



**Department of  
Education**

*Dennis M. Walcott, Chancellor*



# 2011-2012 COMPREHENSIVE EDUCATIONAL PLAN (CEP)

**SCHOOL NAME :** \_\_\_\_\_JUAN MOREL CAMPOS\_\_\_\_\_

**DBN (DISTRICT/ BOROUGH/ NUMBER I.E. 01M000):** \_\_\_\_\_19K290\_\_\_\_\_

**PRINCIPAL:** \_\_\_\_\_DR. WILLENA GEORGE\_\_\_\_\_ **EMAIL:** \_\_\_\_\_WGEORGE@SCHOOLS.NYC.GOV\_\_\_\_\_

**SUPERINTENDENT:** \_\_\_\_\_ROSE-MARIE MILLS\_\_\_\_\_

**SCHOOL LEADERSHIP TEAM (SLT) SIGNATURE PAGE**

Use this page to identify SLT members and confirm their participation in the development of this Comprehensive Educational Plan (CEP), which includes goals and action plans, a summary of Academic Intervention Services, and the Parent Involvement Policy. The signatures of SLT members indicate their participation in the development of the CEP and serve as confirmation that consultation has occurred to align funding in support of educational programs. The SLT must include an equal number of parents and staff and have a minimum of 10 and a maximum of 17 members, in accordance with the Chancellor’s Regulation A-655, available on the [NYC DOE Web site](#).

**Directions:**

1. List each SLT member in the left-hand column on the chart below. Specify any position held by the team member, e.g., Chairperson, SLT Secretary and the constituent group represented, e.g., parent, staff, student, or CBO. Core mandatory SLT members are indicated by an asterisk\*.
2. Ensure that SLT members review this document and sign in the right-hand column in blue ink. If an SLT member does not wish to sign this plan, he/she may attach a written explanation in lieu of his/her signature.
3. Add rows as needed to ensure that all SLT members are listed.
4. The original copy, along with any written communications pertaining to this page, is to remain on file in the principal’s office and be made available upon written request.

Name	Position and Constituent Group Represented	Signature
Willena George	*Principal or Designee	
Maurice Deutsch	*UFT Chapter Leader or Designee	
Christy Loutre	*PA/PTA President or Designated Co-President	
Lorraine Kelly	Member/Parent	
Milagros Alvarez	Member/Parent	
Miriam Crespo	Member-Secretary/UFT	
Leonore Pietrzak	Member-Chairperson/UFT	
Lizbeth Pasco	Member/Parent	
Christopher Gagliano	Member-Treasurer/UFT	
Kimberly Rivera	Member/UFT	
Zandra Rosario	Member/Parent	
Kissundai Seepaul	Member/Parent	
Yanet Rojas	Member/Parent	
Scott O’Sullivan	Member/UFT	

## **DIRECTIONS AND GUIDANCE FOR COMPLETING THE ANNUAL GOALS AND ACTION PLAN SECTION**

The CEP goal-setting process serves both to support the identification and implementation of school-wide goals as well as to document how your school is meeting Federal, State, and City regulations.

As a result of principal feedback on this process, the CEP has been significantly streamlined to reduce the amount of time spent fulfilling requirements and to allow schools to focus on goal-setting and instructional priorities. The goal and action plan section, contained on pages 4 through 8 of this template, now serves as the central work of the CEP process and reflects a consolidation of numerous CEP requirements from prior years.

Below you will find guidance on documenting annual goals and action plans.

### **WHICH SCHOOLS NEED TO COMPLETE THIS?**

- All schools should identify and submit annual goals and action plans in consultation with their School Leadership Team.

### **HOW DO CEP GOALS RELATE TO GOALS SET FOR THE PRINCIPAL PERFORMANCE REVIEW (PPR)?**

- CEP goals are generally intended to guide school-wide planning and development. CEP goals may be adapted from goals set by the principal for the Principal Performance Review (PPR) if they are appropriate for use as school-wide goals.

### **HOW SHOULD A SCHOOL DEVELOP ITS GOALS AND ACTION PLANS?**

- Your school should identify a minimum of three and a maximum of five annual goals.
- Goals should be “SMART” - specific, measurable, achievable, realistic, and time-bound.
- Goal development should be based on an assessment of your school’s needs.
- Your school should demonstrate the use of both qualitative and quantitative data in providing the rationale for each goal. Cite sources that contributed to the rationale, such as the Progress Report, Quality Review, School Survey, State Differentiated Accountability report (SQR, ESCA, or JIT), state and school assessment results, attendance records, inquiry team work, etc.
- Each goal and action plan requires your school to cite the strategies and activities in your Parent Involvement Policy (PIP) that will be implemented to achieve the goal identified. The PIP template is provided on pages 11 through 15. Your school is encouraged to use the template as it is provided, or align it in accordance with your school’s goals, or replace it entirely with a Parent Involvement Policy created by your school that meets federal requirements. You may use or amend relevant sections of your PIP directly to respond to the parental involvement section of each goal and action plan.
- Schools designated as Improvement, Corrective Action, Restructuring, and/or PLA/SURR by the New York State Education Department must identify a goal and complete an action plan related to improving student outcomes for the specific subject area and subgroups identified for improvement. For each subject area identified, a goal and action plan is required.

## ANNUAL GOAL #1 AND ACTION PLAN

Use this template to identify an annual goal. Respond to each section to indicate strategies and activities in support of accomplishing this goal.

### **Annual Goal #1**

By June 2012, general education students and special needs students will demonstrate progress towards achieving state standards as measured by 87% of students meeting or exceeding promotion criterion in the content area of English Language Arts.

### **Comprehensive needs assessment**

- Describe the identified need that generated this goal. The needs assessment should encompass the entire school and be based on the performance of students in relation to State academic content and student achievement standards.

Analysis of data from standardized tests and data extracted from our school Progress Report, for general education students, ELL students, and special needs students indicates the following: In the area of reading, results reveal that 48% of our students in grades 3, 4 and 5 are performing on or above grade level, and 68% of our students made at least 1 year of progress. One of our concerns at P.S. 290 is the reading levels in grades Kindergarten, 1, and 2, as measured by the Fountas and Pinnell assessment and grades 3, 4, and 5 as measured by state exams. A review of these data results indicates that a focus needs to be placed on all students in the area of English Language Arts in order to show improvement.

### **Instructional strategies/activities**

- Describe the research-based instructional strategies and activities that will be used to achieve this goal. Include descriptions of the following in your response:
  - a) strategies/activities that encompass the needs of identified student subgroups,
  - b) staff and other resources used to implement these strategies/activities,
  - c) steps taken to include teachers in the decision-making regarding the use of academic assessments to evaluate the effectiveness of the strategies/activities,
  - d) timeline for implementation.

**Activity #1** - Continued full implementation of Balanced Literacy. We will differentiate instruction based on student needs and data using and interactive workshop model, and aligned with the common core state standards.

- Target population- All students
- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Activity #2** – Creative schedules, using a 120 minute uninterrupted literacy block. This will provide the opportunity for small group differentiated data driven instruction, using push-in teachers.

- Target population – Holdover students, students performing in the lowest third, special needs subgroup, and English Language Learners
- Staff and other resources – Out of classroom Teachers, such as Cluster teachers and the Academic Intervention Service provider
- Timeline for implementation – September, 2011 through June, 2012

**Activity #3** – Grade specific teacher data teams. These are grade specific, data driven teams (Cluster Teachers work with the grades they service).

These teams work in 4-6 week cycles focusing on one goal per cycle. Each team works with flexible, small targeted populations in areas of high need. By using the data from assessments, the team plans Common Core Standard driven instruction. These teams' successful practices may be implemented grade-wide or school-wide.

- Target population- Small targeted populations in areas of high need.
- Staff and other resources – All staff
- Timeline for implementation – Weekly meetings September, 2011- June, 2012

**Activity #4** – The Assessment Team. This team was created after a review of data to target students in grades K-5 that were not reading at grade level. These students were assessed using running records to determine their ability to read on grade level and identify deficiencies in fluency and comprehension.

- Target population- Students reading below grade level using Fountas and Pinnell running records.
- Staff and other resources – This team is comprised of administration, coaches, and teachers.
- Timeline for implementation – Meetings after each assessment September, 2011- June, 2012

**Activity #5** – Ongoing differentiated professional development will be provided focusing on topics such as, but not limited to the following: using data to drive instruction and set goals, aligning curriculum to Common Core Standards, use of rubrics, academic rigor in performance tasks, Depth of Knowledge, and parental involvement.

- Target population- All staff
- Staff and other resources – Administration, Coaches, fellow colleagues, CFN212
- Timeline for implementation – September, 2011- June, 2012

**Activity #6** – Parental Involvement activities focusing on ELA will be conducted. Specifically, ESL parent classes are provided five days per week, ELA workshops are given, focusing on how parents can best support their children in literacy. Parents are invited to participate in school-wide literacy events such as Books and Breakfast, etc.

- Target population- Parents
- Staff and other resources – All staff
- Timeline for implementation – September, 2011- June, 2012

**Activity #7** – After school programs, if budget permits, will be provided to targeted students to provide additional test preparation strategies and skills.

- Target population- Selected students who have literacy skill deficiencies
- Staff and other resources – Teachers that apply.
- Timeline for implementation – January, 2012- April, 2012

#### **Steps for including teachers in the decision-making process**

- Teachers will meet in grade level and cross functional teams to review student data gathered from periodic assessments.
- Teachers establish short and long term goals using multiple data points.
- Students establish short and long term goals using multiple data points.

- Teachers create their curriculum maps and design rigorous literacy performance tasks.
- All decision making teams include teachers as an active contributing member and participant.

### **Strategies to increase parental involvement**

- Cite the strategies and activities in your school's Title I Parent Involvement Policy (PIP) that will be implemented to achieve this goal. The PIP template is provided on pages 11 through 15 in this CEP.

Here at PS 290, ongoing efforts are employed to increase parental involvement by working with the PTA and our parent coordinator. We offer workshops and programs to not only keep parents informed, but to engage families in instructional programs that would help them best support their children. The strategies and activities implemented to achieve this specific goal are ongoing meetings held by the P.T.A., the Parent Coordinator, Administrators, Coaches, The School Leadership Team, Teachers, and Outside Organizations. Topics for these meetings that address this goal are the following: ELA instruction and methodologies, ELA test formats and expectations, Common Core Standards, Books and Breakfast, ESL classes offered five days per week (mornings and evenings). Additional strategies and activities include monthly parent calendars and newsletters. We also have a daily outreach automated system that contacts parents via phone. Parent-teacher conferences are held periodically throughout the year to maintain a partnership and to discuss updates on their child's progress in English language arts. The school distributes a parent handbook that is translated in all the dominant languages. Parents will be trained on how to use ARIS Parent Link.

### **Strategies for attracting Highly Qualified Teachers (HQT)**

- Describe the strategies and activities that will be used to attract Highly Qualified Teachers, as defined by NCLB, or to ensure that current staff become highly qualified, in order to achieve this goal.

Principals in collaboration with Department of Education Liaisons work with the Division of Human Resources to identify qualified literacy teachers through major recruitment fairs and through relationships with Colleges and Universities. The pupil personnel secretary works closely the network HR point person to ensure that non-HQT meet all required documentation and assessment deadlines. To attract highly qualified candidates to teach at PS 290, we invite them to visit the school and meet with current staff and administrators. Current staff share insights about the school and 'advertise' the positive aspects of working at and continuing to grow professionally at our school. Candidates are informed that provisions are made for a great deal of literacy differentiated professional development. The prominence of clear expectations regarding teacher and student performance, as well as opportunities to actively contribute to their own professional growth and evaluation via the Teacher Performance Review process are other strategies which help us to attract highly qualified literacy teachers.

To maintain highly qualified teachers at PS 290, literacy teachers are supported as they enhance their content knowledge and pedagogical skills. They fine tune their instructional skills and strengthen their professional practice through ongoing professional development via faculty conferences, study groups, Network offerings, professional development days, with the assistance of administrators, literacy coach, a mentor, and fellow colleagues. Mentors are assigned to support new and struggling teachers. P.S. 290 continues to target and assess pedagogical needs, and plan differentiated high quality professional development accordingly. All professional development is evaluated to determine its effectiveness in promoting high-quality instruction leading to improved student results. As highly qualified teachers participate in our professional community, we build capacity and improve in our expertise. Intentional reflection on the impact of instruction are the cornerstones of our efforts to ensure that all students receive instruction by highly qualified literacy teachers.

### **Service and program coordination**

- Describe how Federal, State and local services, including programs supported under NCLB (i.e., violence prevention programs, nutrition programs, housing programs, Head Start) are being coordinated with the instructional strategies/activities to achieve this goal.

Various Federal, State and local services, including programs supported under NCLB, being coordinated with the instructional strategies/activities to achieve this goal include but are not limited to the following:

- ESL program from the Office of Adult and Continuing Education - coordinates with the instructional strategies/activities to achieve this goal by providing parents and students with the opportunity to learn English as a second language. This provides parents with the language tools and skills to support their children and gain a better understanding of the ELA. This service provides students with the language tools and skills to achieve on the ELA. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving writing skills, reading skills, and oral skills, and building links between words and ideas through realistic practice. This also increases social awareness and builds skill sets.
- After School- coordinates with the instructional strategies/activities to achieve this goal by providing additional time beyond the school day to target skill deficiencies in English language arts. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving writing skills, reading skills, and oral skills, and building links between words and ideas through realistic practice. This also increases social awareness and builds skill sets.
- Referrals to outside agencies such as New York Psychotherapy- coordinates with the instructional strategies/activities to achieve this goal by providing special needs services to students and their families.
- Partnerships with local schools such as East New York Family Academy - coordinates with the instructional strategies/activities to achieve this goal by offering swimming classes. Studies show that physical activities release endorphins, thus improving focus.
- Partnerships with local community based organizations such as the local library- coordinates with the instructional strategies/activities to achieve this goal by offering resources, promoting literacy and fostering a love for reading. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving writing skills, and reading skills.
- Penny Harvest- coordinates with the instructional strategies/activities to achieve this goal by teaching students community service responsibility and altruism.
- Ballet Tech- coordinates with the instructional strategies/activities to achieve this goal by allowing our students to participate in ballet classes. Studies show that physical activities release endorphins, thus improving focus.
- Swimming instruction through the YMCA - coordinates with the instructional strategies/activities to achieve this goal by offering swimming classes. Studies show that physical activities release endorphins, thus improving focus.
- The Young Debaters Program from Richard Celestin Consulting Group LLC- coordinates with the instructional strategies/activities to achieve this goal by channeling the inquisitive nature of young people, encouraging progression towards college readiness, developing intrinsic motivation, improving writing skills, reading skills, and oral skills, and building links between words and ideas through realistic practice. This also increases social awareness and builds skill sets.
- New York Cares- coordinates with the instructional strategies/activities to achieve this goal by creating a stimulating, inviting, learning environment.
- Learning Leaders- coordinates with the instructional strategies/activities to achieve this goal by encouraging parental involvement and by allowing parents to play an active role in school activities.

**Budget and resources alignment**

- Describe the fiscal and human resources that will be used to achieve this goal, referencing specific FY'12 PS and OTPS budget categories (i.e., Title I, FSF, Title IIA, Title III, etc.) that will support the actions/strategies/activities described in this action plan.

As a Title I School-wide Program school, conceptual consolidation will allow us to combine Federal and local funds such as Fair Student Funding (Tax Levy), Title I Funds, Title III, IDEA funds, NYSTL allocations, and human resources to implement this action plan from September, 2011 – June, 2012 as indicated below:

- Professional Instructional materials to support curriculum development during the regular school day and during after school.
- Consumable instructional materials for use during extended day programs.
- Supervisor and Teacher per session (3 days per week) for after school programs.
- Workshop and Professional development materials for parents and staff
- Professional personnel (administrator, staff, special needs providers, etc.) to carry out the goals

**ANNUAL GOAL #2 AND ACTION PLAN**

Use this template to identify an annual goal. Respond to each section to indicate strategies and activities in support of accomplishing this goal.

