Panel for Educational Policy
Contract Agenda
August 21, 2013

Item: 1 **Description:** Contract extension for the Achievement Reporting and Innovation System (ARIS) maintenance during the transition to the New York State Education Data Portal.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Division of Academics, Performance and Support **Contract Type:** Full Value

Vendor Name	Annual Amount
Amplify, Inc.	$4,683,821

Item: 2 **Description:** Services to improve student attendance and dropout prevention.

Term: 1 year **Options:** None **Funding:** NYS Total Foundation Aid

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
United Way of New York City	$14,568,000

Item: 3 **Description:** Training and various supports necessary for implementation of the measures of the student learning project, a key component of the new Teacher Evaluation initiative.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Division of Academics, Performance and Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
The New Teacher Project	$1,382,610

Item: 4 **Description:** Special education professional development services.

Term: 1 year 2 months **Options:** None **Funding:** Race to the Top

Division: Office of Special Education Initiatives **Contract Type:** Full Value

Vendor Name	Annual Amount
New York University	$627,386

Item: 5 **Description:** Professional development services for early childhood educators.

Term: 3 years **Options:** None **Funding:** NYSED & Tax Levy

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Research Foundation of The CUNY on behalf of CUNY PDI	$116,001

Item: 6 **Description:** Professional services for the FirstStepNYC (FSNYC) program opening at PS/IS 41 in Brooklyn.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Office of Strategic Partnerships **Contract Type:** Full Value

Vendor Name	Annual Amount
SCO Family of Services	$100,000

Item: 7 **Description:** Recruit and prepare AmeriCorp members to act as near-peer tutors, mentors and role models for students.

Term: 5 years **Options:** 2 one year options **Funding:** Tax Levy

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
City Year New York	$4,518,545

Item: 8 **Description:** Amendment of award for Universal Pre-Kindergarten contracts to provide full day services.

Term: 1 year **Options:** None **Funding:** Various

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Children's Storefront	$114,000
Harlem Children's Zone, Inc.	$430,000
Harlem Children's Zone, Inc.	$220,000
HCHC, Inc.	$82,000
International Nursery School	$213,390
Warbasse Nursery School	$120,000
Yeled V' Yalda Early Childhood Center, Inc.	$293,000

Item: 9 **Description:** Software conversion, training and operation of the Employee Information System (EIS).

Term: 4 years **Options:** 1 year option **Funding:** Tax Levy

Division: Division of Financial Systems and Business Operations **Contract Type:** Full Value

Vendor Name	Annual Amount
W.O. Thomas & Company, Inc.	$540,025

Item: 10 **Description:** Free homework assistance for parents and students directly over the phone through Dial-A-Teacher (DAT) program.

Term: 3 years **Options:** 2 one year options **Funding:** Tax Levy

Division: Division of Academics, Performance and Support **Contract Type:** Full Value

Vendor Name	Annual Amount
UFT – Educational Foundation, Inc.	$209,546

Item: 11 **Description:** Cafeteria appliances and utensils for school cafeterias.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Office of School Food **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Sam Tell & Son	$171,000

Item: 12 **Description:** Amended description: Food products including processed foods, cheeses and fruit juices.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Office of School Food **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Barilla America, Inc. - WITHDRAWN	$308,984
Golden Krust Caribbean Bakery - WITHDRAWN	$576,749
Gregory Packaging, Inc.	$3,908,738

Land O' Lakes	$1,809,710
Michael Foods, Inc. - WITHDRAWN	$594,091

Item: 13 **Description:** Peer observation and evaluation services for teachers who have been identified as in need of assistance.

Term: 3 years **Options:** 2 one year options **Funding:** Tax Levy

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
RMC Research Corporation	$525,000

Item: 14 **Description:** Repair of oil, gas, and dual fuel burners in schools and administrative buildings.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
1st Heating Solutions LLC	$79,992
National Grid Energy Management LLC	$612,975

Item: 15 **Description:** Amendment of award for Universal Pre-Kindergarten contracts to provide full day services.

Term: 1 year **Options:** None **Funding:** Various

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
3504 Church Avenue Day Care D/B/A PB Children's Academy	$388,800
All My Children Day Care Nursery School	$337,950
Bambi Day Care Center, Inc.	$147,600
Bambi Day Care Center, Inc.	$133,200
Bambi Early Childhood Educational Center	$316,000
Be'er Hagolah Institute.	$408,233
Beth Jacob Day Care Center	$288,342
Brooklyn College Child Care Services, Inc	$153,286
Chinese American Planning Council	$116,009
College of Staten Island	$118,000
De Anna Learning Center	$184,752
Early Sunrise Preschool and Kind., Inc.	$146,790
Happy Dragon	$362,428
Holy Cross School	$402,813
Immanuel Group, Inc.	$194,472
Infinity Educational Program	$385,600
Jackson Heights Early Learning Center	$160,000
Jewish Community Center of Staten Island	$795,700
Just 4 Kids Soundview Center, Inc.	$140,000
Just 4 Kids/Tremont Family Day Care	$84,000
Kids Circle Daycare Inc.	$159,000
Kon Wah Inc.	$268,380
Moving Up Children Center, Inc.	$183,520
New Milestone, Inc.	$230,200
New Milestone, Inc.	$226,690
Phebeana Inc.	$298,500

Rainbowland Nursery School	$385,056
Ready, Set, Grow Child Care Center LLC	$210,690
Richmond Hill Children's Center	$148,050
Samuel Field YM & YWHA	$409,356
Sesame Sprout	$428,910
St. Elizabeth Catholic Academy	$549,900
Star America	$586,300
Starrett Early Learning Center	$500,618
Stepping Stone Day School	$131,150
Sunshine School LLC	$334,480
The Cheder	$266,400
The Research Foundation of SUNY Downstate	$140,721
The Wonder Years Preschool, Inc	$464,000
Therapy and Learning Center	$202,800

Item: 16 **Description:** Arts Education Services in the disciplines of dance, music, theater, visual arts and the moving image. (RA #8)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Dynamic Forms, Inc. - Mark DeGarmo & Dancers	$50,000
Joe's Music Center & Performing Arts, Inc.	$30,000
National Dance Institute	$160,000

Item: 17 **Description:** Professional Development for teachers and administrators who provide services to English Language Learners. (RA #7)

Term: 5 Years **Options:** None **Funding:** Various

Division: Office of English Language Learners **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Cengage Learning, Inc.	$30,000

Item: 18 **Description:** Art education workshops in dance, music, theater, visual art and the moving image. (RA #1)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Arts Horizons	$150,000
Brooklyn Museum of Art	$50,000
Dream Yard Project	$50,000
Lincoln Center for Performing Arts	$50,000
Magic Box Productions, Inc.	$100,000
Manhattan New Music Project	$50,000
Metropolitan Opera Guild	$50,000
Round About Theatre Company	$100,000
Studio in a School Association	$200,000

Item: 19 **Description:** Professional development services in the use of instructional technology, multimedia and web-based learning tools in schools. (RA#8)

Term: 5 years **Options:** None **Funding:** Various

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Engrade Inc.	$120,000
TregoED, Inc.	$120,000

Item: 20 **Description:** Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling (RA #7)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Abilities, Inc	$30,000
Encore Performing Arts Inc	$100,000

Item: 21 **Description:** Conflict resolution and peer mediation training for students at Bread and Roses High School in Manhattan.

