



**LAW, GOVERNMENT AND COMMUNITY SERVICE MAGNET
HIGH SCHOOL**

**2010-2011
SCHOOL COMPREHENSIVE EDUCATIONAL PLAN
(CEP)**

SCHOOL: 29Q494
ADDRESS: 207-01 116TH AVENUE, CAMBRIA HEIGHTS, NY 11411
TELEPHONE: (718) 978-6432
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SECTION I: SCHOOL INFORMATION PAGE

SCHOOL NUMBER: 29Q494 **SCHOOL NAME:** Law, Government & Community Service Magnet HS

SCHOOL ADDRESS: 207-01 116th Avenue, Cambria Heights, NY 11411

SCHOOL TELEPHONE: 718-987-6432 **FAX:** 718-978-6749

SCHOOL CONTACT PERSON: Donna Delfyett-White **EMAIL ADDRESS:** Dwhite3@schools.nyc.gov

POSITION/TITLE

PRINT/TYPE NAME

SCHOOL LEADERSHIP TEAM CHAIRPERSON: Michael Walker

PRINCIPAL: Donna Delfyett-White

UFT CHAPTER LEADER: Eric Simone

PARENTS' ASSOCIATION PRESIDENT: Philippa Walker

STUDENT REPRESENTATIVE:
(Required for high schools) Carmen Walker; D'Andre Chapman

DISTRICT AND NETWORK INFORMATION

DISTRICT: 29 **CHILDREN FIRST NETWORK (CFN):** 201

NETWORK LEADER: Gerald Bierne

SUPERINTENDENT: Juan Mendez

SECTION II: SCHOOL LEADERSHIP TEAM SIGNATURE PAGE

Directions: Each school is required to form a School Leadership Team (SLT) as per State Education Law Section 2590. SLT membership must include an equal number of parents and staff (students and CBO members are not counted when assessing this balance requirement), and ensure representation of all school constituencies. Chancellor’s Regulation A-655 requires a minimum of ten members on each team. Each SLT member should be listed separately in the left hand column on the chart below. Please specify any position held by a member on the team (e.g., SLT Chairperson, SLT Secretary) and the constituent group represented (e.g., parent, staff, student, or CBO). The signatures of SLT members on this page indicates their participation in the development of the Comprehensive Educational Plan and confirmation that required consultation has occurred in the aligning of funds to support educational programs (Refer to revised Chancellor’s Regulations A-655; available on the NYCDOE website at

<http://schools.nyc.gov/NR/rdonlyres/381F4607-7841-4D28-B7D5-0F30DDB77DFA/82007/A655FINAL1.pdf>).

Note: If for any reason an SLT member does not wish to sign this plan, he/she may attach a written explanation in lieu of his/her signature.

| Name | Position and Constituent Group Represented | Signature |
|----------------------------------|--|-----------|
| Donna Delfyett-White | *Principal or Designee | |
| Eric Simone | *UFT Chapter Chairperson or Designee | |
| Phillippa Walker | *PA/PTA President or Designated Co-President | |
| | Title I Parent Representative <i>(suggested, for Title I schools)</i> | |
| | DC 37 Representative, if applicable | |
| Carmen Walker D’Andre Chapman | Student Representative <i>(optional for elementary and middle schools; a minimum of two members required for high schools)</i> | |
| | CBO Representative, if applicable | |
| Michael Walker | Member/ | |
| Tanya McKenzie | Member/ | |
| | Member/ | |

(Add rows, as needed, to ensure all SLT members are listed.)

* Core (mandatory) SLT members.

SECTION III: SCHOOL PROFILE

Part A. Narrative Description

Directions: In no more than 500 words, provide contextual information about your school's community and its unique/important characteristics. Think of this as the kind of narrative description you would use in an admissions directory or an introductory letter to new parents. You may wish to include your school's vision/mission statement and a description of strategic collaborations/partnerships and/or special initiatives being implemented. You may copy and paste your narrative description from other current resources where this information is already available for your school (e.g., grant applications, High School Directory, etc.). Note: Demographic and accountability data for your school will be addressed in Part B of this section.

Law, Government & Community Service High School is a small theme-based Educational Option high school in a Campus setting shared with three other high schools. The Law school is in its 15th year of operation. As per the application process, we select 50% of our students through the Educational Option process. Students who profess interest in law and social studies apply to our school. LGCS HS offers a wide range of rigorous courses and programs, including honor classes and the opportunity to participate in the College Now program at Queens College and York College. Students participate on our Lincoln-Douglas Debate team and selected students take part in school-wide mock trials each semester in which major issues are deliberated, law briefs prepared, and jury selection determines the verdicts. Law electives offered include: Introduction to Law; Youth and Law; Family Law; Criminal Law; and Constitutional Law.

Our unique forensic science course uses resources and activities provided by the American Association of Forensic Sciences and Court TV. Students participate in investigational opportunities offered by the NY Biology Teachers Association. Our forensics lab is used for DNA testing, crime scene re-creations, fingerprinting and face- imaging. Students attempt to solve the "perfect crimes."

In addition, a senior research thesis is required for all Law students based upon contemporary issues. Students work closely with faculty advisors from the English and Social Studies Departments to research, write, present and defend their project papers to a panel composed of faculty and peers. A junior research thesis is a component of the US History 5/6 classes. The research project reflects the themes of law and government.

In 2010--2011 we are piloting a Film & Literature program in conjunction with the English Department. The program is designed to give the student an opportunity to consider the similarities and dissimilarities between literature and film. The focus for such a consideration is several literary works that have been made into films or upon which films have been based. Specific attention is given to structural aspects common to both, such as imagery, language, theme, and point of view. Critical theories relevant to literature and film provide the student with additional areas of study.

We have also partnered with "Youth at Risk" a not-for-profit, volunteer driven organization committed to transforming the chaotic lives of young people through persistent and compassionate mentoring. YAR has brought in their World Leaders program which is designed to decreased involvement in gangs, violence, and teen sexual activity, development of goal-directed behavior, increased GPA and school attendance, increased self worth and self-esteem, increased sense of family, peer and community support as well as a shift in

attitude and behavior, from being a victim to taking responsible actions through their unique transformational curriculum and mentorship. The curriculum is youth friendly, centered in play, music, movement, art and experiential learning.

All Law students are strongly encouraged to complete between 100 and 200 hours of Community Service during their four years in Law/Gov't. The hours include: in school service and experiential learning projects in the community at-large with more hours of service learning in the community required for juniors and seniors. We continue our affiliation with outside partnerships including the New York City Fire Department, as we expand the Explorers program within the school. The Explorers program fosters the skills of leadership Forensic investigation, life saving skills career planning and college prep and our participating students log hours of community service.

Other valued partnerships include the Intrepid Air, Sea and Space Museum which provides professional development and hands-on learning opportunities; Hofstra University which provides student teachers and observers who train with selected faculty members; and the community-based Young Men's Alliance which provides role models and activities for our young African-American males that includes trips to Washington, DC and Albany, NY to see government in action.

The Extended Day/Anti-Violence grant which we have been awarded for the past twelve years, enables the Law school and other Campus High Schools to offer an extensive, successful (95% passing rate in past years) after-school PM school credit bearing program and evening adult education/recreation program. *If we receive the grant again we will run the above mentioned programs.* Our PM School Credit Recovery Program, which is also funded by the same grant, will target students who need to makeup credits towards graduation. In addition, Law students will be able to participate in our Saturday Academy Regents Prep and S.A.T. Prep program as well as receive individualized attention and tutoring on Saturday mornings.

Our small learning community is designated a School in Good Standing and has met its AYP for the past five years. Our scores continue to rise and we have also been recognized as a School Approaching Excellence by NYS four years before the 2013-2014 target. Our faculty is stable and understands the needs of our students. We strive to maintain small class sizes and foster personalized instruction. We strive to meet the needs of all students and ensure that they become productive members of the global society.

SECTION III – Cont’d

Part B. School Demographics and Accountability Snapshot (SDAS)

Directions: A pre-populated version of the School Demographics and Accountability Snapshot provided in template format below (Pages 6-9 of this section) is available for download on each school’s NYCDOE webpage under “Statistics.” Pre-populated SDAS data is updated twice yearly. Schools are encouraged to download the pre-populated version for insertion here in place of the blank format provided.

| SCHOOL DEMOGRAPHICS AND ACCOUNTABILITY SNAPSHOT | | | | |
|--|---|---------------|--------|---------------------------------------|
| School Name: | Law, Government & Community Service High School | | | |
| District: | 29 | DBN #: | 29Q494 | School BEDS Code: 342900011494 |

| DEMOGRAPHICS | | | | | | | | | |
|--------------------------------------|-----------------------------|-------------------------|--------------------------|---|--------------------------|--------------------------------|-------------------------|-------------------------|-------------------------|
| Grades Served in 2009-10: | <input type="radio"/> Pre-K | <input type="radio"/> K | <input type="radio"/> 1 | <input type="radio"/> 2 | <input type="radio"/> 3 | <input type="radio"/> 4 | <input type="radio"/> 5 | <input type="radio"/> 6 | <input type="radio"/> 7 |
| | <input type="radio"/> 8 | <input type="radio"/> 9 | <input type="radio"/> 10 | <input type="radio"/> 11 | <input type="radio"/> 12 | <input type="radio"/> Ungraded | | | |
| Enrollment: | | | | Attendance: % of days students attended* | | | | | |
| (As of October 31) | 2007-08 | 2008-09 | 2009-10 | (As of June 30) | 2007-08 | 2008-09 | 2009-10 | | |
| Pre-K | 0 | 0 | 0 | | 85.9 | 87.9 | | | |
| Kindergarten | 0 | 0 | 0 | | | | | | |
| Grade 1 | 0 | 0 | 0 | Student Stability: % of Enrollment | | | | | |
| Grade 2 | 0 | 0 | 0 | (As of June 30) | 2007-08 | 2008-09 | 2009-10 | | |
| Grade 3 | 0 | 0 | 0 | | 94.7 | 91.3 | | | |
| Grade 4 | 0 | 0 | 0 | | | | | | |
| Grade 5 | 0 | 0 | 0 | Poverty Rate: % of Enrollment | | | | | |
| Grade 6 | 0 | 0 | 0 | (As of October 31) | 2007-08 | 2008-09 | 2009-10 | | |
| Grade 7 | 0 | 0 | 0 | | 31.5 | 24/1 | 54.6 | | |
| Grade 8 | 0 | 0 | 0 | | | | | | |
| Grade 9 | 248 | 251 | 199 | Students in Temporary Housing: Total Number | | | | | |
| Grade 10 | 154 | 111 | 126 | (As of June 30) | 2007-08 | 2008-09 | 2009-10 | | |
| Grade 11 | 83 | 94 | 93 | | 3 | 20 | | | |
| Grade 12 | 49 | 74 | 84 | | | | | | |
| Ungraded | 1 | 0 | 0 | Recent Immigrants: Total Number | | | | | |
| | | | | (As of October 31) | 2007-08 | 2008-09 | 2009-10 | | |
| Total | 532 | 530 | 502 | | 0 | 3 | 0 | | |
| Special Education Enrollment: | | | | Suspensions: (OSYD Reporting) – Total Number | | | | | |
| (As of October 31) | 2007-08 | 2008-09 | 2009-10 | (As of June 30) | 2007-08 | 2008-09 | 2009-10 | | |
| Number in Self-Contained Classes | 37 | 39 | 35 | | | | | | |

| DEMOGRAPHICS | | | | | | | |
|---|---------|---------|---------|--|---------|---------|---------|
| No. in Collaborative Team Teaching (CTT) Classes | 0 | 0 | 0 | Principal Suspensions | 75 | 89 | |
| Number all others | 24 | 40 | 31 | Superintendent Suspensions | 7 | 8 | |
| <i>These students are included in the enrollment information above.</i> | | | | | | | |
| English Language Learners (ELL) Enrollment: (BESIS Survey) | | | | Special High School Programs: Total Number (As of October 31) | | | |
| (As of October 31) | 2007-08 | 2008-09 | 2009-10 | CTE Program Participants | N/A | 0 | 0 |
| # in Trans. Bilingual Classes | 0 | 0 | 0 | Early College HS Participants | 0 | 0 | 0 |
| # in Dual Lang. Programs | 0 | 0 | 0 | | | | |
| # receiving ESL services only | 6 | 7 | 6 | Number of Staff: Includes all full-time staff | | | |
| # ELLs with IEPs | 0 | 1 | 3 | (As of October 31) | 2007-08 | 2008-09 | 2009-10 |
| <i>These students are included in the General and Special Education enrollment information above.</i> | | | | Number of Teachers | 25 | 28 | |
| Overage Students: # entering students overage for grade | | | | Number of Administrators and Other Professionals | 5 | 7 | |
| (As of October 31) | 2007-08 | 2008-09 | 2009-10 | Number of Educational Paraprofessionals | 1 | 1 | |
| | 20 | 22 | | | | | |
| | | | | Teacher Qualifications: | | | |
| Ethnicity and Gender: % of Enrollment | | | | (As of October 31) | 2007-08 | 2008-09 | 2009-10 |
| (As of October 31) | 2007-08 | 2008-09 | 2009-10 | % fully licensed & permanently assigned to this school | 100.00 | 100.00 | |
| American Indian or Alaska Native | 0.8 | 0.6 | 0.6 | Percent more than two years teaching in this school | 76.90 | 79.30 | |
| Black or African American | 79.6 | 79.4 | 82.9 | Percent more than five years teaching anywhere | 65.40 | 69.00 | |
| Hispanic or Latino | 13.8 | 13.8 | 10.0 | | | | |
| Asian or Native Hawaiian/Other Pacific Isl. | 4.98 | 4.9 | 4.8 | Percent Masters Degree or higher | 77.00 | 83.00 | |
| White | 0.9 | 0.8 | 0.6 | Percent core classes taught by "highly qualified" teachers (NCLB/SED definition) | 91.60 | 92.40 | |
| Multi-racial | N/A | N/A | | | | | |
| Male | 44.5 | 44.9 | 46.4 | | | | |

| DEMOGRAPHICS | | | | | | | |
|--------------|------|------|------|--|--|--|--|
| Female | 55.5 | 55.1 | 53.6 | | | | |

| 2009-10 TITLE I STATUS | | | | |
|---|--|--|--|--|
| <input checked="" type="radio"/> Title I Schoolwide Program (SWP) | <input checked="" type="radio"/> Title I Targeted Assistance | <input checked="" type="radio"/> Non-Title I | | |
| Years the School Received Title I Part A Funding: | <input checked="" type="radio"/> 2006-07 | <input checked="" type="radio"/> 2007-08 | <input checked="" type="radio"/> 2008-09 | <input checked="" type="radio"/> 2009-10 |

| NCLB/SED SCHOOL-LEVEL ACCOUNTABILITY SUMMARY | |
|--|---|
| SURR School: Yes <input checked="" type="radio"/> No <input checked="" type="radio"/> | If yes, area(s) of SURR identification: |
| Designated as a Persistently Lowest-Achieving (PLA) School: Yes <input checked="" type="radio"/> No <input checked="" type="radio"/> | |

| Overall NCLB/SED Accountability Status (2009-10 Based on 2008-09 Performance): | | | |
|--|---------------------------|---------|---------------|
| <u>Differentiated Accountability Phase (Check ✓)</u> | <u>Category (Check ✓)</u> | | |
| | Basic | Focused | Comprehensive |
| In Good Standing (IGS) | ✓ | | |
| Improvement (year 1) | | | |
| Improvement (year 2) | | | |
| Corrective Action (year 1) | | | |
| Corrective Action (year 2) | | | |
| Restructuring (year 1) | | | |
| Restructuring (year 2) | | | |
| Restructuring (Advanced) | | | |

| Individual Subject/Area Outcomes | Elementary/Middle Level (✓) | | Secondary Level (✓) | |
|----------------------------------|-----------------------------|--|---------------------|---|
| | ELA: | | ELA: | ✓ |
| | Math: | | Math: | ✓ |
| | Science: | | Grad. Rate: | ✓ |

| This school's Adequate Yearly Progress (AYP) determinations for each accountability measure: | | | | | | | |
|--|-------------------------|------|---------|-----------------|------|--------------|-----------------|
| Student Groups | Elementary/Middle Level | | | Secondary Level | | | |
| | ELA | Math | Science | ELA | Math | Grad. Rate** | Progress Target |
| All Students | | | | ✓ | ✓ | 73% | 71 |
| Ethnicity | | | | | | | |
| American Indian or Alaska Native | | | | | | | |
| Black or African American | | | | ✓ | ✓ | 70% | |
| Hispanic or Latino | | | | — | — | — | |

NCLB/SED SCHOOL-LEVEL ACCOUNTABILITY SUMMARY

| | | | | | | | |
|--|--|--|--|---|---|-----|--|
| Asian or Native Hawaiian/Other Pacific Islander | | | | — | — | — | |
| White | | | | — | — | — | |
| Multiracial | | | | — | — | — | |
| Other Groups | | | | | | | |
| Students with Disabilities | | | | — | — | — | |
| Limited English Proficient | | | | | | — | |
| Economically Disadvantaged | | | | ✓ | ✓ | 80% | |
| Student groups making AYP in each subject | | | | 3 | 3 | 1 | |

Key: AYP Status

| | | | | | |
|-----------------|-----------------------------------|---|---|----|---|
| √ | Made AYP | X | Did Not Make AYP | X* | Did Not Make AYP Due to Participation Rate Only |
| √ ^{SH} | Made AYP Using Safe Harbor Target | - | Insufficient Number of Students to Determine AYP Status | | |

Note: NCLB/SED accountability reports are not available for District 75 schools.