**Annual Goal #2**

By June 2012, general education students and special needs students will demonstrate progress towards achieving state standards as measured by 93% of students meeting or exceeding promotion criterion in the content area of Mathematics.

**Comprehensive needs assessment**

- Describe the identified need that generated this goal. The needs assessment should encompass the entire school and be based on the performance of students in relation to State academic content and student achievement standards.
- Analysis of data from standardized tests and data extracted from our school Progress Report for general education students, ELL students, and special needs students indicates the following: In the area of mathematics, results reveal that 57% of our students in grades 3, 4 and 5 tested grades are performing on or above grade level and 58% of our students made at least 1 year of progress. This data revealed a 3% drop in students performing at levels 3 and 4 on the state math exam from the previous year. A concern at P.S. 290 is the performance on the Everyday Mathematics unit assessments in grades Kindergarten, 1, and 2. A review of these data results indicates that a focus needs to be placed on all students in the area of Mathematics in order to show improvement.

**Instructional strategies/activities**

- Describe the research-based instructional strategies and activities that will be used to achieve this goal. Include descriptions of the following in your response:
  - a) strategies/activities that encompass the needs of identified student subgroups,
  - b) staff and other resources used to implement these strategies/activities,
  - c) steps taken to include teachers in the decision-making regarding the use of academic assessments to evaluate the effectiveness of the strategies/activities,
  - d) timeline for implementation.

**Activity #1** - Full implementation of a math block, using Everyday Mathematics and supplemental instructional materials such as Math Steps. We will differentiate instruction based on student needs and data using an interactive workshop model, and aligned with the Common Core State Standards.

- Target population- Grades 3 and 5
- Staff and other resources – Teachers of grades 3 and 5, Math Coach, and Math Cluster Teacher
- Timeline for implementation – September, 2011 through June, 2012

**Activity #2** – Grade specific teacher data teams. These are grade specific, data driven teams (Cluster Teachers work with the grades they service). These teams work in 4-6 week cycles focusing on one goal per cycle. Each team works with flexible small targeted populations in areas of high need. By using the data from assessments, the team plans Common Core Standard driven instruction. These teams' successful practices may be implemented grade-wide or school-wide.

- Target population- Small targeted populations in areas of high need.
- Staff and other resources – All staff
- Timeline for implementation – Weekly meetings September, 2011- June, 2012

**Activity #3** – Ongoing differentiated professional development will be provided focusing on topics such as, but not limited to the following: using data to drive instruction and set goals, aligning curriculum to Common Core Standards, use of rubrics, academic rigor in performance tasks, Depth of Knowledge, and parental involvement.

- Target population- All staff
- Staff and other resources – Administration, Coaches, fellow colleagues, CFN212
- Timeline for implementation – September, 2011- June, 2012

**Activity #4** – Parental Involvement activities focusing on math will be conducted. Specifically, workshops are given, focusing on how parents can best support their children in mathematics. Parents are invited to participate in school-wide math events such as Morning Math, etc.

- Target population- Parents
- Staff and other resources – All staff
- Timeline for implementation – September, 2011- June, 2012

**Activity #5** – After school programs, if budget permits, will be provided to targeted students with additional test preparation strategies and skills.

- Target population- Selected students who have math skill deficiencies
- Staff and other resources – Teachers that apply.
- Timeline for implementation – January, 2012- April, 2012

#### **Steps for including teachers in the decision-making process**

- Teachers will meet in grade level and cross functional teams to review student data gathered from periodic assessments.
- Teachers establish short and long term goals using multiple data points.
- Students establish short and long term goals using multiple data points.
- Teachers create their curriculum maps and design rigorous math performance tasks.

- All decision making teams include teachers as an active contributing member and participant.

### **Strategies to increase parental involvement**

- Cite the strategies and activities in your school's Title I Parent Involvement Policy (PIP) that will be implemented to achieve this goal. The PIP template is provided on pages 11 through 15 in this CEP.

We offer workshops and programs to not only keep parents informed, but to engage families in instructional programs that would help them best support their children. The strategies and activities implemented to achieve this specific goal are ongoing meetings held by the P.T.A., the Parent Coordinator, Administrators, Coaches, The School Leadership Team, Teachers, and Outside Organizations. Topics for these meetings that address this goal are the following: math instruction and methodologies, math test formats and expectations, Common Core Standards, Morning Math, ESL classes offered five days per week (mornings and evenings). Additional strategies and activities include monthly parent calendars and newsletters. We also have a daily outreach automated system that contacts parents via phone. Parent-teacher conferences are held periodically throughout the year to maintain a partnership and to discuss updates on their child's progress in Math. The school distributes a parent handbook that is translated in all the dominant languages. Parents will be trained on how to use ARIS Parent Link. Here at PS 290, ongoing efforts are employed to increase parental involvement by working with the PTA and our parent coordinator.

### **Strategies for attracting Highly Qualified Teachers (HQT)**

- Describe the strategies and activities that will be used to attract Highly Qualified Teachers, as defined by NCLB, or to ensure that current staff become highly qualified, in order to achieve this goal.

The pupil personnel secretary works closely the network HR point person to ensure that non-HQT meet all required documentation and assessment deadlines. To attract highly qualified candidates to teach at PS 290, we invite them to visit the school and meet with current staff and administrators. Current staff share insights about the school and 'advertise' the positive aspects of working at and continuing to grow professionally at our school. Candidates are informed that provisions are made for a great deal of differentiated professional development. The prominence of clear expectations regarding teacher and student performance, as well as opportunities to actively contribute to their own professional growth and evaluation via the Teacher Performance Review process are other strategies which help us to attract highly qualified teachers. Principals in collaboration with Department of Education Liaisons work with the Division of Human Resources to identify qualified math teachers through major recruitment fairs and through relationships with Colleges and Universities.

To maintain highly qualified math teachers at PS 290, teachers are supported as they enhance their content knowledge and pedagogical skills. They fine tune their instructional skills and strengthen their professional practice through ongoing professional development via faculty conferences, study groups, Network offerings, professional development days, with the assistance of administrators, math coach, a mentor, and fellow colleagues. Mentors are assigned to support new and struggling teachers. P.S. 290 continues to target and assess pedagogical needs, and plan differentiated high quality professional development accordingly. All professional development is evaluated to determine its effectiveness in promoting high-quality instruction leading to improved student results. As highly qualified teachers participate in our professional community, we build capacity and improve in our expertise. Intentional reflection on the impact of instruction are the cornerstones of our efforts to ensure that all students receive instruction by highly qualified teachers.

### **Service and program coordination**

- Describe how Federal, State and local services, including programs supported under NCLB (i.e., violence prevention programs, nutrition programs, housing programs, Head Start) are being coordinated with the instructional strategies/activities to achieve this goal.

Various Federal, State and local services, including programs supported under NCLB, being coordinated with the instructional strategies/activities to achieve this goal include but are not limited to the following:

- ESL program from the Office of Adult and Continuing Education - coordinates with the instructional strategies/activities to achieve this goal by providing parents and students with the opportunity to learn English as a second language. This provides parents with the language tools and skills to support their children and gain a better understanding of not only ELA, but in math. This service provides students with the language tools and skills to achieve on the State math exam. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving math problem solving skills, oral skills, and building links between words and ideas and numbers through realistic practice. This also increases social awareness and builds skill sets.
- After School- coordinates with the instructional strategies/activities to achieve this goal by providing additional time beyond the school day to target skill deficiencies in math. This service provides students with the language tools and skills to achieve on the State math exam. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving math problem solving skills, oral skills, and building links between words and ideas and numbers through realistic practice.
- Referrals to outside agencies such as New York Psychotherapy- coordinates with the instructional strategies/activities to achieve this goal by providing special needs services to students and their families.
- Partnerships with local schools such as East New York Family Academy - coordinates with the instructional strategies/activities to achieve this goal by offering swimming classes. Studies show that physical activities release endorphins, thus improving focus.
- Penny Harvest- coordinates with the instructional strategies/activities to achieve this goal by teaching students community service responsibility and altruism.
- Ballet Tech- coordinates with the instructional strategies/activities to achieve this goal by allowing our students to participate in ballet classes. Studies show that physical activities release endorphins, thus improving focus.
- Swimming instruction through the YMCA - coordinates with the instructional strategies/activities to achieve this goal by offering swimming classes. Studies show that physical activities release endorphins, thus improving focus.
- New York Cares- coordinates with the instructional strategies/activities to achieve this goal by creating a stimulating, inviting, learning environment.
- Learning Leaders- coordinates with the instructional strategies/activities to achieve this goal by encouraging parental involvement and by allowing parents to play an active role in school activities.

### **Budget and resources alignment**

- Describe the fiscal and human resources that will be used to achieve this goal, referencing specific FY'12 PS and OTPS budget categories (i.e., Title I, FSF, Title IIA, Title III, etc.) that will support the actions/strategies/activities described in this action plan.

As a Title I School-wide Program school, Conceptual consolidation will allow us to combine Federal and local funds such as Fair Student Funding (Tax Levy), Title I Funds, Title III, IDEA funds, NYSTL allocations, and human resources to implement this action plan from September, 2011 – June, 2012 as indicated below:

-Professional Instructional materials to support curriculum development during the regular school day and during after school.

- Consumable instructional materials for use during extended day programs.
- Supervisor and Teacher per session (3 days per week) for after school programs.
- Workshop and Professional development materials for parents and staff
- Professional personnel (administrator, staff, special needs providers, etc.) to carry out the goals

### ANNUAL GOAL #3 AND ACTION PLAN

Use this template to identify an annual goal. Respond to each section to indicate strategies and activities in support of accomplishing this goal.

#### **Annual Goal #3**

By June 2012, 85% of our parents will participate in school events as measured by increased attendance on sign-in sheets for workshops/meetings/events/activities, which represents an increase of 5% from last year.

#### **Comprehensive needs assessment**

- Describe the identified need that generated this goal. The needs assessment should encompass the entire school and be based on the performance of students in relation to State academic content and student achievement standards.

Analysis of data extracted from our school Learning Environment Survey and Quality Review for our school community indicates the following: In the areas of academic expectations, communication, engagement, and safety and respect, results reveal a 2% drop in scores from the previous year. These data results indicate that a focus needs to be placed on parental involvement in order to show improvement.

#### **Instructional strategies/activities**

- Describe the research-based instructional strategies and activities that will be used to achieve this goal. Include descriptions of the following in your response:
  - a) strategies/activities that encompass the needs of identified student subgroups,
  - b) staff and other resources used to implement these strategies/activities,
  - c) steps taken to include teachers in the decision-making regarding the use of academic assessments to evaluate the effectiveness of the strategies/activities,
  - d) timeline for implementation

**Activity #1** – Offer parental involvement activities such as PTA meetings, PTA and Administrative quarterly, School Leadership Team, Open school, Movie Night, Game Night, Books and Breakfast, Morning Math, Learning Leaders, etc.

- Target population- All parents
- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Activity #2** – Provide ongoing communication with parents regarding curriculum, all school events, and activities such as school calendars, parent newsletters, automated system to call homes, postings of fliers, etc.

- Target population- All parents
- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Activity #3** – Offer self-development opportunities such as ESL classes, parent fitness program, parent nutrition courses, parent book clubs, and other workshops.

- Target population- All parents

- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Activity #4** – Conduct and interim parent survey to assess the schools climate in academic expectations, communication, engagement, safety and respect.

- Target population- All parents
- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Strategies to increase parental involvement**

- Cite the strategies and activities in your school’s Title I Parent Involvement Policy (PIP) that will be implemented to achieve this goal. The PIP template is provided on pages 11 through 15 in this CEP.

The strategies and activities implemented to achieve this specific goal are ongoing meetings held by the P.T.A., the Parent Coordinator, Administrators, Coaches, The School Leadership Team, Teachers, and Outside Organizations. Here at PS 290, ongoing efforts are employed to increase parental involvement by working with the PTA and our parent coordinator. We offer workshops and programs to not only keep parents informed, but to engage families in instructional programs that would help them best support their children. Topics for these meetings vary and address ways that parents can be more involved in their child’s education (E.g. ARIS). Additional strategies and activities include monthly parent calendars and newsletters. We also have a daily outreach automated system that contacts parents via phone. Parent-teacher conferences are held periodically throughout the year to maintain a partnership and to discuss updates on their child’s progress in content areas. The school distributes a parent handbook that is translated in all the dominant languages.

**Strategies for attracting Highly Qualified Teachers (HQT)**

- Describe the strategies and activities that will be used to attract Highly Qualified Teachers, as defined by NCLB, or to ensure that current staff become highly qualified, in order to achieve this goal.

To attract highly qualified candidates to teach at PS 290, we invite them to visit the school and meet with current staff and administrators. During this visit, they are able to see our parent involvement activities and they receive a parent involvement handbook. Current staff share insights about the school and ‘advertise’ the positive aspects of growing professionally and of how to involve parents at our school. The prominence of clear expectations regarding teacher and parent relationships are other strategies which help us to attract highly qualified teachers.

To maintain highly qualified teachers at PS 290, teachers are supported as they enhance their knowledge of the expectations for parental involvement. As highly qualified teachers participate in our professional community, we build capacity and improve in our expertise. Intentional reflection on the impact of parental involvement are the cornerstones of our efforts to ensure that we maintain highly qualified teachers.

**Service and program coordination**

- Describe how Federal, State and local services, including programs supported under NCLB (i.e., violence prevention programs, nutrition programs, housing programs, Head Start) are being coordinated with the instructional strategies/activities to achieve this goal.

Various Federal, State and local services, including programs supported under NCLB, being coordinated with the instructional strategies/activities to achieve this goal include but are not limited to the following:

- ESL program from the Office of Adult and Continuing Education - coordinates with the instructional strategies/activities to achieve this goal by providing parents and students with the opportunity to learn English as a second language. This provides parents with the language tools and skills to support their children and gain a better understanding of the State Exams. This service provides parents with the language tools and skills. This program coordinates with this goal by encouraging progression towards, developing intrinsic motivation, improving writing skills, reading skills, and oral skills, and building links between words and ideas through realistic practice. This also increases social awareness and builds skill sets.
- Referrals to outside agencies such as New York Psychotherapy- coordinates with the instructional strategies/activities to achieve this goal by providing special needs services to students and their families.
- Partnerships with local community based organizations such as the local library- coordinates with the instructional strategies/activities to achieve this goal by offering resources, promoting literacy and fostering a love for reading. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving writing skills, and reading skills.
- Penny Harvest- coordinates with the instructional strategies/activities to achieve this goal by teaching students and parents community service responsibility and altruism.
- New York Cares- coordinates with the instructional strategies/activities to achieve this goal by creating a stimulating, inviting, learning environment.
- Learning Leaders- coordinates with the instructional strategies/activities to achieve this goal by encouraging parental involvement and by allowing parents to play an active role in school activities.

**Budget and resources alignment**

- Describe the fiscal and human resources that will be used to achieve this goal, referencing specific FY'12 PS and OTPS budget categories (i.e., Title I, FSF, Title IIA, Title III, etc.) that will support the actions/strategies/activities described in this action plan.

As a Title I School-wide Program school, Conceptual consolidation will allow us to combine Federal and local funds such as Fair Student Funding (Tax Levy), Title I Funds, Title III, IDEA funds, NYSTL allocations, and human resources to implement this action plan from September, 2011 – June, 2012 as indicated below:

- Title I 1% Parent involvement Funds will be used to purchase materials and supplies for parent involvement activities.
- Professional Instructional materials to support workshops held during the regular school day and during after school.
- Consumable instructional materials for use during workshops.
- Professional personnel (parent coordinator, administrator, staff, special needs providers, etc.) to carry out the goals

## ANNUAL GOAL #4 AND ACTION PLAN

Use this template to identify an annual goal. Respond to each section to indicate strategies and activities in support of accomplishing this goal.