Term: 1 year **Options:** None **Funding:** City Council

Division: Community School District 05 **Contract Type:** Full Value

Vendor Name	Annual Amount
New York City Mission Society	$48,200

Item: 22 **Description:** Professional development services for the Century Community Learning Center Technical Assistance Resource Center (TARC).

Term: 4 years **Options:** 1 year option **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
The Children's Aid Society	$150,000

Item: 23 **Description:** A comprehensive art program to promote student attendance at Middle School 587 in Brooklyn.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Community School District 17 **Contract Type:** Full Value

Vendor Name	Annual Amount
Creative Outlet Dance Theatre of Brooklyn	$26,042

Item: 24 **Description:** Academic enrichment and recreational programs for students at PS 272 in Brooklyn.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Community School District 18 **Contract Type:** Full Value

Vendor Name	Annual Amount
Oasis Children's Services	$75,733

Item: 25 **Description:** Cultural, historical and recreational activities during the school winter, midwinter and spring recesses for students at PS 226 and IS 228 in Brooklyn.

Term: 1 year **Options:** None **Funding:** NYSED

Division: **Contract Type:** Full Value

Vendor Name	Annual Amount
Oasis Children's Services	$40,000

Item: 26 **Description:** Add on Item: Early childhood educational services for four year olds in the Universal Pre-kindergarten (UPK) program.

Term: 3 years **Options:** 2 one year options or 1 two year option **Funding:** Tax Levy & NYSED

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Belmont Community Day Care	$459,000

Item: 1

Description:

Contract extension for the Achievement Reporting and Innovation System (ARIS) maintenance during the transition to the New York State Education Data Portal.

REQUEST FOR AUTHORIZATION TO EXTEND A CONTRACT WITH AMPLIFY EDUCATION, INC. TO CONTINUE TO PROVIDE TECH SERVICES RELATED TO THE ACHIEVEMENT REPORTING AND INNOVATION SYSTEM (ARIS)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$4,683,821	Tax Levy	One Year	None	Extension per DOE Procurement Policy & Procedures Section 4-07 (a)	No	Full Value

Vendor Name & Address	Amplify Education, Inc., formerly Wireless Generation 55 Washington Street Suite 900 Brooklyn, NY 11201-1071

Service Requestor / Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Dan Park Senior Director, Assessment Technology Division of Academics, Performance & Support	Rachel Feinberg Chief Operating Officer Division of Academics, Performance & Support	James McBride Division of Contracts & Purchasing

PURPOSE

Authorization is requested on behalf of the Division of Academics, Performance & Support (DAPS) to extend a contract with Amplify Education, Inc. (Amplify), formerly Wireless Generation, for tech services related to the Achievement Reporting and Innovation System (ARIS). The contract is scheduled to expire on December 31, 2013. This extension provides for no new system development. Only maintenance and other services necessary for the transition of ARIS to a New York State selected system will be performed.

DISCUSSION

In August 2012, the New York State Department of Education (NYSED) selected four vendors to provide products and services to implement an Education Data Portal (EDP) that will provide teachers with access to high-quality educational materials, teaching tools, and data to inform instruction. The EDP will also provide families with access to educational information about their children, similar to ARIS. The EDP will bring these resources together on a single web site that can be enhanced with DOE- specific data and instructional materials that support improvements in teaching and learning.

Teachers, parents and administrators will have a timely gauge of student achievement and access to standards-aligned curriculum resources, providing educators and parents with better data and instructional resources.

The EDP will help educators, students, and their families by:

- Providing tools to accurately monitor academic progress and other indicators, such as attendance;
- Providing access to curriculum and instructional resources aligned with standards, including curriculum modules and teacher practice videos; and
- Bringing all of these resources together on one site that can be enriched with additional DOE data.

Three of the four new contracts were awarded to eScholar, Pearson/Schoolnet and ConnectEDU (in partnership with CaseNEX's DataCation) to provide "dashboard solutions," or software applications that give educators, students, and families timely and relevant data that support instruction and student learning. The DOE will select a "default" Citywide dashboard from among those proposed by these three vendors. Each school will have the option, however, to select one of the other two vendors' dashboards if it will better meet that school's unique needs. The fourth contract was awarded to Public Consulting Group (PCG) for "content management and system services." PCG will provide the overall project management, training, and other services necessary to develop, test, implement, and support the EDP. As subcontractors of PCG, IBM will develop EDP's single sign-on portal technology and Amplify will enhance the capabilities of EngageNY.org (NYSED's web site that supports the implementation of the Board of Regents Reform Agenda) and the EDP to provide educators with targeted and relevant curriculum resources.

The work required to implement these dashboards will not be complete in time for a September 2013 transition to the State-selected EDP providers, making this extension of the ARIS contract necessary. Moreover, after the implementation has been completed, the transition from ARIS to the EDP will require additional time to ensure that the necessary materials and information stored in ARIS are available to educators on the EDP. An additional amendment may be required in coming months to address transition costs once those are completely determined.

A background check identified noteworthy information for prime vendor Amplify (formerly Wireless Generation).

- VENDEX and news reports indicate that Wireless Generation should have identified missing information in its client's (State of New Jersey) unsuccessful applications for $400 million in federal Race to the Top (RTTP) educational grants. The mistake was initiated by New Jersey's Education Commissioner, who altered the information appearing in the state's RTTP application and claimed Wireless Generation should have caught the error. The Education Commissioner was replaced and ultimate responsibility for the error was not clearly established.
- VENDEX reports a subpoena dated 3/5/13 from the Ohio Auditor of State but the Auditor of State notified Amplify that it had complied fully and the information bore no relevance to the audit.
- VENDEX also reports that as of March 2013, the Utah Office of Education's Internal Audit Department was conducting an audit of their K-3 Reading Diagnostic Assessment System Contract. A draft audit report has been issued and, while the findings are not final, the DOE understands that Amplify is working to address the identified issues.
- Several possible New York State tax matters, including a New York State tax warrant for $218,210. This contract will NOT be registered until all tax matters have been sufficiently addressed.

