversees these contracts, including the distribution of proposals to committee members based on their service specialty. The Evaluation Committee was drawn from OSYD Deputy Director of Partnership, and Senior Procurements & Grants Officer. Members of the Evaluation Committee serve in various capacities throughout the Department and are knowledgeable to review and evaluate proposals offering educational development in student learning.

The evaluation criteria were Program Plan (25 points), Organizational Capacity (25 points), Pricing (25 points) and Demonstrated Effectiveness (25 points). Successful vendors had to achieve a minimum threshold score of 80.

Five(5) providers were recommended for contract award by the evaluation committee, contingent upon background investigations.

The estimated annual amount for each vendor was based on the following factors: discussion with the program manager, vendors' availability to perform service and prior years' utilization. It was agreed that vendors new to the system should receive an estimated base amount of \$50,000.

Hourly rates were analyzed and, for the 4 out of 5 vendors with previous contracts, their changes either had not changed or had only increased slightly. The vendor's rates were found to be fair and reasonable based on comparison with rates charged by similar providers.

Background checks were conducted for all 5 vendors listed above and no adverse information was found. Thus, all were found to comply with the responsibility criteria for this solicitation.

As a part of the PQS process, all service requests over \$25,000 must go through the Multiple Task Award (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their required component areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order. This process is to

ensure competition among the large number of vendors eligible to provide service as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for an award.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE PROVISION OF DIRECT STUDENT SUPPORT SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS 1C510)

General Information:

Funding Source	Terms	Procurement Method	Is Contract Retroactive?
Various	7/01/2007-6/30/2012	Pre-Qualified Solicitation	No

Requestor/Contract Manager and Phone Number

Debra R. Schwartzman, (212) 374-0876, Program Manager/Operations, Office of Youth Development

Responsible Person in Contracts/Purchasing and Phone #

Milton E. Leblanc, (718) 935-4287 Procurement Analyst, Division of Contracts and Purchasing

The New York City Department of Education (NYCDOE) sought proposals from organizations qualified to provide direct support services to students and increase opportunities for educational enrichment. Providers were sought to offer a range of program models and options to help students achieve positive academic and personal growth.

A previous RA (#1) for Student Support Services was approved by the Chancellor on April 25, 2007 for 45 vendors. See <http://www.nycboe.net/dfop/tracker/ra.asp?id=905> . This RA (#2) seeks 58 additional vendors for award. Additional vendors will be awarded under a third RA, completing the first stage of awards under PQS 1C510.

The proposed awardees in this RA (#2) are as follows:

Vendors	Component Services	Estimated Annual Amount	Range of participants served per session	Range of Program Cost Per Participant
46. Directions for Youth	A	\$40,000	25-150	\$10-\$30
47. St. Raymond Community Outreach	A,B	\$51,440	5-15	\$10-\$30
48. Institute for psychoanalytic Training and Research	A,C	\$44,820	5-20	\$12-\$70
49. Comprehensive Development	A,B	\$241,000	15-60	\$15-\$90
50. Sunset Park Center for Family Life	A	\$152,700	10-150	\$10-\$15
51. INSIGHTS	A,C	\$214,000	10-15	\$10-\$22
52. NYC Center for Interpersonal Development	A,C	\$110,000	10-25	\$10-\$25
53. Sports and Arts in School Foundation	A,B,C,E	\$480,000	12-250	\$30-\$240
54. Camp Vacamas Association, Inc.	A,B,C.E	\$368,000	25-150	\$20-\$170

55. Learning through an Expanded Arts Program	A,B,C	\$127,890	10-120	10-\$37
56. Partners for After School Education	A,B	\$308,516	5-25	\$17-\$210
57. Planned Parenthood of New York City	A,C	\$130,700	15-100	\$10-\$33
58. Food Change	A	\$118,070	10-20	\$22-\$44
59. Stycker's Bay Neighborhood Council	A,B,C	\$250,000	10-100	\$42-\$55
60. Peace Games	A	\$100,000	15-150	\$18
61. ENACT	A	\$250,000	10-90	\$15-\$70
62. Lutheran Family Health Center	A,B,C,D	\$50,363	1-25	\$35-\$150
63. New York Cares, Inc.	A	\$49,000	10-100	\$10-\$75
64. Alliance of Guardian Angels	A,B,C	\$180,000	10-1200	\$30-\$125
65. CSI Counseling Center, Inc.	A,	\$143,640	10-100	\$63
66. The Great Books Foundation	A	\$90,000	10-35	\$58-\$220
67. Operation Respect	A,C	\$56,700	15--30	\$35-\$170
68. LIPEN-Long Island Professional Education Network	A	\$75,000	10-50	\$15-\$75
69. New York Academy of Medicine	A,C	\$84,195	15-25	\$10-\$43
70. Clearpool, Inc.	A,B	\$67,332	12-30	\$58-\$150
71. The Leadership Program	A,C	\$125,000	30	\$18-\$123
72. New York Road Runners Foundation	A	\$364,150	25-2500	\$46-\$200
73. Institute for Labor and Community	A,B	\$72,500	10-120	\$10-\$37
74. Lesbian and Gay Community Center	A	\$145,000	10-35	\$12-\$35
75. Bronx River Art Center	A,B,C	\$94,000	20-25	\$20-\$30
76. Global Kids, Inc.	A,B,E	\$130,000	20-90	\$44-\$92
77. GroupWorks for Education	A	\$225,000	15-450	\$10-\$250
78. Sound Minds Consulting	A	\$31,500	10	\$15-\$75
79. Judy Upjohn Culture and Media Studies, Inc.	A,B	\$50,000	8-25	\$10-\$22
80. Day one/Fund for	A,C	\$90,000	15-200	\$15-\$150