*For Progress Report Attendance Rate(s) - If more than one attendance rate given, it is displayed as K-8/9-12.

**http://www.emsc.nysed.gov/nyc/APA/Memos/Graduation_rate_memo.pdf

CHILDREN FIRST ACCOUNTABILITY SUMMARY

| Progress Report Results – 2008-09 | | Quality Review Results – 2008-09 | |
|--|------|--|------------|
| Overall Letter Grade | B | Overall Evaluation: | Proficient |
| Overall Score | 57.2 | Quality Statement Scores: | |
| Category Scores: | | Quality Statement 1: Gather Data | Proficient |
| School Environment (Comprises 15% of the Overall Score) | 8.8 | Quality Statement 2: Plan and Set Goals | Proficient |
| School Performance (Comprises 25% of the Overall Score) | 16.1 | Quality Statement 3: Align Instructional Strategy to Goals | Proficient |
| Student Progress (Comprises 60% of the Overall Score) | 29.3 | Quality Statement 4: Align Capacity Building to Goals | Proficient |
| Additional Credit | 3.0 | Quality Statement 5: Monitor and Revise | Proficient |
| <i>Note: Progress Report grades are not yet available for District 75 schools.</i> | | | |

SECTION IV: NEEDS ASSESSMENT

Directions: Conduct a comprehensive review of your school's educational program informed by the most current quantitative and qualitative data available regarding student performance trends and other indicators of progress. Include in your needs assessment an analysis of information available from New York State Education Department and New York City Department of Education accountability and assessment resources, i.e., School Report Cards, Progress Reports, Quality Review and Quality Review Self-Assessment documents, periodic assessments, ARIS, as well as results of Inquiry/Teacher Team action research, surveys, and school-based assessments. (Refer to your school's Demographics and Accountability Snapshot in Part B of Section III, and feel free to use any additional measures used by your school to determine the effectiveness of educational programs) It may also be useful to review your school's use of resources: last year's school budget, schedule, facility use, class size, etc.

After conducting your review, **summarize** in this section the major findings and implications of your school's strengths, accomplishments, and challenges. Consider the following questions:

- What student performance trends can you identify?
 - What have been the greatest accomplishments over the last couple of years?
 - What are the most significant aids or barriers to the school's continuous improvement?
-

Greatest Accomplishments:

- We have met and exceeded our AYP in all benchmarks in 2006-2007, 2007-2008, 2008-2009 and 2009-2010
- The number of students tested has increased to 100% in ELA and 100% in Math.
- Our Performance Index in both ELA and Mathematics has consistently exceeded our AMO for the last five years. Prior to the 2009-2010 school year our Graduation Rate surpassed the state standard. In school year 2009-2010 our graduation rate surpasses our progress target rate and is approaching the new state standard.
- The percentage of students who continue to attend four year colleges is increasing as is the number of students who receive Regents diplomas and Advanced Regents diplomas.
- We have infused technology into every content area by installing SmartBoards, and providing mobile laptops as well as net books.

Student Performance Trends:

With 100% tested in ELA and Math we continue to make gains in our All Students group and targeted Subgroup. Both groups have exceeded our AYP target score. We continue to make impressive gains in the area of Mathematics increasing our Performance Index (PI) 40 points over the last five years for the All Students group and 46 points in the Students with Disabilities categories. Our graduation rate has increased by 10% over the last five years, exceeding the state standard for the last four out of five years. We exceeded our progress target score for last year's graduation rate and are approaching the states new graduation rate in all categories except Economically Disadvantaged. In that category we have **already** reached the state's new standard of 80%.

While we have met or exceeded state standards to date, we did not do well on the NYC DOE's Progress Report receiving a D for school year 2009-2010. We went down in all categories: School Environment B to F, School Performance B to C, and Student Progress C to F. While a more rigorous rubric was put in place last year, that is not the only reason our scores decreased.

Barriers to Continuous Improvement

More than 60% of our incoming freshmen enter high school at Level 1 & 2 literacy competency levels; (an additional 22% are unknown) based on NYS Performance Tests for Middle School.

More than 69% of our incoming freshmen enter high school at Level 1 & 2 for mathematical competency; (an additional 15% are unknown) based on NYS Performance Tests for Middle School.

Students who are Level 1 & 2 must receive AIS and counseling services to help prepare them for Regents level work in high school.

Inconsistencies in instructional practices still exist from one teacher to another. Teachers of ninth and tenth grade students must tailor instruction to meet the needs of the students; differentiation strategies must be utilized in all areas.

Furthermore our 9th graders continue to be absent at a higher rate, as much as 10% more, than the other grades. That coupled with their Low Performance Levels in ELA and Math can lead to difficulties in school.

Parental involvement continues to be sporadic despite outreach attempts made by faculty, guidance and administration.

Needs Assessment:

- Conduct data analysis utilizing Progress Report, School Report Card, STARS, DATACATION, to identify areas of need
- Use findings of Data Inquiry Team to drive instruction in all content areas
- Conduct item analysis in each content area to continuously monitor and adjust teaching strategies and target student weaknesses
- Select objectives at the correct level of difficulty to ensure student success
- Provide alternative assessments as needed and differentiate instruction for struggling students
- Improve Student Progress as measured by the Progress Report by providing AIS for students who need to makeup credits and who need Regents and S.A.T. prep classes. Monitor lateness and attendance daily, both to school and to class.
- Improve communication with parents as indicated in Learning Environment Survey Report by
 - Conducting immediate outreach to parents regarding lateness and attendance
 - Address their needs at Parent meetings
 - Provide them with information mid-marking period via progress letters and outreach
- Provide ongoing professional development in all content areas that targets skills necessary for student success; develop strategies to teach the skills
- Standardize classroom assessments; give pre and post diagnostic tests; Regents-based questions; vocabulary building.
- Promote inter-visitation amongst colleagues to share best practices and use observations to foster deeper inquiry into teaching and learning.
- Improve communication with parents, as indicated in Progress Report, by:

SECTION V: ANNUAL SCHOOL GOALS

Directions: Based on the findings and implications from the comprehensive needs assessment (Section IV), determine your school's instructional goals for 2010-11 and list them in this section along with a few phrases of description. The resulting list should include a limited number of goals (5 is a good guideline), and the list as a whole should be a clear reflection of your priorities for the year. Good goals should be SMART – Specific, Measurable, Achievable, Realistic, and Time-bound.

Notes: (1) In Section VI of this template, you will need to complete an "action plan" for each annual goal listed in this section. (2) Schools designated for improvement (Improvement, Corrective Action, Restructuring, SURR, Persistently Lowest-Achieving (PLA), or schools that received a C for two consecutive years, D, or F on the Progress Report) must identify a goal and complete an action plan related to improving student outcomes in the area(s) of improvement identification. (3) When developed, Principal's Performance Review (PPR) goals should be aligned to the school's annual goals described in this section.

GOAL #1

Attendance: Improve the average annual attendance rate of all students with the Chancellor's goal of 90% for all students. By June 2011, there will be an increase in the annual attendance rate by 1% from 85.05% in 2009-2010 to 86.05% for 2010-2011.

- Create excitement within new students through orientation contest prizes, giveaways and other activities to welcome students into school.
- Rubric for school –wide grading policy will weight class participation between 45 -55% of grade, thereby encouraging good attendance
- Provide counseling for students returning from absences.
- Creating ways to welcoming students back into classrooms
- Provide extra-curricular activities to motivate student and help them improve their attendance.
- Provide classroom instruction that engages and tap into students' interest.
- Outreach activities will be conducted by dedicated personnel including Pupil Accounting Secretary and Attendance Coordinator who will use ILOG in ATS to document outreach efforts.
- Parent Coordinator will assist with daily parental notification concerning all school activities, absences and lateness's.
- The attendance team will meet bi-monthly to review the attendance plan for the school with specifically assigned tasks.
- Blue daily attendance sheets will be scanned and absent report generated log 11:00 am each day. School Messenger will be make phone calls, text messages and E-mails to parents/guardians nightly.
- Students with 100% attendance will be acknowledged and rewarded at the end of each marking period, and names of students will be posted on Attendance Recognition bulletin board
- Students with improved attendance will be recognized during grade assemblies.
- Provide additional activities, i.e. theater, mock trial practice, debate team, peer tutoring / homework help, during lunch period utilizing Circular 6

GOAL #2

Family Involvement and Communication: By June 2010, family involvement will expand so that parents and guardians can better support student academic achievement as measured by a 5% increase in parent/guardian response rate on the School Environmental Survey.

- Create a welcoming/warm reception to parents who visit school and make their visit to school worthwhile.
- Create multiple strategies to increase parental attendance at PA meetings and Parent-Teacher Conferences, via School Messenger, E-mail, Text messages, mail, School webpage, Flyers, workshops on issues important to parents, i.e. parenting Teenagers, The Internet and your Teen, Transition to High School, etc.
- Utilize multiple options and opportunities for the school to inform and educate parents about students academic progress utilizing school messenger, regular mail, progress reports and report cards mailed home, school web page, parent coordinator newsletter, guidance and college office newsletter, teachers own outreach to parents.
- Offer opportunities for parents to learn about their child's educational and social development through Curriculum and Guidance FYI's at the beginning of each PA meeting, (how to read students program & transcripts, Cyber bullying, Internet Safety, Facebook, MySpace, Twitter)
- Provide opportunities for Families to socialize together through a variety of activities: International Food Festival to celebrate our families cultures, Family Game Night to increase socialized between families, Book Club open to Parents, Students, Teachers

GOAL #3

Teachers / Data Inquiry: By June 2011 50% of teachers will be involved in inquiry work to review data and student work by participating in regularly scheduled monthly meetings

- Teachers will receive additional training on how to use ARIS and Datacation during Faculty and Department Conferences and on Chancellor's Conference Days.
- Throughout the school year, the Math Department will provide assistance to teams of teachers on accessing and using data to assess students' work on a specific skill. The following activities will take place:
 - Schedule opportunities for sharing sessions with department teachers
 - Conduct case studies of targeted students.
 - Identify and target subgroups of students at risk.
 - Utilize results from 8th grade exams to target areas of strengths to capitalize upon as well as areas of weakness which need to be addressed

GOAL #4

9th Grade Initiative: By August 2011, there will be a 5 % increase in the number of students promoted into the 10th grade

- Review and identify Level 1 and Level 2 incoming freshmen for programming to maximize support at the beginning of the school year and placement in Youth At Risks, World Leaders Program.
- Provide 90 minutes of instructions in ELA for all 9th grade students

- Provide enrichment activities Saturdays and on non-school days as budget permits
- Continue mandatory (credit bearing) advisory classes for all 9th graders to develop academic skills and meet their social and emotional needs.
- Contact and meet parents of students whose promotion is in doubt after each marking periods
- Advisory teachers will meet to review curriculum, success or lack of success and ways to strengthen program to better meet needs of 9th grade students
- Utilize the systems in place to minimize absences and tardiness
- Contact immediately parents of 9th grade students and capitalize on good behavior and attendance
- Provide access to guidance and AIS services to students in need of intervention as identified by a review of the data by members of the Guidance / PPT / AIS and Attendance Team.

SECTION VI: ACTION PLAN

Directions: The action plan should be used as a tool to support effective implementation and to evaluate progress toward meeting goals. Use the action plan template provided below to indicate key strategies and activities to be implemented for the 2010-11 school year to support accomplishment of each annual goal identified in Section V. The action plan template should be duplicated as necessary. **Reminder:** Schools designated for (Improvement, Corrective Action, Restructuring, SURR, PLA, or schools that received a C for two consecutive years, D, or F on the Progress Report) must identify a goal and complete an action plan related to improving student outcomes in the area(s) of improvement identification.

Subject/Area (where relevant):

GOAL #1: ATTENDANCE

| | |
|---|--|
| <p>Annual Goal Goals should be SMART – Specific, Measurable, Achievable, Realistic, and Time-bound.</p> | <p>Improve the average annual attendance rate of all students with the Chancellor’s goal of 90% for all students. By June 2011, there will be an increase in the annual attendance rate by 1% from 85.05% in 2009-2010 to 86.05% for 2010-2011.</p> |
| <p>Action Plan Include: actions/strategies/activities the school will implement to accomplish the goal; target population(s); responsible staff members; and implementation timelines.</p> | <ul style="list-style-type: none"> • Create excitement within new students through orientation contest prizes, giveaways and other activities to welcome students into school. • Rubric for school –wide grading policy will weight class participation between 45 -55% of grade, thereby encouraging good attendance • Provide counseling for students returning from absences. • Creating ways to welcoming students back into classrooms • Provide extra-curricular activities to motivate student and help them improve their attendance. • Provide classroom instruction that engages and tap into students’ interest. • Outreach activities will be conducted by dedicated personnel including Pupil Accounting Secretary and Attendance Coordinator who will use ILOG in ATS to document outreach efforts. • Parent Coordinator will assist with daily parental notification concerning all school activities, absences and lateness’s. • The attendance team will meet bi-monthly to review the attendance plan for the school with specifically assigned tasks. • Blue daily attendance sheets will be scanned and absent report generated log 11:00 am each day. School Messenger will be make phone calls, text messages and E-mails to |

| | |
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| | <p>parents/guardians nightly.</p> <ul style="list-style-type: none"> • Students with 100% attendance will be acknowledged and rewarded at the end of each marking period, and names of students will be posted on Attendance Recognition bulletin board • Students with improved attendance will be recognized during grade assemblies. • Provide additional activities, i.e. theater, mock trial practice, debate team, peer tutoring / homework help, during lunch period utilizing Circular 6 |
| <p>Aligning Resources: Implications for Budget, Staffing/Training, and Schedule <i>Include human and fiscal resources, with specific reference to scheduled FY'11 PS and/or OTPS budget categories, that will support the actions/strategies/ activities described in this action plan.</i></p> | <ul style="list-style-type: none"> • Parent Coordinator, School-Aides, Teachers, PA Secretary • Youth At Risk (CBO)\ • Tax-levy funding • Title I • Reimbursable funding |
| <p>Indicators of Interim Progress and/or Accomplishment <i>Include: interval (frequency) of periodic review; instrument(s) of measure; projected gains</i></p> | <p>Initial indicator September 2008: the attendance team met to devise an action plan to deal with LTA and students with sporadic absence. They will target</p> <ul style="list-style-type: none"> • incoming 9th graders with a history of absence • set up a list of at-risk students based on Junior High School data. <p>Mid-Year: Attendance Team will share case study students (LTA's, Chronic absentees) to assess their progress.</p> <p>End-Year:</p> <ul style="list-style-type: none"> • Measure progress by comparing June 2008 to June 2009 • Review the goals. Are the goals met? • Prepare a report on achievements and challenges. • Set new goal for the upcoming school year. |

SECTION VI: ACTION PLAN

Directions: The action plan should be used as a tool to support effective implementation and to evaluate progress toward meeting goals. Use the action plan template provided below to indicate key strategies and activities to be implemented for the 2010-11 school year to support accomplishment of each annual goal identified in Section V. The action plan template should be duplicated as necessary. **Reminder:** Schools designated for (Improvement, Corrective Action, Restructuring, SURR, PLA, or schools that received a C for two consecutive years, D, or F on the Progress Report) must identify a goal and complete an action plan related to improving student outcomes in the area(s) of improvement identification.

Subject/Area (where relevant):

GOAL #2: FAMILY INVOLVEMENT AND COMMUNICATION

| | |
|---|--|
| <p>Annual Goal Goals should be SMART – Specific, Measurable, Achievable, Realistic, and Time-bound.</p> | <p>By June 2010, family involvement will expand so that parents and guardians can better support student academic achievement as measured by a 5% increase in parent/guardian response rate on the School Environmental Survey.</p> |
| <p>Action Plan Include: actions/strategies/activities the school will implement to accomplish the goal; target population(s); responsible staff members; and implementation timelines.</p> | <ul style="list-style-type: none"> • Create a welcoming/warm reception to parents who visit school and make their visit to school worthwhile. • Create multiple strategies to increase parental attendance at PA meetings and Parent-Teacher Conferences, via School Messenger, E-mail, Text messages, mail, School webpage, Flyers, workshops on issues important to parents, i.e. parenting Teenagers, The Internet and your Teen, Transition to High School, etc. • Utilize multiple options and opportunities for the school to inform and educate parents about students academic progress utilizing school messenger, regular mail, progress reports and report cards mailed home, school web page, parent coordinator newsletter, guidance and college office newsletter, teachers own outreach to parents. • Offer opportunities for parents to learn about their child’s educational and social development through Curriculum and Guidance FYI’s at the beginning of each PA meeting, (how to read students program & transcripts, Cyber bullying, Internet Safety, Facebook, MySpace, Twitter) • Provide opportunities for Families to socialize together through a variety of activities: International Food Festival to celebrate our families cultures, Family Game Night to increase socialized between families, Book Club open to Parents, Students, Teachers • Student of the month Awards Assembly prior to PA Meetings |

| | |
|---|--|
| <p>Aligning Resources: Implications for Budget, Staffing/Training, and Schedule <i>Include human and fiscal resources, with specific reference to scheduled FY'11 PS and/or OTPS budget categories, that will support the actions/strategies/ activities described in this action plan.</i></p> | <ul style="list-style-type: none"> • Title 1 funding (Parent involvement) • PA fundraising • Tax-levy • Campus Magnet Funding • Parent Coordinator • COSA • Assistant Principal(s) • Guidance Counselor |
| <p>Indicators of Interim Progress and/or Accomplishment <i>Include: interval (frequency) of periodic review; instrument(s) of measure; projected gains</i></p> | <ul style="list-style-type: none"> • Increase in parent attendance as indicated on sign-in sheets of PTA meetings • Increase in member of parents/guardians attending school activities • Increase in number of parents who contact guidance counselors regarding their children's progress • Increase in parent satisfaction indicated on the school environment survey and formal/informal feedback. |

SECTION VI: ACTION PLAN

Directions: The action plan should be used as a tool to support effective implementation and to evaluate progress toward meeting goals. Use the action plan template provided below to indicate key strategies and activities to be implemented for the 2010-11 school year to support accomplishment of each annual goal identified in Section V. The action plan template should be duplicated as necessary. **Reminder:** Schools designated for (Improvement, Corrective Action, Restructuring, SURR, PLA, or schools that received a C for two consecutive years, D, or F on the Progress Report) must identify a goal and complete an action plan related to improving student outcomes in the area(s) of improvement identification.

