

NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF HUMAN RESOURCES  
65 Court Street • Brooklyn, NY 11201

Posted Date: June 27, 2006  
Deadline: January 31, 2007

**TEACHER VACANCY CIRCULAR 1 2006 - 2007**

These positions are contingent on funding

**POSITION:** TEACHERS TO STAFF UFT TEACHER CENTER PROFESSIONAL DEVELOPMENT PROGRAM SITES

The UFT Teacher Center Professional Development Program is a collaborative program of the New York State Education Department, United Federation of Teachers and the New York City Department of Education. The program engages in a wide variety of staff development and school renewal activities, i.e., individual professional development, courses and workshops, and provides technical assistance to other staff development units.

**LOCATION:** UFT Teacher Center Sites (citywide)

**ELIGIBILITY REQUIREMENTS:** New York City licensed, tenured teacher in any of the following areas:  
Early Childhood, Special Education, Elementary, Junior High and High Schools

**SELECTION CRITERIA:**

- Minimum of eight (8) years of teaching experience as a regularly appointed teacher in a variety of school settings.
- Preference will be given to candidates with prior demonstrated expertise in any of the following areas:
  - Literacy
  - Math
  - English as a Second Language
  - Bilingual Education
  - Technology
  - Special Education
- Ability in oral and written communication will be considered a significant asset.
- Extensive knowledge of the new State and City standards and new assessments.
- Demonstrated expertise in designing and implementing standards-based instruction.
- Exemplary knowledge about content, materials and methods that support high standards in various curriculum areas.
- Knowledge of staff development practices, in-service education and alternative assessment.
- Demonstrated capacity to serve as a catalyst for implementing instructional change in the classroom.
- Record of engaging in cooperative and collaborative projects with staff/adults/administration.
- Demonstrated skill in communication, team building, group dynamics, and in analyzing/interpreting school profile data.
- Experience in relating to adult learners.
- Successful completion of an assessment battery.
- Willingness to undergo additional training during the summer and throughout the year, as well as to travel among field locations.
- Recommendations from peers.

**DUTIES AND RESPONSIBILITIES:**

Include the following:

- Assists teachers in using collected data to work on the design and implementation of a comprehensive educational plan that focuses on high standards and achievement for all students including those who are LEP and/or receive special education services.
- Consults with individuals and groups of teachers regarding their requests for meeting the specific needs of students.
- Models appropriate and innovative teaching methodologies through techniques such as team teaching, demonstrations, simulations and consultations.
- Offers technical assistance, training and support to school-wide restructuring efforts.
- Promotes collegiality through fostering an atmosphere of cooperation and communication among school personnel at participating sites.
- Organizes a schedule of services which best serves the learning needs of teachers using the site.
- Collaborates with other Teacher Center staff, consultants, agencies, other resource personnel in order to construct, implement and disseminate curriculum, teaching strategies, research findings and classroom practices.
- Establishes and maintains Teacher Center Resource Room.
- Provides on-site assistance/mentoring and networking opportunities for teachers.
- Coordinates and/or conducts after-school course programs.
- Maintains records of project services.

**SALARY/HOURS/WORK YEAR:** As per Collective Bargaining Agreement.

**APPLICATION:** Send letter of application and resume to:

Ms. Aminda Gentile, Director  
UFT Teacher Center  
52 Broadway – 18<sup>th</sup> Floor  
New York, NY 10004

**DEADLINE:** January 31, 2007

**APPROVED:** Gary Barton  
Gary Barton  
Division of Human Resources

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER - M/F/D**