the City of New York				
81. St John's University	A,B,E	\$437,200	15-60	\$15-\$180
82. Church Avenue Merchants Block Association	A,B,C,D,E	\$812,300	20-75	\$10-\$30
83. The Urban Dove	A,B	\$40,000	10-40	\$10
84. Prospect Park Alliance	A,B,C	\$50,000	25-150	\$10-\$25
85. YWCA_NYC	A,B,E	\$320,000	18-60	\$28-\$133
86. Family Dynamics/SCO Family of Services Metro International	A,C	\$64,000	30-40	\$26-\$40
87. MOUSE	A	\$134,000	8-120	\$15-\$131
88. Legal Outreach, Inc.	A,C	\$61,000	16-25	\$21-\$33
89. Institute for Student Achievement	A	\$221,860	50-432	\$15-\$75
90. Grand Street Settlement	A,B,C	\$88,380	10-40	\$10-\$40
91. Harlem RBI, Inc.	A,B	\$143,800	10-100	\$10-\$40
92. South Street Seaport	A,B,C	168,000	20--140	\$20-\$70
93. Queens Child Guidance Center	A,B,C	\$162,180	25-80	\$70-\$115
94. Sunnyside Community Services	A,B	\$116,800	20-50	\$11-\$125
95. Lorraine Monroe Leadership Institute	A,B	\$80,000	50-800	\$27-\$120
96. Arab-American Family Support Center	A,B,C,D	\$260,000	10-100	\$10-\$150
97. Chinese-American Planning	A,B,C,D	\$64,880	10-25	\$15-\$220
98. Counseling in Schools	A,C	\$48,000	1-15	\$90-\$200
99. Harlem Children Society	A	\$400,000	100-600	\$25-\$170
100. Community League of the Heights	A,B	\$426,000	30-150	\$15-\$133
101. Creative Connections	A	\$72,051	10-80	\$20-\$125
102. Positive Conflict Management	A	\$64,350	30	\$10-\$145
103. Young Women's Leadership Foundation	A	\$147,036	500	\$47

NARRATIVE

Prices were evaluated and deemed fair and reasonable based on historical (prior year contracts) data, and comparative pricing as submitted by different proposers. The most expensive program (\$30.00 to \$240.00 per participant) is the Sports and Arts Foundation, whose costs are attributable to the provision of counseling services offered to elementary, middle and high school students during individual sessions. Similarly, the second highest cost range per participant (\$58.00 to \$220.00) is charged by the Great Books Foundation, whose high end program consists of multiple days core courses with customized contents by grade level, available K-12. There were analogously sound rationales for the other high cost programs.

Background checks (Vendex and Insurance) were conducted for the 58 vendors listed above and no adverse information was found. Each vendor was required to submit a complete and/or updated vendex form for individual officers and for their organization; the vendor supplied information was then cross-checked against DCP data on vendors with pending disciplinary action from the City of New York. Based on the information available from DCP records, none of the 58 vendors included in this RA appeared on the list for non-compliance or questionable conduct. Thus, the above listed vendors comply with the responsibility criteria for this solicitation.

As a part of the PQS process, all service requests over \$25,000 must go through the Multiple Task Award (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their required component areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order. This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement.

REQUEST FOR AUTHORIZATION

Answer Vending, Inc. to provide Snack Vending Services and Sponsorship programs and CC Vending, Inc. to provide Beverage Vending Services and Sponsorship programs resulting in revenue generation for individual schools and the Department of Education's (DOE) Sports, Health and Fitness Programs.

Contract Cost	Funding Source	Projected Start and End Date	Renewal Terms	Procurement Method	Is Contract Retroactive?
Revenue Generating	Not Applicable	Execution for 5 years	One year option to extend	RFP	No
Vendor Names & Addresses	Answer Vending, Inc.	CC Vending, Inc.			
	118 Allen Blvd.	520 Coster Street			
	Farmingdale, NY 11735	Bronx, New York 10474			

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Eric Goldstein	Sande Pisik
Chief Executive-Office of School Support Services	Division of Contracts & Purchasing
718-729-0911	718-935-3265
Donald Douglas	
Director, Public Schools Athletic League	
718-707-4219	

STATEMENT OF PURPOSE

The Chancellor's approval is sought to enter into contracts with Answer Vending, Inc. and CC Vending, Inc. for revenue producing vending and sponsorship programs for schools and physical education programs including the Public Schools Athletic League (PSAL), CHAMPS (Middle School Sports and Fitness League), and the Department of Fitness and Health Education (DFHE). Services will begin upon execution of the contracts for a period of 5 years with an optional one year extension. There will be no cost to the DOE as these will be revenue generating agreements.

DISCUSSION

The mission of the PSAL, CHAMPS and related scholastic athletics programs is to provide opportunities for educating students in physical fitness, character development, socialization skills and to enhance the academic experience through association with enjoyable activities. These programs improve students' capacity for learning through better physical health. To achieve this goal, revenue generating programs which will fund new and existing athletic related programs were sought.

The RFP had three components:

1. Beverage Vending and Sponsorships
2. Snack Vending and Sponsorships
3. Beverage and Snack Vending and Sponsorships

Depending on product portfolios and areas of expertise, vendors could propose on management of the beverage vending program only, management of the snack vending program only, and/or management of both beverage and snack vending.