We note that the New York State Comptroller rejected a NYSED contract with Wireless Generation, citing the following issues:

1. The procurement was not competitive; and
2. The phone hacking scandal at *News of the World*, a subsidiary of News Corporation, the UK-based parent company shared by Wireless/Amplify.

Notwithstanding, Amplify has been selected to enhance the EDP by providing educators with targeted and relevant curriculum resources as a subcontractor of PCG on the State Education Data Portal (EDP). Accordingly, the DOE has determined that Amplify is a responsible vendor with respect to this work.

Pricing was determined fair and reasonable at the time of award and has continued to be determined fair and reasonable throughout the contract term. Pricing during the extension will remain the same as it is in the current contract; given that the marketplace pricing for these services has risen during this interval, pricing has been determined to be fair and reasonable.

Item: 2

Description:

Services to improve student attendance and dropout prevention.

REQUEST FOR AUTHORIZATION TO EXTEND A CONTRACT WITH UNITED WAY OF NEW YORK CITY FOR THE ATTENDANCE IMPROVEMENT AND DROPOUT PREVENTION PROGRAM

Annual / Total Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$14,568,000	AIDP Set-Aside within New York State Total Foundation Aid	One Year (7/1/13-6/30/14)	Original: Request for Proposals (RFP); Extension per Section 4-07(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	United Way of New York City 2 Park Avenue, 2nd Floor New York, NY 10016

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Serge St. Leger, Jr. Senior Director of Youth Development Partnerships Office of Safety and Youth Development	Robert J. Weiner Chief Operating Officer Office of Safety and Youth Development	Lenon Ruiz Procurement Analyst

PURPOSE

Authorization is requested to extend a contract with United Way of New York City (UWNYC) for one year to administer Community Based Organizations (CBOs) who provide programs and services to improve student attendance and prevent student dropouts in New York City schools.

DISCUSSION

Student attendance is a critical component to student achievement. The New York State Education Department (NYSED) mandates that the DOE spend a minimum of $50,500,000 on programs and services related to Attendance Improvement and Dropout Prevention (AIDP). As one component of the AIDP set-aside, the Office of Safety and Youth Development (OSYD) provides these programs and services through Community Based Organizations (CBOs) to our schools. Currently, there are 30 CBOs providing programs and services in 60 DOE schools and eight alternate learning centers.

The DOE seeks to extend UWNYC's contract to solicit, select, replace, monitor, manage, pay, evaluate, and provide technical assistance to CBOs who administer programs and provide services to schools to increase student attendance and prevent dropouts. These essential programs and services include counseling, academic enrichment, after-school tutoring, and parent involvement activities. The extension will permit UWNYC to continue to manage CBOs who provide these helpful programs and services while the solicitation of a new contract is underway.

This contract originally had a term of three years with two renewal options, both of which were exercised. The contract was then extended by one year to June 30, 2013 to ensure continuity of services pending a new solicitation. However, that procurement was delayed because of significant changes made to the scope, including new vendor requirements, a re-selection of schools, new program management titles, and a new selection process for subcontracting with CBOs.

This contract was approved by the Committee on Contracts (COC) on May 29, 2013 on the basis of the need for continuity of services.

The extension of this contract is retroactive because additional time was necessary to complete a comprehensive background check of the vendor. Preliminary work has begun on the services provided for by this extension but payment to the vendor will not be made prior to contract registration.

The annual amount of $14,568,000 is the same as that of the original contract. UWNYC has also raised $1.4 million privately to administer the contract and therefore does not charge the DOE a management fee. All funding under this contract extension is allocated to CBOs to render direct services to schools. All other prices, services, terms, and conditions for this contract extension will remain the same as in the underlying contract. Therefore, the prices have been determined to be fair and reasonable.

The Vendor Research and Price Analysis conducted a comprehensive background check and identified noteworthy information on UWNYC. VENDEX indicates UWNYC is being investigated by the Department of Investigation (DOI) concerning the Combined Municipal Campaign (CMC). In 2013, DOI reviewed and audited the CMC program, which is administered by UWNYC and overseen by DCAS. In sum, the findings included that UWNYC methodology for administering the program and tracking the funds flowing through the program over time became hampered by unclear procedures that resulted in a pooling of employee contribution funds that have now largely been appropriately distributed, and in some cases that distribution is in process. No integrity issues were identified, and no monies were found to have been misappropriated. UWNYC performance evaluations from OSYD attest to UWNYC's satisfactory performance under contract. Therefore, the vendor has been determined to be responsible with respect to this extension.

Item: 3

Description:

Training and various supports necessary for implementation of the measures of the student learning project, a key component of the new Teacher Evaluation initiative.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE NEW TEACHER PROJECT TO IMPLEMENT THE MEASURES OF STUDENT LEARNING PROJECT

Estimated Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$1,246,413	Tax Levy	One Year (7/1/13 - 6/30/14)	Negotiated Services (DOE Procurement Policy and Procedures - Section 3-08)	Yes	Requirements

Vendor Name, Address & Amount	The New Teacher Project 186 Joralemon Street, Suite 300 Brooklyn, NY 11201

Contract Manager:	Lead Contracting Officer:	Division of Contracts & Purchasing Contact:
Laura Saegert-Winkel Director, Periodic Assessments Division of Academics, Performance and Support (DAPS)	Rachel Feinberg Chief Operating Officer Division of Academics, Performance and Support (DAPS)	Angela Edwards Director Central Office Procurement

PURPOSE

Authorization is requested to contract with the New Teacher Project (TNTP) to provide strategic support, professional development and other services supporting implementation of the Measures of Student Learning (MOSL) component of the new teacher evaluation and development system.

DISCUSSION

On June 1, 2013, NYSED Commissioner John King mandated a set of policies on teacher evaluation that must be implemented for the start of the 2013-14 school year. To accomplish the full-scale implementation of a series of complex systems and processes associated with the new evaluation system across all 1,700 schools within a limited amount of time, the DOE will work with TNTP. Nationally renowned for its expertise in implementing teacher evaluation and development systems, TNTP currently works with districts and school networks in Colorado, Delaware, Kansas City, MO; Memphis, TN; Newark, NJ; Providence, RI; and Washington, DC. In addition, TNTP has been working with the Office of Teacher Effectiveness in the Division of Talent, Labor and Innovation for the past three years on teacher evaluation pilots.

Implementation of the new teacher evaluation and development system requires a deep understanding of the specific New York City context, as well as experience translating policy language into meaningful systems and processes. TNTP will perform much of the materials development, communication, analysis, and professional development work necessary for successful implementation. Key services will include network support, team hiring and support, implementation analysis, training and communication, and evaluation of quality and impact.