### **Annual Goal #4**

By June 2012, general education and special needs students will demonstrate progress towards infusing technology into curriculum as measured by 90% of students utilizing technology in various content areas, an increase of 3% from last year.

### **Comprehensive needs assessment**

- Describe the identified need that generated this goal. The needs assessment should encompass the entire school and be based on the performance of students in relation to State academic content and student achievement standards.

Analysis of data extracted from our school's Quality Review showed the following recommendation: "Ensure each student receives targets specifically set to meet his or her particular needs in every subject area." These results indicate that a focus needs to be placed on differentiating instruction utilizing information from technological systems such as ARIS, ACUITY, and ATS. There is a need for all teachers as well as all students to become proficient in utilizing technology in order to be prepared for this technologically driven society.

### **Instructional strategies/activities**

- Describe the research-based instructional strategies and activities that will be used to achieve this goal. Include descriptions of the following in your response:
  - a) strategies/activities that encompass the needs of identified student subgroups,
  - b) staff and other resources used to implement these strategies/activities,
  - c) steps taken to include teachers in the decision-making regarding the use of academic assessments to evaluate the effectiveness of the strategies/activities,
  - d) timeline for implementation.

**Activity #1** – All classrooms are supplied with SMARTboards. Continued full utilization of SMARTboards in all content areas.

- Target population- All students
- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Activity #2** – All classrooms are supplied with computers and/or laptops. Portable class sets of laptops are also available.

- Target population- All students
- Staff and other resources – All staff
- Timeline for implementation – September, 2011 through June, 2012

**Activity #3** – Grade specific teacher data teams will create inquiry spaces using technology. These teams include cluster teachers, which work with the grades they service. These teams work in 4-6 week cycles focusing on one goal per cycle. Each team works with flexible small targeted populations in areas of high need. By using the data from assessments, the team plans Common Core Standard driven instruction. These teams' successful practices may be implemented grade-wide or school-wide.

- Target population- Small targeted populations in areas of high need.

- Staff and other resources – All staff
- Timeline for implementation – Weekly meetings September, 2011- June, 2012

**Activity #4** – Ongoing differentiated professional development will be provided focusing on topics such as, but not limited to the following: using technology to explore data to drive instruction and set goals, SMARTboard training, aligning curriculum to Common Core Standards, use of rubrics, academic rigor in performance tasks, Depth of Knowledge, and parental involvement.

- Target population- All staff
- Staff and other resources – Administration, Coaches, fellow colleagues, CFN212
- Timeline for implementation – September, 2011- June, 2012

**Activity #5** – Parental Involvement activities focusing on will be conducted. Specifically, ARIS workshops will be provided.

- Target population- Parents
- Staff and other resources – Parent Coordinator
- Timeline for implementation – September, 2011- June, 2012

#### **Steps for including teachers in the decision-making process**

- Teachers will meet in grade level and cross functional teams to review student data using technology gathered from periodic assessments.
- Teachers establish short and long term goals using an inquiry space to reflect multiple data points.
- Teachers create their curriculum maps on the computer and design rigorous literacy and math performance tasks.
- All decision making teams include teachers as an active contributing member and participant.

#### **Strategies to increase parental involvement**

- Cite the strategies and activities in your school's Title I Parent Involvement Policy (PIP) that will be implemented to achieve this goal. The PIP template is provided on pages 11 through 15 in this CEP.

We offer workshops and programs to not only keep parents informed, but to engage families in instructional programs that would help them best support their children as it pertains to technology. The strategies and activities implemented to achieve this specific goal are ongoing meetings held by the staff. Parents will be trained on how to use ARIS Parent Link. Utilizing ARIS provides information and tools for parents to best support their children in ELA and math instruction and methodologies. Parents are also informed of how to use the DOE website for information regarding ELA test formats and expectations, Common Core Standards, City-wide Calendars, etc. We also have a daily outreach automated system that contacts parents via phone.

#### **Strategies for attracting Highly Qualified Teachers (HQT)**

- Describe the strategies and activities that will be used to attract Highly Qualified Teachers, as defined by NCLB, or to ensure that current staff become highly qualified, in order to achieve this goal.

Highly qualified candidates are screened during the interview process to determine technological awareness/abilities. We invite them to visit the school and meet with current staff and administrators. Current staff share insights about how the school uses technology and advertises the positive aspects of working a SMARTboard that is supplied in every classroom. Candidates are informed that provisions are made for a great deal of differentiated professional development using technology.

To maintain highly qualified teachers at PS 290, teachers are supported as they enhance their knowledge of technology. They fine tune their technological skills and strengthen their professional practice through ongoing professional development via faculty conferences, study groups, Network offerings, professional development days, with the assistance of administrators, Coaches, a mentor, and fellow colleagues. Mentors are assigned to support new and struggling teachers. P.S. 290 continues to target and assess pedagogical needs, and plan differentiated high quality professional development accordingly. All professional development is evaluated to determine its effectiveness in promoting high-quality use of technology in instruction leading to improved student results. As highly qualified teachers participate in our professional community, we build capacity and improve in our expertise. Intentional reflection on the impact of instruction are the cornerstones of our efforts to ensure that all students receive instruction by highly qualified teachers.

### **Service and program coordination**

- Describe how Federal, State and local services, including programs supported under NCLB (i.e., violence prevention programs, nutrition programs, housing programs, Head Start) are being coordinated with the instructional strategies/activities to achieve this goal. Various Federal, State and local services, including programs supported under NCLB, being coordinated with the instructional strategies/activities to achieve this goal include but are not limited to the following:
  - ESL program from the Office of Adult and Continuing Education - coordinates with the instructional strategies/activities to achieve this goal by providing parents and students with the opportunity to learn English as a second language. The instructors utilize technology such as the SMARTboard, and computers to provide parents with the language tools and skills to support their children and gain a better understanding of the State exams.
  - Partnerships with local community based organizations such as the local library- coordinates with the instructional strategies/activities to achieve this goal by offering resources, promoting literacy and fostering a love for reading. This program coordinates with this goal by encouraging progression towards college readiness, developing intrinsic motivation, improving writing skills, and reading skills.
  - Learning Leaders- coordinates with the instructional strategies/activities to achieve this goal by encouraging parental involvement and by allowing parents to play an active role in school activities that utilize technology.

### **Budget and resources alignment**

- Describe the fiscal and human resources that will be used to achieve this goal, referencing specific FY'12 PS and OTPS budget categories (i.e., Title I, FSF, Title IIA, Title III, etc.) that will support the actions/strategies/activities described in this action plan.

As a Title I School-wide Program school, Conceptual consolidation will allow us to combine Federal and local funds such as Fair Student Funding (Tax Levy), Title I Funds, Title III, IDEA funds, NYSTL allocations, and human resources to implement this action plan from September, 2011 – June, 2012 as indicated below:

- Hardware to support curriculum development during the regular school day, extended day, and during after school.
- Software instructional materials for use during the school day, extended day, and after school programs.
- Workshop and Professional development materials for parents and staff
- Professional personnel (technology teachers, administrator, staff, special needs providers, etc.) to carry out the goals

**ACADEMIC INTERVENTION SERVICES (AIS)**

On the chart below, indicate the total number of students receiving AIS in each area listed for each applicable grade in your school.

Identified groups of students who have been targeted for AIS, and the established criteria for identification include:

- Students in Grades K – 3 who are considered at-risk for not meeting State standards as determined by their performance on ECLAS 2 or other identified assessments, or who have been identified as potential holdovers.
- Students in Grades 4 – 8 who are performing at Level 1 or Level 2 on New York State English language arts (ELA), mathematics, science, and social studies assessments.
- Students in Grade 9 who performed at Level 1 or Level 2 on NYS Grade 8 ELA, mathematics, science, and social studies assessments.
- Students in Grades 10 – 12 who scored below the approved passing grade on any Regents examination required for graduation in English language arts, mathematics, science, and social studies.

	<b>ELA</b>	<b>Mathematics</b>	<b>Science</b>	<b>Social Studies</b>	<b>At-risk Services: Guidance Counselor</b>	<b>At-risk Services: School Psychologist</b>	<b>At-risk Services: Social Worker</b>	<b>At-risk Health-related Services</b>
	<b># of Students Receiving AIS</b>	<b># of Students Receiving AIS</b>	<b># of Students Receiving AIS</b>	<b># of Students Receiving AIS</b>				
<b>PK</b>	17	17	N/A	N/A	0	0	0	1
<b>K</b>	86	86	N/A	N/A	1	0	0	9
<b>1</b>	103	103	N/A	N/A	0	0	0	13
<b>2</b>	65	65	N/A	N/A	1	0	0	3
<b>3</b>	61	127	N/A	N/A	0	0	0	9
<b>4</b>	58	73	42	2	2	0	0	7
<b>5</b>	71	111	5	5	2	1	1	8
<b>6</b>								
<b>7</b>								
<b>8</b>								
<b>9</b>								
<b>10</b>								
<b>11</b>								

On the chart below, provide a brief description of each of the Academic Intervention Services provided, and include:

1. type of program or strategy (e.g., Wilson, Great Leaps, etc.),
2. method for delivery of service (e.g., small group, one-to-one, tutoring, etc.),
3. when the service is provided (i.e., during the school day, before or after school, Saturday, etc.).

Name of Academic Intervention Services (AIS)	Description
<b>ELA</b>	<ul style="list-style-type: none"> <li>• To reduce student to teacher ratio, pull-out, as well as a smaller class size model in literacy will be implemented during the daily 120-minute literacy block.</li> <li>• AIS services will be provided daily for targeted students in a whole class and small-group instructional setting.</li> <li>• Through extensive professional development, teachers will deliver a program designed to identify and remediate student skill deficiencies and promote the acquisition of literacy skills.</li> <li>• After school will offer additional targeted instruction to Level 2 and low 3 students in literacy beginning in January 2012 to May 2012.</li> <li>• Extended Day will offer additional targeted instruction in literacy for students in grades K -5, Tuesday through Thursday.</li> <li>• The implementation of the Storytown/VillaCuentos intervention program component will allow for primary grade intervention in the five dimensions of reading.</li> <li>• The philosophy of ELL instruction for grades 4 and 5 is best articulated in the “CALLA” approach. This approach focuses on academic and linguistic development of the target language and is used during the school day, and extended day.</li> <li>• The Wilson Reading Program will be implemented to allow for intervention for targeted students.</li> </ul>
<b>Mathematics</b>	<ul style="list-style-type: none"> <li>• AIS services will be provided daily for targeted students in whole-class and small-group instructional setting.</li> <li>• Extended Day will offer additional targeted instruction in mathematics for students in grades K -5, Tuesday through Thursday.</li> <li>• After-school will offer additional targeted instruction to Level 2 and low 3 students in mathematics beginning in January 2012 to May 2012.</li> <li>• Math Steps – Used for extension activities</li> </ul>
<b>Science</b>	<ul style="list-style-type: none"> <li>• Extended Day will offer additional targeted instruction in science for students in grades K -5, Tuesday through Thursday. Harcourt/FOSS/Core Knowledge Curriculum is used with at-risk students in grades K-5. Lessons are conducted in small groups Monday through Friday.</li> </ul>

<p><b>Social Studies</b></p>	<ul style="list-style-type: none"> <li>• To reduce student to teacher ratio, teacher push-in model, pull-out, as well as a smaller class size model in literacy using social studies content will be implemented during the daily literacy block.</li> <li>• Extended Day will offer additional targeted instruction in social studies for students in grades K -5, Tuesday through Thursday.</li> </ul>
<p><b>At-risk Services provided by the Guidance Counselor</b></p>	<ul style="list-style-type: none"> <li>• The guidance counselor will assess students support service needs of our students, target services to meet the needs of individual or groups of students and their families. In addition, they coordinate and plan preventative services and intervention programs and refer students and families as needed.</li> <li>• Provide substance and violence prevention program involving students, parent, staff members and the community, and provide age appropriate information and materials that focus on the promotion of “anti-drug” norms, and a drug-free school zone.</li> <li>• Collaborate with the school’s Pupil Personnel Team (PPT) to tailor personnel services to meet the needs of our educational community.</li> <li>• Collaborate in developing Individualized Education Plans with a focus on promoting parental involvement, creating student intervention plans and integrating school and community services.</li> <li>• Provide parent workshop and conduct parent meetings with a focus on strengthening the home-school relationship and increasing parent and community involvement</li> </ul>
<p><b>At-risk Services provided by the School Psychologist</b></p>	<ul style="list-style-type: none"> <li>• The school psychologist will assess students support service needs of our students, target services to meet the needs of individual or groups of students and their families as needed.</li> <li>• Collaborate with the school’s Pupil Personnel Team (PPT) to tailor personnel services to meet the needs of our educational community.</li> <li>• Collaborate in developing Individualized Education Plans with a focus on promoting parental involvement, creating student intervention plans and integrating school and community services.</li> </ul>
<p><b>At-risk Services provided by the Social Worker</b></p>	<ul style="list-style-type: none"> <li>• Collaborate with the school’s Pupil Personnel Team (PPT) to tailor personnel services to meet the needs of our educational community.</li> <li>• Collaborate in developing Individualized Education Plans with a focus on promoting parental involvement, creating student intervention plans and integrating school and community services.</li> </ul>
<p><b>At-risk Health-related Services</b></p>	<ul style="list-style-type: none"> <li>• Open Airways Asthma Curriculum - Emotional, Health and Physical Components, Delivered by DOH School Nurse</li> <li>• Referrals to Supportive Agencies</li> <li>• Hygiene classes</li> <li>• AIDS Awareness Week and Curriculum lessons</li> </ul>

**DIRECTIONS AND GUIDANCE FOR DEVELOPING OR UPDATING  
THE PARENT INVOLVEMENT POLICY (PIP)**

The template below meets the parental involvement requirements of Title I. Your school is encouraged to use the template as it is provided, or align it in accordance with your school's goals, or replace it entirely with a Parent Involvement Policy created by your school that meets federal requirements.

The PIP should describe how your school will plan and implement effective parent involvement activities to improve student academic achievement and school performance. The School-Parent Compact is a component of the PIP that outlines how parents, the entire school staff, and students will share this responsibility.

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**PARENT INVOLVEMENT POLICY (PIP) TEMPLATE**

Educational research shows a positive correlation between effective parental involvement and student achievement. The overall aim of this policy is to develop a parent involvement program that will ensure effective involvement of parents and community in our school. Therefore, our school, in compliance with the Section 1118 of Title I, Part A of the No Child Left Behind (NCLB) Act, is responsible for creating and implementing a parent involvement policy to strengthen the connection and support of student achievement between our school and the families. Our school's policy is designed to keep parents informed by actively involving them in planning and decision-making in support of the education of their children. Parents are encouraged to actively participate on the School Leadership Team, Parent Association, and Title I Parent Committee as trained volunteers and welcomed members of our school community. Our school will support parents and families of Title I students by:

- providing materials and training to help parents work with their children to improve their achievement level, e.g., literacy, math and use of technology;
- providing parents with the information and training needed to effectively become involved in planning and decision making in support of the education of their children;
- fostering a caring and effective home-school partnership to ensure that parents can effectively support and monitor their child's progress;
- providing assistance to parents in understanding City, State and Federal standards and assessments;
- sharing information about school and parent related programs, meetings and other activities in a format, and in languages that parents can understand;
- providing professional development opportunities for school staff with the assistance of parents to improve outreach, communication skills and cultural competency in order to build stronger ties between parents and other members of our school community;

Our school's Parent Involvement Policy was designed based upon a careful assessment of the needs of all parents/guardians, including parents/guardians of English Language Learners and students with disabilities. Our school community will conduct an annual evaluation of the content and effectiveness of this parent involvement policy with Title I parents to improve the academic quality of our school. The findings of the evaluation through school surveys and feedback forms will be used to design strategies to more effectively meet the needs of parents, and enhance the school's Title I program. This information will be maintained by the school.