New nutritional guidelines for beverage and snack products were introduced as part of this RFP. The new guidelines, promulgated in consultation with the NYC Health Commissioner, are among the most ambitious in the nation, representing the DOE's commitment to offering healthy beverage and snack vending choices to students to combat a growing obesity trend among New York City youth. Beverages in elementary and middle schools will be restricted to vending water and other low calorie drinks with less than 10 calories per 8 oz. and high schools will be restricted to no more than 25 calories per 8 oz. For the first time, snacks will be vended centrally to control the products in the vending machines and school stores. Snack machines will not be allowed in elementary schools. Snacks sold to older children will contain no more than 200 calories and not exceed 200 mgs of sodium. Sugars and fats will constitute no more than 35% of total calories of which saturated fat will constitute no more than 10% of total calories. The Department recognized the tradeoff between preserving the high financial guarantee provided in the existing beverage vending contract vis-à-vis the benefits our introduction of these stringent nutritional guidelines would offer in the fight against obesity.

This RFP was advertised in the City Record and on the DOE website and a pre-proposal meeting was attended by about 50 vendors. Six (6) proposals were received, all of which met the minimum qualifications. Of the six (6) proposers, one proposed for beverage only (Snapple Beverages), one for snack only (Kellogg's) and four proposed on all three components (Sodexo/Magic, CC Vending, Answer Vending, and Compass/Canteen).

With the help of a private marketing consultant firm (Octagon, which was procured through a competitive RFP) an evaluation committee consisting of representatives from PSAL, DFHE and the Office of Student Support Services (OSSS) determined that it was in the Department's best interests to award management of the beverage vending program to CC Vending and management of the snack vending program to Answer Vending.

Answer Vending and CC Vending provided financial commitments, marketing and sponsorship programs that were together viewed more favorably than their competition. CC Vending offered a stronger proposal on the beverage program and Answer Vending offered a stronger proposal on the snack program.

In terms of financial guarantees, CC Vending and PepsiCo (subcontractor/beverage supplier of products including Aquafina and Dasani Essence) have agreed to provide the following annual guarantees to the DOE:

- Beverage vending machine commissions: \$2,700,000 (paid to schools)
- Beverage cash sponsorship: \$2,300,000 (paid to PSAL, DFHE programs)

Answer Vending has agreed to provide the following annual guarantees to the DOE:

- Snack vending machine commissions: \$1,500,000 (paid to schools)
- Snack cash sponsorship: \$265,000 (paid to PSAL, DFHE programs: \$15,000 will be allocated to annual award dinner))

These amounts are minimum guarantees. If commissions from vending machine sales exceed the guaranteed amounts, schools will receive 30% of the price for each additional beverage sold and 33% for each additional snack sold. The total annual value of both contracts will be at least \$6,765,000 combined. The five year total to the DOE will be at least \$33,825,000. The attached offers more details regarding key elements of the financial proposals.

The Division of Contracts and Purchasing has reviewed sources including VENDEX and financial reports from Dun & Bradstreet and has determined CC Vending and Answer Vending to be responsible vendors.

Round by Round Financial Commitments

The following charts show the financial commitments from each of the proposers. These numbers represent the annual guaranteed revenues to the DOE. Below the financial commitment is the proposed commission rate on products sold from vending machines. Financial commitments were not the only reason why a proposer was eliminated. Evaluation Criteria consisted of Marketing Plan/Prospects for Sponsorships (30), Financial Commitment (30), Service Plan (20) and Organizational Capacity (20).

Initial Proposals

	Snapple	Kellogg's	Sodexo	Compass/Canteen	Answer	CC
Beverage (Commission Rate)	\$2,242,567 (30%)	N/A	\$3,425,000 (26%)	\$3,856,600 (33.43%)	\$3,906,000 (31% & 20%*)	\$4,117,500 (20%)
Snack (Commission Rate)	N/A	No guarantees (30%)	\$1,825,000 (31%)	\$1,718,400 (32.25%)	\$1,765,000 (33%)	\$1,520,000 (20%)
Combined	N/A	N/A	\$5,250,000	\$5,575,000	\$5,516,000**	\$5,637,500

Committee Elimination: Snapple

Round 2

	Kellogg's	Sodexo	Compass/Canteen	Answer	CC
Beverage (Commission Rate)	N/A	\$3,425,000 (26%)	\$3,856,600 (33.43%)	\$3,906,000 (31% & 20%*)	\$4,395,000 (23%)
Snack (Commission Rate)	\$525,000 (30%)	\$1,825,000 (31%)	\$1,718,400 (32.25%)	\$1,765,000 (33%)	\$155,000 (35%)
Combined	N/A	\$5,250,000	\$5,575,000	\$5,516,000**	\$4,550,000

Committee Elimination: Kellogg's, Sodexo - Although Sodexo offered slightly more revenue than the other companies for snack, the Committee did not think their marketing program was comparable to the other companies and was not confident about their ability to manage the vending operations and proposed using five subcontractors.

Round 3

	Compass/Canteen	Answer	CC
Beverage (Commission Rate)	\$3,856,600 (33.43%)	\$3,906,000 (31% & 20% *)	\$4,800,000 (30%)
Snack (Commission Rate)	\$1,718,400 (32.25%)	\$1,765,000 (33%)	\$155,000 (35%)
Combined	\$5,575,000	\$5,516,000**	\$4,955,000

Committee Elimination: Compass/Canteen - Although Compass/Canteen has higher snack guarantees than Answer, the Committee determined that the vending machine operation/monitoring systems are inferior to the competitors.

BAFO

	Answer	CC
Beverage (Commission Rate)	\$3,996,000 (31% & 20% *)	\$5,000,000 (30%)
Snack (Commission Rate)	\$1,765,000 (33%)	\$1,000,000 (30%)
Combined	\$5,606,000**	\$6,000,000

Committee Award: CC Vending (Beverage); Answer Vending (Snack)

* Answer Vending beverage commission is 31% for all beverages except Honest Tea (20%)

** There is a \$265,000 cash sponsorship offered for beverage only, snack only, or if awarded both components. In addition, a bonus of \$110,000 was offered if Answer was awarded both the beverage and the snack components.