For the Measures of Student Learning (MOSL) component, approximately 40 percent of a teacher's overall rating, the DOE will need to roll out options for schools to choose from and provide professional development for the upcoming school year. The DOE does not currently have the internal capacity to implement MOSL at full scale such a short timeframe.

TNTP, however, has the capacity to quickly recruit, select, and train MOSL specialists, which builds on their experience in recruitment, selection, and training of talent with the NYC Teaching Fellows and other Teaching Fellows programs around the country. In addition, TNTP will fill the dual role of supporting strategic communication to the field about technical materials. TNTP's combination of experience and expertise in staffing support and strategic communication, in addition to their deep knowledge of New York City stakeholders, makes them uniquely qualified to support the MOSL roll-out.

Due to the time constraint for implementation in accordance with NYSED's mandate made a Request for Bids (RFB) for these services impractical. This contract is retroactive due to the timing of NYSED's decision. In light of these factors, the Committee on Contracts approved this negotiated service on July 29, 2013.

TNTP's original budget allocated 78% ($1,083,939) of project cost to labor, 7% ($91,250) to travel and 15% ($207,421) to overhead. After a series of negotiations with TNTP, in its final price proposal, TNTP reduced its indirect labor cost allocation to $184,412. It also reduced its federally-approved overhead rate from 19.3 to 16.65%. This and other reductions in labor, fringe and travel contributed to an overall budget reduction of $136,198 or 10% of its originally proposed price. TNTP will bill the DOE for actual travel expenses based upon GSA rates. Based upon the reduction to the indirect cost combined with other price adjustments, TNTP's pricing may be determined to be fair and reasonable.

The Vendor Research & Price Analysis unit conducted a background check and reviewed appropriate information including the VENDEX database and public records. No significant adverse information was revealed; therefore, the vendor has been determined to be responsible.

Item: 4

Description:

Special education professional development services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH NEW YORK UNIVERSITY TO PROVIDE SPECIAL EDUCATION PROFESSIONAL DEVELOPMENT SERVICES

Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$627,386	Race to the Top	7/1/12 – 9/30/13	None	Negotiated Services	Yes	Full Value

Vendor Name & Address	New York University 665 Broadway, Suite 801 New York, NY 10012

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Ron Eisenberg Administrative Education Office Division of Students with Disabilities and English Language Learners	Venus Devnani Executive Director of Operations	Joy Gentolia Director Instructional Service Procurement

PURPOSE

Authorization is requested to contract with New York University (NYU) to provide special education professional development services for the Division of Students with Disabilities and English Language Learners (DSwDELL).

DISCUSSION

NYU offers a menu of services that support schools in the design and implementation of instruction aligned with the directives of the DOE special education reform initiative entitled *A Shared Path to Success*. The initiative aims to close the achievement gap between students with disabilities and their peers without disabilities by providing increased access to and participation in the general education curriculum.

Toward this end, and to facilitate successful learning experiences for children with autism in an inclusive classroom that addresses their core challenges in least restrictive settings, the DOE, in collaboration with NYU, developed the Autism Spectrum Disorder (ASD) Nest Program.

There are currently 127 ASD Nest classrooms from kindergarten to high school serving 785 children with ASD in 29 schools (19 elementary schools, five middle schools, and five high schools). These classrooms are supported by 431 Nest teachers, 76 speech teachers, 83 social workers, 11 paraprofessionals, 48 occupational/physical therapists, 29 principals, and other school staff. Each year since 2003, schools in the ASD Nest community have added a classroom at each grade level, so that NYU now supports middle and high schools in addition to elementary schools. The 127 Nest classrooms provide structure, support, and services to ASD children so that they may succeed in inclusive settings with little need for outside support.

Through a now-expired Multiple Task Award Contract, and with funding provided by DSwDELL, NYU worked closely with DSwDELL to implement the ASD Nest Program in schools. NYU provided ASD support services to 29 Nest schools, customized professional development workshops for teachers and parents, and offered specific-discipline seminars to social workers, guidance counselors, and speech, occupational, and physical therapists working in the program.

In close collaboration with the DOE, NYU developed a multi-year professional development series that includes all grade level teachers, special education teachers, related services providers, administrative staff, instructional leaders, and general educators.

After the contract term of the Student Support Services Multiple Task Award Contract (MTAC) that DSwDELL was using to obtain these services expired on June 30, 2012, DSwDELL obtained these services without a contract, expecting a new contract to be in place prior to their exceeding the $25,000 limit on non-contracted purchases. Cancelling NYU's services for the fiscal year would have had significant negative implications for students with disabilities. Going forward, DSwDELL will use the new Special Education Professional Development MTAC, which is expected to be registered by the New York City Comptroller in August 2013.

NYU's average hourly rate for special education professional development is $238 per hour. This price is identical to NYU's pricing under the Special Education Professional Development Services MTAC, whose awarded vendors charge hourly rates ranging from $214 to $388. NYU's pricing has therefore been determined to be fair and reasonable.

The VENDEX report for New York University (NYU) revealed seven advices of caution:

- Two are related to an investigation into allegations that NYU submitted claims for services of residents at the Veteran's Administration medical center, which were not performed. The case has not been decided.
- One caution involves an investigation by the U.S. Attorney's Office under the Federal False Claims Act. An amended complaint removed any claim against the university.
- One caution relates to a NYS Attorney General subpoena seeking disclosure of documents related to the NYU student health insurance program. We understand NYU has cooperated fully and there has been no activity on this matter for at least two years.
- Another caution relates to four Equal Employment Opportunity Commission (EEOC) investigations. Three of the four matters have been resolved (two dismissed by the EEOC and one settled). The fourth matter is currently pending a judicial decision.
- A self-reported caution relates to NYU's obligation to provide the NYC Economic Development Corp. with periodic updates on various matters. The EDC has informed the DOE that NYU is currently in compliance.
- The seventh caution relates to a subpoena issued by the NYS Attorney General requesting production of documents and information concerning NYU's investment activities and conflict of interest policies of the Board of Directors. The investigation resulted in the filing of a civil action against J. Ezra Merkin (an associate of Bernard Madoff) and the appointment of a receiver to oversee the Ariel Fund, in which NYU was an investor.

Finally, VENDEX lists three liens totaling $1,394.75.

In view of the size and complexity of NYU, and its standing in the New York City community, we do not find that these matters preclude a determination that the vendor is responsible.

DSwDELL personnel have confirmed that NYU has provided satisfactory services and that they understand that, going forward, the MTAC tool must be utilized for these services in the future.