In developing the Title I Parent Involvement Policy, parents of Title I participating students, parent members of the school's Parent Association (or Parent-Teacher Association), as well as parent members of the School Leadership Team, were consulted on the proposed Title I Parent Involvement Policy and asked to survey their members for additional input. To increase and improve parent involvement and school quality, our school will:

- actively involve and engage parents in the planning, review and evaluation of the effectiveness of the school's Title I program as outlined in the Comprehensive Educational Plan, including the implementation of the school's Title I Parent Involvement Policy and School-Parent Compact;
- engage parents in discussion and decisions regarding the required Title I set-aside funds, which are allocated directly to schools to promote parent involvement, including family literacy and parenting skills;
- ensure that the Title I funds allocated for parent involvement are utilized to implement activities and strategies as described in our Parent Involvement Policy and the School-Parent Compact;
- support school-level committees that include parents who are members of the School Leadership Team, the Parent-Teacher Association and Title I Parent Committee. This includes providing technical support and ongoing professional development, especially in developing leadership skills;
- maintain a Parent Coordinator to serve as a liaison between the school and families. The Parent Coordinator or a dedicated staff person will provide parent workshops based on the assessed needs of the parents of children who attend our school and will work to ensure that our school environment is welcoming and inviting to all parents. The Parent Coordinator will also maintain a log of events and activities planned for parents each month and file a report in the main office.;
- conduct parent workshops with topics that may include: parenting skills, understanding educational accountability grade-level curriculum and assessment expectations; literacy, accessing community and support services; and technology training to build parents' capacity to help their children at home;
- provide opportunities for parents to help them understand the accountability system, e.g., NCLB/State accountability system, student proficiency levels, Annual School Report Card, Progress Report, Quality Review Report, Learning Environment Survey Report;

- host the required Annual Title I Parent Meeting on or before December 1<sup>st</sup> of each school year to advise parents of children participating in the Title I program about the school's Title I funded program(s), their right to be involved in the program and the parent involvement requirements under Title I, Part A, Section 1118 and other applicable sections under the No Child Left Behind Act;
- schedule additional parent meetings, e.g., quarterly meetings, with flexible times, such as meetings in the morning or evening, to share information about the school's educational program and other initiatives of the Chancellor and allow parents to provide suggestions;
- translate all critical school documents and provide interpretation during meetings and events as needed;
- conduct an Annual Title I Parent Fair/Event where all parents are invited to attend formal presentations and workshops that address their student(s) academic skill needs and what parents can do to help;

Our school will further encourage school-level parental involvement by:

- holding an annual Title I Parent Curriculum Conference;
- hosting educational family events/activities during Parent-Teacher Conferences and throughout the school year;
- encouraging meaningful parent participation on School Leadership Teams, Parent-Teacher Association and Title I Parent Committee;
- supporting or hosting Family Day events;
- establishing a Parent Room/Area or lending library; instructional materials for parents;
- hosting events to support men participating in education with their children. parents/guardians, grandparents and foster parents;
- encouraging more parents to become trained school volunteers;
- providing written and verbal progress reports that are periodically given to keep parents informed of their children's progress;
- developing and distributing a school newsletter or web publication designed to keep parents informed about school activities and student progress;
- providing regular written communication between /teacher and the home in a format, and to the extent practicable in the languages that parents can understand;

## **SCHOOL-PARENT COMPACT**

Our school, in compliance with the Section 1118 of Title I, Part A of the No Child Left Behind (NCLB) Act, is implementing a School-Parent Compact to strengthen the connection and support of student achievement between the school and the families. Staff and parents of students participating in activities and programs funded by Title I, agree that this Compact outlines how parents, the entire school staff and students will share responsibility for improved academic achievement and the means by which a school-parent partnership will be developed to ensure that all children achieve State Standards and Assessments.

### **I. School Responsibilities**

*Provide high quality curriculum and instruction consistent with State Standards to enable participating children to meet the State's Standards and Assessments by:*

- using academic learning time efficiently;
- respecting cultural, racial and ethnic differences;
- implementing a curriculum aligned to the Common Core State Learning Standards;
- offering high quality instruction in all content areas;
- providing instruction by highly qualified teachers and when this does not occur, notifying parents as required by the No Child Left Behind (NCLB) Act;

*Support home-school relationships and improve communication by:*

- conducting parent-teacher conferences each semester during which the individual child's achievement will be discussed as well as how this Compact is related;
- convening an Annual Title I Parent Meeting prior to December 1<sup>st</sup> of each school year for parents of students participating in the Title I program to inform them of the school's Title I status and funded programs and their right to be involved;
- arranging additional meetings at other flexible times, e.g., morning, evening and providing (if necessary and funds are available) transportation or child care for those parents who cannot attend a regular meeting;
- respecting the rights of limited English proficient families to receive translated documents and interpretation services in order to ensure participation in the child's education;
- providing information related to school and parent programs, meetings and other activities is sent to parents of participating children in a format and to the extent practicable in a language that parents can understand;
- involving parents in the planning process to review, evaluate and improve the existing Title I programs, Parent Involvement Policy and this Compact;
- providing parents with timely information regarding performance profiles and individual student assessment results for each child and other pertinent individual school information;
- ensuring that the Parent Involvement Policy and School-Parent Compact are distributed and discussed with parents each year;

*Provide parents reasonable access to staff by:*

- ensuring that staff will have access to interpretation services in order to effectively communicate with limited English speaking parents;
- notifying parents of the procedures to arrange an appointment with their child's teacher or other school staff member;
- arranging opportunities for parents to receive training to volunteer and participate in their child's class, and to observe classroom activities;
- planning activities for parents during the school year, e.g., Parent-Teacher Conferences;

*Provide general support to parents by:*

- creating a safe, supportive and effective learning community for students and a welcoming respectful environment for parents and guardians;
- assisting parents in understanding academic achievement standards and assessments and how to monitor their child's progress by providing professional development opportunities (times will be scheduled so that the majority of parents can attend);
- sharing and communicating best practices for effective communication, collaboration and partnering with all members of the school community;
- supporting parental involvement activities as requested by parents;
- ensuring that the Title I funds allocated for parent involvement are utilized to implement activities as described in this Compact and the Parent Involvement Policy;
- advising parents of their right to file a complaint under the Department's General Complaint Procedures and consistent with the No Child Left Behind Title I requirement for Elementary Secondary Education Act (ESEA) and Title I programs.

## **II. Parent/Guardian Responsibilities:**

- monitor my child's attendance and ensure that my child arrives to school on time as well as follow the appropriate procedures to inform the school when my child is absent;
- ensure that my child comes to school rested by setting a schedule for bedtime based on the needs of my child and his/her age;
- check and assist my child in completing homework tasks, when necessary;
- read to my child and/or discuss what my child is reading each day (for a minimum of 15 minutes);
- set limits to the amount of time my child watches television or plays video games;
- promote positive use of extracurricular time such as, extended day learning opportunities, clubs, team sports and/or quality family time;
- encourage my child to follow school rules and regulations and discuss this Compact with my child;
- volunteer in my child's school or assist from my home as time permits;
- participate, as appropriate, in the decisions relating to my child's education;
- communicate with my child's teacher about educational needs and stay informed about their education by promptly reading and responding to all notices received from the school or district;

- respond to surveys, feedback forms and notices when requested;
- become involved in the development, implementation, evaluation and revision to the Parent Involvement Policy and this Compact;
- participate in or request training offered by the school, district, central and/or State Education Department learn more about teaching and learning strategies whenever possible;
- take part in the school's Parent Association or Parent-Teacher Association or serve to the extent possible on advisory groups, e.g., Title I Parent Committees, School or District Leadership Teams;
- share responsibility for the improved academic achievement of my child.

**III. Student Responsibilities:**

- attend school regularly and arrive on time;
- complete my homework and submit all assignments on time;
- follow the school rules and be responsible for my actions;
- show respect for myself, other people and property;
- try to resolve disagreements or conflicts peacefully;
- always try my best to learn.

**OFFICE OF ENGLISH LANGUAGE LEARNERS  
GRADES K-12 LANGUAGE ALLOCATION POLICY  
SUBMISSION FORM  
2011-12**

DIRECTIONS: This submission form assists schools with gathering and organizing the quantitative and qualitative information necessary for a well-conceived school-based language allocation policy (LAP) that describes quality ELL programs. This LAP form, an appendix of the CEP, also incorporates information required for CR Part 154 funding so that a separate submission is no longer required. Agendas and minutes of LAP meetings should be kept readily available on file in the school. Also, when preparing your school's submission, provide extended responses in the green spaces. Spell-check has been disabled in this file, so consider typing responses to these questions in a separate file before copying them into the submission form. For additional information, hold your cursor over the [?](#).

## Part I: School ELL Profile

### A. School Information [?](#)

Cluster Leader/Network Leader <b>Charles Amundsen/P. Tubridy</b>	District <b>19</b>	Borough <b>Brooklyn</b>	School Number <b>290</b>
School Name <b>Juan Morel Campos</b>			

### B. Language Allocation Policy Team Composition [?](#)

Principal <b>Dr. Willena George</b>	Assistant Principal <b>Ms. Newell-Islar/Ms. Skop</b>
Coach <b>Ms. Reina Haas</b>	Coach <b>Ms. Miriam Crespo</b>
ESL Teacher <b>Ms. Cheng &amp; Mr. Blum-ESL</b>	Guidance Counselor <b>type here</b>
Teacher/Subject Area <b>Ms. Martinez &amp; Mr. Rivera-bil.</b>	Parent
Teacher/Subject Area <b>Ms. Baron-bil.</b>	Parent Coordinator <b>Ms. Leonor Roldan</b>
Related Service Provider <b>Ms. Holguin</b>	Other
Network Leader	Other <b>type here</b>

### C. Teacher Qualifications [?](#)

Please provide a report of all staff members' certifications referred to in this section. Press TAB after each number entered to calculate sums and percentages.

Number of certified ESL teachers	<b>2</b>	Number of certified bilingual teachers	<b>3</b>	Number of certified NLA/foreign language teachers	<b>0</b>
Number of content area teachers with bilingual extensions	<b>0</b>	Number of special education teachers with bilingual extensions	<b>1</b>	Number of teachers of ELLs without ESL/bilingual certification	<b>0</b>
Number of teachers who hold both a bilingual extension and ESL certification	<b>0</b>	Number of teachers currently teaching a self-contained ESL class who hold both a common branch license and ESL certification	<b>0</b>		

### D. School Demographics

Total number of students in school		Total Number of ELLs	<b>135</b>	ELLs as share of total student population (%)	<b>0.00%</b>
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## Part II: ELL Identification Process

Describe how you identify English Language Learners (ELLs) in your school. Answer the following:

1. Describe the steps followed for the initial identification of those students who may possibly be ELLs. These steps must include administering the Home Language Identification Survey (HLIS) which includes the informal oral interview in English and in the native language, and the formal initial assessment. Identify the person(s) responsible, including their qualifications, for conducting the initial screening, administering the HLIS, the LAB-R (if necessary), and the formal initial assessment. Also describe the steps taken to annually evaluate ELLs using the New York State English as a Second Language Achievement Test (NYSESLAT).
2. What structures are in place at your school to ensure that parents understand all three program choices (Transitional Bilingual, Dual Language, Freestanding ESL)? Please describe the process, outreach plan, and timelines.
3. Describe how your school ensures that entitlement letters are distributed and Parent Survey and Program Selection forms are returned? (If a form is not returned, the default program for ELLs is Transitional Bilingual Education as per CR Part 154 [[see tool kit](#)].)
4. Describe the criteria used and the procedures followed to place identified ELL students in bilingual or ESL instructional programs; description must also include any consultation/communication activities with parents in their native language.
5. After reviewing the Parent Survey and Program Selection forms for the past few years, what is the trend in program choices that parents have requested? (Please provide numbers.)
6. Are the program models offered at your school aligned with parent requests? If no, why not? How will you build alignment between parent choice and program offerings? Describe specific steps underway. 

1. The steps for the initial identification of those students who may possibly be ELLs are as follows:

During enrollment, Ms. Cheng and Mr. Blum, the two licensed ESL pedagogues, conduct informal oral interviews during the initial screening to determine the child's home language for the Home Language Identification Survey (HLIS). Ms. Cheng conducts the interviews in English and Spanish or Mandarin Chinese when necessary. Mr. Blum conducts the interviews in English and Spanish. The HLIS informs the ESL pedagogues of students that need to take the Language Assessment Battery-Revised (LAB-R), a test that determines students' English proficiency level and whether or not they are eligible for ELL state-mandated services. If the child's home language is a language other than English, he or she is given the LAB-R formal initial assessment by one of the two ESL pedagogues within the first 10 school days. If the HLIS indicated that the child's home language is Spanish, he or she is also given the Spanish LAB-R.

In order to annually evaluate ELLs using the New York State English as a Second Language Achievement Test (NYSESLAT), Mrs. Skop-Rodriguez, the testing coordinator, and Ms. Cheng and Mr. Blum, the two ESL teachers, meet to identify all students required to take the exam and to outline the procedures that must be adhered to for administration of it. They refer to the RLAT and the RLER reports in ATS to determine NYSESLAT eligibility. Students take the NYSESLAT in the spring and their scores determine future eligibility for ELL services. Mrs. Skop-Rodriguez schedules the testing dates for each of the four components (i.e., Listening, Speaking, Reading, and Writing) of the NYSESLAT. Ms. Cheng and Mr. Blum administer the Speaking component of the test individually for all ELLs. ESL and Bilingual classroom teachers administer the Listening, Reading, and Writing components of the test on the scheduled dates. Mrs. Skop-Rodriguez and the ESL teachers keep track of any students that were absent for any part of the test. Make-ups are given by Ms. Cheng and Mr. Blum.

2. Parents of ELLs, as determined by the LAB-R, are sent a translated letter informing them of their child's eligibility for ELL services. They are also given a group orientation in September by Ms. Cheng and Mr. Blum so that they can make an informed decision about their child's placement. The orientation entails an explanation of the three program choices: Transitional Bilingual Education, Dual Language, and English as a Second Language as relayed by the two licensed ESL pedagogues, a translated video, a translated Parent Brochure from the EPIC ELL Parent Information Case, and a question-and-answer session. Mrs. Roldan, the parent coordinator, is available for Spanish-English translations, as needed. The Translation and Interpretation Unit is employed for all other translations. Parents then complete the Program Selection form and the Parent Survey in their native language; the ESL pedagogues collect them, and place the students according to parents' preferences. If parents request a program not offered at our school (e.g., Dual Language), they are given information about neighboring schools that offer their choice. As newly admitted ELLs are registered at the school, translated entitlement letters, orientations, Program Selection forms, and Parent Survey forms are given to individual newcomer parents within the first ten days.

3. Translated entitlement letters are sent home with the newly enrolled ELLs. Translated Parent Surveys and Program Selection forms

are distributed to parents during orientations and collected by Ms. Cheng and Mr. Blum, the two licensed ESL pedagogues. These forms are sent home with students whose parents did not attend orientation. The ESL pedagogues contact parents to try to obtain all completed forms. In the rare occasion that a form is not returned, the default program for ELLs is Transitional Bilingual Education Education as per CR Part 154. All forms are kept in a compliance binder with the ESL coordinator.