Recommended Award

Beverage/CC Vending	\$5,000,000
Snack/Answer Vending	<u>\$ 1,765,000</u>
Total per year	\$6,765,000

REQUEST FOR AUTHORIZATION

HSBC Bank USA to Provide Banking Services for School Custodians

Contract Cost	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$1,848,495 to be partially offset by interest credits to the NYCDOE	Tax Levy	5 years	RFP	No	Requirements
Vendor Name & Address	HSBC Bank USA 1105 N. Market Street Suite 1 Wilmington DE 19801				

Service Requestor/Contract Manager: Salvatore Calderone, Contract Manager	Division of Contracts and Purchasing Contact: Shelley Epstein, Procurement Analyst Angela Edwards, Procurement Analyst
Division of School Facilities 718-349-5736	Division of Contracts & Purchasing 718-935-2066 / 718-935-2095

STATEMENT OF PURPOSE

The Chancellor's approval is sought to enter into contract with HSBC Bank USA, to provide banking services for custodian engineers in schools throughout the city. The solicitation was competitively procured through the RFP process.

Given the same or similar services and the same interest rates, this new contract is an estimated 36% less expensive than the existing contract. Before interest offsets, the annual fee for services is estimated at \$369,699 for a five year estimated total of \$1,848,495. Interest offsets earned for a particular month depend on two fluctuating factors, the average balance held by the bank and the interest rate earned for the period. When interest rates were higher, all of the fees were expected to be offset. Based on today's interest rates the offset will cover approximately half of the costs. If interest rates or balances rise or fall, the offsets will rise or fall correspondingly. Current economic conditions being volatile, the maximum possible cost is listed above.

This five-year contract commences upon execution by the New York City Department of Education (NYCDOE) and terminates on December 31, 2014. There will be a 90-day start up period for the purpose of transitional implementation.

DISCUSSION

The Division of School Facilities (DSF) employs over 950 custodial engineers to provide custodial engineering services in approximately 1,200 buildings managed by the NYCDOE. This centralized banking process has been in place since 2000 when the NYCDOE determined that this was a more efficient system to distribute and monitor the funds required for facility management. DSF anticipates annual bank deposits of \$400 million to the bank accounts associated with provision of these services. The main DOE account will be used to monitor all transactions and provide flexibility of disbursing funds. Approximately \$15 million will be transferred electronically from the main DOE account to the custodial accounts bi-weekly. Custodians use these bank accounts to purchase supplies, pay employees and any other purchases required to keep facilities operational. The money in the custodial accounts is fluid and does not accumulate in these accounts. HSBC will monitor the DOE central account and the custodial accounts, review the average level of collected balances maintained in the accounts, the resulting Earnings Credits generated and the level of offset fees. It is expected that the account management and service fees charged by the bank will be offset by the opportunity to generate more interest. HSBC will advise DSF if the Earnings Credits are in excess of fees (either due to the level of balances or as interest rates begin to rise) so that the balances could be moved into interest bearing accounts.

NYCDOE issued RFP R0254 seeking proposals from financial institutions to establish and manage approximately 950 accounts for school custodian engineers. The RFP was advertised in the City Record and on DCP's website in December 2007. The RFP was forwarded to approximately 12 financial institutions who met the requirement of having sufficient branches in each of the 5 boroughs citywide in order to effectively service custodians throughout the city. Three (3) proposals were received.

The evaluation committee consisted of one representative each from the Division of School Facilities, the Auditor General's Office and the Division of Financial Operations. After reviewing the proposals, the three banks were invited to give oral presentations. In particular, the committee was interested in how the banks proposed to maximize the interest on the account balances. An even greater concern was the structure of the bank accounts that would allow the NYCDOE to monitor custodians' banking. The committee took special note of prices related to monitoring of the accounts. Given the substantial cost proposed by the banks for online access and check cashing, the committee requested that the vendors submit revised pricing for these services.

With the highest overall pricing, the incumbent JP Morgan Chase agreed to a price reduction for check cashing. However, they required indemnification from the NYCDOE for "bad" checks and would not accept the access form approved by the custodian's union that allows the NYCDOE to monitor the custodians' accounts. Per the contract with the NYCDOE, custodians are required to sign the access form to allow the NYCDOE to monitor their accounts. Given Chase's list of exceptions and deviations to the scope of services as well as their pricing, the committee did not believe that it was in the NYCDOE's best interest to continue negotiations.

The committee was impressed with Citibank's presentation, even though Citibank had the second highest pricing. Although Citibank was more amenable to meeting the NYCDOE's needs in terms pricing and account structure, they still required a tri-party agreement in lieu of

the access form. This tri-party agreement would require the NYCDOE to delegate authority to the custodians to operate their individual accounts. However, the intent is to have the custodians retain ownership of the accounts, not the NYCDOE. In light of these facts, the committee also believed that any further negotiations with Citibank would not be in the best interest of the NYCDOE.

HSBC Bank USA provided the best pricing and adherence to the scope of services. Additionally, HSBC presented the best solution for implementation and monitoring accounts. The committee requested HSBC to submit a Best and Final Offer (BAFO) that addressed the interest earned, the ability of the NYCDOE to monitor accounts and pricing. When comparing the proposed costs of the three vendors, HSBC's BAFO averaged 72% less the other proposers. HSBC accepted our access form and rescinded their exceptions and deviations to the scope of services. Compared to the current banking contract, this final agreement with HSBC provides approximately 36% net cost savings over the existing contract, better overall services, particularly since the NYCDOE has a greater opportunity to generate more interest income, some of which can be used to offset the service fees. Therefore, the committee recommends this contract be awarded to HSBC.