Item: 5

Description:

Professional development services for early childhood educators.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CUNY PDI FOR PROFESSIONAL AND CAREER DEVELOPMENT FOR EARLY CHILDHOOD STAFF

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
FY 13: $116,001 FY 14: $50,000 FY 15: $50,000 Total: $216,001	New York State Education Department (NYSED), Tax Levy	Three Years	None	$216,001	Negotiated Services	Yes	Full-Value

Vendor Name & Address	Research Foundation of the City University of New York on behalf of Professional Development Institute (PDI) 16 Court Street, 31st Floor Brooklyn, NY 11201

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Chris McKay Director of Operations Office of Early Childhood Education	Maxine Needle UPK Director

PURPOSE

Authorization is requested to contract with the Research Foundation of the City University of New York on behalf of Professional Development Institute (PDI) to provide professional and career development for early childhood staff.

DISCUSSION

PDI provides a range of services to early childhood staff, including training, professional development, research, and web development.

The DOE, the Administration for Children's Services (ACS), and the Department of Health and Mental Hygiene (DOHMH) have shared an interagency agreement with PDI for the past several years. This interagency agreement resulted from a mandate from the Early Care and Education Steering Committee, managed by then-Deputy Mayors Walcott and Gibbs. Each agency commits $50,000 annually to support the work of PDI for professional and career development for early childhood staff across City agencies, invests in workforce development, manages and maintains communication strategies through an online early childhood webpage, and advocates for quality enhancement of early childhood programs citywide.

The DOE funded its $50,000 portion for the past several years with the understanding that PDI would support the professional and career development of the Office of Early Childhood Education's (OECE) general workforce. These services have always been authorized as negotiated services.

An additional $66,001 was allocated for FY 2013 for Pre-K Program Leadership Support, which included a series of trainings and supports to equip peer leaders with the skills and knowledge necessary to be successful facilitators, including: fostering leadership skills, imparting concepts of adult learning, and developing content knowledge needed to meet citywide ECE quality expectations. Going forward, the Professional Development for School Leaders and Teachers MTAC will be used to obtain these services.

On July 29, 2013 the Committee on Contracts approved retroactive contracts with PDI for general workforce professional and career development from July 1, 2012 to June 30, 2015, at a cost of $50,000 per year, and for Professional Development for School Leaders and Teachers from July 1, 2012 to June 30, 2013 at a cost of $66,001 using the MTAC for those services.

The portion of these services covered by the Professional Development for School Leaders and Teachers MTAC is retroactive because CUNY PDI encountered unexpected delays during the proposal process; work began with the expectation the process would be completed in time for services to be paid against an approved contract.

PDI's $50,000 portion aligns with previous Negotiated Service contracts and the $66,001 portion falls within the range of the rates of vendors awarded under the Professional Development for School Leaders and Teachers MTAC. These prices have therefore been determined to be fair and reasonable.

DCP reviewed PDI's background and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 6

Description:

Professional services for the FirstStepNYC (FSNYC) program opening at PS/IS 41 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE SCO FAMILY OF SERVICES TO PROVIDE PROFESSIONAL SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Total Contract Amt. $100,000 Amt. Paid by P.O. - 25,000 Amt. Due Vendor $ 75,000	Tax Levy	7/1/13 – 6/30/14	None	Negotiated Service	Yes	Full Value

Vendor Name & Address	SCO Family of Services 1 Alexander Place Glen Cove, NY 11542

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Elizabeth Larson Managing Director The Fund for Public Schools	Ryan Henry Office of Vendor Research & Price Analysis

PURPOSE

Authorization is requested to contract with the SCO Family of Services (SCO) to provide professional services for the FirstStepNYC (FSNYC) program, opening at PS / IS 41 in Brownsville, Brooklyn.

DISCUSSION

FSNYC is a mayoral initiative that implements a new model of early childhood education that recognizes the value of investing in a child's first five years by offering a full-day, full-year center-based program focusing on the social-emotional, literacy and language, physical and cognitive development for 116 children. The goal is to ensure that vulnerable and at-risk children start off school ready and remain on a path toward college and career readiness. FSNYC's Early Childhood Directors Leadership Institute will apply best practices gleaned from the program in future centers.

The program is a public-private partnership between the DOE's Office of Early Childhood Education, the NYC Administration for Children's Services and SCO. Because FSNYC is scheduled to begin in the upcoming school year, there was not sufficient time to complete a competitive procurement. Therefore, ACS and the DOE selected SCO from among ACS's EarlyLearn vendors awarded to provide service within the 11212 zip code, FSNYC's location. The scope of work for EarlyLearn, an ACS procurement for FY 2012 that identified all child care and HeadStart providers, aligns closely with the comprehensive goals of FSNYC.

A combination of public and private funds will support FSNYC. The DOE funds will cover $50,000 of each of the annual salaries for the Director and Associate Director of the FSNYC program, which are $75,000 and $63,750, respectively. Both salaries fall well below the median salary for Managerial Occupations in New York State, as listed in the Bureau of Labor Statistics' May 2012 occupational employment and wage estimates data. As such, these rates are determined to be fair and reasonable.

The full program cost for FSNYC for fiscal year 2014 is approximately $1.9 million, so the DOE's portion is slightly more than five percent.

This contract is retroactive because the Fund for Public Schools wants to maintain the original start date of the request of July 1, 2013.

DCP's review of SCO's background found no significant adverse information. In addition, SCO has performed satisfactorily on previous contracts. The vendor has therefore been determined to be responsible with respect to this contract.

Item: 7

Description:

Recruit and prepare AmeriCorp members to act as near-peer tutors, mentors and role models for students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CITY YEAR NEW YORK TO PROVIDE COMMUNITY SERVICE OPPORTUNITIES FOR HIGH-NEED PUBLIC SCHOOLS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $2,616,000 Year 2: $3,091,636 Year 3: $3,567,320 Year 4: $4,042,909 Year 5: $4,518,545 Total: $17,836,410	Tax Levy	Five Years (7/1/13 – 6/30/18)	Two 1-Year Options to Renew	$9,037,090	Negotiated Services (DOE Procurement Policy and Procedures - Section 3-08)	Yes	Full Value

Vendor Name & Address	City Year New York 20 West 22nd Street, 3rd Floor New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Serge St. Leger, Jr. Senior Director of Youth Development Partnerships Office of Safety and Youth Development (OSYD)	Robert Weiner Chief Operating Officer Office of Safety and Youth Development (OSYD)	Angela Edwards Director Central Office Procurement

PURPOSE

Authorization is requested to contract with City Year New York (City Year), a not-for-profit program that recruits, prepares, and organizes AmeriCorps members (Corps Members) ages 17 to 24 for a year of full-time community service in schools as near-peer tutors, mentors, and role models to help students stay on track to graduation.

DISCUSSION

City Year focuses on high-needs public schools, seeking to help children learn to read, stay in school, and care about their communities. Teams of 8-16 Corps Members are placed in mutually agreed-upon low achieving schools to work in conjunction with school staff and members of the school community to help improve student attendance, behavior, and coursework. Teams provide academic support, attendance monitoring and incentives, positive behavior support, after-school programming, and in-school programs and activities such as assemblies and celebrations.