4. After students have been identified as ELLs according to the LAB-R, the ESL pedagogues communicate with parents about their child’s English proficiency level through translated letters, phone calls, and/or group/individual orientations. As needed, the parent coordinator, ESL pedagogues, school pedagogues, and school aides are available on site for translations. If these resources are not able to provide translation, then the school enlists The Translation and Interpretation Unit for on-site or document translations. Identified ELLs are placed in either the Transitional Bilingual Education Program or the ESL program based on parent preferences in the Program Selection forms. Placement and continued entitlement letters are distributed and sent home. Copies of these placement letters and continued entitlement letters are maintained in an ESL compliance folder.

5. After reviewing the Parent Survey and Program Selection forms for the last few years, we have noticed that parents of ELLs in the lower grades, i.e. Kindergarten through 2nd grade, prefer to place children in the Transitional Bilingual Education Program. However, as students move into grades 3, 4, and 5, parents of ELLs request monolingual settings with ESL services. These forms are completed in the parents’ home language and placed in a compliance binder with the ESL coordinator as well as in the students’ cumulative files.

For the school year 2011-2012, 55 out of 134 parents have requested Bilingual programs and 79 out of 134 parents have requested ESL Programs, as indicated in the parent notification letters of Continuation of Entitlement, i.e., the parents of students in Bilingual classes predominately want them to continue in the program, and those in ESL, want them to continue receiving ESL. The programs at our school are aligned with the parents’ requests.

6. The program models offered by the school are invariably aligned with parent requests. In rare cases in which the school cannot accommodate their requests, i.e., dual language program and second grade bilingual, parents are informed of other schools in the area that offer these programs.

## Part III: ELL Demographics

### A. ELL Programs

<b>This school serves the following grades (includes ELLs and EPs)</b> Check all that apply	<b>K</b> * <b>1</b> * <b>2</b> * <b>3</b> * <b>4</b> * <b>5</b> * <b>6</b> ● <b>7</b> ● <b>8</b> ● <b>9</b> ● <b>10</b> ● <b>11</b> ● <b>12</b> ●
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#### This school offers (check all that apply):

Transitional bilingual education program	Yes *	No ●	If yes, indicate language(s): Spanish
Dual language program	Yes ●	No *	If yes, indicate language(s):

Provide the number of classes for each ELL program model at your school. For all-day programs (e.g., Transitional Bilingual Education, Dual Language, and Self-Contained ESL), classes refer to a cohort of students served in a day. For push-in ESL classes, refer to the separate periods in a day in which students are served. Departmentalized schools (e.g., high school) may use the self-contained row.

ELL Program Breakdown														
	K	1	2	3	4	5	6	7	8	9	10	11	12	To t #
<b>Transitional Bilingual</b>	1	1			1	1								4

ELL Program Breakdown														
	K	1	2	3	4	5	6	7	8	9	10	11	12	Total #
<b>Education</b> (60%:40% → 50%:50% → 75%:25%)														
<b>Dual Language</b> (50%:50%)														0
<b>Freestanding ESL</b>														
<b>Self-Contained</b>														0
<b>Push-In</b>	1	1	1	1	1	1								6
<b>Total</b>	2	2	1	1	2	2	0	0	0	0	0	0	0	10

### B. ELL Years of Service and Programs

Number of ELLs by Subgroups					
All ELLs	132	Newcomers (ELLs receiving service 0-3 years)	112	Special Education	16
SIFE	1	ELLs receiving service 4-6 years	17	Long-Term (completed 6 years)	3

Enter the number of ELLs by years of identification and program model in each box. Enter the number of ELLs within a subgroup who are also SIFE or special education. ①

	ELLs by Subgroups									Total
	ELLs (0-3 years)			ELLs (4-6 years)			Long-Term ELLs (completed 6 years)			
	All	SIFE	Special Education	All	SIFE	Special Education	All	SIFE	Special Education	
TBE	49		5	2		2				51
Dual Language										0
ESL	63	1	6	15		2	3		1	81
<b>Total</b>	<b>112</b>	<b>1</b>	<b>11</b>	<b>17</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>132</b>

Number of ELLs in a TBE program who are in alternate placement: 0

### C. Home Language Breakdown and ELL Programs

Transitional Bilingual Education														
Number of ELLs by Grade in Each Language Group														
	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Spanish	22	24			2	3								51
Chinese														0
Russian														0
Bengali														0
Urdu														0
Arabic														0
Haitian														0
French														0
Korean														0
Punjabi														0
Polish														0
Albanian														0
Yiddish														0

**Transitional Bilingual Education**

**Number of ELLs by Grade in Each Language Group**

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Other														<b>0</b>
<b>TOTAL</b>	<b>22</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>51</b>						

**Dual Language (ELLs/EPs)**

**K-8**

**Number of ELLs by Grade in Each Language Group**

	K		1		2		3		4		5		6		7		8		TOTAL	
	EL L	EP																		
Spanish																			0	0
Chinese																			0	0
Russian																			0	0
Korean																			0	0
Haitian																			0	0
French																			0	0
Other																			0	0
<b>TOTAL</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Dual Language (ELLs/EPs)**

**9-12**

**Number of ELLs by Grade in Each Language Group**

	9		10		11		12		TOTAL	
	ELL	EP	ELL	EP	ELL	EP	ELL	EP	ELL	EP
Spanish									0	0
Chinese									0	0
Russian									0	0
Korean									0	0
Haitian									0	0
French									0	0
Other									0	0
<b>TOTAL</b>	0	0	0	0	0	0	0	0	0	0

**This Section for Dual Language Programs Only**

Number of Bilingual students (students fluent in both languages):

Number of third language speakers:

Ethnic breakdown of EPs (Number):

African-American: \_\_\_\_

Asian: \_\_\_\_

Hispanic/Latino:

Native American: \_\_\_\_

White (Non-Hispanic/Latino): \_\_\_\_

Other:

**Freestanding English as a Second Language**

**Number of ELLs by Grade in Each Language Group**

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Spanish	7	8	20	18	13	11								77

## Freestanding English as a Second Language

### Number of ELLs by Grade in Each Language Group

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Chinese	1		1	1										3
Russian														0
Bengali														0
Urdu														0
Arabic		1												1
Haitian														0
French														0
Korean														0
Punjabi														0
Polish														0
Albanian														0
Other														0
<b>TOTAL</b>	<b>8</b>	<b>9</b>	<b>21</b>	<b>19</b>	<b>13</b>	<b>11</b>	<b>0</b>	<b>81</b>						

## Part IV: ELL Programming

### A. Programming and Scheduling Information

1. How is instruction delivered?
  - a. What are the organizational models (e.g., Departmentalized, Push-In [Co-Teaching], Pull-Out, Collaborative, Self-Contained)?
  - b. What are the program models (e.g., Block [Class travels together as a group]; Ungraded [all students regardless of grade are in one class]; Heterogeneous [mixed proficiency levels]; Homogeneous [proficiency level is the same in one class])?
2. How does the organization of your staff ensure that the mandated number of instructional minutes is provided according to proficiency levels in each program model (TBE, Dual Language, ESL)?
  - a. How are explicit ESL, ELA, and NLA instructional minutes delivered in each program model as per CR Part 154 (see table below)?
3. Describe how the content areas are delivered in each program model. Please specify language, and the instructional approaches and methods used to make content comprehensible to enrich language development.
4. How do you ensure that ELLs are appropriately evaluated in their native languages?
5. How do you differentiate instruction for ELL subgroups?
  - a. Describe your instructional plan for SIFE.
  - b. Describe your plan for ELLs in US schools less than three years (newcomers). Additionally, because NCLB now requires ELA testing for ELLs after one year, specify your instructional plan for these ELLs.
  - c. Describe your plan for ELLs receiving service 4 to 6 years.
  - d. Describe your plan for long-term ELLs (completed 6 years).
6. What instructional strategies and grade-level materials do teachers of ELL-SWDs use that both provide access to academic content areas and accelerate English language development?
7. How does your school use curricular, instructional, and scheduling flexibility to meet the diverse needs of ELL-SWDs within the least restrictive environment?

1. Instruction is delivered through the Transitional Bilingual Education model and the Push-in/Pull-out model.

a. All Transitional Bilingual Education classes are self-contained with content area and Native Language Arts instruction delivered on a sliding scale in both native and English language, i.e. first year students receive 60% of instruction in their native language and 40% in English, and receive less native language support as their English proficiency improves. ESL students are also self-contained for grades K-5 with ESL language and content instruction through the Push-in/Pull-out model. Push-in involves teaching in whole class, co-teaching,

## A. Programming and Scheduling Information

and small group capacities as per curriculum design and student need as developed between the ESL and classroom teacher. Pull-out involves the facilitation of English language acquisition for students with higher needs, i.e. newcomers and at-risk students through small group instruction. Instruction is given in English, however, translation, if possible, may be utilized to clarify concepts.

b. Program models in each grade are heterogeneous for the classroom as a whole, e.g. a newcomer student may be in the same class as an advanced ELL. When pushing in/pulling out for small group instruction, however, students are grouped fairly homogeneously to foster solidarity and unify objectives. Some Pull-out groups may be heterogeneously mixed by grade level if they have similar needs, e.g. fourth and fifth grade newcomers may be grouped together.

2. The organization of our staff ensures that the mandated number of instructional minutes is provided according to proficiency levels in each program model by holding ESL teacher and classroom teacher scheduling meetings in the beginning of the year.

a. As per CR Part 154, all ELLs in both TBE and ESL programs receive ESL instruction. ELLs at the beginner and intermediate level of English proficiency receive 360 instructional minutes in ESL per week and students at the advanced level of English proficiency receive 180 instructional minutes in ESL per week. Only advanced ELLs in both programs receive ELA instruction, i.e. 180 minutes of ELA instruction per week. Only students in the TBE model receive Native Language Arts instruction daily. Beginning ELLs receive 60 – 90 minutes of NLA per day, intermediate ELLs receive 45 – 60 minutes, and advanced ELLs receive 45 minutes.

3. Student's native language skills are being used for instructional purposes in the following way: Native Language Arts is aligned with the State's Standards and is given daily in the TBE model. As stated earlier, content for ESL classes is delivered strictly in English unless clarification is required and can be given in a child's native language. In the TBE model, content area instruction (e.g., Science, Math, Social Studies) is given in the native language. Native language instruction, as research data indicates, supports, and facilitates second language acquisition. ESL methodologies, student's home language, visuals, manipulatives, media, cooperative learning strategies, scaffolding, graphic organizers, cloze activities, turn-and-talk, think-pair-share, popcorn, reader's theater, buddy reading, choral reading, questioning, predicting, making inferences, brainstorming, listening activities, and Total Physical Response are used as a support when needed to clarify concepts, make content comprehensible, and to enrich language development. Language instruction is clearly aligned to ESL, ELA, and NLA standards. Our Transitional Bilingual Education program follows the mandates of CR Part 154 and is composed of self-contained bilingual classes from Kindergarten to fifth grade. Initially, we follow the 60/40 model that is 60% Spanish and 40% English. Gradually, the English language instruction increases as the student develops English fluency.

4. In order to evaluate ELLs in their native language, Bilingual classroom teachers use DIBELS, EL SOL, and Trophies thematic tests as diagnostic and formative assessments.

5. Instruction for ELL subgroups is differentiated according to NYSELAT score, grade level, informal and formal assessments. The classroom teachers and ESL teachers collaborate to further tailor instruction according to students' needs. Each group's instructional plan is differentiated as follows:

a. SIFE students get support through Academic Intervention Services and small group instruction. Push-in teachers provide additional services in the morning and throughout the day. One – to – one and peer tutoring is offered, and during Literacy and Math Block students are mainstreamed according to their performance level.

b. Newcomers receive differentiated instruction according to their English proficiency level. In addition, they are given daily instruction in a small group setting by the ESL teachers, and lessons are tailored towards skills needed to take the NYSESLAT exam. They also receive peer tutoring.

c. ELLs receiving service 4 to 6 years are placed in a reduced size classroom. They receive support through Academic Intervention Services and one – to – one professional period tutoring by the classroom teacher and/or paraprofessional. They are also mainstreamed during the literacy and math block. Ms. Jacobi, the Academic Intervention Teacher, designs lessons to differentiate instruction during school, and meets with parents and teachers to discuss students' progress and next steps.

d. Long-term ELLs - N/A

## A. Programming and Scheduling Information

e. Similar to ELLs receiving service 4 to 6 years, ELLs identified as having special needs are either placed in a small classroom, in a Bilingual Special Needs setting or receive SETSS from the related service provider, Ms. Holguin. Service providers, classroom teachers, and ESL teachers collaborate on a regular basis in order to review IEP goals and tailor instruction accordingly. The ELLs in the Bilingual Special Needs setting receive support through Academic Intervention Services and one – to – one professional period tutoring by the classroom teacher, Ms. Baron and/or paraprofessional. They are also mainstreamed during the literacy and math block. Ms. Jacobi, the Academic Intervention Teacher, designs lessons to differentiate instruction during school, and meets with parents and teachers to discuss students' progress and next steps.

6. Teachers of ELL-SWDs use the following instructional strategies and materials: SMART board, Brainpop videos and activities, wordprocessing to encourage writing, Voyager Passport (leveled by need), Wilson Program, picture cards, manipulatives, literacy packets facilitating guided reading, listening centers, Spotlight on English, graphic organizers, Elements of Reading vocabulary cards, collaborative learning, TPR, and songs. The Bilingual classroom teachers, related service providers, and psychologists review ELL-SWDs' IEPs to ensure that students are placed in a bilingual setting (if their IEP mandates bilingual instruction). If their IEP mandates a 12:1:1 setting, students are placed in a self-contained bilingual special education class. If their IEP does not mandate a 12:1:1 setting, students receive services from related service providers.

7. Our school differentiates instruction and curriculum as per students' needs. Meetings between ESL teachers, bilingual teachers, classroom teachers, and related services providers are coordinated to ensure ELL-SWDs receive mandated instruction within the least

### Native Language Usage and Supports

The chart below is a visual representation designed to show the variation of native language usage and supports across the program models. Please note that native language support is never zero.

Native Language Usage/Support	Transitional Bilingual Education (TBE)	Dual Language	Freestanding ESL
100%	main blocks to create mainstream opportunities. Through creative programming, we were able to have each grade have at least two common preps. This creates opportunity for schedules to be aligned and similar, so that time spent with non-disabled peer is maximized during other content areas and the Arts.		
75%			
50%			
25%			
100%			
75%			
50%			
25%			
100%			
75%			
50%			
25%			
TIME	BEGINNERS	INTERMEDIATE	ADVANCED

TBE and dual language programs have both native language arts and subject areas taught in the native language; ESL has native language supports.

### Courses Taught in Languages Other than English

## B. Programming and Scheduling Information--Continued

8. Describe your targeted intervention programs for ELLs in ELA, math, and other content areas (specify ELL subgroups targeted). Please list the range of intervention services offered in your school for the above areas as well as the language(s) in which they are offered.
9. Describe your plan for continuing transitional support (2 years) for ELLs reaching proficiency on the NYSESLAT.
10. What new programs or improvements will be considered for the upcoming school year?
11. What programs/services for ELLs will be discontinued and why?
12. How are ELLs afforded equal access to all school programs? Describe after school and supplemental services offered to ELLs in your building.
13. What instructional materials, including technology, are used to support ELLs (include content area as well as language materials; list ELL subgroups if necessary)?
14. How is native language support delivered in each program model? (TBE, Dual Language, and ESL)

## B. Programming and Scheduling Information--Continued

8. Describe your targeted intervention programs for ELLs in ELA, math, and other content areas (specify ELL subgroups targeted). Please list the range of intervention services offered in your school for the above areas as well as the language(s) in which they are offered.
9. Describe your plan for continuing transitional support (2 years) for ELLs reaching proficiency on the NYSESLAT.
10. What new programs or improvements will be considered for the upcoming school year?
11. What programs/services for ELLs will be discontinued and why?
12. How are ELLs afforded equal access to all school programs? Describe after school and supplemental services offered to ELLs in your building.
13. What instructional materials, including technology, are used to support ELLs (include content area as well as language materials; list ELL subgroups if necessary)?
14. How is native language support delivered in each program model? (TBE, Dual Language, and ESL)
15. Do required services support, and resources correspond to ELLs' ages and grade levels?
16. Include a description of activities in your school to assist newly enrolled ELL students before the beginning of the school year.
17. What language electives are offered to ELLs?