The Division of Contracts and Purchasing (DCP) has reviewed the City's VENDEX files and the vendor's performance in similar contracts with other government agencies. DCP found an outstanding New York Judgment and Lien Filing in the amount of \$5,000. The code violation was issued on December 15, 2003 for operating an air conditioner without a Fire Department Permit. HSBC provided a copy of the Fire Department Permit issued on November 30, 2003. HSBC has filed a motion to have the matter heard and the judgment removed. It will take approximately six weeks for the matter to be heard and the judgment removed. DCP also verified that the vendor is approved as a designated bank by both the NYC and NYS Banking Commission and has determined that HSBC is responsible to provide the services with respect to this procurement.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE SOCIAL STUDIES PROFESSIONAL DEVELOPMENT AND DIRECT STUDENT SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #R0702)

Estimated Contract (s) Cost	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$405,000	Various including Tax levy & Reimbursable funds	July 1, 2009 – June 30, 2014 (5 years)	Pre-Qualification Solicitation	No	Requirements
Vendor Name & Address					
	See Table Below for Awardees and Contract Data (Appendix A)				

<u>Service Requestor/Contract Manager</u>	<u>Division of Contracts and Purchasing</u>
Ana Commitante, Senior Knowledge Manager	James E. Whitfield, Procurement Contract Manager
Office of Teaching and Learning	Division of Contracts and Purchasing (DCP)
Tel: 212-374-2464	Tel: 718-935-5129

Statement of Purpose

The Chancellor's approval is sought to enter into requirements contracts with the eight (8) vendors listed in Appendix A, to provide social studies professional development and direct student services. These programs will be provided at the discretion of each participating school. The estimated annual cost for said services is \$405,000. The contract term will last five- years from July 1, 2009 through to June 30, 2014.

Discussion

The selected vendors will provide direct services to students in the form of educational activities during and as well as after school time, including possible weekends and summer activities in addition to comprehensive professional development services for various instructional programs conducted by the school support organizations, schools and central offices throughout the city.

This Pre-Qualification Solicitation (PQS) was issued to replace contracts that were originally awarded through a Request for Proposals (RFP).

In order to achieve the goals of several mandated initiatives set forth to improve Kindergarten -12th grade social studies instruction, two (2) components have been developed:

1. Professional Development designed for teachers, administrators, social workers, early childhood coordinators, educational assistants, family assistants, teacher leaders and coaches.
2. Direct Student Services designed to have direct engagement of students in the classroom and out of the classroom in order to improve and enrich knowledge content.

10 vendors applied in response to this solicitation of which two were not selected by the evaluation committee. 5 of the remaining 8 vendors selected by the evaluation committee will be providing a combination of the 2 components; the remaining 3 vendors will only provide professional development services.

The 2 non-awarded vendors included: (1) Advancing Achievement, whose organization lacked sufficient staff and the program plan did not clearly support the social studies agenda. (2) Into the Outside's, program plan did not support the goals for this solicitation and pricing was high relative to similar proposals.

Four vendors selected for an award had previous contracts with the DOE. The newly proposed rates for all awarded vendors were found to be fair and reasonable based on comparison with rates charged by similar providers.

The estimated annual contract value amounts for the listed vendors (Appendix A) were based on the averaging of the vendors' prior contract usage, adjusted in some cases where the program office had reason to expect higher or lower usage. For vendors new to the system, estimated annual amount was based on discussions with the internal client and consideration of the vendors' availability to perform the proposed service.

All listed vendors have undergone background checks by the Procurement Analyst. The Excluded Parties List, the (UCC) Uniform Commercial Code Lien Search, Vendex Advice of Caution, and the Vendor Watch list were used to verify standing. Each vendor listed on Appendix A had no significant adverse information revealed. Thus, those Vendors are deemed responsible.

All service requests over \$25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. In such cases, users will create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement.

Future RAs for these services will be submitted in batches as new providers are presented for an award.

Appendix A

	Awarded Vendors	Awarded Components	Estimated Annual Amount
1.	<u>Educational Broadcasting Corp. d/b/a Thirteen</u> 450 W. 33rd Street, Office 7052, New York, NY 10001	1	\$25,000
2.	<u>Society for The Preservation of Weeksville and Bedford Stuyvesant (Weeksville Heritage Center)</u> PO Box 130120 St Johns Station, Brooklyn, NY 11213	2	\$25,000
3.	<u>Teacher's College</u> 525 W. 120th Street, Box 151, New York, NY 10027	1	\$100,000
4.	<u>Museum of the City of NY</u> 1220 Fifth Avenue, F.A.O. Schwartz Children's Center, New York, NY 10029	1, 2	\$75,000
5.	<u>Brooklyn Historical Society</u> 128 Pierrepont Street., Brooklyn, NY 11201	1, 2	\$45,000
6.	<u>Teaching Matters</u> 475 Riverside Drive, Suite 1270, New York, NY 10115	1, 2	\$50,000
7.	<u>AUSSIE</u> 352 Seventh Avenue, Suite 12A, New York, NY 10001	1	\$50,000
8.	<u>NY Historic Society</u> 170 Central Park West, New York, NY 10024	1, 2	\$35,000

**AUTHORIZATION TO ENTER INTO A REQUIREMENTS AGREEMENT WITH ELIGIBLE
INDEPENDENT PROVIDERS FOR THE PROVISION OF RELATED SERVICES TO STUDENTS WITH
DISABILITIES AGES 3 TO 21 YEARS – RA #1**