Subject/Area (where relevant): **GOAL 3#: 9th Grade Initiative**

| | |
|---|--|
| <p>Annual Goal Goals should be SMART – Specific, Measurable, Achievable, Realistic, and Time-bound.</p> | <p>By August 2011, there will be a 5 % increase in the number of students promoted into the 10th grade</p> |
| <p>Action Plan Include: actions/strategies/activities the school will implement to accomplish the goal; target population(s); responsible staff members; and implementation timelines.</p> | <ul style="list-style-type: none"> • Review and identify Level 1 and Level 2 incoming freshmen for programming to maximize support at the beginning of the school year and placement in Youth At Risks, World Leaders Program. • Provide 90 minutes of instructions in ELA for all 9th grade students • Continue mandatory (credit bearing) advisory classes for all 9th graders to develop academic skills and meet their social and emotional needs. • Contact and meet parents of students whose promotion is in doubt after each marking periods • Advisory teachers will meet to review curriculum, success or lack of success and ways to strengthen program to better meet needs of 9th grade students • Utilize the systems in place to minimize absences and tardiness • Contact immediately parents of 9th grade students and capitalize on good behavior and attendance • Provide access to guidance and AIS services to students in need of intervention as identified by a review of the data by members of the Guidance / PPT / AIS and Attendance Team. |

| | |
|---|---|
| <p>Aligning Resources: Implications for Budget, Staffing/Training, and Schedule <i>Include human and fiscal resources, with specific reference to scheduled FY'11 PS and/or OTPS budget categories, that will support the actions/strategies/ activities described in this action plan.</i></p> | <ul style="list-style-type: none"> • Tax-levy • Teachers • Campus Magnet Funding • Guidance Counselor • Assistant Principal(s) • Parent Coordinator • School-Aides • Tax Levy |
| <p>Indicators of Interim Progress and/or Accomplishment <i>Include: interval (frequency) of periodic review; instrument(s) of measure; projected gains</i></p> | <ul style="list-style-type: none"> • Scholarship Report • Interim Assessment • Predictive Assessment • Mid-Year Finals • Final Report Cards • Regents Results • School Progress Report |

SECTION VI: ACTION PLAN

Directions: The action plan should be used as a tool to support effective implementation and to evaluate progress toward meeting goals. Use the action plan template provided below to indicate key strategies and activities to be implemented for the 2010-11 school year to support accomplishment of each annual goal identified in Section V. The action plan template should be duplicated as necessary. **Reminder:** Schools designated for (Improvement, Corrective Action, Restructuring, SURR, PLA, or schools that received a C for two consecutive years, D, or F on the Progress Report) must identify a goal and complete an action plan related to improving student outcomes in the area(s) of improvement identification.

Subject/Area (where relevant):

GOAL #4: Teachers / Data Inquiry

| | |
|---|---|
| <p>Annual Goal Goals should be SMART – Specific, Measurable, Achievable, Realistic, and Time-bound.</p> | <p>By June 2011 50% of teachers will be involved in inquiry work to review data and student work by participating in regularly scheduled monthly meetings</p> |
| <p>Action Plan Include: actions/strategies/activities the school will implement to accomplish the goal; target population(s); responsible staff members; and implementation timelines.</p> | <ul style="list-style-type: none"> • Teachers will receive additional training on how to use ARIS and Datacation during Faculty and Department Conferences and on Chancellor's Conference Days. • Throughout the school year, the Math Department will provide assistance to teams of teachers on accessing and using data to assess students' work on a specific skill. The following activities will take place: <ul style="list-style-type: none"> ○ Schedule opportunities for sharing sessions with department teachers ○ Conduct case studies of targeted students. ○ Identify and target subgroups of students at risk. ○ Utilize results from 8th grade exams to target areas of strengths to capitalize upon as well as areas of weakness which need to be addressed |
| <p>Aligning Resources: Implications for Budget, Staffing/Training, and Schedule Include human and fiscal resources, with specific reference to scheduled FY'11 PS and/or OTPS budget categories, that will support the actions/strategies/ activities described in this action plan.</p> | <ul style="list-style-type: none"> • OTPS • TAX-Levy • Teachers • Assistant Principal |

Indicators of Interim Progress and/or Accomplishment

Include: interval (frequency) of periodic review; instrument(s) of measure; projected gains

- Analysis of Scholarship report will show improvements
- Increase in student's academic achievement in the different subject areas as well as in Regents

REQUIRED APPENDICES TO THE CEP FOR 2010-2011

Directions: All schools must complete Appendices 1, 2, 3, & 7. All Title I schools must complete Appendix 4. All schools identified under NCLB or SED for School Improvement, including Improvement (year 1), Improvement (year 2), Corrective Action (CA) (year 1), Corrective Action (year 2), Restructuring (year 1), Restructuring (year 2), Restructuring (Advanced), and SURR, must complete Appendix 5. All Schools Under Registration Review (SURR) must also complete Appendix 6. **Please refer to the accompanying CEP guidance for specific CEP submission instructions and timelines.** (Important Notes: Last year's Appendix 7 – School-level Reflection and Response to System-wide Curriculum Audit Findings – has sunset as a requirement. Last year's Appendix 9 has been moved to Appendix 7 for 2010-2011. Appendix 8 will not be required for this year.)

APPENDIX 1: ACADEMIC INTERVENTION SERVICES (AIS) SUMMARY FORM – SED REQUIREMENT FOR ALL SCHOOLS

APPENDIX 2: PROGRAM DELIVERY FOR ENGLISH LANGUAGE LEARNERS – NCLB/SED REQUIREMENT FOR ALL SCHOOLS

APPENDIX 3: LANGUAGE TRANSLATION AND INTERPRETATION – CHANCELLOR'S REGULATIONS FOR ALL SCHOOLS

APPENDIX 4: NCLB REQUIREMENT FOR ALL TITLE I SCHOOLS

APPENDIX 5: NCLB/SED REQUIREMENTS FOR SCHOOLS IDENTIFIED FOR IMPROVEMENT

APPENDIX 6: SED REQUIREMENTS FOR SCHOOLS UNDER REGISTRATION REVIEW (SURR)

APPENDIX 7: TITLE I, PART A – SUPPORT FOR STUDENTS IN TEMPORARY HOUSING (STH) – REQUIREMENT FOR ALL SCHOOLS

APPENDIX 8: CONTRACTS FOR EXCELLENCE (C4E) SCHOOL-BASED EXPENDITURES – SED REQUIREMENT FOR ALL C4E-FUNDED SCHOOLS (NOTE: APPENDIX 8 WILL NOT BE REQUIRED FOR THIS YEAR)

APPENDIX 1: ACADEMIC INTERVENTION SERVICES (AIS) SUMMARY FORM

New York State Education Department (SED) requirement for all schools

Part A. Directions: On the chart below, indicate the total number of students receiving Academic Intervention Services (AIS) in each area listed, for each applicable grade. AIS grade and subject requirements are as follows: K-3: reading and math; 4-12: reading, math, science, and social studies. Academic Intervention Services include **2 components**: additional instruction that supplements the general curriculum (regular classroom instruction); and/or student support services needed to address barriers to improved academic performance such as services provided by a guidance counselor or social worker. Note: Refer to the District Comprehensive Educational Plan (DCEP) for a description of district procedures for providing AIS.

| Grade | ELA | Mathematics | Science | Social Studies | At-risk Services: Guidance Counselor | At-risk Services: School Psychologist | At-risk Services: Social Worker | At-risk Health-related Services |
|-------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------------|---------------------------------------|---------------------------------|---------------------------------|
| | # of Students Receiving AIS | # of Students Receiving AIS | # of Students Receiving AIS | # of Students Receiving AIS |
| K | | | N/A | N/A | | | | |
| 1 | | | N/A | N/A | | | | |
| 2 | | | N/A | N/A | | | | |
| 3 | | | N/A | N/A | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| 8 | | | | | | | | |
| 9 | 109 | 23 | 36 | | | | | |
| 10 | | 20 | 30 | 95 | | | | |
| 11 | 21 | 31 | | 85 | 55 | 8 | 13 | 12 |
| 12 | 3 | 55 | | | 40 | 6 | 11 | 13 |

Identified groups of students who have been targeted for AIS, and the established criteria for identification:

- Students in Grades K – 3 who are considered at-risk for not meeting State standards as determined by their performance on ECLAS 2 or other identified assessments, or who have been identified as potential holdovers.
- Students in Grades 4 – 8 who are performing at Level 1 or Level 2 on New York State English language arts (ELA), mathematics, science, and social studies assessments.
- Students in Grade 9 who performed at Level 1 or Level 2 on NYS Grade 8 ELA, mathematics, science, and social studies assessments.

- Students in Grades 10 – 12 who scored below the approved passing grade on any Regents examination required for graduation in English language arts, mathematics, science, and social studies.

Part B. Description of Academic Intervention Services

| Name of Academic Intervention Services (AIS) | Description: Provide a brief description of each of the Academic Intervention Services (AIS) indicated in column one, including the type of program or strategy (e.g., Wilson, Great Leaps, etc.), method for delivery of service (e.g., small group, one-to-one, tutoring, etc.), and when the service is provided (i.e., during the school day, before or after school, Saturday, etc.). |
|--|--|
| ELA: | <ul style="list-style-type: none"> • Continue to implement Creative Writing course for all freshmen to help improve literacy and writing skills • Ninth grade advisory program focuses on study skills; goals and objectives for students; conflict resolution and overall introduction to rigors of high school • Reduced class sizes provide an opportunity to receive additional support aligned with NY State Standards • Data driven instruction using item analysis of standardized test to determine focus for improving student outcomes • Technology is infused in all English classes including use of SmartBoards and mobile laptops • Differentiation is incorporated and evident in student projects and research components • Tutoring services are offered to students throughout the year as follows: Circular 6 (C6) professional assignment ; one on one tutoring after school and Saturday studies Fall/Spring if funding becomes available • Extended PM School for credit for on-time graduation if funding becomes available • .ICU's – Individualized Credit Units for eligible students who are on track to graduate. (ELA, Art, Economics, Health) • Honors English classes challenge students and prepare them for college. • RCT/Regents Prep. Academy designed to support students (general ed. as well as instructional support services students) in ELA. • Ongoing assessments designed t assist with differentiated instructional practices. |
| Mathematics: | <ul style="list-style-type: none"> • Reduced class size to address differentiated learning needs by allowing additional support to achieve success. • Tutoring services are offered throughout the school year as follows: circular 6 (C6) professional assignments: one to one tutoring /after school tutoring and Saturday studies if funding becomes available • Data driven instruction using item analysis of standardized test to determine focus for improving student outcomes • Continue to implement Math Labs for extra support and incorporate technology I form of |

| | |
|--|--|
| | <p>Geometry SketchPad and use of SmartBoards and mobile laptops.</p> <ul style="list-style-type: none"> • Implemented courses in technology to help improve student outcomes and prepare students for higher learning • Extended PM School for credit accumulation and on-time graduation if funding becomes available • Saturday Academy offers classes in preparation for Standardized exams if funding becomes available • RCT/Regents designed for Instructional Support Services students. Classes are designed to assist students in • preparation for the Regents/RCT exams using multiple test taking strategies |
| Science: | <ul style="list-style-type: none"> • Tutoring services offered to students throughout the school year as follows: Circular 6 (C6) professional assignments one to one and after school, if funding becomes available • Data driven instruction using item analysis of standardized test to determine focus for improving student outcomes • Lab coordinator oversees mandated lab requirements and provides weekly makeup labs as needed • Virtual Labs using technology resources including mobile laptops and SmartBoards are part of the curriculum. • Saturday RCT/Regents Prep. Academy to provide the support in completion of labs and practice test taking strategies to reduce anxiety, if funding becomes available |
| Social Studies: | <ul style="list-style-type: none"> • Tutoring services offered to students throughout the school year as follows: Circular 6 (C6) professional assignments one to one and after school, if funding becomes available • Data driven instruction using item analysis of standardized test to determine focus for improving student outcomes • Technology is infused in Social Studies classrooms including use of SmartBoards and laptops. • Differentiation is incorporated and evident in student projects and research components • ICU in Economics for selected students • Global History Prep. Classes designed for students struggling to pass the Global History Regents. |
| At-risk Services Provided by the Guidance Counselor: | <ul style="list-style-type: none"> • One on one, group or whole class intervention ; parental meetings; peer mediation/negotiations; College /career life skills presentations; transitional linkages with training programs. • Classroom visits to explain transcripts and high school requirements for graduation • Constant monitoring and adjustment of individual progress; program changes as needed • College representatives visit classes to discuss goals and objectives for juniors and seniors |
| At-risk Services Provided by the School Psychologist: | <ul style="list-style-type: none"> • Crisis Intervention services – One to one and/or small /large groups when needed. Services provided during school day educational, Psychological and Vocational Assessments; parents/staff/faculty. All services provided during the day. |

| | |
|--|--|
| At-risk Services Provided by the Social Worker: | |
| At-risk Health-related Services: | |

APPENDIX 2: PROGRAM DELIVERY FOR ENGLISH LANGUAGE LEARNERS (ELLs)

NCLB/SED requirement for all schools

Part A: Language Allocation Policy (LAP) – Attach a copy of your school’s current year (2010-2011) Language Allocation Policy to this CEP.

Part B: Title III: Language Instruction for Limited English Proficient and Immigrant Students – School Year 2010-2011

Directions: In anticipation of the allocation of Title III funding to your school for 2010-11 at the same funding level as 2009-10, indicate below whether there will be any revisions for 2010-11 to your school’s approved 2009-10 Title III program narrative and budget. Note: Only revised Title III plans will be reviewed this year for DOE and SED approval.

- ✿ There will be no revisions to our school’s approved 2009-10 Title III program narrative and budget (described in this section) for implementation in 2010-11 (pending allocation of Title III funding).
- We have made minor revisions to our school’s approved 2009-10 Title III program narrative for 2010-11 (pending allocation of Title III funding). The revised Title III program narrative is described in Section II below.
- We have made minor revisions to our school’s approved 2009-10 Title III budget for 2010-11 (pending allocation of Title III funding). The revised Title III budget is described in Section III below.
- Our school’s 2009-10 Title III program narrative and budget have been revised for 2010-11 (pending allocation of Title III funding). The new Title III plan is described in Sections’ II and III below.

Section I. Student and School Information

Grade Level(s) _____ Number of Students to be Served: _____ LEP _____ Non-LEP

Number of Teachers _____ Other Staff (Specify) _____

School Building Instructional Program/Professional Development Overview

Section II. Title III, Part A LEP Program Narrative

Language Instruction Program – Language instruction education programs funded under Title III, Part A, of NCLB, must help LEP students attain English proficiency while meeting State academic achievement standards. They may use both English and the student’s native language and may include the participation of English proficient students (i.e., Two Way Bilingual Education/Dual Language program.) Programs implemented under Title III, Part A, may not supplant programs required under CR Part 154. In the space provided below, describe the school’s language instruction program for limited English proficient (LEP) students. The description must include: type of program/activities; number of students to be served;

grade level(s); language(s) of instruction; rationale for the selection of program/activities; times per day/week; program duration; and service provider and qualifications.

Professional Development Program – Describe the school’s professional development program for teachers and other staff responsible for the delivery of instruction and services to limited English proficient students.

Section III. Title III Budget

School: _____ BEDS Code: _____

| Allocation Amount: | | |
|--|------------------------|--|
| Budget Category | Budgeted Amount | Explanation of expenditures in this category as it relates to the program narrative for this title. |
| Professional salaries (schools must account for fringe benefits) - Per session - Per diem | (e.g., \$9,978) | (Example: 200 hours of per session for ESL and General Ed teacher to support ELL Students: 200 hours x \$49.89 (current teacher per session rate with fringe) = \$9,978.00) |
| Purchased services - High quality staff and curriculum development contracts. | (e.g., \$5,000) | (Example: Consultant, Dr. John Doe, working with teachers and administrators 2 days a week on development of curriculum enhancements) |
| Supplies and materials - Must be supplemental. - Additional curricula, instructional materials. Must be clearly listed. | (e.g., \$500) | (Example: 1 Books on Tape, Cassette Recorders, Headphones, Book Bins, Leveled Books) |
| Educational Software (Object Code 199) | (e.g., \$2,000) | (Example: 2 Rosetta Stone language development software packages for after-school program) |
| Travel | | |
| Other | | |
| TOTAL | | |

APPENDIX 3: LANGUAGE TRANSLATION AND INTERPRETATION

Requirement under Chancellor's Regulations – for all schools

Goal: To communicate whenever feasible with non-English speaking parents in their home language in order to support shared parent-school accountability, parent access to information about their children's educational options, and parents' capacity to improve their children's achievement.