City Year offers:

- Full-time presence (8:00 AM–6:00 PM) of highly organized, supervised, and trained young adults, Monday–Thursday and every other Friday.
- The ability to organize schoolwide and community events that engage families.
- The capacity to provide real-time intervention in response to students' needs.
- National collaboration with partners, investors, leaders, and educators.

The previous contract expired on June 30, 2013, after seven years of service. City Year proposes to continue to partner with the DOE by providing support to 22 schools and gradually expanding to 38 schools for FY18. This expansion will increase the number of full-time Corp Members from 294 to 467 by FY18.

The Committee on Contracts recommended approval to contract with City Year as a Negotiated Service on the basis of cost effectiveness; hence a Request for Bids (RFB) for these services was not done. This contract is retroactive because internal discussions with the Chancellor's Office on the duration of the new contract and the availability of funding took longer than had been anticipated.

City Year is a unique not-for-profit organization that has demonstrated an ability to match DOE support with federal AmeriCorps and private sector funding. Every DOE dollar will be matched by approximately $2 from other government agencies and philanthropic sources.

The DOE is covering the cost of stipends at $271 per week per AmeriCorp member, 45 hours per week at approximately $6 per hour. This hourly rate remains flat throughout the five year term of this contract. In addition, every dollar contributed by DOE is matched by $2 which City Year raises from other governmental and philanthropic sources. The tutoring and mentoring services align with Component 3 –Supplemental Student Support Services of RFP R0990 – Learning to Work for Transfer Schools and City Year's hourly rate of $6 falls well below the competitive rates awarded under R0990. Therefore, City Year's pricing can be determined fair and reasonable.

The Division of Contracts and Purchasing performed a comprehensive background check of the vendor, including review of its own procurement files, the City's VENDEX files and public records. No significant adverse information was found. Furthermore, the vendor performed satisfactorily under the prior contract, and is therefore determined to be responsible.

Item: 8

Description:

Amendment of award for Universal Pre-Kindergarten contracts to provide full day services.

REQUEST FOR AUTHORIZATION TO AMEND CONTRACTS WITH SELECTED PROVIDERS IN THE UNIVERSAL PREKINDERGARTEN PROGRAM

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,472,390	New York State Education Department (NYSED), City Council, Tax Levy	One Year (7/1/13 - 6/30/14)	None	Negotiated Service	No	Requirement

Vendor Name & Address	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Sophia Pappas Executive Director Office of Early Childhood Education	Chris McKay Director of Operations Early Childhood and Elementary Education	Maxine Needle UPK Director

PURPOSE

Authorization is requested to amend half-day (HD) Universal Prekindergarten (UPK) contracts with the seven vendors listed below to provide full-day (FD) services. The overall term of the contracts remains unchanged.

DISCUSSION

A full-day UPK program consists of 6 hours and 20 minutes per day, Monday through Friday. Responding to demand for these full-day programs by families in many New York City communities, the City Council and DOE each allocated $2.25 million in funding to support full-day classrooms for contracted vendors in areas of high need throughout New York City in FY 2012 and again in FY 2013. In July 2011, the Office of Early Childhood Education (OECE) issued a competitive solicitation to identify and award contracts for full-day services for FY 2012 to eligible DOE vendors. Twenty-eight vendors were selected and were approved by the Committee on Contracts. In FY 2013, because the Administration for Children's Services (ACS) awarded separate EarlyLearn contracts for full-day services to many of their providers who had received full-day funds in FY 2012, OECE was able to establish a second group of 28 vendors, also approved by Committee on Contracts. Since the contracts of two vendors from the previous year had not been renewed, that brought the total number of CBOs with full-day services to 54.

In October 2012, the mayor and the chancellor announced that, moving forward, $20 million from tax levy funds would be included in the budget each year to provide full-day services to approximately 4,000 students. In December 2012, OECE released a Request for Proposals (RFP), which allowed vendors to propose for half-day and/or full-day services. Previous RFPs had only included half-day services. Priority for full-day services was given to vendors in targeted high-needs areas, as defined in the RFP, including vendors in NYCHA facilities. Contracts for full-day services were awarded to 71

vendors through this RFP, including 13 of the incumbent vendors who were recommended for contract award pursuant to the RFP and are located in targeted high-needs areas.

After the RFP awards, City Council and DOE each allocated $2.25 million in funding for additional full-day seats. Forty-three sites that were originally not awarded full-day contracts pursuant to this RFP because they are not in targeted high-needs areas are now recommended for award.

In addition, nine incumbent full-day providers did not submit a proposal in response to the RFP. For purposes of continuity to these communities, and in consideration of the remaining need for full-day seats, OECE sent these nine providers a solicitation via email. This solicitation was issued on June 18, 2013 and due on June 24.

Each OECE Field Office had its own evaluation committees composed of three members to evaluate each application, including an operations analyst and two instructional professionals. The evaluation criteria consisted of the following:

RESPONSE CATEGORY	DESIRED CHARACTERISTICS	MAXIMUM POINTS
Program Plan and Organizational Capacity	In a clear, professional and rational manner, the Program Plan and Organizational Capacity narrative outlines the organization's approach to advancing students' school readiness, including detailed information on instructional practices, activity schedule, authentic assessment, data analysis, strategic use of resources, supports for instructional staff, and structures promoting family engagement.	70
Demonstrated Effectiveness	Evidence of prior successful experience in using full-day funds to advance students' school readiness, and details explaining how past experience will support future success in this goal.	30
	TOTAL MAXIMUM POINTS	**100**

Vendors whose scores equaled or exceeded 80 points based on the scoring matrix, presented fair and reasonable prices, and provided services in an area that had a need for full-day seats and/or already had children registered who would benefit from full-day services were invited by the OECE Field Offices to negotiate prices. The term of the exception will amend the vendors' current half-day contracts to provide full-day services and is contingent upon funding.

All nine vendors proposed and seven of them were recommended for award. The Committee on Contracts approved the seven sites. These vendors will have their current contracts amended to include full-day services for FY 2014.