Estimated Annual Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$16,558,000	Tax Levy	September 1, 2009 to August 31, 2012	Court Mandated Services	No	Requirements Agreements
Vendor Name & Address		Various See Table Below			

<u>Service Requestor/Contract Manager</u>	<u>Division of Contracts and Purchasing</u>
Ava Mopper, Director	Andrea Black, Procurement Contract Manager
Office of School Health (OSH)/ Office of Related & Contractual Services (ORCS)	Division of Contracts and Purchasing (DCP)
Tel: 212-374-2317	Tel: 718-935-4984

Statement of Purpose

The Chancellor's approval is sought to enter into requirements contracts with independent providers for Related Services. Independent providers are necessary to fulfill statutory and regulatory mandates pertaining to the provision of special education related services to students certified as having a disability. In cases where the New York City Department of Education (DOE) personnel and/or agencies under contract with the DOE are unable to meet this mandate, services may be obtained from licensed/certified independent providers which may be obtained through the Related Service Authorization (RSA) procedure. The estimated annual contract amount is \$16,558,000.

Discussion

The DOE is mandated by federal and state law, as well as by judgment in federal court, when directed, to evaluate and provide special education related services to identified students with disabilities. The DOE's Standard Operating Procedures Manual: The Referral, Evaluation and Placement of School Age Students with Disabilities (dated February 2009) outlines a broad range of special education services and will provide a basis for IEP Teams to develop service recommendations and inform parents of options available for students with disabilities. Related Services providers offer supplemental instruction that supports the participation of students with disabilities in general education classrooms. The delivery of these related services must be provided in a timely fashion and thus, where the DOE is unable to meet this mandate, parents are directed to seek the assistance of licensed/certified independent service providers.

The Related Service Authorization (RSA) process is implemented at the Integrated Service Centers (ISC), Committee of Special Education (CSE), and the Children First Network (CTN). The process begins when a student is recommended to receive a related service and the DOE does not have either in-house staff or contracted agency staff available. The RSA allows the parent to obtain the needed services from an appropriately licensed/certified, independent provider, at not cost to them. The related services may be provided at the student's school, home, or at the provider's place of business. Providers must be approved by the respective ISC/CSE/CFN prior to the start of service.

Based on a review of FY'08 spending, DCP identified independent related service providers who have exceeded or are expected to exceed \$100,000 in services annually. Where the individual provider/agency's aggregate business with the City of New York during any twelve month period exceeds \$100,000, it must complete VENDEX Questionnaires. Such providers/agencies will not be entitled to payment without submitting a VENDEX and entering into a contract with the DOE. In doing so, applicable safeguards associated with larger spend amounts will be in place. Moving forward, quarterly reports will be generated and independent related service providers ("DOE contracted providers") earning or projected to earn over \$100,000 annually will receive a formal contract.

NYC schools have large numbers of IEP students mandated to receive related services which are authorized by the student's District. The frequency and duration of these services, as stipulated in students Individual Education Plans (IEP), drive the cost and makes it nearly impossible to project the amount paid to selected independent providers. The Office of Related & Contractual Services sets the mandatory rate schedule for independent providers offering related services. The rates vary depending on the service type, language (monolingual/Bilingual), group size, and/or session length (30/60 minute sessions). All DOE contracted providers entering into a formal agreement authorized by this RA must adhere to the same rate schedule. Vendors awarded a contract as a result of a DOE procurement (RFP) may provide services outside of their contracted districts. In such cases, the contracted provider may bill at the lower of the schedule rate or the rate paid to the contracted provider in that area.

Background Checks

All vendors recommended for an award were required to submit their company's VENDEX forms. Vendors who failed to comply with this requirement will receive a suspension of payment notification. Once the vendor has complied, the suspension will be lifted and the vendor may continue with the contract process provided no significant adverse information is found.

DCP conducted a comprehensive background checks for 11 vendors whose contract estimate exceeds \$1 million dollars.

All 11 background checks are complete.

- No significant adverse information was found on the following 10 Vendors: Kids In Shape Physical Therapy, Lori Golden & Robin Hollis, All Services For Kids Inc., Support By Design, Inc., Emilia's Kids, Comprehensive Center, Horizon Healthcare Staff, Theratalk Speech Language, Perfect Playground, Inc and Ann K. Occupational.
- Cooke Center for Learning and Development has a VENDEX advice of caution regarding a 2006 DOI investigation concerning discrepancies in Cooke Center billing records for pre-school counseling services. The advice of caution indicates that no formal report has been issued and that, in December 2006, SCI reported to the vendor that their fact-finding was complete and there was no evidence of wrongdoing on the part of the Cooke Center. SCI confirmed that no subpoenas were needed to collect information, Cooke cooperated, all issues were addressed prior to the investigation's conclusion and there was never a formal report issued prior to the case being closed. None of these findings preclude an affirmative responsibility determination for this vendor.

More cursory background checks are being performed on the remaining vendors whose contracts are estimated under \$1 million within the following database: Lexis/Nexis, VENDEX, the Uniform Commercial Code (UCC), the Federal Tax Lien, and the Federal Excluded Parties List System (EPLS). Any significant adverse findings will be submitted in an amended RA.

Additional RAs for related services will be submitted as new providers are identified for a contract.

The following vendors below are recommended for a related service contract.