Part A: Needs Assessment Findings

1. Describe the data and methodologies used to assess your school's written translation and oral interpretation needs to ensure that all parents are provided with appropriate and timely information in a language they can understand.

Our assessment of written translation needs is based on an analysis of the Home Language Aggregation Report (RHLA). This report indicates that besides English, Spanish and Haitian Creole are the only other significant languages.

2. Summarize the major findings of your school's written translation and oral interpretation needs. Describe how the findings were reported to the school community.

Based on the Home Language Aggregation Report, our school's written translation and oral interpretation needs are in Haitian Creole and in Spanish. The ESL Coordinator issues a memorandum to all members of the school community, at the beginning of each semester, indicating the preferred home language of our student population.

Part B: Strategies and Activities

1. Describe the written translation services the school will provide, and how they will meet identified needs indicated in Part A. Include procedures to ensure timely provision of translated documents to parents determined to be in need of language assistance services. Indicate whether written translation services will be provided by an outside vendor, or in-house by school staff or parent volunteers.

- **Communicate information about the school's academic program and students' participation at the beginning of the school year and/or at students' enrollment**

- **Provide information, each marking period, about a child's academic performance and approaches to increasing achievement**

Translation is provided by in-house by school staff and through the Translation and Interpretation Unit.

2. Describe the oral interpretation services the school will provide, and how they will meet identified needs indicated in Part A. Indicate whether oral interpretation services will be provided by an outside contractor, or in-house by school staff or parent volunteers.
- Oral interpretation services are on-going and are provided by in-house Haitian and Spanish speaking school staff. School will provide translations to native speakers of Haitian Creole and Spanish at Parent-Teacher Conferences, PTA Meeting, ESL Parent Orientation Meetings, Parent Forums guidance meetings and student/parent planning interview.**
3. Describe how the school will fulfill Section VII of Chancellor's Regulations A-663 regarding parental notification requirements for translation and interpretation services. Note: The full text of Chancellor's Regulations A-663 (Translations) is available via the following link: <http://docs.nycenet.edu/docushare/dsweb/Get/Document-151/A-663%20Translation%203-27-06%20.pdf>.
- **School will post signs, in the students' home languages, indicating the availability of translation services. Parents will be provided with the web addresses of the English and translated versions of the "Bill of Parental Rights and Responsibilities."**
 - **Communicate information about the school's academic program and students' participation**
 - A. **Parent handbook**
 - B. **Newsletter**
 - **Provide information about a child's academic performance and approaches to increasing achievement**
 - A. **Progress letters**
 - B. **Guidance letters**
 - **Enhance parents' understanding of academic standards, assessments and tests**
 - A. **Translate**
 - B. **Agenda**
 - **Increase parent participation in school activities**
 - A. **PTA Meeting**
 - B. **Parent-Teacher Conferences**
 - C. **ESL Parent Orientation Meetings**
 - D. **Parent's Forums**

APPENDIX 4: NCLB REQUIREMENTS FOR TITLE I SCHOOLS

All Title I schools must complete this appendix.

Directions:

- All Title I schools must address requirements in Part A and Part B of this appendix.
- Title I Schoolwide Program (SWP) schools must complete Part C of this appendix.
- Title I Targeted Assistance (TAS) schools must complete Part D of this appendix.

Part A: TITLE I ALLOCATIONS AND SET-ASIDES

| | Title I Basic | Title I ARRA | Total |
|---|---------------|---------------------|---------------------|
| 1. Enter the anticipated Title I, Part A allocation for 2010-11: | | \$216,739.00 | \$216,739.00 |
| 2. Enter the anticipated 1% set-aside for Parent Involvement: | | \$2,167.39 | \$2,167.39 |
| 3. Enter the anticipated 5% set-aside to insure that all teachers in core subject areas are highly qualified: | | * | |
| 4. Enter the anticipated 10% set-aside for Professional Development: | | * | |

5. Enter the percentage of High-Quality Teachers teaching in core academic subjects during the 2009-2010 school year: 100%

6. If the percentage of high quality teachers during 2008-2009 is less than 100% describe activities and strategies the school is implementing in order to insure that the school will have 100% high quality teachers by the end of the coming school year.

* Federal waiver granted; additional set-asides for Title I ARRA are not required for these areas.

Part B: TITLE I SCHOOL PARENTAL INVOLVEMENT POLICY & SCHOOL-PARENT COMPACT

Directions: Attach a copy of the school's **Parent Involvement Policy (PIP)**, which includes the **School-Parent Compact**.

Explanation – School Parental Involvement Policy: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, including the required **Title I Annual Parent meeting**. A sample template was created by the Office of School Improvement in

collaboration with the New York State Education Department and Office for Family Engagement and Advocacy and is available in the nine major languages on the NYCDOE website. It is **strongly recommended** that schools, in consultation with parents, use the sample template as a framework for the information to be included in their parental involvement policy. Schools, in consultation with parents, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective parental involvement and strengthen student academic achievement. The school parent involvement policy must be provided to all parents and disseminated in the major languages spoken by the majority of parents in the school.

Explanation – School-Parent Compact: Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school’s written parental involvement policy developed by the school and parents under section 1118(b) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State’s high standards. It is **strongly recommended** that schools and parents use the sample template which is available in the nine major languages on the NYCDOE website as a framework for the information to be included in the compact. Schools and parents, in consultation with students, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective parental involvement and strengthen student academic achievement. The school-parent compact must be provided to all parents and disseminated in the major languages spoken by the majority of parents in the school.

Part B: TITLE I PARENT INVOLVEMENT POLICY AND PARENT-SCHOOL COMPACT

Section I: Title I Parent Involvement Policy

LAW GOVERNMENT & COMMUNITY SERVICE HS, *[in compliance with the Section 1118 of Title I, Part A of the No Child Left Behind (NCLB) Act]*, is responsible for creating and implementing a parent involvement policy to strengthen the connection and support of student achievement between our school and the families. LAW GOVERNMENT & COMMUNITY SERVICE HS’s policy is designed to keep parents informed by actively involving them in planning and decision-making in support of the education of their children. Parents are encouraged to actively participate on the School Leadership Team, Parent Association, and Title I Parent Advisory Council, as trained volunteers and welcomed members of our school community. LAW GOVERNMENT & COMMUNITY SERVICE HS will support parents and families of Title I students by:

1. providing materials and training to help parents work with their children to improve their achievement level (e.g., literacy, math and use of technology);
2. providing parents with the information and training needed to effectively become involved in planning and decision making in support of the education of their children;
3. fostering a caring and effective home-school partnership to ensure that parents can effectively support and monitor their child’s progress;
4. providing assistance to parents in understanding City, State and Federal standards and assessments;

5. sharing information about school and parent related programs, meetings and other activities in a format, and in languages that parents can understand
6. providing professional development opportunities for school staff with the assistance of parents to improve outreach, communication skills and cultural competency in order to build stronger ties between parents and other members of our school community;

LAW GOVERNMENT & COMMUNITY SERVICE HS's Parent Involvement Policy was designed based upon a careful assessment of the needs of all parents/guardians, including parents/guardians of English Language Learners and students with disabilities. Our school community will conduct an annual evaluation of the content and effectiveness of this parent involvement policy with Title I parents to improve the academic quality of our school. The findings of the evaluation through school surveys and feedback forms will be used to design strategies to more effectively meet the needs of parents, and enhance the school's Title I program. This information will be maintained by the school.

In developing the LAW GOVERNMENT & COMMUNITY SERVICE HS Title I Parent Involvement Policy, parents of Title I participating students, parent members of the school's Parent Association (or Parent-Teacher Association), as well as parent members of the School Leadership Team, were consulted on the proposed Title I Parent Involvement Policy and asked to survey their members for additional input. To increase and improve parent involvement and school quality, LAW GOVERNMENT & COMMUNITY SERVICE HS will:

1. actively involve and engage parents in the planning, review and evaluation of the effectiveness of the school's Title I program as outlined in the Comprehensive Educational Plan, including the implementation of the school's Title I Parent Involvement Policy and School-Parent Compact;
2. engage parents in discussion and decisions regarding the required Title I set-aside funds, which are allocated directly to schools to promote parent involvement, including family literacy and parenting skills;
3. ensure that the Title I funds allocated for parent involvement are utilized to implement activities and strategies as described in our Parent Involvement Policy and the School-Parent Compact;
4. support school-level committees that include parents who are members of the School Leadership Team, the Parent Association (or Parent-Teacher Association) and Title I Parent Advisory Council. This includes providing technical support and ongoing professional development, especially in developing leadership skills;
5. maintain a Parent Coordinator (or a ^[1]dedicated staff person) to serve as a liaison between the school and families. The Parent Coordinator or a dedicated staff person will provide parent workshops based on the assessed needs of the parents of children who attend our school and will work to ensure that our school environment is welcoming and inviting to all parents. The Parent Coordinator will also maintain a log of events and activities planned for parents each month and file a report with the Central Office for Family Engagement and Advocacy (OFEA);

6. conduct parent workshops with topics that may include: parenting skills, understanding educational accountability grade-level curriculum and assessment expectations; literacy, accessing community and support services; and technology training to build parents' capacity to help their children at home;
7. provide opportunities for parents to help them understand the accountability system (e.g., NCLB/State accountability system, student proficiency levels, Annual School Report Card, Progress Report, Quality Review Report, Learning Environment Survey Report;)
8. host the required Title I Parent Annual Meeting on or before December 1st of each school year to advise parents of children participating in the Title I program about the school's Title I funded program(s), their right to be involved in the program and the parent involvement requirements under Title I, Part A, Section 1118 and other applicable sections under the No Child Left Behind Act;
 - schedule additional parent meetings (e.g., quarterly meetings, with flexible times, such as meetings in the morning or evening, to share information about the school's educational program and other initiatives of the Chancellor and allow parents to provide suggestions;
 - translate all critical school documents and provide interpretation during meetings and events as needed; and
 - conduct an Annual Title I Parent Fair/Event where all parents are invited to attend formal presentations and workshops that address their student academic skill needs and what parents can do to help.

LAW GOVERNMENT & COMMUNITY SERVICE HS will further encourage school-level parental involvement by:

- holding an annual Title I Parent Curriculum Conference;
- hosting educational family events/activities throughout the school year;
- encouraging meaningful parent participation on School Leadership Teams, Parent Association (or Parent-Teacher Association) and Title I Parent Advisory Council;
- supporting or hosting OFEA District Family Day events;
- establishing a Parent Resource Center or lending library; instructional materials for parents.
- *hosting events to support, men asserting leadership in education for their children. parents/guardians, grandparents and foster parents;*

- encouraging more parents to become trained school volunteers;
- providing written and verbal progress reports that are periodically given to keep parents informed of their children's progress;
- developing and distributing a school newsletter or web publication designed to keep parents informed about school activities and student progress; and
- providing school planners/folders for regular written communication between /teacher and the home in a format, and to the extent practicable in the languages that parents can understand;

Section II: School-Parent Compact

LAW GOVERNMENT & COMMUNITY SERVICE HS, *[in compliance with the Section 1118 of Title I, Part A of the No Child Left Behind (NCLB) Act]* is implementing a School-Parent Compact to strengthen the connection and support of student achievement between the school and the families. LAW GOVERNMENT & COMMUNITY SERVICE HS staff and the parents of students participating in activities and programs funded by Title I, agree that this Compact outlines how parents, the entire school staff and students will share responsibility for improved academic achievement and the means by which a school-parent partnership will be developed to ensure that all children achieve State Standards and Assessments.

School Responsibilities:

Provide high quality curriculum and instruction consistent with State Standards to enable participating children to meet the State's Standards and Assessments by:

- using academic learning time efficiently;
- respecting cultural, racial and ethnic differences;
- implementing a curriculum aligned to State Standards;
- offering high quality instruction in all content areas; and
- providing instruction by highly qualified teachers and when this does not occur, notifying parents as required by the No Child Left Behind (NCLB) Act;

Support home-school relationships and improve communication by:

- conducting parent-teacher conferences each semester during which the individual child's achievement will be discussed as well as how this Compact is related;
- convening a Title I Parent Annual Meeting (prior to December 1st of each school year) for parents of students participating in the Title I program to inform them of the school's Title I status and funded programs and their right to be involved;
- arranging additional meetings at other flexible times (e.g., morning, evening) and providing (if necessary and funds are available) transportation, child care or home visits for those parents who cannot attend a regular meeting;
- respecting the rights of limited English proficient families to receive translated documents and interpretation services in order to ensure participation in the child's education;
- providing information related to school and parent programs, meetings and other activities is sent to parents of participating children in a format and to the extent practicable in a language that parents can understand;
- involving parents in the planning process to review, evaluate and improve the existing Title I programs, Parent Involvement Policy and this Compact;
- providing parents with timely information regarding performance profiles and individual student assessment results for each child and other pertinent individual school information; and
- ensuring that the Parent Involvement Policy and School-Parent Compact are distributed and discussed with parents each year;

Provide parents reasonable access to staff by:

- Ensure that staff will have access to interpretation services in order to communicate with limited English speaking parents effectively.
- notifying parents of the procedures to arrange an appointment with their child's teacher or other school staff member;

- arranging opportunities for parents to receive training to volunteer and participate in their child’s class, and to observe classroom activities; and
- planning activities for parents during the school year (e.g., Open School Week);

Provide general support to parents by:

- creating a safe, supportive and effective learning community for students and a welcoming respectful environment for parents and guardians;
- assisting parents in understanding academic achievement standards and assessments and how to monitor their child’s progress by providing professional development opportunities (times will be scheduled so that the majority of parents can attend);
- sharing and communicating best practices for effective communication, collaboration and partnering with all members of the school community;
- supporting parental involvement activities as requested by parents; and
- ensuring that the Title I funds allocated for parent involvement are utilized to implement activities as described in this Compact and the Parent Involvement Policy;
- advising parents of their right to file a complaint under the Department’s General Complaint Procedures and consistent with the No Child Left Behind Title I requirement for Elementary Secondary Education Act (ESEA) and Title I programs;

Parent/Guardian Responsibilities:

- monitor my child’s attendance and ensure that my child arrives to school on time as well as follow the appropriate procedures to inform the school when my child is absent;
- ensure that my child comes to school rested by setting a schedule for bedtime based on the needs of my child and his/her age;
- check and assist my child in completing homework tasks, when necessary;

- read to my child and/or discuss what my child is reading each day (for a minimum of 15 minutes)
- set limits to the amount of time my child watches television or plays video games;
- promote positive use of extracurricular time such as, extended day learning opportunities, clubs, team sports and/or quality family time;
- encourage my child to follow school rules and regulations and discuss this Compact with my child;
- volunteer in my child's school or assist from my home as time permits;
- participate, as appropriate, in the decisions relating to my child's education. I will also:
 - communicate with my child's teacher about educational needs and stay informed about their education by prompting reading and responding to all notices received from the school or district;
 - respond to surveys, feedback forms and notices when requested;
 - become involved in the development, implementation, evaluation and revision to the Parent Involvement Policy and this Compact;
 - participate in or request training offered by the school, district, central and/or State Education Department learn more about teaching and learning strategies whenever possible;
 - take part in the school's Parent Association or Parent-Teacher Association or serve to the extent possible on advisory groups (e.g., school or district Title I Parent Advisory Councils, School or District Leadership Teams; and
 - share responsibility for the improved academic achievement of my child;

Student Responsibilities:

- attend school regularly and arrive on time;
- complete my homework and submit all assignments on time;
- follow the school rules and be responsible for my actions;
- show respect for myself, other people and property;

- try to resolve disagreements or conflicts peacefully; and
- always try my best to learn

Part C: TITLE I SCHOOLWIDE PROGRAM SCHOOLS

Section I: Schoolwide Program (SWP) Required Components

Directions: Describe how the school will implement the following components of a Schoolwide Program as required under NCLB. **Note:** If a required component is already addressed elsewhere in this plan, you may refer to the page numbers where the response can be found.

1. A comprehensive needs assessment of the entire school that is based on information on the performance of children in relation to the State academic content and student academic achievement standards.
See pgs.11 & 12
2. Schoolwide reform strategies that:
 - a) Provide opportunities for all children to meet the State's proficient and advanced levels of student academic achievement.
See pgs. 12-26
 - b) Use effective methods and instructional strategies that are based on scientifically-based research that:
 - Increase the amount and quality of learning time, such as extended school year, before- and after-school and summer programs and opportunities.
 - Help provide an enriched and accelerated curriculum.
 - Meet the educational needs of historically underserved populations.
 - Address the needs of all children in the school, but particularly the needs of low academic achieving children and those at risk of not meeting the State academic content standards and are members of the target population of any program that is included in the Schoolwide Program. These programs may include counseling, pupil services, mentoring services, college and career awareness/preparation, and the integration of vocational and technical education programs.
 - Are consistent with and are designed to implement State and local improvement, if any.
See pgs. 12-26
3. Instruction by highly qualified staff.
Staff is highly qualified in core courses
4. High-quality and ongoing professional development for teachers, principals, and paraprofessionals (and, where appropriate, pupil services personnel, parents, and other staff) to enable all children in the Schoolwide Program to meet the State's student academic standards.
Staff is provided with professional development through the network, outside agencies as well as by school staff and administrators.