Boro	CSD	Vendor Name	Proposed HD Seats	Proposed HD Cost Per Child	Proposed Annual HD Contract Total	Proposed FD Seats	Proposed FD Cost Per Child	Proposed Annual FD Contract Total	Annual FD/HD Contract Total
M	5	The Children's Storefront	0	$3,319	$0	18	$6,333	$114,000	$114,000
M	5	Harlem Children's Zone, Inc/ Uptown Harlem Gems	80	$3,500	$280,000	20	$7,500	$150,000	$430,000
M	5	Harlem Children's Zone, Inc / Singleton	20	$3,500	$70,000	20	$7,500	$150,000	$220,000
K	21	Warbasse Nursery School	0	$3,700	$0	16	$7,500	$120,000	$120,000
Q	25	International Nursery School	18	$3,675	$66,150	18	$8,180	$147,240	$213,390
K	31	Yeled Vyalda ECC Inc	36	$3,500	$126,000	20	$8,350	$167,000	$293,000
K	32	HCHC Inc.	0	$3,480	$0	10	$8,200	$82,000	$82,000
			154	$3,525	$542,150	122	$7,652	$930,240	$1,472,390

Item: 9

Description:

Software conversion, training and operation of the Employee Information System (EIS).

REQUEST FOR AUTHORIZATION TO CONTRACT WITH W.O. THOMAS & CO., INC. FOR SYSTEM OPERATION, SOFTWARE CONVERSION AND STAFF TRAINING

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
Consultant A: $1,031,700 Consultant B: $1,128,400 Total: $2,160,100	Tax Levy	7/1/13 - 6/30/17	One 1-Year Option to Renew	$540,000	Negotiated Services	Yes	Full Value

Vendor Name & Address	W.O. Thomas & Co., Inc. 12 Marys Lane Centerport, NY 11721

Contract Manager / Lead Contracting Officer	Division of Contracts and Purchasing Contact
Bill Goldband Executive Director Division of Financial Systems and Business Operation (FISBO)	Xavier Cerda Director

PURPOSE

Authorization is requested to contract with W.O. Thomas & Co., Inc. (WO Thomas) to continue to run and operate the Employee Information System (EIS) while assisting in a software conversion of EIS from the outdated GAMMA software to COBOL. WO Thomas will progressively train Department of Education (DOE) staff so that the production, support, and maintenance of the final EIS application may be fully transferred from WO Thomas consultants, who originally created, ran, and maintained EIS, to DOE in-house resources.

DISCUSSION

EIS allows DOE to manage the salaries of personnel from the first day of employment through the termination of services. It enables DOE to manage retroactive payments, cancelled checks, automated journal entries, reimbursable claims, electronic funds transfers, and ad hoc reporting. EIS interfaces with several other systems and agencies, including the New York City Automated Payroll System (NYCAPS), Cybershift, various union systems, and the Financial Information Services Agency (FISA).

WO Thomas designed, developed, and customized the existing EIS application for the DOE, using the GAMMA software product, but GAMMA software is no longer a supported product. While continuing to run EIS, WO Thomas will provide transition planning, transition protocol development and technical implementation services for the updated, COBOL-software-based EIS application.

Over a four-year period, Financial Systems and Business Operations (FSBO) plans to fully transition the maintenance and production support work from WO Thomas consultants to in-house DOE staff, while keeping the essential functions in EIS payroll and timekeeping operations running at current levels of service and performance. The transition will center on an intensive period of DOE staff training and documentation turnover.

WO Thomas originally provided EIS application support through three New York State Office of General Services (OGS) Fast Track contracts. The last of these contracts expired in May 31, 2013. Because the EIS application is customized, if different consultants were to assume WO Thomas's current responsibilities, it would require approximately 18 months to the overall project, and would cost an

estimated additional $900,000, in addition to presenting a possible interruption in the EIS payroll system services.

The hourly rates offered by WO Thomas for two consultants are $150 and $140 per hour respectively, the same as the expiring contract's rates. WO Thomas's consultants were both chosen pursuant to a competitive process, in which the candidates' hourly rates ranged from $62 to $195 per hour. These services require an extensive knowledge of Gamma, including its libraries, macros, and boiler plate functions, and the two candidates from WO Thomas were the only ones of those interviewed who demonstrated the requisite knowledge. The rates for these services have therefore been determined to be fair and reasonable.

The Division of Contracts & Purchasing has reviewed W.O. Thomas & Co., Inc.'s background in the City's VENDEX and the Vendor CIP Report. No significant adverse information was revealed. In addition, this vendor has provided satisfactory service to DOE in the past and has therefore been determined to be responsible.

Item: 10

Description:

Free homework assistance for parents and students directly over the phone through Dial-A-Teacher (DAT) program.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE UFT TO PROVIDE DIAL-A-TEACHER SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$209,546 / $628,638	Tax Levy	3 Years (7/1/13 – 6/30/16)	Two 1-Year Options to Renew	$419,092	Negotiated Services per DOE Procurement Policy and Procedures - Section 3-08	Yes	Full Value

Vendor Name & Address	United Federation of Teachers Educational Foundation, Inc. 52 Broadway New York, NY 10004

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Rachel Feinberg Chief Operating Officer Division of Academics, Performance and Support (DAPS)	Angela Edwards Director Central Office Procurement

PURPOSE

Authorization is requested to contract with the United Federation of Teachers Educational Foundation, Inc. (UFT), to provide the Dial-A-Teacher (DAT) program for students and parents.

DISCUSSION

The DAT program provides free homework assistance for parents and students directly over the telephone, Mondays through Thursdays, from 4:00 PM to 7:00 PM, and online from 4:30 PM to 6:30 PM beginning at the opening of school in September and continuing through the school year. It has served over 80,000 students. DAT also provides parent workshops for approximately 2,500 parents annually. The teachers who respond to student or parent telephone calls have an average of over 20 years of experience in the New York City public school system. In addition to English, DAT teachers assist students and parents in nine different languages. The DAT program now includes teachers proficient in all secondary school level subjects so that all calls can be handled, whatever the subject, for grades K-12.

The program staff consists of 50 teachers, one program director, one workshop coordinator, one administrative assistant, one office assistant, and one part-time student intern from a New York City high school.

Funding for DAT is shared by the DOE and the UFT. The DOE pays the salaries of two full-time teachers assigned and the per-session salaries for the 50 teachers on the program staff. Additionally, a lump sum of OTPS money is provided to pay for postage, office supplies, textbooks, educational materials, consulting fees, program research, and evaluation. The UFT makes various in-kind contributions to the program such as the salary of the program director, the salaries of office staff and a

student intern, phone and fax, printing of publicity items, and real estate (i.e. three-quarters of the ninth floor at 50 Broadway).

A Request for Bids (RFB) was not done because the DAT program has been in successful operation for more than 30 years. This contract is retroactive due to changes in the program office's staff. In light of these factors, the Committee on Contracts approved this negotiated service on July 29, 2013.