8. Our targeted intervention programs are as follows:

### ELA:

Placement in Reduced Size Class (Levels 1 and 2, including ELLs, beginner, intermediate, and advanced)

- Reduced Student-Teacher Ratio Enabling Small Group instruction
- Individualized Instruction Based on Assessed Needs.
- Grades K-5 (20-27 students, where possible)
- Daily throughout school year during the school day

Extended Block (General Ed., Special Ed., ELLs – beginner, intermediate, advanced, and SIFE in English and Spanish)

- Small Group Instruction Based on Needs (Levels 1 and 2)
- Extended Time on Tasks
- Grades K-5 - (70 minutes ELA grades K through 2, 75 minutes ELA grades 3 through 5 )
- Daily throughout the school year during the school day

### Push-In/Pull-Out and AIS Teacher

(Levels 1 and 2, including ELLs – beginner, intermediate, and SIFE)

- In identified classes grades K-5
- Reduced Student-Teacher Ratio enabling small group instruction
- Individualized instruction based on assessed needs.
- Small Group Instruction based on needs (Levels 1 and 2)
- Frequency according to need during the school day

Storytown Intervention (ELLs – beginner, intermediate and Sp. Ed.)

- Grades K-3
- Paraprofessional/Push-in Teachers Support-Based on Need
- 40 Minutes Daily
- Identified by ECLAS 2/ELSOL/DIBELS
- Small Group Instruction
- Monitoring of Student Progress-DIBELS-during the school day

Paraprofessional Tutoring in English and Spanish for ELLs – beginner and intermediate

- Tutoring during class instruction in grades K, 2, 3, 4, 5
- Small group and individualized tutoring
- Frequency according to need during the school day

### Kaplan Learning

- Content-based test readiness (Grades 3-5 ELLs – beginner, intermediate, and advanced, and Sp. Ed.)
- Skills Driven
- Frequency Based on Students' Identified Needs Daily-during school day

## B. Programming and Scheduling Information--Continued

8. Describe your targeted intervention programs for ELLs in ELA, math, and other content areas (specify ELL subgroups targeted). Please list the range of intervention services offered in your school for the above areas as well as the language(s) in which they are offered.
9. Describe your plan for continuing transitional support (2 years) for ELLs reaching proficiency on the NYSESLAT.
10. What new programs or improvements will be considered for the upcoming school year?
11. What programs/services for ELLs will be discontinued and why?
12. How are ELLs afforded equal access to all school programs? Describe after school and supplemental services offered to ELLs in your building.
13. What instructional materials, including technology, are used to support ELLs (include content area as well as language materials; list ELL subgroups if necessary)?
14. How is native language support delivered in each program model? (TBE, Dual Language, and ESL)
15. Do required services support, and resources correspond to ELLs' ages and grade levels?
16. Include a description of activities in your school to assist newly enrolled ELL students before the beginning of the school year.
17. What language electives are offered to ELLs?

8. Our targeted intervention programs are as follows:

ELA:

Placement in Reduced Size Class (Levels 1 and 2, including ELLs, beginner, intermediate, and advanced)

- Reduced Student-Teacher Ratio Enabling Small Group instruction
- Individualized Instruction Based on Assessed Needs.
- Grades K-5 (20-27 students, where possible)
- Daily throughout school year during the school day

Extended Block (General Ed., Special Ed., ELLs – beginner, intermediate, advanced, and SIFE in English and Spanish)

- Small Group Instruction Based on Needs (Levels 1 and 2)
- Extended Time on Tasks
- Grades K-5 - (70 minutes ELA grades K through 2, 75 minutes ELA grades 3 through 5 )
- Daily throughout the school year during the school day

Push-In/Pull-Out and AIS Teacher

(Levels 1 and 2, including ELLs – beginner, intermediate, and SIFE)

- In identified classes grades K-5
- Reduced Student-Teacher Ratio enabling small group instruction
- Individualized instruction based on assessed needs.
- Small Group Instruction based on needs (Levels 1 and 2)
- Frequency according to need during the school day

Storytown Intervention (ELLs – beginner, intermediate and Sp. Ed.)

- Grades K-3
- Paraprofessional/Push-in Teachers Support-Based on Need
- 40 Minutes Daily
- Identified by ECLAS 2/ELSOL/DIBELS
- Small Group Instruction
- Monitoring of Student Progress-DIBELS-during the school day

Paraprofessional Tutoring in English and Spanish for ELLs – beginner and intermediate

- Tutoring during class instruction in grades K, 2, 3, 4, 5
- Small group and individualized tutoring
- Frequency according to need during the school day

Kaplan Learning

- Content-based test readiness (Grades 3-5 ELLs – beginner, intermediate, and advanced, and Sp. Ed.)
- Skills Driven
- Frequency Based on Students' Identified Needs Daily-during school day

**NYS CR Part 154 Mandated Number of Units of Support for ELLs, Grades K-8**

**C. Schools with Dual Language Programs**

1. How much time (%) is the target language used for EPs and ELLs in each grade?
2. How much of the instructional day are EPs and ELLs integrated? What content areas are taught separately?
3. How is language separated for instruction (time, subject, teacher, theme)?
4. What Dual Language model is used (side-by-side, self-contained, other)?
5. Is emergent literacy taught in child's native language first (sequential), or are both languages taught at the same time (simultaneous)?

N/A

**NYS CR Part 154 Mandated Number of Units of Support for ELLs, Grades 9-12**

**D. Professional Development and Support for School Staff**

1. Describe the professional development plan for all ELL personnel at the school. (Please include all teachers of ELLs.)
2. What support do you provide staff to assist ELLs as they transition from elementary to middle and/or middle to high school?
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Sample topics addressed during professional development includes but is not limited to the following:

Literacy:

Balanced Literacy Program (Grades 4 & 5)

Reading First Program (Grades K, 1, 2, & 3)

Four Square Writing and other graphic organizers

Reading Academy

Storytown & Villacuentos Program

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DIBELS Assessment

Preparation for ELA

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Standards

Running Records

Data analysis and implications for instruction

Mathematics:

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KAPLAN

Math Steps

Preparation for Mathematics Standardized Assessments

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## Native Language Usage and Supports

The chart below is a visual representation designed to show the variation of native language usage and supports across the program models. Please note that native language support is never zero.

Native Language Usage/Support	Transitional Bilingual Education (TBE)
<p>100% 75% 50% 25%</p> <p>1. Monthly ESL teacher professional development practices, materials, NYS/ESL standards, Common Core standards, instructional strategies and alignment to core curriculum.</p> <p>2. All staff members, including assistant principals, special educators, social workers, and parent coordinators.</p>	<p>are facilitated by the CFN network specialist. Teachers discuss current research, best practices, materials, NYS/ESL standards, Common Core standards, instructional strategies and alignment to core curriculum.</p>
Dual Language	
<p>100% 75% 50% 25%</p> <p>Team, that includes the Principal, Assistant Principals, UFT Chapter Leader, Staff Developer, Literacy Coach, Reading First Coach, Math Coach, Grade Leaders, and Teachers, who work together to combine ideas on effective planning for teachers, on different ways to assess learning, on developing curricula and instructional materials, and on reflecting on practice regularly to reflect and refine school-based practice.</p>	<p>are facilitated by the CFN network specialist. Teachers discuss current research, best practices, materials, NYS/ESL standards, Common Core standards, instructional strategies and alignment to core curriculum.</p>
Freestanding ESL	
<p>100% 75% 50% 25%</p> <p>approach to staff development. On one level, they work with staff to strengthen their knowledge base in literacy, mathematics and other content areas. The second level, implemented concurrently, focuses on effective practices in the delivery of instruction. Most professional development is delivered in the teacher's classroom. Particular emphasis is being placed on the reading programs. School based coaches, in literacy and in math, and support personnel from the Network will provide professional development. In-house component meetings focus on various aspects of instructional methods and strategies.</p>	<p>are facilitated by the CFN network specialist. Teachers discuss current research, best practices, materials, NYS/ESL standards, Common Core standards, instructional strategies and alignment to core curriculum.</p>
TIME	BEGINNERS      INTERMEDIATE      ADVANCED

TBE and dual language programs have both native language arts and subject areas taught in the native language; ESL has native language supports.

Technology instruction are supported by on-site staff members. Throughout the school year, there are ongoing share sessions between the classroom teachers, cluster teachers, service providers and administrators.

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- KAPLAN
- DIBELS Assessment
- Preparation for ELA
- Native Language Arts
- Standards
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- Data analysis and implications for instruction

Mathematics:

- Everyday Mathematics Program
- KAPLAN
- Math Steps
- Preparation for Mathematics Standardized Assessments
- Standards
- Data analysis and implications for instruction

Science:

## E. Parental Involvement

1. Describe parent involvement in your school, including parents of ELLs.
2. Does the school partner with other agencies or Community Based Organizations to provide workshops or services to ELL parents?
3. How do you evaluate the needs of the parents?
4. How do your parental involvement activities address the needs of the parents?

1. At P.S. 290 we recognize that families and other community members are a vital part of all students' academic and social success and consider family involvement a central ingredient for a successful educational program. Parents participate in the following activities:

Teacher and Parent Meetings- Scheduled daily based on teachers' prep schedule

Parent Book Club- Monthly discussion of provided reading translation available

Parent Workshop Series- Development of parenting and social skill development

2nd Cup of Coffee- Parent information provided and community based speakers invited to participate

PTA Meetings - Timely parent information provided and support from in school and outside agencies

Leadership Team Meetings - committee of staff and parents meet to plan and discuss school policy

Dial-A-Teacher- Homework help provided

Mother/Child Dinner/Breakfast- Parents and students celebrate through literacy and art based activities

Father/Child Dinner/Breakfast

Learning Walks- Parents invited to participate in physical activities while discussing educational topics

Family Movie Nights- Parents and students share the experience of watching a film together and group discussion

Pajama Night-Staff - Parents and students share literacy based activities

Open House- Parents are invited to meet with support staff and visit classrooms for orientation

Open School - Individual parent teacher conferences

Arts & Crafts - Parents invited to create projects

Intervention Meetings - Parents invited to individual meetings to discuss student progress and meet school support staff and connect with support from outside agencies

Books & Breakfast- Parents and students are invited to dress as their favorite storybook character and participate in literacy activities

Morning Math- Parents and students participate in math based games and activities

Learning Leaders - Parents are invited to train to be in-school volunteers

Parents of ELLs also participate in the activities listed above, as well as, orientations conducted by the two ESL teachers.

The parent coordinator, Bilingual and ESL teachers, and the Translation and Interpretation Unit are available to provide translation services and to unite the teachers and parents.

2. The school partners with the following agencies and Community Based Organizations (CBOs) in order to provide workshops or services to ELL parents:

Learning Leaders – how to volunteer at the school

New York Psychotherapy – inform families and individuals of counseling services available

Cornell University Nutrition Classes – teaches parents about healthy habits

Dial-A-Teacher – provides homework assistance

CUNY Adult Literacy Programs – teaches basic literacy skills

YMCA North Brooklyn – provides health awareness workshops for women

Citibank Community Bank – teaches math and money skills and money management

Community Empowerment, Inc. – provides free, supportive, and intervention services

Community Summer Camps Programs – gives information about the Fresh Air Fund

Barrier Free Living – teaches parents how to mitigate domestic violence

Ohel Children's Home & Family Service – provides housing, foster care, outpatient counseling, at-home services, school-based programs, camp programs, and sexual abuse services

Fire Department Mobile – trains parents in CPR

Arlington Library – teaches parents about library skills and resources

Brownsville Family Preservation – teaches parents how to build family ties

New York Urban League – informs parents of preventive services programs

Coalition for Hispanic Family Services – provides family support services for Hispanics

Building a Better Bridge Helping Adults Enter and Succeed – provides technology services

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Coalition for Hispanic Family Services – provides family support services for Hispanics

Building a Better Bridge Helping Adults Enter and Succeed – provides technology services

Urban Innovation: Cypress Hills Community School – works with parents to build a better community

## B. Programming and Scheduling Information--Continued

8. Describe your targeted intervention programs for ELLs in ELA, math, and other content areas (specify ELL subgroups targeted). Please list the range of intervention services offered in your school for the above areas as well as the language(s) in which they are offered.
9. Describe your plan for continuing transitional support (2 years) for ELLs reaching proficiency on the NYSESLAT.
10. What new programs or improvements will be considered for the upcoming school year?
11. What programs/services for ELLs will be discontinued and why?
12. How are ELLs afforded equal access to all school programs? Describe after school and supplemental services offered to ELLs in your building.
13. What instructional materials, including technology, are used to support ELLs (include content area as well as language materials; list ELL subgroups if necessary)?
14. How is native language support delivered in each program model? (TBE, Dual Language, and ESL)
15. Do required services support, and resources correspond to ELLs' ages and grade levels?
16. Include a description of activities in your school to assist newly enrolled ELL students before the beginning of the school year.
17. What language electives are offered to ELLs?

8. Our targeted intervention programs are as follows:

### ELA:

#### Placement in Reduced Size Class (Levels 1 and 2, including ELLs, beginner, intermediate, and advanced)

- Reduced Student-Teacher Ratio Enabling Small Group instruction
- Individualized Instruction Based on Assessed Needs.
- Grades K-5 (20-27 students, where possible)
- Daily throughout school year during the school day

#### Extended Block (General Ed., Special Ed., ELLs – beginner, intermediate, advanced, and SIFE in English and Spanish)

- Small Group Instruction Based on Needs (Levels 1 and 2)
- Extended Time on Tasks
- Grades K-5 - (70 minutes ELA grades K through 2, 75 minutes ELA grades 3 through 5 )
- Daily throughout the school year during the school day

#### Push-In/Pull-Out and AIS Teacher

##### (Levels 1 and 2, including ELLs – beginner, intermediate, and SIFE)

- In identified classes grades K-5
- Reduced Student-Teacher Ratio enabling small group instruction
- Individualized instruction based on assessed needs.
- Small Group Instruction based on needs (Levels 1 and 2)
- Frequency according to need during the school day

#### Storytown Intervention (ELLs – beginner, intermediate and Sp. Ed.)

- Grades K-3
- Paraprofessional/Push-in Teachers Support-Based on Need
- 40 Minutes Daily
- Identified by ECLAS 2/ELSOL/DIBELS
- Small Group Instruction
- Monitoring of Student Progress-DIBELS-during the school day

#### Paraprofessional Tutoring in English and Spanish for ELLs – beginner and intermediate

- Tutoring during class instruction in grades K, 2, 3, 4, 5
- Small group and individualized tutoring
- Frequency according to need during the school day

#### Kaplan Learning

- Content-based test readiness (Grades 3-5 ELLs – beginner, intermediate, and advanced, and Sp. Ed.)
- Skills Driven
- Frequency Based on Students' Identified Needs Daily-during school day

## B. Programming and Scheduling Information--Continued

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8. Our targeted intervention programs are as follows:

ELA:

Placement in Reduced Size Class (Levels 1 and 2, including ELLs, beginner, intermediate, and advanced)

- Reduced Student-Teacher Ratio Enabling Small Group instruction
- Individualized Instruction Based on Assessed Needs.
- Grades K-5 (20-27 students, where possible)
- Daily throughout school year during the school day

Extended Block (General Ed., Special Ed., ELLs – beginner, intermediate, advanced, and SIFE in English and Spanish)

- Small Group Instruction Based on Needs (Levels 1 and 2)
- Extended Time on Tasks
- Grades K-5 - (70 minutes ELA grades K through 2, 75 minutes ELA grades 3 through 5 )
- Daily throughout the school year during the school day

Push-In/Pull-Out and AIS Teacher

(Levels 1 and 2, including ELLs – beginner, intermediate, and SIFE)

- In identified classes grades K-5
- Reduced Student-Teacher Ratio enabling small group instruction
- Individualized instruction based on assessed needs.
- Small Group Instruction based on needs (Levels 1 and 2)
- Frequency according to need during the school day

Storytown Intervention (ELLs – beginner, intermediate and Sp. Ed.)