5. Strategies to attract high-quality highly qualified teachers to high-need schools.
At this time we are not looking for new teachers due to a decrease in enrollment. If we were, we would solicit staff recommendations, DOE hiring fairs, and reach out to Colleges and Universities
6. Strategies to increase parental involvement through means such as family literacy services.
See pgs. 12-14; 18
7. Plans for assisting preschool children in the transition from early childhood programs, such as Head Start, Even Start, Early Reading First, or a State-run preschool program, to local elementary school programs.
N/A
8. Measures to include teachers in the decisions regarding the use of academic assessments in order to provide information on, and to improve, the achievement of individual students and the overall instructional program.
Teachers are encouraged to participate in decisions during faculty conference, department conference, UFT Consultative Councils, Data Inquiry meetings, and Voluntary School Improvement Committee
9. Activities to ensure that students who experience difficulty mastering the proficient or advanced levels of the academic achievement standards are provided with effective, timely additional assistance. The additional assistance must include measures to ensure that students' difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance.
*Teachers use data gathered from Acuity Exams, Teacher generated tests, Daedalus, Datacation and ARIS to help identify students.
See pgs. 14; Goals & Action Plan for Goals 3 & 4*
10. Coordination and integration of Federal, State, and local services and programs, including programs supported under NCLB, i.e., violence prevention programs, nutrition programs, housing programs, Head Start, adult education, vocational and technical education, and job training.
Currently we are using Tax Levy and Safe School Monies to provide academic support, enrichment and counseling services. Students in Temporary Housing have been identified and given the support they need: school supplies, transportation and access to outside programs.

Section II: "Conceptual" Consolidation of Funds in a Title I Schoolwide Program (SWP)

Explanation/Background:

Title I Schoolwide Program schools are expected to use the flexibility available to them to integrate services and programs with the aim of upgrading the entire educational program and helping all students reach proficient and advanced levels of achievement. In addition to coordinating and integrating services, Schoolwide Program schools may combine most Federal, State and local funds to provide those

services. By consolidating funds from Federal, State, and local sources, a Schoolwide Program school can address its needs using *all* of the resources available to it. This gives a school more flexibility in how it uses available resources to meet the identified needs of its students.

Consolidating funds in a Schoolwide Program means that a school treats the funds it is consolidating like they are a single “pool” of funds. In other words, the funds from the contributing programs in the school lose their individual identity and the school has one flexible pool of funds. The school uses funds from this consolidated Schoolwide pool to support any activity of the Schoolwide Program without regard to which program contributed the specific funds used for a particular activity. To consolidate funding in a Schoolwide Program, the school does not literally need to combine funds in a single account or pool with its own accounting code. Rather, the word “pool” is used **conceptually** to convey that a Schoolwide Program school has the use of all consolidated funds available to it for the dedicated function of operating a Schoolwide Program without regard to the identity of those funds.

Consolidating Federal funds in a Schoolwide Program has the following additional advantages:

- Consolidating Federal funds eases the requirements for accounting for funds from each specific program separately, because a Schoolwide school is not required to distinguish among funds received from different sources when accounting for their use.
- A school that consolidates Federal funds in its Schoolwide Program is not required to meet most of the statutory and regulatory requirements of the specific Federal programs included in the consolidation (e.g., semi-annual time and effort reporting for Title I). However, the school must ensure that it meets the intent and purposes of the Federal programs included in the consolidation so that the needs of the intended beneficiaries are met.

Most, if not all, Schoolwide Program (SWP) schools in NYC are already conceptually consolidating their Federal, State, and Local funds, even though the Galaxy system reports the allocations in separate accounting codes.

To be eligible for the flexibility consolidation of Federal funds enables, a Schoolwide Program school must identify in its Schoolwide plan (CEP) which programs are included in its consolidation and the amount each program contributes to the consolidated Schoolwide pool. Additionally, the school plan must document that it has met the intent and purposes of each program whose funds are consolidated. For example, IDEA, Part B allows SWP schools to consolidate a portion of the funds received under Part B of IDEA, so long as students with disabilities included in such Schoolwide Programs receive special education and related services in accordance with a properly developed Individualized Education Program (IEP), and are afforded all of the rights and services guaranteed to children with disabilities under IDEA. The intent and purpose of the IDEA is to ensure that all children with disabilities have available to them a free appropriate public education designed to meet their individual needs. A Schoolwide Program may demonstrate that it meets the intent and purpose of this program by ensuring that, except as to certain use of funds requirements, all the requirements of the IDEA are met, and that children with disabilities are included in school-wide activities. High-quality professional development required for all staff and designed to result in improved learning outcomes for all children, including children with disabilities, is one example of a schoolwide activity that meets the intent and purposes of the IDEA.

Directions: In this section, please indicate which Federal, State, and/or local Tax Levy program funds are consolidated in your school’s Schoolwide Program, the amount each program contributes to the consolidated Schoolwide pool, and verification that the school has met the intent and purposes of each program whose funds are consolidated.

| Program Name | Fund Source <i>(i.e., Federal, State, or Local)</i> | Program Funds Are “Conceptually” ¹ Consolidated in the Schoolwide Program <i>(R)</i> | | | Amount Contributed to Schoolwide Pool <i>(Refer to Galaxy for FY’11 school allocation amounts)</i> | Check <i>(R)</i> in the left column below to verify that the school has met the intent and purposes ² of each program whose funds are consolidated. Indicate page number references where a related program activity has been described in this plan. |
|-------------------------|--|--|----------|----------|---|--|
| | | Yes | No | N/A | | |
| Title I, Part A (Basic) | Federal | | <i>R</i> | <i>R</i> | | |
| Title I, Part A (ARRA) | Federal | | <i>R</i> | <i>R</i> | | |
| Title II, Part A | Federal | | <i>R</i> | <i>R</i> | | |
| Title III, Part A | Federal | | <i>R</i> | <i>R</i> | | |
| Title IV | Federal | | <i>R</i> | <i>R</i> | | |
| IDEA | Federal | | <i>R</i> | <i>R</i> | | |
| Tax Levy | Local | | <i>R</i> | <i>R</i> | | |

Part D: TITLE I TARGETED ASSISTANCE SCHOOLS

Reminder: To consolidate funding in a Schoolwide Program, the school does not literally need to combine funds in a single account or pool with its own accounting code. Rather, the word “pool” is used conceptually to convey that a Schoolwide Program school has the use of all consolidated funds available to it for the dedicated function of operating a Schoolwide Program without regard to the identity of those funds. Most Schoolwide Program (SWP) schools in NYC are conceptually consolidating all of their Federal, State, and Local funds, even though the Galaxy system reports the allocations in separate accounting codes.

Note: The **intent and purposes** of the Federal programs indicated on the above chart are as follows:

- **Title I, Part A – Schoolwide Programs:** To upgrade the entire educational program in the school in order to improve the academic achievement of all students, particularly the lowest-achieving students.
- **Title II, Part A:** Supplementary funding to improve student academic achievement by reducing class size in grades K, 1, 2, and 3, with an emphasis on grades with average register greater than 20. If space is not available to form additional classes, funds may support push-in teacher(s) to supplement the instructional program.
- **Title III, Part A:** To help ensure that children with limited English proficiency become proficient in English, develop high academic attainment in English, and meet the same challenging State academic content and achievement standards in the core academic subjects that all other children are expected to meet. Another purpose of this program is to increase the capacity of schools to establish, implement and sustain high-quality language instruction programs and English language development programs that assist schools in effectively teaching students with limited English proficiency. Title III, Part A is also designed to promote the participation of parents and communities of limited English proficient children in English language instruction programs.
- **Title IV:** To support programs that prevent violence in and around schools; prevent the illegal use of alcohol, tobacco and drugs; and involve parents and communities in efforts to foster a safe and drug-free learning environment that supports student achievement.
- **IDEA:** To ensure that all children with disabilities have available to them a free appropriate public education designed to meet their individual needs.

Directions: Describe how the school will implement the following components of a Title I Targeted Assistance Program as required under NCLB. Note: If a required component is already addressed elsewhere in this plan, you may refer to the page numbers where the response can be found.

1. Use program resources to help participating children meet the State standards.
2. Ensure that planning for students served under this program is incorporated into existing school planning.
3. Use effective methods and instructional strategies that are based on scientifically based research that strengthens the core academic program of the school and that:
 - a. Give primary consideration to providing extended learning time, such as, extended school year, before/after school, and summer programs and opportunities;
 - b. Help provide an accelerated, high –quality curriculum, including applied learning; and
 - c. Minimize removing children from the regular classroom during regular school hours;
4. Coordinate with and support the regular educational program;
5. Provide instruction by highly qualified teachers;
6. Provide professional development opportunities for teachers, principals and paraprofessionals, including, if appropriate, pupil services personnel, parents, and other staff;
7. Provide strategies to increase parental involvement; and
8. Coordinate and integrate Federal, State and local services and programs.

APPENDIX 5: NCLB/SED REQUIREMENTS FOR SCHOOLS IDENTIFIED FOR IMPROVEMENT, CORRECTIVE ACTION, OR RESTRUCTURING

This appendix must be completed by all schools designated for school improvement under the State's Differentiated Accountability system, including Improvement (year 1), Improvement (year 2), Corrective Action (CA) (year 1), Corrective Action (year 2), Restructuring (year 1), Restructuring (year 2), Restructuring (Advanced), and SURR schools.

NCLB/SED Status: _____ **SURR³ Phase/Group (If applicable):** _____

Part A: For All Schools Identified for Improvement, Corrective Action, or Restructuring

1. For each area of school improvement identification (indicated on your pre-populated School Demographics and Accountability Snapshot, downloadable from your school's NYCDOE webpage under "Statistics"), describe the school's findings of the specific academic issues that caused the school to be identified. For schools in Corrective Action (year 1) that underwent an External School Curriculum Audit (ESCA) during the 2009-10 school year, please include the findings from that process in your response for this section.
2. Describe the focused intervention(s) the school will implement to support improved achievement in the grade and subject areas for which the school was identified. Be sure to include strategies to address the needs of all disaggregated groups that failed to meet the AMO, Safe Harbor, and/or 95% participation rate requirement. Note: If this question was already addressed elsewhere in this plan, you may refer to the page numbers where the response can be found. For schools in the Corrective Action phase, please include the specific corrective action being implemented for the school, as required under NCLB. For schools in the Restructuring phase, please include a description of the restructuring option/strategies being implemented for the school.

Part B: For Title I Schools Identified for Improvement, Corrective Action, or Restructuring

1. As required by NCLB legislation, a school identified for school improvement must spend not less than 10 percent of its Title I funds for each fiscal year that the school is in school improvement status for professional development. The professional development must be high quality and address the academic area(s) identified. Describe how the 10 percent of the Title I funds for professional development (amounts specified in Part A of Appendix 4) will be used to remove the school from school improvement.
2. Describe the teacher-mentoring program that will be incorporated as part of the school's strategy for providing high-quality professional development.
3. Describe how the school will notify parents about the school's identification for school improvement in an understandable and uniform format and to the extent practicable, in a language that the parents can understand.

School Under Registration Review (SURR)

APPENDIX 6: SED REQUIREMENTS FOR SCHOOLS UNDER REGISTRATION REVIEW (SURR)

All SURR schools must complete this appendix.

SURR Area(s) of Identification: _____

SURR Group/Phase: _____ **Year of Identification:** _____ **Deadline Year:** _____

Part A: SURR Review Team Recommendations – On the chart below, indicate the categorized recommendations for improvement resulting from the SED Registration Review Visit/Report and all external review and monitoring visits since the school was first identified as a SURR. Indicate the specific actions the school has taken, or will take, to address each of the recommendations.

| Type of Review or Monitoring Visit (Include agency & dates of visits) | Review Team Categorized Recommendations (e.g., Administrative Leadership, Professional Development, Special Education, etc.) | Actions the school has taken, or plans to take, to address review team recommendations |
|---|---|---|
| | | |

APPENDIX 7: TITLE I, PART A – SUPPORT FOR STUDENTS IN TEMPORARY HOUSING (STH)

All schools must complete this appendix.

Directions:

- All Title I schools must complete Part A of this appendix.
- All Non-Title I schools must complete Part B of this appendix.

Supporting Students in Temporary Housing (STH)

As included in your Office of School and Youth Development Consolidated Plan STH Section and in accordance with the federal McKinney-Vento Homeless Assistance Act and Chancellor's Regulation A-780, schools must identify, serve, and report on students living in temporary housing (STH). For more information on using Title I set-aside funds to support your STH population, please refer to the Frequently Asked Questions document on DOE's website: <http://schools.nyc.gov/NR/rdonlyres/9831364D-E542-4763-BC2F-7D424EBD5C83/58877/TitleIPartASetAsideforStudentsinTemporaryHousing.pdf>

Part A: FOR TITLE I SCHOOLS

1. Please identify the number of Students in Temporary Housing who are currently attending your school. (Please note that your current STH population may not be the same as officially reported in DOE systems and may change over the course of the year.)

We have **4** students in temporary housing and/or doubled up (as of Jan 24, 2011).

2. Please describe the services you are planning to provide to the STH population.
STH have been identified. They have been offered/given school supplies as needed, counseling as needed, academic support in school, and access to outside programs for enrichment.

Part B: FOR NON-TITLE I SCHOOLS

1. Please identify the number of Students in Temporary Housing who are currently attending your school (please note that your STH population may change over the course of the year).
2. Please describe the services you are planning to provide to the STH population with the Title I set-aside funds.
3. Some Non-Title I schools receive a specific allocation based on the reported number of students living in temporary housing. If your school received an allocation (please refer to the current Title I Funds Summary of School Allocation Memorandum), include the amount your school received in this question. If your school did not receive an allocation and needs assistance in identifying resources to assist STH students, please contact an STH liaison in your Children First Network.

APPENDIX 8: CONTRACTS FOR EXCELLENCE (C4E) SCHOOL-BASED EXPENDITURES

This appendix will not be required for 2010-2011.

Please Note: Since the system-wide expectation is that schools will maintain effort for 2008-09/2009-10 programs funded with Contract for Excellence dollars in 2010-11, schools will not be required to complete a new version of CEP Appendix 8 this year. Please see the FY11 SAM #6 "Contracts for Excellence Discretionary Allocations" for details about other documentation that schools may be required to complete in conjunction with the spending of their C4E dollars.

(THIS SECTION WAS INTENTIONALLY LEFT BLANK FOR 2010-11)

SCHOOL DEMOGRAPHICS AND ACCOUNTABILITY SNAPSHOT

| | | | | | | |
|---------------------|---|-------------|--------|---------------|--------------|--|
| School Name: | Law, Government and Community Service High School | | | | | |
| District: | 29 | DBN: | 29Q494 | School | 342900011494 | |

DEMOGRAPHICS

| | | | | | | | | |
|----------------|-------|--|---|--|----|---|----------|---|
| Grades Served: | Pre-K | | 3 | | 7 | | 11 | v |
| | K | | 4 | | 8 | | 12 | v |
| | 1 | | 5 | | 9 | v | Ungraded | v |
| | 2 | | 6 | | 10 | v | | |

| Enrollment | | | | Attendance - % of days students attended: | | | |
|---------------------------|------------|------------|------------|--|---------|---------|---------|
| <i>(As of October 31)</i> | 2008-09 | 2009-10 | 2010-11 | <i>(As of June 30)</i> | 2007-08 | 2008-09 | 2009-10 |
| Pre-K | 0 | 0 | 0 | | 85.9 | 87.9 | 85.5 |
| Kindergarten | 0 | 0 | 0 | | | | |
| Grade 1 | 0 | 0 | 0 | | | | |
| Grade 2 | 0 | 0 | 0 | | | | |
| Grade 3 | 0 | 0 | 0 | | | | |
| Grade 4 | 0 | 0 | 0 | | | | |
| Grade 5 | 0 | 0 | 0 | | | | |
| Grade 6 | 0 | 0 | 0 | | | | |
| Grade 7 | 0 | 0 | 0 | | | | |
| Grade 8 | 0 | 0 | 0 | | | | |
| Grade 9 | 251 | 199 | 154 | | | | |
| Grade 10 | 111 | 126 | 145 | | | | |
| Grade 11 | 94 | 93 | 78 | | | | |
| Grade 12 | 74 | 84 | 51 | | | | |
| Ungraded | 0 | 0 | 2 | | | | |
| Total | 530 | 502 | 430 | | | | |

| Student Stability - % of Enrollment: | | | |
|---|---------|---------|---------|
| <i>(As of June 30)</i> | 2007-08 | 2008-09 | 2009-10 |
| | 94.7 | 91.3 | 95.0 |

| Poverty Rate - % of Enrollment: | | | |
|--|---------|---------|---------|
| <i>(As of October 31)</i> | 2008-09 | 2009-10 | 2010-11 |
| | 31.5 | 54.6 | 56.1 |

| Students in Temporary Housing - Total Number: | | | |
|--|---------|---------|---------|
| <i>(As of June 30)</i> | 2007-08 | 2008-09 | 2009-10 |
| | 3 | 20 | 6 |

| Recent Immigrants - Total Number: | | | |
|--|---------|---------|---------|
| <i>(As of October 31)</i> | 2007-08 | 2008-09 | 2009-10 |
| | 0 | 3 | 0 |