	Independent Providers	Estimated Annual Amount
1	Achieve Ability OTt, LLC^ 42-23 Francis Lewis Blvd Bayside, New York 11361	\$135,000
2	Adler, Molly, Gurland, LLC^ 2425 Kings Highway Apt. #A9 Brooklyn, New York 11229	\$110,000
3	All Services For Kids Inc.* 72-10 136th Street Flushing, New York 11367	\$490,000
4	Alliedmedix Resources, Inc. ^ 110-45 71st Rd, Apt. #1g Forest Hills, New York 11375	\$100,000
5	Amy Grillo^ 40 Harrison Street, Apt. #8c New York, New York 10013	\$200,000
6	Anna K. Occupational* 9306 4th Avenue Brooklyn, New York 11209	\$370,000
7	Ari S. Brand Pt, LLC^ 1215 47th Street Brooklyn, New York 11215	\$100,000
8	Baila L. Steinman^ 1428 East. 27th Street Brooklyn, New York 11210	\$100,000
9	Children's Place Mgmt, Inc. ^ 4015 15th Avenue Brooklyn, New York 11218	\$100,000
10	Childrens Therapy Corner^ 1102 52nd Street Brooklyn, New York 11219	\$160,000
11	Comprehensive Center* 460 Grand Street, New York, New York 10002	\$1,160,000
12	Comprehensive Pt/Ot Therapy^ 220 East 23rd Street, Apt. #200 New York, New York 10010	\$215,000
13	Cooke Ctr\For Learning* 475 Riverside Drive, Apt. #730 New York, New York 10115	\$360,000
14	Dawn Laclair, Speech^ 155 Bay Ridge Avenue Brooklyn, New York 11220	\$340,000
15	Devorah Mersow^ 1043 East 16th Street	\$125,000

	Brooklyn, New York 11230	
16	Direct Therapy Referral^ 2075 Lansing Place Syosset, New York 11791	\$150,000
17	Donna G. Orloff^ 175 East 79th Street,3 Apt. #1a New York, New York 10075	\$180,000
18	Dynamic Solution Pediatric^ 528 Beach 133rd Street Belle Harbor, New York 11694	\$105,000
19	Dynamic Therapeutic Services, Inc. ^ 20 Legion Place Closter, New Jersey 07624	\$215,000
20	Edna Gomez Ruiz^ 233 Malvern Street Newark, New Jersey 07105	\$305,000
21	Edwards Rehabilitation Svcs Pc^ 4041 Baychester Avenue Bronx, New York 10466	\$125,000
22	Elite Care Inc.^ 8-24 Susan Place Fair Lawn, New Jersey 07410	\$140,000
23	Emilia's Kids* 84-03 57th Avenue Elmhurst, New York 11373	\$685,000
24	Erin Kamada Ma OT, PC^ P.O. Box 660 Point Lookout, New York 11569	\$100,000
25	Esty Eidel Pfeifer^ 1234 58th Street Brooklyn, New York 11219	\$115,000
26	Eurofitness Rehabilitation, LLC^ 2310 65th Street Brooklyn, New York 11204	\$190,000
27	Excellence Rehab & Physical^ 1894 Eastchester Road Bronx, New York 10461	\$130,000
28	Feigi Taub Halberstam Audiology^ 1651 Coney Island Avenue Brooklyn, New York 11230	\$200,000
29	First Choice Phy & O/T^ P.O. Box 759 Throgs Neck Station, Bronx, New York 10465	\$120,000
30	Geraldine James Mowatt^ 63 Birchwood Drive Valley Stream, New York 11580	\$100,000
31	Gersh Academy, Inc. ^ 150 Broad Hollow Rd, Apt. #218	\$150,000

	Melville, New York 11747	
32	Growing Tall, Inc. ^ 160 Broadway, 5th Floor New York, New York 10038	\$105,000
33	Hear Me Speak, Inc. ^ 8423 Fort Hamilton Parkway Brooklyn, New York 11209	\$105,000
34	Heyward Managed Care^ 18 Heyward Street Brooklyn, New York 11211	\$100,000
35	Horizon Healthcare Staff* 20 Jerusalem Avenue, 3rd Floor, Hicksville, New York 11801	\$780,000
36	Imj Physical Therapy, Pc^ 3521 Avenue S Brooklyn, New York 11234	\$190,000
37	Imsr Inc. ^ 2367 Westchester Avenue Bronx, New York 10462	\$190,000
38	Indig, Linda^ 53 Dewhurst Street Staten Island, New York 10314	\$100,000
39	Jaime R. Aleman^ 88-23 37th Avenue, Apt. #147 Jackson Heights, New York 11372	\$105,000
40	Joann Ferrara^ 23-91 Bell Boulevard Bayside, New York 11360	\$110,000
41	Kahan Occupational Therapy Service^ 1927 51st Street Brooklyn, New York 11204	\$115,000
42	Kids In Shape Physical Therapy* 1336 50th Street, Brooklyn, New York 11219	\$1,020,000
43	Kotheckar, Padmaja^ 51-28 30th Avenue Apt. #G4d Woodside, New York 11377	\$105,000
44	Kurman Tompkins^ 999 Central Avenue, Apt. #308 Woodmere, New York 11595	\$320,000
45	Leapsand Bounds Pt And Ot, Pllc^ 21-14 Newtown Avenue, Ground Floor Astoria, New York 11102	\$195,000
46	Lori Golden & Robin Hollis* 320 East 65th Street, Apt. #116 New York, New York 10021	\$700,000
47	Manhattan Speechworks, LLC^ 115 E. 23rd Street, 11th Floor,	\$345,000