- Grades K-3
- Paraprofessional/Push-in Teachers Support-Based on Need
- 40 Minutes Daily
- Identified by ECLAS 2/ELSOL/DIBELS
- Small Group Instruction
- Monitoring of Student Progress-DIBELS-during the school day

Paraprofessional Tutoring in English and Spanish for ELLs – beginner and intermediate

- Tutoring during class instruction in grades K, 2, 3, 4, 5
- Small group and individualized tutoring
- Frequency according to need during the school day

Kaplan Learning

- Content-based test readiness (Grades 3-5 ELLs – beginner, intermediate, and advanced, and Sp. Ed.)
- Skills Driven
- Frequency Based on Students' Identified Needs Daily-during school day

## C. Schools with Dual Language Programs

1. How much time (%) is the target language used for EPs and ELLs in each grade?
2. How much of the instructional day are EPs and ELLs integrated? What content areas are taught separately?
3. How is language separated for instruction (time, subject, teacher, theme)?
4. What Dual Language model is used (side-by-side, self-contained, other)?
5. Is emergent literacy taught in child's native language first (sequential), or are both languages taught at the same time (simultaneous)?

N/A

2. What is revealed by the data patterns across proficiency levels (on the LAB-R and NYSESLAT) and grades?
3. How will patterns across NYSESLAT modalities—reading/writing and listening/speaking—affect instructional decisions?
4. For each program, answer the following:
  - a. Examine student results. What are the patterns across proficiencies and grades? How are ELLs faring in tests taken in English as compared to the native language?
  - b. Describe how the school leadership and teachers are using the results of the ELL Periodic Assessments.
  - c. What is the school learning about ELLs from the Periodic Assessments? How is the Native Language used?
5. For dual language programs, answer the following:
  - a. How are the English Proficient students (EPs) assessed in the second (target) language?
  - b. What is the level of language proficiency in the second (target) language for EPs?
  - c. How are EPs performing on State and City Assessments?
6. Describe how you evaluate the success of your programs for ELLs.

1. Some of the assessment tools our school uses to assess the early literacy skills of our ELLs are as follows:

### IDEL = DIBELS

Dynamic Indicators of Basic Early Literacy Skills (DIBELS) are a series of short tests given to children in kindergarten through third grade to screen and monitor their progress in learning the necessary skills to become successful readers. ALL DIBELS measures are timed with most taking only one minute. DIBELS activities are administered individually, measure progress, and provides insight in Initial Sounds, Phoneme Segmentation, Nonsense Words, and Oral Reading Fluency. Implications from this data are used in tailoring early literacy skills instruction.

### ELSOL = ECLAS2

The Early Childhood Literacy Assessment System (ECLAS-2) is an assessment designed to help teachers determine the progress in literacy development in children from grades K-3. ECLAS-2 is administered in the fall and spring. The Kit activities include individually administered and group administered activities designed to measure each child's progress and provides insights in Phonemic Awareness, Phonics, Reading and Oral Expression, and Listening and Writing. Implications from this data are used in tailoring early literacy skills instruction.

### LAB-R

The Language Assessment Battery-Revised (LAB-R), is a test that provides insight into students' English proficiency level. Those children that score at or below proficiency on the LAB-R become eligible for state-mandated services for ELLs.

The LAB-R has five levels: K-1, 2-3, 4-5, 6-8, and 9-12.

Level I includes subtests of Listening/Speaking, and Reading. At the remaining levels, the test includes Listening, Reading, Writing, and Speaking. Our school only administers up to level III as we only house up to grade five students. The LAB-R is both a group and individually administered test, depending on the subtest and level. Speaking is individually administered for all levels and all subtests in Levels I, II, and III are administered individually. Subtests for all levels are derived from NYS and ESL learning standards.

The Reading subtest asks students to answer questions about stories printed in their test books. The Writing subtest asks students to write and perform writing exercises in response to questions and stimuli in their test books. The Listening subtest asks students to select the correct response to a picture and/or dictated word or statement. The Speaking subtest asks students to respond to a dictated word or statement which sometimes refers to a picture.

The number of items varies by level. Implications from this data are used in tailoring early literacy skills instruction

## Additional Information

Please include any additional information that would be relevant to your LAP and would further explain your program for ELLs. You may attach/submit charts. This form does not allow graphics and charts to be pasted.

Paste additional information here

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2. What support do you provide staff to assist ELLs as they transition from elementary to middle and/or middle to high school?
3. Describe the minimum 7.5 hours of ELL training for all staff (including non-ELL teachers) as per Jose P.

1. Monthly ESL teacher professional development are facilitated by the CFN network specialist. Teachers discuss current research, best practices, materials, NYS-ESL standards, Common Core standards, instructional strategies and alignment to core curriculum.

All staff members, including assistant principals, paraprofessionals, guidance counselor, psychologists, occupational/physical therapists, speech therapists, secretaries, and parent coordinator attend professional development which is coordinated by a Professional Development Team, that includes the Principal, Assistant Principals, UFT Chapter Leader, Staff Developer, Literacy Coach, Reading First Coach, Math Coach, Grade Leaders, and Teachers, who work together to combine ideas on effective planning for teachers, on different ways to assess learning, on developing curricula and instructional materials, and assessing teachers' needs for professional development. The team meets regularly to reflect and refine school-based practices and up-date the professional development plans. This team provides a two-tier approach to staff development. On one level, they work with staff to strengthen their knowledge base in literacy, mathematics and other content areas. The second level, implemented concurrently, focuses on effective practices in the delivery of instruction. Most professional development is delivered in the teacher's classroom. Particular emphasis is being placed on the reading programs. School based coaches, in literacy and in math, and support personnel from the Network will provide professional development. In-house component meetings focus on various aspects of instructional methods and strategies. Through feedback from observations, modeling and opportunities for inter-visitations, teachers' skills are refined. In addition, staff development for the State Standards and Common Core Standards for English Language Arts is provided during the school day as well as after school. Literacy, Math, Science, Social Studies, bilingual studies, and Technology instruction are supported by on-site staff members. Throughout the school year, there are ongoing share-sessions between the classroom teachers, cluster teachers, service providers and administrators.

Grade conferences, workshops, study groups, share sessions, and team meetings are held to help improve student achievement in English Language, Mathematics, and other Content Areas using ESL strategies to meet the New York State and the Common Core Performance standards.

Intensive professional development is provided for teachers in specialized strategies to meet the needs of special populations; and implementation of effective strategies for meeting the needs of the growing ELL population. Professional Development is differentiated by grade and teacher need. Professional Development is ongoing and based on both hard and soft data.

Sample topics addressed during professional development includes but is not limited to the following:

Literacy:

Balanced Literacy Program (Grades 4 & 5)

Reading First Program (Grades K, 1, 2, & 3)

Four Square Writing and other graphic organizers

Reading Academy

Storytown & Villacuentos Program

Storytown Intervention

KAPLAN

DIBELS Assessment

Preparation for ELA

Native Language Arts

Standards

Running Records

Data analysis and implications for instruction

Mathematics:

Everyday Mathematics Program

KAPLAN

Math Steps

Preparation for Mathematics Standardized Assessments

Standards

Data analysis and implications for instruction

Science:

## E. Parental Involvement

1. Describe parent involvement in your school, including parents of ELLs.
2. Does the school partner with other agencies or Community Based Organizations to provide workshops or services to ELL parents?
3. How do you evaluate the needs of the parents?
4. How do your parental involvement activities address the needs of the parents?

1. At P.S. 290 we recognize that families and other community members are a vital part of all students' academic and social success and consider family involvement a central ingredient for a successful educational program. Parents participate in the following activities:

Teacher and Parent Meetings- Scheduled daily based on teachers' prep schedule

Parent Book Club- Monthly discussion of provided reading translation available

Parent Workshop Series- Development of parenting and social skill development

2nd Cup of Coffee- Parent information provided and community based speakers invited to participate

PTA Meetings - Timely parent information provided and support from in school and outside agencies

Leadership Team Meetings - committee of staff and parents meet to plan and discuss school policy

Dial-A-Teacher- Homework help provided

Mother/Child Dinner/Breakfast- Parents and students celebrate through literacy and art based activities

Father/Child Dinner/Breakfast

Learning Walks- Parents invited to participate in physical activities while discussing educational topics

Family Movie Nights- Parents and students share the experience of watching a film together and group discussion

Pajama Night-Staff - Parents and students share literacy based activities

Open House- Parents are invited to meet with support staff and visit classrooms for orientation

Open School - Individual parent teacher conferences

Arts & Crafts - Parents invited to create projects

Intervention Meetings - Parents invited to individual meetings to discuss student progress and meet school support staff and connect with support from outside agencies

Books & Breakfast- Parents and students are invited to dress as their favorite storybook character and participate in literacy activities

Morning Math- Parents and students participate in math based games and activities

Learning Leaders - Parents are invited to train to be in-school volunteers

Parents of ELLs also participate in the activities listed above, as well as, orientations conducted by the two ESL teachers.

The parent coordinator, Bilingual and ESL teachers, and the Translation and Interpretation Unit are available to provide translation services and to unite the teachers and parents.

2. The school partners with the following agencies and Community Based Organizations (CBOs) in order to provide workshops or services to ELL parents:

Learning Leaders – how to volunteer at the school

New York Psychotherapy – inform families and individuals of counseling services available

Cornell University Nutrition Classes – teaches parents about healthy habits

Dial-A-Teacher – provides homework assistance

CUNY Adult Literacy Programs – teaches basic literacy skills

YMCA North Brooklyn – provides health awareness workshops for women

Citibank Community Bank – teaches math and money skills and money management

Community Empowerment, Inc. – provides free, supportive, and intervention services

Community Summer Camps Programs – gives information about the Fresh Air Fund

Barrier Free Living – teaches parents how to mitigate domestic violence

Ohel Children's Home & Family Service – provides housing, foster care, outpatient counseling, at-home services, school-based programs, camp programs, and sexual abuse services

Fire Department Mobile – trains parents in CPR

Arlington Library – teaches parents about library skills and resources

Brownsville Family Preservation – teaches parents how to build family ties

New York Urban League – informs parents of preventive services programs

Coalition for Hispanic Family Services – provides family support services for Hispanics

Building a Better Bridge Helping Adults Enter and Succeed – provides technology services

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Arlington Library – teaches parents about library skills and resources

Brownsville Family Preservation – teaches parents how to build family ties

New York Urban League – informs parents of preventive services programs

Coalition for Hispanic Family Services – provides family support services for Hispanics

Building a Better Bridge Helping Adults Enter and Succeed – provides technology services

Urban Innovation: Cypress Hills Community School – works with parents to build a better community

# Part V: Assessment Analysis

## A. Assessment Breakdown

Enter the number of ELLs for each test, category, and modality.

OVERALL NYSESLAT* PROFICIENCY RESULTS (*LAB-R FOR NEW ADMITS)														
	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Beginner(B)	10	17	12	1	4	2								46
Intermediate(I)	3	7	3	6	3	2								24
Advanced (A)	17	11	8	11	8	10								65
Total	30	35	23	18	15	14	0	0	0	0	0	0	0	135

NYSESLAT Modality Analysis														
Modality Aggregate	Proficiency Level	K	1	2	3	4	5	6	7	8	9	10	11	12
LISTENING /SPEAKING	B	10	9	6	0	3	2							
	I	3	7	3	0	0	0							
	A	17	16	12	5	3	5							
	P	0	3	2	13	9	7							
READING/ WRITING	B	30	20	8	1	3	2							
	I	0	7	8	6	3	2							
	A	0	7	5	11	9	10							
	P	0	1	2	0	0	0							

NYS ELA					
Grade	Level 1	Level 2	Level 3	Level 4	Total
3	3	7	5		15
4	2	10	2		14
5	5	12	3		20
6					0
7					0
8					0
NYSAA Bilingual Spe Ed					0

NYS Math									
Grade	Level 1		Level 2		Level 3		Level 4		Total
	English	NL	English	NL	English	NL	English	NL	
3	1		10		6				17
4	1		10		5	1	1		18

NYS Math									
Grade	Level 1		Level 2		Level 3		Level 4		Total
	English	NL	English	NL	English	NL	English	NL	
5		4	11		9				24
6									0
7									0
8									0
NYSAA Bilingual Spe Ed									0

NYS Science									
	Level 1		Level 2		Level 3		Level 4		Total
	English	NL	English	NL	English	NL	English	NL	
4	1		4		8	1	1		15
8									0
NYSAA Bilingual Spe Ed									0

New York State Regents Exam				
	Number of ELLs Taking Test		Number of ELLs Passing Test	
	English	Native Language	English	Native Language
Comprehensive English				
Integrated Algebra				
Geometry				
Algebra 2/Trigonometry				
Math				
Biology				
Chemistry				
Earth Science				
Living Environment				
Physics				
Global History and Geography				
US History and Government				
Foreign Language				
Other				
Other				
NYSAA ELA				
NYSAA Mathematics				
NYSAA Social Studies				
NYSAA Science				

**Native Language Tests**

	# of ELLs scoring at each quartile (based on percentiles)				# of EPs (dual lang only) scoring at each quartile (based on percentiles)			
	Q1 1-25 percentile	Q2 26-50 percentile	Q3 51-75 percentile	Q4 76-99 percentile	Q1 1-25 percentile	Q2 26-50 percentile	Q3 51-75 percentile	Q4 76-99 percentile
ELE (Spanish Reading Test)								
Chinese Reading Test								

## B. After reviewing and analyzing the assessment data, answer the following

- Describe what assessment tool your school uses to assess the early literacy skills of your ELLs (e.g., ECLAS-2, EL SOL, Fountas and Pinnell, DRA, TCRWP). What insights do the data provide about your ELLs? How can this information help inform your school's instructional plan? Please provide any quantitative data available to support your response.
- What is revealed by the data patterns across proficiency levels (on the LAB-R and NYSESLAT) and grades?
- How will patterns across NYSESLAT modalities—reading/writing and listening/speaking—affect instructional decisions?
- For each program, answer the following:
  - Examine student results. What are the patterns across proficiencies and grades? How are ELLs faring in tests taken in English as compared to the native language?
  - Describe how the school leadership and teachers are using the results of the ELL Periodic Assessments.
  - What is the school learning about ELLs from the Periodic Assessments? How is the Native Language used?
- For dual language programs, answer the following:
  - How are the English Proficient students (EPs) assessed in the second (target) language?
  - What is the level of language proficiency in the second (target) language for EPs?
  - How are EPs performing on State and City Assessments?
- Describe how you evaluate the success of your programs for ELLs.

- Some of the assessment tools our school uses to assess the early literacy skills of our ELLs are as follows:

### IDEL = DIBELS

Dynamic Indicators of Basic Early Literacy Skills (DIBELS) are a series of short tests given to children in kindergarten through third grade to screen and monitor their progress in learning the necessary skills to become successful readers. ALL DIBELS measures are timed with most taking only one minute. DIBELS activities are administered individually, measure progress, and provides insight in Initial Sounds, Phoneme Segmentation, Nonsense Words, and Oral Reading Fluency. Implications from this data are used in tailoring early literacy skills instruction.