| Special Education | | | | Suspensions (OSYD Reporting) - Total Number: | | | |
|--|---------|---------|---------|---|---------|---------|---------|
| <i>(As of October 31)</i> | 2008-09 | 2009-10 | 2010-11 | <i>(As of June 30)</i> | 2007-08 | 2008-09 | 2009-10 |
| # in Self-Contained Classes | 39 | 35 | 34 | Principal Suspensions | 75 | 89 | 125 |
| # in Collaborative Team Teaching (CTT) Classes | 0 | 0 | 0 | Superintendent Suspensions | 7 | 8 | 28 |
| Number all others | 40 | 31 | 28 | | | | |

| Special High School Programs - Total Number: | | | |
|---|---------|---------|---------|
| <i>(As of October 31)</i> | 2007-08 | 2008-09 | 2009-10 |
| CTE Program Participants | N/A | 0 | 0 |
| Early College HS Program Participants | 0 | 0 | 0 |

| English Language Learners (ELL) Enrollment: (BESIS Survey) | | | | Number of Staff - Includes all full-time staff: | | | |
|---|---------|---------|---------|--|---------|---------|---------|
| <i>(As of October 31)</i> | 2008-09 | 2009-10 | 2010-11 | <i>(As of October 31)</i> | 2007-08 | 2008-09 | 2009-10 |
| # in Transitional Bilingual Classes | 0 | 0 | TBD | Number of Teachers | 25 | 28 | 28 |
| # in Dual Lang. Programs | 0 | 0 | TBD | Number of Administrators and Other Professionals | 5 | 7 | 6 |
| # receiving ESL services only | 7 | 6 | TBD | Number of Educational Paraprofessionals | 1 | 1 | 1 |
| # ELLs with IEPs | 1 | 3 | TBD | | | | |

| Overage Students (# entering students overage for | | | | Teacher Qualifications: | | | |
|---|---------|---------|---------|--|---------|---------|---------|
| (As of October 31) | 2007-08 | 2008-09 | 2009-10 | (As of October 31) | 2007-08 | 2008-09 | 2009-10 |
| | 20 | 22 | 102 | % fully licensed & permanently assigned to this school | 100.0 | 100.0 | 100.0 |
| | | | | % more than 2 years teaching in this school | 76.9 | 79.3 | 85.7 |
| | | | | % more than 5 years teaching anywhere | 65.4 | 69.0 | 82.1 |
| Ethnicity and Gender - % of Enrollment: | | | | | | | |
| (As of October 31) | 2008-09 | 2009-10 | 2010-11 | % Masters Degree or higher | 77.0 | 83.0 | 96.4 |
| American Indian or Alaska Native | 0.6 | 0.6 | 0.9 | % core classes taught by "highly qualified" teachers | 91.6 | 92.4 | 92.2 |
| Black or African American | 79.4 | 82.9 | 82.3 | | | | |
| Hispanic or Latino | 13.8 | 10.0 | 8.8 | | | | |
| Asian or Native Hawaiian/Other Pacific | 4.9 | 4.8 | 4.4 | | | | |
| White | 0.8 | 0.6 | 1.2 | | | | |
| Male | 44.9 | 46.4 | 46.0 | | | | |
| Female | 55.1 | 53.6 | 54.0 | | | | |

2009-10 TITLE I STATUS

| | | | | | | | |
|------------------|-----------|--|--|---------|---------|---------|---------|
| v | Title I | | | | | | |
| | Title I | | | | | | |
| | Non-Title | | | | | | |
| Years the School | | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 |
| | | | | | | v | v |

NCLB/SED SCHOOL-LEVEL ACCOUNTABILITY SUMMARY

| | | | | | | | |
|-----------------------------|--|---------|--|--|--|--|--|
| SURR School (Yes/No) | | If yes, | | | | | |
|-----------------------------|--|---------|--|--|--|--|--|

Overall NCLB/Differentiated Accountability Status (2009-10) Based on 2008-09 Performance:

| | Phase | | Category | | | |
|--|-------------------------------|--|----------|-------|---------|---------------|
| | In Good | | v | Basic | Focused | Comprehensive |
| | Improvement Year 1 | | | | | |
| | Improvement Year 2 | | | | | |
| | Corrective Action (CA) – Year | | | | | |
| | Corrective Action (CA) – Year | | | | | |
| | Restructuring Year 1 | | | | | |
| | Restructuring Year 2 | | | | | |
| | Restructuring Advanced | | | | | |

Individual Subject/Area AYP Outcomes:

| Elementary/Middle Level | | Secondary Level | |
|-------------------------|--|------------------|---|
| ELA: | | ELA: | v |
| Math: | | Math: | v |
| Science: | | Graduation Rate: | v |

This school's Adequate Yearly Progress (AYP) determinations for each accountability measure:

| Student Groups | Elementary/Middle Level | | | Secondary Level | | | Progress Target |
|---------------------|-------------------------|------|---------|-----------------|------|-------------|-----------------|
| | ELA | Math | Science | ELA | Math | Grad Rate** | |
| All Students | | | | v | v | v | 71 |
| Ethnicity | | | | | | | |

| | | | | | | |
|---|--|--|--|----------|----------|----------|
| American Indian or Alaska Native | | | | | | |
| Black or African American | | | | v | v | |
| Hispanic or Latino | | | | - | - | - |
| Asian or Native Hawaiian/Other Pacific Islander | | | | - | - | - |
| White | | | | - | - | - |
| Multiracial | | | | - | - | - |
| Students with Disabilities | | | | - | - | - |
| Limited English Proficient | | | | | | - |
| Economically Disadvantaged | | | | v | v | - |
| Student groups making | | | | 3 | 3 | 1 |

CHILDREN FIRST ACCOUNTABILITY SUMMARY

| | | | | | | |
|--|------|--|--|--|--|----|
| Progress Report Results – 2009-10 | | Quality Review Results – 2009-10 | | | | |
| Overall Letter Grade: | D | Overall Evaluation: | | | | NR |
| Overall Score: | 41.4 | Quality Statement Scores: | | | | |
| Category Scores: | | Quality Statement 1: Gather Data | | | | |
| School Environment: | 4.3 | Quality Statement 2: Plan and Set Goals | | | | |
| <i>(Comprises 15% of the</i> | | Quality Statement 3: Align Instructional Strategy to Goals | | | | |
| School Performance: | 14.2 | Quality Statement 4: Align Capacity Building to Goals | | | | |
| <i>(Comprises 25% of the</i> | | Quality Statement 5: Monitor and Revise | | | | |
| Student Progress: | 19.9 | | | | | |
| <i>(Comprises 60% of the</i> | | | | | | |
| Additional Credit: | 3 | | | | | |

| | |
|--|---|
| KEY: AYP STATUS | KEY: QUALITY REVIEW SCORE |
| v = Made AYP | U = Underdeveloped |
| vSH = Made AYP Using Safe Harbor Target | UPF = Underdeveloped with Proficient Features |
| X = Did Not Make AYP | P = Proficient |
| - = Insufficient Number of Students to Determine AYP | WD = Well Developed |
| | NR = Not Reviewed |

* = For Progress Report Attendance Rate(s) - If more than one attendance rate given, it is displayed as K-8/9-12.
Note: Progress Report grades are not yet available for District 75 schools; NCLB/SED accountability reports are not available for District 75 schools.

**http://www.emsc.nysed.gov/nyc/APA/Memos/Graduation_rate_memo.pdf

**OFFICE OF ENGLISH LANGUAGE LEARNERS
GRADES K-12 LANGUAGE ALLOCATION POLICY
SUBMISSION FORM**

DIRECTIONS: This submission form assists schools with gathering and organizing the quantitative and qualitative information necessary for a well-conceived school-based language allocation policy (LAP) that describes quality ELL programs. This LAP form, an appendix of the CEP, also incorporates information required for CR Part 154 funding so that a separate submission is no longer required. Agendas and minutes of LAP meetings should be kept readily available on file in the school. Also, when preparing your school's submission, provide extended responses in the green spaces. Spell-check has been disabled in this file, so consider typing responses to these questions in a separate file before copying them in the submission form.

Part I: School ELL Profile

A. Language Allocation Policy Team Composition

| | | | |
|--|--------------------|--|------------------------------------|
| Network Cluster | District 29 | School Number 494 | School Name Law, Government |
| Principal Donna Delfyett-White | | Assistant Principal Lascelles Aboagye | |
| Coach N/A | | Coach N/A | |
| Teacher/Subject Area Carolyn Karpinski, ESL | | Guidance Counselor Eileen Bancone | |
| Teacher/Subject Area Eric Simone, Spanish | | Parent Phillipa Walker | |
| Teacher/Subject Area Sophia Thompson, English | | Parent Coordinator Evelyn Brogdon | |
| Related Service Provider Joyce Weingarten | | Other Teresa Alvarez, ESL Coordinator | |
| Network Leader Gerard Beirne | | Other Geraldine Manus, AP | |

B. Teacher Qualifications

Please provide a report of all staff members' certifications referred to in this section. Press TAB after each number entered to calculate sums and percentages.

| | | | | | |
|---|----------|--|----------|--|----------|
| Number of Certified ESL Teachers | 1 | Number of Certified Bilingual Teachers | 0 | Number of Certified NLA/Foreign Language Teachers | 1 |
| Number of Content Area Teachers with Bilingual Extensions | 0 | Number of Special Ed. Teachers with Bilingual Extensions | 0 | Number of Teachers of ELLs without ESL/Bilingual Certification | 0 |

C. School Demographics

| | | | | | |
|------------------------------------|------------|----------------------|-----------|---|--------------|
| Total Number of Students in School | 437 | Total Number of ELLs | 10 | ELLs as Share of Total Student Population (%) | 2.29% |
|------------------------------------|------------|----------------------|-----------|---|--------------|

Part II: ELL Identification Process

Describe how you identify English Language Learners (ELLs) in your school. Answer the following:

1. Describe the steps followed for the initial identification of those students who may possibly be ELLs. These steps must include administering the Home Language Identification Survey (HLIS) which includes the informal oral interview in English and in the native language, and the formal initial assessment. Identify the person(s) responsible, including their qualifications, for conducting the initial screening, administering the HLIS, the LAB-R (if necessary), and the formal initial assessment. Also describe the steps taken to annually evaluate ELLs using the New York State English as a Second Language Achievement Test (NYSESLAT).
2. What structures are in place at your school to ensure that parents understand all three program choices (Transitional Bilingual, Dual Language, Freestanding ESL)? Please describe the process, outreach plan, and timelines.

3. Describe how your school ensures that entitlement letters are distributed and Parent Survey and Program Selection forms are returned? (If a form is not returned, the default program for ELLs is Transitional Bilingual Education as per CR Part 154 [[see tool kit](#)].)
4. Describe the criteria used and the procedures followed to place identified ELL students in bilingual or ESL instructional programs; description must also include any consultation/communication activities with parents in their native language.
5. After reviewing the Parent Survey and Program Selection forms for the past few years, what is the trend in program choices that parents have requested? (Please provide numbers.)
6. Are the program models offered at your school aligned with parent requests? If no, why not? How will you build alignment between parent choice and program offerings? Describe specific steps underway.

1. New entrants whose Home Language Survey indicates a language other than English to any one (1) response to questions #1-4 and to any two (2) responses to questions #5-8, are administered the English LAB-R before being programmed. The Guidance Counselor

admitting the student fills out the bottom of the second page of the Home language Survey and indicates whether the student is eligible for LAB-R testing based on the above criteria. Prior to admission, the parent/guardian registering the youngster views the Orientation Video for Parents of Newly Enrolled English Language Learners in order to be able to make an informed decision as to whether the parent wants the youngster in a Transitional Bilingual, Dual Language or Free Standing ESL Program. The ESL Coordinator addresses concerns and provides explanation as to the content of the video. After viewing the video, the parent completes the Parent Survey and Program Selection Form indicating the program preference. Parents have the option to opt-out of Transitional Bilingual Education, however, if the student does not meet the score established for his/her grade level on the LAB-R test,

he/she is mandated to receive ESL instruction until he/she test out of the program. In the event that the parent chooses to have the child in a Bilingual program, the student is directed to the appropriate school. A copy of the Home Language Survey is given to the ESL Coordinator who administers the LAB-R. If the new entrant's home language is Spanish and he/she does not meet proficiency level on the English LAB-R, the Spanish LAB is administered as evidence of literacy in the native language. All eligible ELLs are

LAB-R

tested and programmed within ten days of being admitted. The new entrant is programmed based on the LAB-R score and the informal oral interview in English and the native language. A copy of the Home Language Survey is given to the ESL Coordinator who administers the LAB-R. If the new entrant's home language is Spanish and he/she does not meet proficiency level on the English LAB-R, the Spanish LAB is administered as evidence of literacy in the native language. All eligible ELLs are

LAB-R

tested and programmed within ten days of being admitted. The new entrant is programmed based on the LAB-R score and the informal oral interview in English and the native language.

In August, our ELLs are programmed according to their most recent NYSESLAT score.

2. Prior to admission, the parent/guardian registering the youngster views the Orientation Video for Parents of Newly Enrolled English Language Learners in order to be able to make an informed decision as to whether the parent wants the youngster in a Transitional Bilingual, Dual Language or Free Standing ESL Program. The ESL Coordinator addresses concerns and provides explanation as to the content of the video. After viewing the video, the parent completes the Parent Survey and Program Selection Form indicating the program preference. Parents have the option to opt-out of Transitional Bilingual Education, however, if the student does not meet the score established for his/her grade level on the LAB-R test,

he/she is mandated to receive ESL instruction until he/she test out of the program. In the event that the parent chooses to have the child in a Bilingual program, the student is directed to the appropriate school.

3. In addition to the bi-yearly parent-teacher conferences and monthly PTA meetings, parents of newly enrolled LEP/ELLs are provided

with an orientation session on the State Standards and graduation requirements. Parents view The Orientation Video for Parents of Newly Enrolled English Language Learners and, if not previously submitted, they are requested to complete the Parent Survey and Program Selection Form. Features of our Free- Standing ESL Program are discussed as well as eligibility and exiting regulations. French, Haitian-Creole and Spanish speaking teaching and paraprofessional staff are present to answer questions and concerns. Entitlement and Continued Entitlement letters are mailed out to parents either at the beginning of the fall semester or as soon as the student is LAB-R tested and the result are known. The letters provide parents with their student's current ESL proficiency level.

4. The ESL Coordinator reviews the ATS RLAT report and programs eligible students into our free-standing ESL program according to

- the level of their most recent score. ESL Teacher's evaluation and parent interview are part of the programming process.
- One hundred percent of the parents who have attended the orientation sessions and have filled out the Parent Survey and Program Selection Form have requested the continued enrollment of their student in the Free Standing ESL Program. Parent who are unable to attend the orientation meeting or the Parent-Teachers conferences are mailed the Parent Survey and Program Selection Form and brochures explaining the Free-Standing, Transitional Bilingual and Dual language ESL Programs with the request that they return the form.
 - The ESL Free Standing program in our building is aligned with the parents' request according to the selection on the Parent Survey and Program Selection Form.

Part III: ELL Demographics

A. ELL Programs

This school serves the following grades (includes ELLs and EPs)
Check all that apply

| | | | | | | |
|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|--------------------------|--------------------------|
| <input type="radio"/> K | <input type="radio"/> 1 | <input type="radio"/> 2 | <input type="radio"/> 3 | <input type="radio"/> 4 | <input type="radio"/> 5 | |
| <input type="radio"/> 6 | <input type="radio"/> 7 | <input type="radio"/> 8 | <input type="radio"/> 9 | <input type="radio"/> 10 | <input type="radio"/> 11 | <input type="radio"/> 12 |

Provide the number of classes for each ELL program model at your school. For all-day programs (e.g., Transitional Bilingual Education, Dual Language, and Self-Contained ESL), classes refer to a cohort of students served in a day. For push-in ESL classes refer to the separate periods in a day in which students are served.

| ELL Program Breakdown | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|----|----|----|---------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total # |
| Transitional Bilingual Education <small>(60%:40% → 50%:50% → 75%:25%)</small> | | | | | | | | | | | | | | 0 |
| Dual Language <small>(50%:50%)</small> | | | | | | | | | | | | | | 0 |
| Freestanding ESL | | | | | | | | | | | | | | |
| Self-Contained | | | | | | | | | | 1 | 1 | 1 | 0 | 3 |
| Push-In | | | | | | | | | | | | | | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 3 |

B. ELL Years of Service and Programs

| Number of ELLs by Subgroups | | | | | |
|-----------------------------|----|--|---|-------------------------------|---|
| All ELLs | 10 | Newcomers (ELLs receiving service 0-3 years) | 5 | Special Education | 0 |
| SIFE | 0 | ELLs receiving service 4-6 years | 4 | Long-Term (completed 6 years) | 1 |

Enter the number of ELLs by years of identification and program model in each box. Enter the number of ELLs within a subgroup who are also SIFE or special education.

| |
|--------------------------|
| ELLs by Subgroups |
|--------------------------|

| | ELLs (0-3 years) | | | ELLs (4-6 years) | | | Long-Term ELLs (completed 6 years) | | | Total |
|---------------|------------------|------|-------------------|------------------|------|-------------------|------------------------------------|------|-------------------|-------|
| | All | SIFE | Special Education | All | SIFE | Special Education | All | SIFE | Special Education | |
| TBE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dual Language | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ESL | 5 | 0 | 0 | 4 | 0 | 0 | 1 | 0 | 1 | 10 |
| Total | 5 | 0 | 0 | 4 | 0 | 0 | 1 | 0 | 1 | 10 |