	New York, New York 10010	
48	Mlr Speech Language Pathology^ 264 Tallman Street Staten Island, New York 10312	\$125,000
49	Nursing Solutions/Uss^ 261 Madison Avenue, 2nd Floor New York, New York 10016	\$160,000
50	Omar Rehab Care^ 121 70th Street, Apt. #2 Brooklyn, New York 11209	\$130,000
51	One Step Beyond, Inc. ^ 3936 Amboy Road Staten Island, New York 10308	\$130,000
52	Palazzolo, Margaret^ 196 Armstrong Avenue Staten Island, New York 10308	\$100,000
53	Perri Hecht Speech^ 995 East 21st Street Brooklyn, New York 11210	\$100,000
54	Pollack-Pt & Kotler Slp^ 162 West 72nd Street, 5th Floor New York, New York 10023	\$155,000
55	Prolix Care Corp. ^ 7708 10th Avenue Brooklyn, New York 11228	\$245,000
56	Quality Care Speech Center^ 3767 Hylan Blvd. Staten Island, New York 10308	\$100,000
57	Queens Tower Physical^ 29-29 Queens Blvd, Apt.#2c Rego Park, New York 11374	\$140,000
58	Rehabilitation Association New York^ 201 East 87th Street, Apt. #16c New York, New York 10128	\$100,000
59	Ridgewood Clinical^ 64-33 Palmetto Street Ridgewood, New York 11385	\$105,000
60	Rivendell School^ 277 Third Avenue Brooklyn, New York 11215	\$100,000
61	Ross Landa^ 436 Failer Street Oceanside, New York 11572	\$180,000
62	Rpm Communications Inc. ^ 78 Todt Hill Road, Apt. #201 Staten Island, New York 10314	\$125,000
63	Skrg Inc. ^ 1528 East 35th Street	\$100,000

	Brooklyn, New York 11234	
64	Spots (Special Program) ^ 611 Broadway, Suite 901 New York, New York 10012	\$235,000
65	Suncare Rehab, Inc. ^ 242 Rhine Avenue Staten Island, New York 10304	\$295,000
66	Support By Design, Inc.* 138 Reade Street, 1st Floor, New York, New York 10013	\$475,000
67	The Perfect Playground, Inc.* 3391 Richmond Avenue Staten Island, New York 10312	\$395,000
68	Therapy For Kids^ 68-68 Main Street Flushing, New York 11367	\$170,000
69	Therapy Pros, LLP^ 962 Manor Road Staten Island, New York 10314	\$230,000
70	Tinagero Speech- Lang Pathology^ 23 Wheatley Avenue East Williston, New York 11596	\$110,000
71	Wanda Balleste^ 1609 Givan Avenue Bronx, New York 10469	\$145,000
72	Williamsson, Helene^ 2301 Kings Highway, Apt. #6r Brooklyn, New York 11229	\$120,000
73	Yeled V'yalda^ 1312 38th Street Brooklyn, New York 11218	\$265,000
74	Yipul Patel^ 46 Daley Street New Hyde Park, New York 11040	\$115,000
75	Yita Rimmer^ 3018 Avenue M Brooklyn, New York 11210	\$100,000
76	Yvonne Tarzia Morano, Otr^ 242 Natick Street Staten Island, New York 11228	\$175,000

Related Service Authorization
4 Form -- Rate Schedule for Independent Providers of Related Services

The rate schedule below represents the maximum allowable rate for Related Services. The rates charged by independent providers must be no higher than the lowest rate normally charged by you. Rates should be pro-rated as necessary. Services provided must comply with the frequency, duration, and language specified by the New York City Department of Education. This rate schedule does not apply to agencies under contract to the DOE providing services as an independent provider.

Speech providers should be aware that group speech therapy is recommended to address the specific IEP needs of students. Group therapy fosters the student's ability to develop the speech and language skills (e.g. pragmatics, expressive language, auditory processing, etc.) that are necessary to access the school curriculum. To meet these needs, every possible effort should be made by the provider to see students in the group sizes recommended on their IEPs. The maximum rates of payment per session will increase depending on the group size. The group size may not exceed the group size specified on each student's IEP.

Type of Related Service	Language	Group Size	Maximum Rate	Session Length
Counseling: Licensed Psychologist	Monolingual/Bilingual	Individual/Group	\$ 45	30 minutes
Counseling: Mental Health Counselor	Monolingual/Bilingual	Individual/Group	\$ 45	30 minutes
Counseling: Licensed Clinical Social Worker	Monolingual/Bilingual	Individual/Group	\$ 40	30 minutes
Health: Registered Nurse	Monolingual	Individual/Group	\$ 45	30 minutes
Health: Health Aide	Monolingual	Individual/Group	\$ 20	60 minutes
Hearing Education Services	Monolingual/Bilingual	Individual/Group	\$ 45	30 minutes
Sign Language Interpreter	Monolingual/Bilingual	Individual/Group	\$ 30	30 minutes
Occupational Therapy	Monolingual	Individual/Group	\$ 45	30 minutes
Physical Therapy	Monolingual	Individual/Group	\$ 45	30 minutes
Speech Therapy	Monolingual	Individual	\$ 45	30 minutes
Speech Therapy	Monolingual	Group of 2	\$ 56.25	30 minutes
Speech Therapy	Monolingual	Group of 3	\$ 67.50	30 minutes
Speech Therapy	Monolingual	Group of 4	\$ 78.75	30 minutes
Speech Therapy	Monolingual	Group of 5 or more	\$ 90	30 minutes
Speech Therapy	Bilingual	Individual	\$ 54	30 minutes
Speech Therapy	Bilingual	Group of 2	\$ 67.50	30 minutes
Speech Therapy	Bilingual	Group of 3	\$ 81	30 minutes
Speech Therapy	Bilingual	Group of 4	\$ 94.50	30 minutes
Speech Therapy	Bilingual	Group of 5 or more	\$ 108	30 minutes
Vision Education Services	Monolingual/Bilingual	Individual/Group	\$ 45	30 minutes
Orientation/Mobility Specialist	Monolingual/Bilingual	Individual/Group	\$ 45	30 minutes