### ELSOL = ECLAS2

The Early Childhood Literacy Assessment System (ECLAS-2) is an assessment designed to help teachers determine the progress in literacy development in children from grades K-3. ECLAS-2 is administered in the fall and spring. The Kit activities include individually administered and group administered activities designed to measure each child's progress and provides insights in Phonemic Awareness, Phonics, Reading and Oral Expression, and Listening and Writing. Implications from this data are used in tailoring early literacy skills instruction.

### LAB-R

The Language Assessment Battery-Revised (LAB-R), is a test that provides insight into students' English proficiency level. Those children that score at or below proficiency on the LAB-R become eligible for state-mandated services for ELLs.

The LAB-R has five levels: K-1, 2-3, 4-5, 6-8, and 9-12.

Level I includes subtests of Listening/Speaking, and Reading. At the remaining levels, the test includes Listening, Reading, Writing, and Speaking. Our school only administers up to level III as we only house up to grade five students. The LAB-R is both a group and individually administered test, depending on the subtest and level. Speaking is individually administered for all levels and all subtests in Levels I, II, and III are administered individually. Subtests for all levels are derived from NYS and ESL learning standards.

The Reading subtest asks students to answer questions about stories printed in their test books. The Writing subtest asks students to write and perform writing exercises in response to questions and stimuli in their test books. The Listening subtest asks students to select the correct response to a picture and/or dictated word or statement. The Speaking subtest asks students to respond to a dictated word or statement which sometimes refers to a picture.

The number of items varies by level. Implications from this data are used in tailoring early literacy skills instruction

## Additional Information

Please include any additional information that would be relevant to your LAP and would further explain your program for ELLs. You may attach/submit charts. This form does not allow graphics and charts to be pasted.

Paste additional information here

## Part VI: LAP Assurances

**School Name:** Juan Morel Campos

**School DBN:** 19K290

Signatures of LAP team members certify that the information provided is accurate.

Name (PRINT)	Title	Signature	Date (mm/dd/yy)
	Principal		
	Assistant Principal		
	Parent Coordinator		
	ESL Teacher		
	Parent		
	Teacher/Subject Area		

**School Name: Juan Morel Campos**

**School DBN: 19K290**

**Signatures of LAP team members certify that the information provided is accurate.**

Name (PRINT)	Title	Signature	Date (mm/dd/yy)
	Teacher/Subject Area		
	Coach		
	Coach		
	Guidance Counselor		
	Network Leader		
	Other		

**LANGUAGE TRANSLATION AND INTERPRETATION 2011-2012**

CEP Appendix 7

*Requirement under Chancellor's Regulations – for all schools*

**DBN:** 19K290      **School Name:** Juan Morel Campos

**Cluster:** 212      **Network:** CFN 309

**Goal:** To communicate whenever feasible with non-English speaking parents in their home language in order to support shared parent-school accountability, parent access to information about their children's educational options, and parents' capacity to improve their children's achievement.

**Part A: Needs Assessment Findings**

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1. Describe the data and methodologies used to assess your school's written translation and oral interpretation needs to ensure that all parents are provided with appropriate and timely information in a language they can understand.

During enrollment, the two licensed ESL pedagogues, conduct informal oral interviews in English and in the native language with parents to determine the home language. The Home Language Identification Survey (HLIS) HLIS data informs the pedagogues in the school of our written translation and oral interpretation needs. The data reveals that approximately 40% of our parents need written and oral translations. All parents are provided with appropriate and timely information in a language they can understand through translated materials such as newsletters and progress reports. With the assistance of the parent coordinator, ESL teachers, bilingual teachers, and bilingual school aides, parents are informed of all school activities, and oral translation services are readily available on-site.

2. Summarize the major findings of your school's written translation and oral interpretation needs. Describe how the findings were reported to the school community.

The major findings of our school's written translation and oral interpretation needs are that 40% of our parents need written and oral translations in Spanish. The other 60% need English. We have found that due to the fact that P.S. 290 has a large Hispanic population, there was a need to hire bilingual personnel so that someone is always available to translate in Spanish for both oral and written communication. The personnel hired for these translation services are the parent coordinator, ESL teachers, school aides, and the bilingual teachers.

Findings are reported to the school community in a variety of ways; faculty conferences, professional development share sessions, postings, PTA meetings, newsletters, report cards, Parent-Teacher conferences, and face-to-face contacts. The school community is also notified of the oral and written translation services available via meetings, newsletters, and postings.

## Part B: Strategies and Activities

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1. Describe the written translation services the school will provide, and how they will meet identified needs indicated in Part A. Include procedures to ensure timely provision of translated documents to parents determined to be in need of language assistance services. Indicate whether written translation services will be provided by an outside vendor, or in-house by school staff or parent volunteers.

At P.S. 290 all written translation is done in-house by the parent coordinator, ESL teacher, and by parent volunteers from the PTA. All written communications are translated into Spanish and provided to the parents in addition to the English version. All translations are provided in a timely manner, usually accompanying the English version. If these resources are not able to provide translation, then the school enlists The Translation and Interpretation Unit for on-site or document translations.

2. Describe the oral interpretation services the school will provide, and how they will meet identified needs indicated in Part A. Indicate whether oral interpretation services will be provided by an outside contractor, or in-house by school staff or parent volunteers.

At P.S. 290 all oral interpretation services are done in-house by school staff such as, the parent coordinator, ESL teachers, bilingual school aides, bilingual teachers, and bilingual parent volunteers. Interpreters are provided whenever requested. If these resources are not able to provide translation, then the school enlists The Translation and Interpretation Unit for on-site translations.

3. Describe how the school will fulfill Section VII of Chancellor's Regulations A-663 regarding parental notification requirements for translation and interpretation services. Note: The full text of Chancellor's Regulations A-663 (Translations) is available via the following link: <http://docs.nycenet.edu/docushare/dsweb/Get/Document-151/A-663%20Translation%203-27-06%20.pdf>.

In order to fulfill the Chancellor's Regulations A-663, all parents are asked to complete the Home Language Survey, at registration. we determine within 30 (thirty) days of a student's enrollment, the primary language spoken by the parent. If that language is other than English, we determine whether the parent requires language assistance in order to communicate effectively with our school personnel. Our school maintains appropriate and current records of the primary language of each parent. Such information is maintained in ATS and on the student emergency card. The Home Language Surveys are updated yearly and the information is included in the ATS and on the blue emergency cards.

P.S. 290 provides translation services upon request and if a parent chooses they may use a relative or family member to assist them with translation. In addition written communications are also provided in Spanish, for which there is a need due to our high Hispanic population. P.S. 290 accommodates any translation needs by enlisting resource personnel, and or by utilizing the Translation and Interpretation Unit. Parent notices are sent in English and other languages informing parents of the availability of translation and interpretation services at P.S. 290. In, addition copies of such notifications are posted in a prominent location near the main entrance of the school. We provide parents whose primary language is not English with a translation of any document that contains individual, student-specific information regarding, but not limited to, a student's:

- a. health;
- b. safety;
- c. legal or disciplinary matters; and
- d. entitlement to public education or placement in any Special Education, English Language Learner or non-standard academic program.

Our school's safety plan contains procedures for ensuring that parents in need of language access services are not prevented from reaching the school's administrative offices solely due to language barriers.

Parents receive translated versions on the Parent Involvement Policy, and a copy of the Bill of Parent Rights and Responsibilities which includes their rights regarding translation and interpretation services.

## 2011-12 Comprehensive Education Plan (CEP): Appendix 8

### Title III Supplemental Program for ELLs

Directions: Title III supplemental services for ELLs must include all of the following three components:

- **Direct instruction:** activities must be used to support language development, English and native language instruction, high academic achievement in math, and/or other core academic areas.
  - The Title III supplemental instructional services must be based on student need
  - These supplemental services should complement core bilingual and ESL services required under CR Part 154.
  - Direct supplemental services should be provided for before school, after school, and Saturday programs as well as reduced class-size, and/or push-in services.
  - Teachers providing the services must be certified bilingual education and/or ESL teachers.
- **High quality professional development** that is “of sufficient intensity and duration to have a positive and lasting impact on the teachers’ performance in classrooms.”
  - Professional development activities should be well-planned, ongoing events rather than one-day or short-term workshops and conferences.
- **Parent engagement** and supports must ensure that there are appropriate translation and interpretation services to meet community needs.
  - These are in addition to mandated activities, such as parent orientation during ELL identification process.

For more information on Title III requirements, please see the School Allocation Memo or contact your ELL Compliance and Performance Specialist.

Part A: School Information	
Name of School: Juan Morel Campos	DBN: 19K290
Cluster Leader: Charles Amundsen	Network Leader: Patricia Tubridy
This school is (check one):    ✱conceptually consolidated (skip part E below) ●NOT conceptually consolidated (must complete part E below)	

Part B: Direct Instruction Supplemental Program Information
The direct instruction component of the program will consist of (check all that apply): ●Before school      ✱After school      ●Saturday academy      ●Other:
Total # of ELLs to be served: Grades to be served by this program (check all that apply): ●K    ●1    ●2    ✱3    ✱4    ✱5 ●6    ●7    ●8    ●9    ●10    ●11    ●12
Total # of teachers in this program: 6 # of certified ESL/Bilingual teachers: 2 # of content area teachers: 4

## Part B: Direct Instruction Supplemental Program Information

Describe the direct instruction supplemental program here and include the

- rationale
- subgroups and grade levels of students to be served
- schedule and duration
- language of instruction
- # and types of certified teachers
- types of materials

Begin description here:

Rationale: The major area of concern at P.S. 290 is the low academic achievement of some of its LEP students, as measured by results on State standardized assessments. A review of the Spring 2011 State standardized assessments indicated that 27% of students are performing at level 1 in English Language Arts, and 15% were performing at level 1 on the State mathematics assessment. The academic performance of English language learners is of particular concern, as this group represents a disproportionately high percentage of students performing at level 1 in both reading and mathematics. The Title III after school program will, therefore, focus on the areas of literacy and mathematics.

The program will offer additional literacy and math instruction for targeted students. Teachers will work with small groups of targeted students to strengthen weak skills in both literacy and mathematics. This program is designed to remediate and enhance instruction that is given throughout the regular school day. For literacy, teachers and students, using an interactive model, will share literacy strategies, apply the skills to real text, respond to focused writing tasks and listen to stories for specific skill purposes. Students throughout the grades will have access to books at both their instructional and independent levels. As students acquire more literacy strategies, the text materials will become increasingly more difficult.

For mathematics the program will provide additional support in basic computational skills to support mathematical test sophistication. Students will have access to manipulatives and utilize them to target skill deficiencies. The primary focus will be on number sense, numeration, and measurement.

Subgroups and grade levels of students to be served: Students will be grouped based on assessed needs for additional instruction to improve literacy and math skills. Subgroups will also be determined by those students that scored level 1 on either the ELA or Math state exams, and those that were retained in their grade. The grade levels of students to be served are grades 3, 4, and 5.

Schedule and duration: The Title III funded program is a program that will meet three times per week for two hours after school.

Name of Program: After School

Days: Tues. – Thurs.

Time: 3:00PM-5:00PM

Duration: December 3, 2011 - April 4, 2012

### Part B: Direct Instruction Supplemental Program Information

Number of groups: 6 (10 students per group)

Language of instruction: Our school's language of instruction for the after school program for our limited English proficient (LEP) students will mimic the language of instruction taught during the course of the day. Specifically, the language of instruction for our after school program will be English and Transitional Bilingual.

Number and types of certified teachers: There will be 6 certified teachers, 4 of them will be Common Branches, and 2 will be ESL/Bilingual Teachers

Types of material: With Title III funds in addition to other funds, the after school program will purchase and use the following materials:

Leveled Libraries

Best Practices in Reading

Elements of Math

IXL Internet Program For Math

### Part C: Professional Development

Describe the school's professional development program for Title III Program teachers as well as other staff responsible for delivery of instruction and services to ELLs.

- rationale
- teachers to receive training
- schedule and duration
- topics to be covered
- name of provider

Begin description here:

Rationale: professional development will be provided in order to build Teacher's skills so they may provide the best instruction possible. The professional development will be a two-tier approach. Tier I, Coaches and the Assistant Principal in charge of the program will meet with staff to strengthen their knowledge base in literacy and mathematics. Tier II is implemented concurrently, focusing on effective practices in the delivery of instruction, directly in the classroom via intervisitations and/or modeling. We focus on the implementation of effective strategies for meeting the needs of the growing ELL population. Professional Development is differentiated by grade and teacher need. Professional Development is aligned to the instructional program being delivered during the instructional school day,

### Part C: Professional Development

after school, and Saturday programs.

Teachers to receive the training: Differentiated professional development will be provided to all Title III program teachers.

Schedule and duration: Professional development is provided throughout the school year (September through June). There is also on-going articulation between the ESL/bilingual teachers, classroom teachers, cluster teachers, coaches, service providers and administrators. Professional development is scheduled after school, and during school through study groups, grade conferences, and faculty conferences.

Topics to be covered: Balanced Literacy, Differentiated Instruction, Everyday Mathematics, Using Data to Drive Instruction, Targeted Instruction For Small Groups, Grouping Students, and ESL Methodologies.

Name of Provider: Professional development is coordinated and administered by a Professional Development Team, which includes the Principal, Dr. George, Assistant Principals, Ms. Newell-Islar and Ms. Skop-Rodriguez, Coaches, Ms. Haye, Ms. Haas and Ms. Crespo, AIS Coordinator, Ms. Jacobi, ESL Teachers, Ms. Cheng and Mr. Blum, and the Grade Leaders.

### Part D: Parental Engagement Activities

Describe the parent engagement activities targeted toward parents of ELLs that will impact higher achievement for ELLs. NOTE: These are in addition to mandated activities, such as parent orientation during ELL identification process.

- rationale
- schedule and duration
- topics to be covered
- name of provider
- how parents will be notified of these activities

Begin description here: Rationale: At PS 290 we recognize that families and other community members are a vital part of all students' academic and social success, and consider family involvement an essential ingredient for a successful educational program. The entire community will share the responsibility for improved student academic achievement. The school and parents will build and develop a partnership to help children achieve the State's high standards. In partnership with our parents, we will agree upon activities and actions that will support effective parental involvement and strengthen student academic achievement.

Schedule and duration: Engagement activities toward parents of ELLs are ongoing and held throughout the school year. These activities are held during the mornings and evenings in order to accommodate all parents.

Topics to be covered: English as a Second Language, Parent Book Club, Nutrition, Fitness, Learning Styles, Common Core Standards, Intervention Strategies, Special Needs Services Available, Books &

**Part D: Parental Engagement Activities**

Breakfast, Morning Math, and Becoming a Learning Leader.

Name of Provider: Parent Coordinator, Ms. Roldan, Principal, Dr. George, Assistant Principals, Ms. Newell-Islar and Ms. Skop-Rodriguez, Coaches, Ms. Haye, Ms. Haas, and Ms. Crespo, AIS Coordinator, Ms. Jacobi, ESL Teachers, Ms. Cheng and Mr. Blum.

How parents will be notified of these activities: Parents are notified several different ways, including, but not limited to the following: calendars, posted signs, fliers, newsletters, phone calls, and via word of mouth.

**Part E: Budget**

**FOR SCHOOLS NOT CONCEPTUALLY CONSOLIDATED ONLY.** Ensure that your Title III budget matches your Title III Plan.

Allocation Amount: \$

Budget Category	Budgeted Amount	Explanation of expenditures in this category as it relates to the program narrative for this title.
Professional salaries (schools must account for fringe benefits) <ul style="list-style-type: none"> <li>Per session</li> <li>Per diem</li> </ul>		
Purchased services <ul style="list-style-type: none"> <li>High quality staff and curriculum development contracts.</li> </ul>		
Supplies and materials <ul style="list-style-type: none"> <li>Must be supplemental.</li> <li>Additional curricula, instructional materials.</li> <li>Must be clearly listed.</li> </ul>		
Educational Software (Object Code 199)		
Travel		
Other		
<b>TOTAL</b>		