Number of ELLs in a TBE program who are in alternate placement: 0

C. Home Language Breakdown and ELL Programs

| Transitional Bilingual Education | | | | | | | | | | | | | | |
|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Number of ELLs by Grade in Each Language Group | | | | | | | | | | | | | | |
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
| Spanish | | | | | | | | | | | | | | 0 |
| Chinese | | | | | | | | | | | | | | 0 |
| Russian | | | | | | | | | | | | | | 0 |
| Bengali | | | | | | | | | | | | | | 0 |
| Urdu | | | | | | | | | | | | | | 0 |
| Arabic | | | | | | | | | | | | | | 0 |
| Haitian | | | | | | | | | | | | | | 0 |
| French | | | | | | | | | | | | | | 0 |
| Korean | | | | | | | | | | | | | | 0 |
| Punjabi | | | | | | | | | | | | | | 0 |
| Polish | | | | | | | | | | | | | | 0 |
| Albanian | | | | | | | | | | | | | | 0 |
| Yiddish | | | | | | | | | | | | | | 0 |
| Other | | | | | | | | | | | | | | 0 |
| TOTAL | 0 |

| Dual Language (ELLs/EPs) | | | | | | | | | | | | | | | | | | | | |
|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| K-8 | | | | | | | | | | | | | | | | | | | | |
| Number of ELLs by Grade in Each Language Group | | | | | | | | | | | | | | | | | | | | |
| | K | | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | TOTAL | |
| | EL | EP |
| Spanish | | | | | | | | | | | | | | | | | | | 0 | 0 |
| Chinese | | | | | | | | | | | | | | | | | | | 0 | 0 |
| Russian | | | | | | | | | | | | | | | | | | | 0 | 0 |
| Korean | | | | | | | | | | | | | | | | | | | 0 | 0 |
| Haitian | | | | | | | | | | | | | | | | | | | 0 | 0 |
| French | | | | | | | | | | | | | | | | | | | 0 | 0 |
| Other | | | | | | | | | | | | | | | | | | | 0 | 0 |
| TOTAL | 0 |

**Dual Language (ELLs/EPs)
9-12**

Number of ELLs by Grade in Each Language Group

| | 9 | | 10 | | 11 | | 12 | | TOTAL | |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| | ELL | EP |
| Spanish | | | | | | | | | 0 | 0 |
| Chinese | | | | | | | | | 0 | 0 |
| Russian | | | | | | | | | 0 | 0 |
| Korean | | | | | | | | | 0 | 0 |
| Haitian | | | | | | | | | 0 | 0 |
| French | | | | | | | | | 0 | 0 |
| Other | | | | | | | | | 0 | 0 |
| TOTAL | 0 |

This Section for Dual Language Programs Only

Number of Bilingual students (students fluent in both languages):

Number of third language speakers:

Ethnic breakdown of EPs (Number):

African-American:

Asian:

Hispanic/Latino:

Native American:

White (Non-Hispanic/Latino):

Other:

Freestanding English as a Second Language

Number of ELLs by Grade in Each Language Group

| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Spanish | | | | | | | | | | 1 | 1 | | | 2 |
| Chinese | | | | | | | | | | | | | | 0 |
| Russian | | | | | | | | | | | | | | 0 |
| Bengali | | | | | | | | | | | | | | 0 |
| Urdu | | | | | | | | | | | | | | 0 |
| Arabic | | | | | | | | | | | | | | 0 |
| Haitian | | | | | | | | | | 2 | 3 | 2 | 1 | 8 |
| French | | | | | | | | | | | | | | 0 |
| Korean | | | | | | | | | | | | | | 0 |
| Punjabi | | | | | | | | | | | | | | 0 |
| Polish | | | | | | | | | | | | | | 0 |
| Albanian | | | | | | | | | | | | | | 0 |
| Other | | | | | | | | | | | | | | 0 |
| TOTAL | 0 | 3 | 4 | 2 | 1 | 10 |

Part IV: ELL Programming

A. Programming and Scheduling Information

1. How is instruction delivered?
 - a. What are the organizational models (e.g., Departmentalized, Push-In [Co-Teaching], Pull-Out, Collaborative, Self-Contained)?
 - b. What are the program models (e.g., Block [Class travels together as a group]; Ungraded [all students regardless of grade are in one class]; Heterogeneous [mixed proficiency levels]; Homogeneous [proficiency level is the same in one class])?
2. How does the organization of your staff ensure that the mandated number of instructional minutes is provided according to proficiency levels in each program model (TBE, Dual Language, ESL)?
 - a. How are explicit ESL, ELA, and NLA instructional minutes delivered in each program model as per CR Part 154 (see table below)?
3. Describe how the content areas are delivered in each program model. Please specify language, and the instructional approaches and methods used to make content comprehensible to enrich language development.
4. How do you differentiate instruction for ELL subgroups?
 - a. Describe your instructional plan for SIFE.
 - b. Describe your plan for ELLs in US schools less than three years (newcomers). Additionally, because NCLB now requires ELA testing for ELLs after one year, specify your instructional plan for these ELLs.
 - c. Describe your plan for ELLs receiving service 4 to 6 years.
 - d. Describe your plan for Long-Term ELLs (completed 6 years).
 - e. Describe your plan for ELLs identified as having special needs.

1. We have a unique program whereby one free standing, self-contained ESL program serves all ELLs in the four Campus Magnet High Schools. The four Campus Magnet High Schools are Mathematics, Science Research and Technology High School (Q492), Law Government and Community Service High School (Q494), Business, Computer Applications and Entrepreneurship High School (Q496), and Humanities and the Arts High School (Q498). ELL students from the four schools are ungraded and homogeneously programmed according to their score on the NYSESLAT and the LAB-R.
2. All students are provided with appropriate ESL classes based on scores attained on the Language Assessment Battery – Revised (LAB-R) and the York State English as a Second Language Achievement Test (NYSESLAT). Ours is a freestanding ESL program with infused instruction in the content area. Our program is performance driven and instruction is provided by a duly licensed ESL teacher. Our school fully addresses compliance with Revised Part 154 for intensive English Language Instruction by providing our ESL student population with the required units of ESL instruction:
 - Three Beginner Level Classes - 3- 45 minute periods of ESL
 - Two Intermediate Level Classes – 2- 45 minute periods of ESL
 - One Advance Level Class – 1- 45 minute period of ESL and 1- 45 minute period of ELA
3. Our ELL population is mainstreamed into content area classes across the curriculum. In the ESL classroom, Academic Rigor is integrated to accelerate English language acquisition through the use of development of theme or topic based lessons which provide the content for language learning. Students are given clear criteria of High Expectations that support result in higher achievement as they thrive to develop all of the four language skills: listening, speaking, reading and writing. The goal of the program is to meet the ELA Standards by sustaining a Language Focus and by improving communicative proficiency through the use of authentic texts, both fiction and non-fiction through the use of the Workshop Model of the Balanced Literacy approach to learning. This provides the ELLs with ample reading and listening practice while setting the framework for improving written expression and speaking. Literacy in Mathematics is focused in the new Integrated Algebra program for all incoming students scoring in Level I and Level II on the 8th Grade Assessment. In addition to traditional ESL methodology, the research based Cognitive Academic Language Learning Approach (CALLA) has been fully implemented. This approach focuses on content and language objectives while incorporating learning strategies. Specific academic language functions are targeted to enhance student success toward achieving the new ELA Standards. These language functions include the ability to seek information, compare and contrast, classify, analyze, infer, justify, persuade, synthesize and evaluate. Additionally, the Continuum for Academic Rigor and Excellence (CARE) instrument is being implemented to ensure that the mandates of CR154 are met and that our ELL population meets the ELA State and City Standards in the four modalities and pass the Regents Examinations. As an indication of the success of our program, our data reveals that our ELLs graduate within the four year framework.

4. Our 2010-2011 ELL population does not include any students with Interrupted Formal Education (SIFE). We plan to serve SIFE students

by implementing differentiated instruction. This will include: pairing with stronger academic students, pairing with cultural buddy and providing one-on-one instruction. Besides programming ELLs who have been in US schools less than three years (newcomers) into the recommended periods of ESL instruction, these students are encouraged to attend tutoring during their lunch period and before or after school hours where the results of Periodic Assessment data are analyzed. One to one tutoring is also available to all of our ELLs (newcomers and 4-6 years ELLs) where the student's proficiency level needs in reading and writing are individually addressed. Furthermore, emphasize is placed on academic language and students are allowed extended time on Regents Exams. With regards to long-term ELLs (in NYC school six years or more), the following strategies are being implemented to ensure that our long term ELL population meets the ELA State and City Standards and pass the Regents Examinations:

Linguistic aims are integrated across the curriculum

Accelerated Academic English Language Approach with a focus on academic language

Standards are infused into instruction and are evident in students work products

Interdisciplinary approach to the State Standards is addressed.

Instructional units and activities are aligned with the sample NYSESLAT content and rubrics

High intensity English integrates English Language Arts and content area learning in order to provide students with strong academic

content area language, while using ESL techniques throughout all instruction.

We address the needs of our Special Education ELLs by referring to the students' IEP and utilize the recommendations in our differentiated, small group instruction. We integrate paraprofessional/team teaching to supports language acquisition in the classroom under the direction of a licensed ESL teacher. In addition, the Assistant Principal of Instruction provides Professional Development in ESL Methodology and cultural sensitivity to all staff members.

All of our ELLs are further supported with the following resources:

Bilingual glossaries

Beginner Level students are paired with a student translators

Bilingual dictionaries are available

Increase Number of ELLs taking PSAT and SAT Exams

Continued implementation of the Continuum for Academic Rigor and Excellence Document

Extended time during the administration of Regents Exams

Translations of the content area Regents exams

NYS CR Part 154 Mandated Number of Units of Support for ELLs, Grades K-8

| | Beginning | Intermediate | Advanced |
|---|-----------------------|-----------------------|----------------------|
| ESL instruction for <i>all</i> ELLs as required under CR Part 154 | 360 minutes per week | 360 minutes per week | 180 minutes per week |
| ELA instruction for <i>all</i> ELLs as required under CR Part 154 | | | 180 minutes per week |
| FOR TBE /DL PROGRAMS: Native Language Arts | 60-90 minutes per day | 45-60 minutes per day | 45 minutes per day |

NYS CR Part 154 Mandated Number of Units of Support for ELLs, Grades 9-12

| | Beginning | Intermediate | Advanced |
|---|----------------------|----------------------|----------------------|
| ESL instruction for <i>all</i> ELLs as required under CR Part 154 | 540 minutes per week | 360 minutes per week | 180 minutes per week |
| ELA instruction for <i>all</i> ELLs as required under CR Part 154 | | | 180 minutes per week |
| FOR TBE /DL PROGRAMS: Native Language Arts | 45 minutes per day | 45 minutes per day | 45 minutes per day |

5. We offer the following targeted intervention programs for ELLs in ELA, math, and other content areas:
 - Saturday Academy for Regents Prep and credit recovery
 - PM School Extended Day Anti-Violence Program for credit recovery
 - Achieve 3000 for credit recovery
 - One-on-one tutoring during student's lunch period
 - English Creative language class
 - An additional English Prep class
 - YAAOI (Youth Academic and Athletic Outreach, Inc) after school enrichment programs
 - Youth at Risk (Academic Intervention)
 - Counseling sessions with parent and child
6. We continue to support students reaching proficiency on the NYSESLAT through tutoring and Regents preparatory classes. Regents testing accommodations have been extended to former ELLs. ESL teacher continues to provide academic resources to our transitional students by maintaining writing folders and providing individual tutoring, counseling and support during her professional period. Furthermore, ELLs that require more than four years to graduate are provided with extensive Academic Instructional Support: PM School for Credit Recovery, Saturday Regents Prep Academy, Achieve 3000.
7. This year we are integrating Achieve 3000, which target ELLs for credit recovery and YAAOI (Youth Academic & Athletic Outreach, Inc.) which offers after school enrichment programs.
8. Programs that support the academic success and social development of our ELL population will not be discontinued.
9. All ELLs are encouraged to participate in all after school activities and events. The programs include: PM School for credit recovery, Achieve 3000 Regents Review, PSAL sport teams, YAAOI (Youth Academic & Athletic Outreach, Inc. school band.
10. Instruction materials used to support ELLs include glossaries, native language dictionaries, videos of literary masterpieces, computer lab, Smart Board.
11. Since we provide a free standing ESL program, which focuses on intense development of academic language and on cognates to accelerate comprehension, we are unable to compare the English performance of our ELL population to performance in their native language. However, the native language is used as a bridge to transferring receptive and expressive 2nd language acquisition.
12. All required support services and resources correspond to our ELLs age and grade level.
13. Prior to the beginning of the school year, incoming students and their parents are invited to attend the school's open house and orientation. They are given a tour of the building and an introduction to our specialized programs in the field of law classes and the requirement regarding community service.
14. Spanish foreign language classes are offered as mandated for graduation and as electives for students that pursue an Advanced Regents Diploma.

C. Schools with Dual Language Programs

1. How much time (%) is the target language used for EPs and ELLs in each grade?
2. How much of the instructional day are EPs and ELLs integrated? What content areas are taught separately?
3. How is language separated for instruction (time, subject, teacher, theme)?
4. What Dual Language model is used (side-by-side, self-contained, other)?
5. Is emergent literacy taught in child's native language first (sequential), or are both languages taught at the same time (simultaneous)?

Paste response to questions 1-5 here N/A

D. Professional Development and Support for School Staff

1. Describe the professional development plan for all ELL personnel at the school. (Please include all teachers of ELLs.)
2. What support do you provide staff to assist ELLs as they transition from elementary to middle and/or middle to high school?
3. Describe the minimum 7.5 hours of ELL training for all staff (including non-ELL teachers) as per Jose P.

1. Staff Development is addressed through teacher's participation in the QTEL (Quality Teaching for English Language Learners Academy) provided by the Department of Education and WestEd, Assessment and SIFE Training and the LOTE Symposium. Monthly Professional Development provide on-going training to all staff. Besides the Resource Packages, the use of the Children First Initiative's Uniform curriculum has been discussed in detail and the Essential Elements of Instruction has been implemented which raises the rate and degree of learning in all classroom. Emphasis has been placed on aligning instruction with the New York State ESL Standards and active use of the Workshop Model Balanced Approach to Literacy. In addition, the Assistant Principal of Instruction provides Professional Development in ESL Methodology and cultural sensitivity. ELL Staff Development for the 2010-2011 Academic Year will take place on the months indicated and will address the following classroom practices:
 - September – Using Data to Drive Instruction (HSST, ARIS, ATS, etc)
 - October – Snapgrades
 - November – Understanding the IEP
 - December – Teaching Diverse Learners
 - January – Effective Teaching Strategies
 - February – Student Portfolio and Rubrics
 - March – Smartboard & Technology in the classroom (Excel, LCD Projector, etc)
 - April – Aligning instruction to standard
 - May – Concept Map, Graphic Organizers
2. ESL teacher provides tutoring, homework help, counseling and support during her professional period to ease the transition from middle to high school of our ELL population.
3. All faculty members are appropriately licensed and as such have met the State 7.5 hour requirement (or 10 hour requirement for Special Education teachers) for the José P training.

E. Parental Involvement

1. Describe parent involvement in your school, including parents of ELLs.
2. Does the school partner with other agencies or Community Based Organizations to provide workshops or services to ELL parents?
3. How do you evaluate the needs of the parents?
4. How do your parental involvement activities address the needs of the parents?

1. Besides invitations to attend our monthly PTA meetings, parents of newly enrolled LEP/ELLs are provided with an orientation session on the State Standards. Parents view The Orientation Video for Parents of Newly Enrolled English Language Learners and complete the Parent Survey and Program Selection Form. Features of our Free-Standing ESL Program are discussed as well as eligibility and exiting regulations and graduation requirements. French, Haitian-Creole, Spanish speaking administrative and teaching staff are present to translate, answer questions and concerns. Meetings are held on a weekday, an evening and a weekend to assure parent attendance.
2. Parents are encouraged to attend citywide forums that focus on the needs of immigrant students and their families. At Law, Government & Community Service High School, we partner with Intrepid CEA, Air Space Museum, Hofstra University, Cambria Heights Civic Association and United Black Men Of Queens.
3. We based our assessment of oral and written interpretation needs on the Home Language Aggregation Report (RHLA). This report shows that oral and written interpretation is needed in Spanish and Haitian Creole.
4. Provide translations to native speakers of Spanish and Haitian Creole at
 - Parent-Teacher Conferences
 - PTA Meetings
 - ESL Parent Orientation Meetings
 - Parent Forums

Part V: Assessment Analysis

A. Assessment Breakdown

Enter the number of ELLs for each test, category, and modality.

| OVERALL NYSESLAT* PROFICIENCY RESULTS (*LAB-R FOR NEW ADMITS) | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
| Beginner(B) | | | | | | | | | | 1 | | 1 | | 2 |
| Intermediate(I) | | | | | | | | | | | 2 | 2 | 1 | 5 |
| Advanced (A) | | | | | | | | | | 2 | 1 | | | 3 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 3 | 1 | 10 |

| NYSESLAT Modality Analysis | | | | | | | | | | | | | | |
|----------------------------|-------------------|---|---|---|---|---|---|---|---|---|---|----|----|----|
| Modality Aggregate | Proficiency Level | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| LISTENING /SPEAKING | B | | | | | | | | | | | | | |
| | I | | | | | | | | | | | 1 | 1 | |
| | A | | | | | | | | | | | | 1 | |
| | P | | | | | | | | | | 2 | 2 | | |
| READING/ WRITING | B | | | | | | | | | | | 1 | | |
| | I | | | | | | | | | | | 1 | 2 | |
| | A | | | | | | | | | | 2 | 1 | | |
| | P | | | | | | | | | | | | | |

| NYS ELA | | | | | |
|------------------------|---------|---------|---------|---------|-------|
| Grade | Level 1 | Level 2 | Level 3 | Level 4 | Total |
| 3 | | | | | 0 |
| 4 | | | | | 0 |
| 5 | | | | | 0 |
| 6 | | | | | 0 |
| 7 | | | | | 0 |
| 8 | | | | | 0 |
| NYSAA Bilingual Spe Ed | | | | | 0 |

| NYS Math | | | | | | | | | |
|----------|---------|----|---------|----|---------|----|---------|----|-------|
| Grade | Level 1 | | Level 2 | | Level 3 | | Level 4 | | Total |
| | English | NL | English | NL | English | NL | English | NL | |
| 3 | | | | | | | | | 0 |
| 4 | | | | | | | | | 0 |

| NYS Math | | | | | | | | | |
|---------------------------|---------|----|---------|----|---------|----|---------|----|-------|
| Grade | Level 1 | | Level 2 | | Level 3 | | Level 4 | | Total |
| | English | NL | English | NL | English | NL | English | NL | |
| 5 | | | | | | | | | 0 |
| 6 | | | | | | | | | 0 |
| 7 | | | | | | | | | 0 |
| 8 | | | | | | | | | 0 |
| NYSAA Bilingual Spe Ed | | | | | | | | | 0 |

| NYS Science | | | | | | | | | |
|------------------------------|---------|----|---------|----|---------|----|---------|----|-------|
| | Level 1 | | Level 2 | | Level 3 | | Level 4 | | Total |
| | English | NL | English | NL | English | NL | English | NL | |
| 4 | | | | | | | | | 0 |
| 8 | | | | | | | | | 0 |
| NYSAA Bilingual Spe Ed | | | | | | | | | 0 |

| NYS Social Studies | | | | | | | | | |
|------------------------------|---------|----|---------|----|---------|----|---------|----|-------|
| | Level 1 | | Level 2 | | Level 3 | | Level 4 | | Total |
| | English | NL | English | NL | English | NL | English | NL | |
| 5 | | | | | | | | | 0 |
| 8 | | | | | | | | | 0 |
| NYSAA Bilingual Spe Ed | | | | | | | | | 0 |

| New York State Regents Exam | | | | |
|---------------------------------|----------------------------|-----------------|-----------------------------|-----------------|
| | Number of ELLs Taking Test | | Number of ELLs Passing Test | |
| | English | Native Language | English | Native Language |
| Comprehensive English | 5 | | 1 | |
| Math <u>IntAlgebra</u> | 5 | | 3 | |
| Math <u>RCT</u> | | | | |
| Biology | | | | |
| Chemistry | | | | |
| Earth Science | 1 | | | |
| Living Environment | 2 | | | |
| Physics | | | | |
| Global History and Geography | 4 | | 1 | |
| US History and Government | 3 | | 1 | |
| Foreign Language | | | | |

New York State Regents Exam

| | Number of ELLs Taking Test | | Number of ELLs Passing Test | |
|----------------------|----------------------------|-----------------|-----------------------------|-----------------|
| | English | Native Language | English | Native Language |
| Other | | | | |
| Other | | | | |
| NYSAA ELA | | | | |
| NYSAA Mathematics | | | | |
| NYSAA Social Studies | | | | |
| NYSAA Science | | | | |

Native Language Tests

| | # of ELLs scoring at each quartile (based on percentiles) | | | | # of EPs (dual lang only) scoring at each quartile (based on percentiles) | | | |
|----------------------------|--|------------------------|------------------------|------------------------|--|------------------------|------------------------|------------------------|
| | Q1 1-25 percentile | Q2 26-50 percentile | Q3 51-75 percentile | Q4 76-99 percentile | Q1 1-25 percentile | Q2 26-50 percentile | Q3 51-75 percentile | Q4 76-99 percentile |
| ELE (Spanish Reading Test) | | | | | | | | |
| Chinese Reading Test | | | | | | | | |

B. After reviewing and analyzing the assessment data, answer the following

- Describe what assessment tool your school uses to assess the early literacy skills of your ELLs (e.g., ECLAS-2, EL SOL, Fountas and Pinnell, DRA, TCRWP). What insights do the data provide about your ELLs? How can this information help inform your school's instructional plan? Please provide any quantitative data available to support your response.
- What is revealed by the data patterns across proficiency levels (on the LAB-R and NYSESLAT) and grades?
- How will patterns across NYSESLAT modalities—reading/writing and listening/speaking—affect instructional decisions?
- For each program, answer the following:
 - Examine student results. What are the patterns across proficiencies and grades? How are ELLs faring in tests taken in English as compared to the native language?
 - Describe how the school leadership and teachers are using the results of the ELL Periodic Assessments.
 - What is the school learning about ELLs from the Periodic Assessments? How is the Native Language used?
- For dual language programs, answer the following:
 - How are the English Proficient students (EPs) assessed in the second (target) language?
 - What is the level of language proficiency in the second (target) language for EPs?
 - How are EPs performing on State and City Assessments?
- Describe how you evaluate the success of your programs for ELLs.

- Our school uses authentic assessment tools to assess early literacy skills through:
 - Portfolio Assessment
 - Writer's Workshop
- The data reveals that 50% of our ELLs are performing at the Intermediate Level of proficiency across all grade levels.
- The data guides student programming, lesson planning and development which targets the individual needs of each student based on the NYSESLAT data.
- Most students achieve Annual Yearly Progress. ELLs have made significant gains in tests taken on English (NYS Regents examinations).

5. N/A

6. As an indication of the success of our program, our data reveals that our ELLs graduate within the four year framework.

Additional Information

Please include any additional information that would be relevant to your LAP and would further explain your program for ELLs. You may attach/submit charts. This form does not allow graphics and charts to be pasted.

Paste additional information here

Part VI: LAP Assurances

Signatures of LAP team members certify that the information provided is accurate.

| Name (PRINT) | Title | Signature | Date (mm/dd/yy) |
|--------------|----------------------|-----------|-----------------|
| | Principal | | |
| | Assistant Principal | | |
| | Parent Coordinator | | |
| | ESL Teacher | | |
| | Parent | | |
| | Teacher/Subject Area | | |
| | Teacher/Subject Area | | |
| | Coach | | |

| | | | |
|--|--------------------|--|--|
| | Coach | | |
| | Guidance Counselor | | |
| | Network Leader | | |
| | Other | | |

APPENDIX 4: NCLB REQUIREMENTS FOR TITLE I SCHOOLS

School DBN: 29q494

All Title I SWP schools must complete this appendix.

Directions:

- All Title I schools must address requirements in Part A and Part B of this appendix.
- Title I Schoolwide Program (SWP) schools must complete Part C of this appendix.
- Title I Targeted Assistance (TAS) schools must complete Part D of this appendix.

Part A: TITLE I ALLOCATIONS AND SET-ASIDES

| | Title I Basic | Title I ARRA | Total |
|---|---------------|--------------|--------|
| 1. Enter the anticipated Title I, Part A allocation for 2010-11: | | 216739 | 216739 |
| 2. Enter the anticipated 1% set-aside for Parent Involvement: | | 2167 | 2167 |
| 3. Enter the anticipated 5% set-aside to insure that all teachers in core subject areas are highly qualified: | | * | |
| 4. Enter the anticipated 10% set-aside for Professional Development: | | * | |

5. Enter the percentage of High-Quality Teachers teaching in core academic subjects during the 2009-2010 school year:
_____90%_____

6. If the percentage of high quality teachers during 2008-2009 is less than 100% describe activities and strategies the school is implementing in order to insure that the school will have 100% high quality teachers by the end of the coming school year.

The staff members concerned are in the process of completing the requirements in the subject area they are teaching.

* Federal waiver granted; additional set-asides for Title I ARRA are not required for these areas.

Part B: TITLE I SCHOOL PARENTAL INVOLVEMENT POLICY & SCHOOL-PARENT COMPACT

Directions: Attach a copy of the school's **Parent Involvement Policy (PIP)**, which includes the **School-Parent Compact**.

Explanation – School Parental Involvement Policy: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, including the required **Title I Annual Parent meeting**. A sample template was created by the Office of School Improvement in collaboration with the New York State Education Department and Office for Family Engagement and Advocacy and is available in the nine major languages on the NYCDOE website. It is **strongly recommended** that schools, in consultation with parents, use the sample template as a framework for the information to be included in their parental involvement policy. Schools, in consultation with parents, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective parental involvement and strengthen student academic achievement. The school parent involvement policy must be provided to all parents and disseminated in the major languages spoken by the majority of parents in the school.

Explanation – School-Parent Compact: Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school’s written parental involvement policy developed by the school and parents under section 1118(b) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State’s high standards. It is **strongly recommended** that schools and parents use the sample template which is available in the nine major languages on the NYCDOE website as a framework for the information to be included in the compact. Schools and parents, in consultation with students, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective parental involvement and strengthen student academic achievement. The school-parent compact must be provided to all parents and disseminated in the major languages spoken by the majority of parents in the school.

Part C: TITLE I SCHOOLWIDE PROGRAM SCHOOLS

Section I: Schoolwide Program (SWP) Required Components

Directions: Describe how the school will implement the following components of a Schoolwide Program as required under NCLB.

Note: If a required component is already addressed elsewhere in this plan, you may refer to the page numbers where the response can be found.

1. A comprehensive needs assessment of the entire school that is based on information on the performance of children in relation to the State academic content and student academic achievement standards.

See page10- 12

2. Schoolwide reform strategies that:
 - a) Provide opportunities for all children to meet the State's proficient and advanced levels of student academic achievement.
 - b) Use effective methods and instructional strategies that are based on scientifically-based research that:

- Increase the amount and quality of learning time, such as extended school year, before- and after-school and summer programs and opportunities.
- Help provide an enriched and accelerated curriculum.
- Meet the educational needs of historically underserved populations.
- Address the needs of all children in the school, but particularly the needs of low academic achieving children and those at risk of not meeting the State academic content standards and are members of the target population of any program that is included in the Schoolwide Program. These programs may include counseling, pupil services, mentoring services, college and career awareness/preparation, and the integration of vocational and technical education programs.
- Are consistent with and are designed to implement State and local improvement, if any.

3. Instruction by highly qualified staff.

4. High-quality and ongoing professional development for teachers, principals, and paraprofessionals (and, where appropriate, pupil services personnel, parents, and other staff) to enable all children in the Schoolwide Program to meet the State's student academic standards.

5. Strategies to attract high-quality highly qualified teachers to high-need schools.

6. Strategies to increase parental involvement through means such as family literacy services.

7. Plans for assisting preschool children in the transition from early childhood programs, such as Head Start, Even Start, Early Reading First, or a State-run preschool program, to local elementary school programs.
N/A

8. Measures to include teachers in the decisions regarding the use of academic assessments in order to provide information on, and to improve, the achievement of individual students and the overall instructional program.

9. Activities to ensure that students who experience difficulty mastering the proficient or advanced levels of the academic achievement standards are provided with effective, timely additional assistance. The additional assistance must include measures to ensure that students' difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance.

10. Coordination and integration of Federal, State, and local services and programs, including programs supported under NCLB, i.e., violence prevention programs, nutrition programs, housing programs, Head Start, adult education, vocational and technical education, and job training.

Section II: "Conceptual" Consolidation of Funds in a Title I Schoolwide Program (SWP)

Explanation/Background:

Title I Schoolwide Program schools are expected to use the flexibility available to them to integrate services and programs with the aim of upgrading the entire educational program and helping all students reach proficient and advanced levels of achievement. In addition to coordinating and integrating services, Schoolwide Program schools may combine most Federal, State and local funds to provide those services. By consolidating funds from Federal, State, and local sources, a Schoolwide Program school can address its needs using *all* of the resources available to it. This gives a school more flexibility in how it uses available resources to meet the identified needs of its students.

Consolidating funds in a Schoolwide Program means that a school treats the funds it is consolidating like they are a single “pool” of funds. In other words, the funds from the contributing programs in the school lose their individual identity and the school has one flexible pool of funds. The school uses funds from this consolidated Schoolwide pool to support any activity of the Schoolwide Program without regard to which program contributed the specific funds used for a particular activity. To consolidate funding in a Schoolwide Program, the school does not literally need to combine funds in a single account or pool with its own accounting code. Rather, the word “pool” is used **conceptually** to convey that a Schoolwide Program school has the use of all consolidated funds available to it for the dedicated function of operating a Schoolwide Program without regard to the identity of those funds.

Consolidating Federal funds in a Schoolwide Program has the following additional advantages:

- Consolidating Federal funds eases the requirements for accounting for funds from each specific program separately, because a Schoolwide school is not required to distinguish among funds received from different sources when accounting for their use.
- A school that consolidates Federal funds in its Schoolwide Program is not required to meet most of the statutory and regulatory requirements of the specific Federal programs included in the consolidation (e.g., semi-annual time and effort reporting for Title I). However, the school must ensure that it meets the intent and purposes of the Federal programs included in the consolidation so that the needs of the intended beneficiaries are met.

Most, if not all, Schoolwide Program (SWP) schools in NYC are already conceptually consolidating their Federal, State, and Local funds, even though the Galaxy system reports the allocations in separate accounting codes.

To be eligible for the flexibility consolidation of Federal funds enables, a Schoolwide Program school must identify in its Schoolwide plan (CEP) which programs are included in its consolidation and the amount each program contributes to the consolidated Schoolwide pool. Additionally, the school plan must document that it has met the intent and purposes of each program whose funds are consolidated. For example, IDEA, Part B allows SWP schools to consolidate a portion of the funds received under Part B of IDEA, so long as students with disabilities included in such Schoolwide Programs receive special education and related services in accordance with a properly developed Individualized Education Program (IEP), and are afforded all of the rights and services guaranteed to children with disabilities under IDEA. The intent and purpose of the IDEA is to ensure that all children with disabilities have available to them a free appropriate public education designed to meet their individual needs. A Schoolwide Program may demonstrate that it meets the intent and purpose of this program by ensuring that, except as to certain use of funds requirements, all the requirements of the IDEA are met, and that children with disabilities are included in school-wide activities. High-quality

professional development required for all staff and designed to result in improved learning outcomes for all children, including children with disabilities, is one example of a schoolwide activity that meets the intent and purposes of the IDEA.

Directions: In this section, please indicate which Federal, State, and/or local Tax Levy program funds are consolidated in your school’s Schoolwide Program, the amount each program contributes to the consolidated Schoolwide pool, and verification that the school has met the intent and purposes of each program whose funds are consolidated.

| Program Name | Fund Source <i>(i.e., Federal, State, or Local)</i> | Program Funds Are “Conceptually” ¹ Consolidated in the Schoolwide Program (✓) | | | Amount Contributed to Schoolwide Pool <i>(Refer to Galaxy for FY’11 school allocation amounts)</i> | Check (✓) in the left column below to verify that the school has met the intent and purposes ² of each program whose funds are consolidated. Indicate page number references where a related program activity has been described in this plan. | |
|--------------|--|---|----|-----|--|--|-----------|
| | | Yes | No | N/A | | Check (✓) | Page #(s) |
| | | | | | | | |

¹ **Reminder:** To consolidate funding in a Schoolwide Program, the school does not literally need to combine funds in a single account or pool with its own accounting code. Rather, the word “pool” is used conceptually to convey that a Schoolwide Program school has the use of all consolidated funds available to it for the dedicated function of operating a Schoolwide Program without regard to the identity of those funds. Most Schoolwide Program (SWP) schools in NYC are conceptually consolidating all of their Federal, State, and Local funds, even though the Galaxy system reports the allocations in separate accounting codes.

² **Note:** The **intent and purposes** of the Federal programs indicated on the above chart are as follows:

- **Title I, Part A – Schoolwide Programs:** To upgrade the entire educational program in the school in order to improve the academic achievement of all students, particularly the lowest-achieving students.
- **Title II, Part A:** Supplementary funding to improve student academic achievement by reducing class size in grades K, 1, 2, and 3, with an emphasis on grades with average register greater than 20. If space is not available to form additional classes, funds may support push-in teacher(s) to supplement the instructional program.
- **Title III, Part A:** To help ensure that children with limited English proficiency become proficient in English, develop high academic attainment in English, and meet the same challenging State academic content and achievement standards in the core academic subjects that all other children are expected to meet. Another purpose of this program is to increase the capacity of schools to establish, implement and sustain high-quality language instruction programs and English language development programs that assist schools in effectively teaching students with limited English proficiency. Title III, Part A is also designed to promote the participation of parents and communities of limited English proficient children in English language instruction programs.
- **Title IV:** To support programs that prevent violence in and around schools; prevent the illegal use of alcohol, tobacco and drugs; and involve parents and communities in efforts to foster a safe and drug-free learning environment that supports student achievement.
- **IDEA:** To ensure that all children with disabilities have available to them a free appropriate public education designed to meet their individual needs.

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|-------------------------|---------|---|---------|--|--|---|----------|
| Title I, Part A (Basic) | Federal | | No | | | | |
| Title I, Part A (ARRA) | Federal | ✓ | 216739 | | | ✓ | pp.11-26 |
| Title II, Part A | Federal | | | | | | |
| Title III, Part A | Federal | | No | | | | |
| Title IV | Federal | | No | | | | |
| IDEA | Federal | ✓ | 15127 | | | ✓ | pp11-26 |
| Tax Levy | Local | ✓ | 1814612 | | | ✓ | Pp11-26 |