The previous three year contract was awarded in July 2010 with an annual contract amount of $982,085 which included $764,438 paid to DOE teachers and indirect cost of $217,647 paid to UFT for the Dial-A-Teacher program. The new contract is for three years with two one year options to renew and only covers the indirect costs paid to the UFT Dial-A-Teacher. Although the scope of the contract remains the same, the annual indirect costs decreased from $217,647 annually in the original contract to an annual cost of $209,546, a reduction of $8,100 or 3.7%. Both the original contract and the new contract provide service to a total of 100,000 students and approximately 2,500 parents. The annual indirect cost of $209,546, which when calculated against the annual contract cost $905,121, is 23%. The indirect cost supports the day to day operations of this contract and covers expenses including printing, reference and resource materials, parent materials, postage and shipping, expenses for Parent and Teacher conferences, office supplies and maintenance, advertising costs and a full time office assistant. A review of the specific costs and a comparison to standard indirect rates demonstrates that the 23% can be determined to be fair and reasonable.

The Division of Contracts & Purchasing performed a comprehensive background check of the UFT, including the City's VENDEX files and public records, as well as reviewed its own procurement and performance review files. No significant adverse information was revealed. Furthermore, the vendor performed satisfactorily under the prior contract, and is therefore determined to be responsible.

Item: 11

Description:

Cafeteria appliances and utensils for school cafeterias.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH SAM TELL AND SON, INC. TO PROVIDE CAFETERIA APPLIANCES AND UTENSILS – RFB B2140

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$171,000 / $855,000	Tax Levy	Five Years	One 270-Day Extension	$128,250	Request for Bids (RFB)	No	Requirements

Vendor Names & Addresses	Sam Tell and Son, Inc. 300 Smith Street Farmingdale, NY 11735

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa D'Amato Administrator Office of School Support Services (OSSS)	Robin Greene Procurement Analyst

PURPOSE

Authorization is requested on behalf of the Office of School Food to contract with Sam Tell and Son, Inc. to provide cafeteria appliances and utensils for school cafeterias citywide. The combined value of all active contracts with this vendor exceeds $1 million annually; as such, this contract will require Panel for Education Policy (PEP) approval.

DISCUSSION

A Request for Bids (RFB) consisting of two equivalent manufacturers' catalog lines, Vollrath and Polar Ware, was advertised for seven days in the City Record and on the DCP web site. Award was originally to be made to the bidder with the lowest net price for either manufacturer, based on a market basket of 19 items. After the bid opening, however, the DOE learned that Vollrath had purchased the Polar Ware line. Polar Ware will remain a separate entity but some products will be discontinued over time. Three bids were received for Vollrath and one for Polar Ware. Sam Tell was the only bidder to submit bids for both catalogs.

Overall, the Polar Ware catalog prices in the market basket were lower than the Vollrath prices and Sam Tell provided the lowest net price, bidding Polar Ware at a 55 percent discount. It was determined that award would be made to Sam Tell as the lowest overall bidder. Sam Tell has agreed to substitute Vollrath items at the same discount, prices, terms, and conditions bid for the Polar Ware Catalog line.

Sam Tell, the incumbent, met all requirements of the bid and has performed work under previous contracts to the satisfaction of OSSS. The company has sufficient qualified personnel, equipment, and facilities to provide satisfactory service. OSSS is confident the vendor will continue to provide satisfactory service.

A review of financial statements did not reveal significant risks associated with doing business with the company. The Vendor Research & Price Analysis Unit conducted a background check and found no significant adverse information. The vendor has therefore been determined to be responsible.

The percentage discount for the cafeteria appliances and utensils is 3.8 percent lower than the previous contract from five years ago. Based on the receipt of several competitive bids, all prices have been determined to be fair and reasonable.

Market Basket Totals:

Vendor Name	Percentage Discount Off List Price	Market Basket Value
Sam Tell And Son, Inc.	**Polar Ware Discount: 55%**	**$62,010**
Culinary Depot	Vollrath Discount: 59%	$87,193
Sam Tell And Son, Inc.	Vollrath Discount: 58.80%	$87,618
Pueblo Hotel DBA Grady's Restaurant Bar and Supply	Vollrath Discount: 50% plus 12% off the 50%	$93,573

Contract Value:

Vendor Name	Discount of List Price	Annual Value	Total Value / 5 Years
Sam Tell And Son, Inc.	**Polar Ware Discount: 55%**	**$171,000**	**$855,000**

Item: 12

Description:

Amended description: Food products including processed foods, cheeses, and fruit juices.

REQUEST FOR AUTHORIZATION
MANUFACTURER DIRECT FOOD PRODUCTS VII - 2169

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$5,718,448 / $28,592,242	Tax Levy	Five Years	One 270-Day Extension	Request for Bids (RFB)	No	Requirements

Vendor Names & Addresses	Land O' Lakes, Inc. 1200 County Road F West Arden Hills, MN 55112
	Gregory Packaging, Inc. 247 Rome Street, P.O. Box 5188 Newark, NJ 07105

Contract Manager / Lead Contracting Officer	Division of Contracts and Purchasing Contact
Janice Zapinsky Office of School Support Services (OSSS)	Robin Greene Procurement Analyst

PURPOSE

Authorization is requested on behalf of the Office of School Food (OSSS) to procure processed foods, cheeses and fruit juices from manufacturers using donated products, if available, or commercial products. Products will be delivered to the DOE's Food Service distributors, who will make payment to the contracted manufacturers. The combined estimated value of the contracts is $5,718,448 per year and $28,592,242 over the five-year term of the contracts. The DOE has the option to further extend the contracts for an additional period of 270 days at the same prices plus or minus the annual Producer Price Index (PPI) adjustment.

DISCUSSION

A Request for Bids (RFB) was advertised for seven days in the City Record and on the DCP Web Site covering twelve single items and three aggregate classes. Twenty-five bids were received. This RA covers one single item (Swiss cheese) and two aggregate classes: Aggregate Class 1 – Cheese and Aggregate Class 2 - Fresh Juice. A subsequent RA will cover the eight remaining items and Aggregate Class 3 - Omelets.

While only one bid was received for Swiss cheese, Land O' Lakes' bid price is the same as their price under the current Distribution contract. Further when compared to the New York State OGS contract price, the DOE price is approximately 34 percent lower. Land O' Lakes, met all requirements of the bid and is therefore recommended for award.

Two bids were received for Aggregate Class 1 – Cheese. Bongard's Creameries, the low bidder, was determined to be non-responsive because the product did not meet bid specifications. Bongard's protested the rejection, claiming that the DOE evaluated their product based upon a label and not on the actual product, and that the DOE did not apply federal regulations (CFR) allowing for tolerance in the adherence to specifications. The protest officer upheld the DOE's non-responsive determination,

maintaining that the label is a representation of their product offer and Bongard's had failed to fulfill the specification requirements because the label was inconsistent with DOE's specification. The awarded vendor, Land O' Lakes', bid prices for cheese without donated commodity are approximately 12 percent lower, than the prices under the current Distribution contract. The bid price for the cheese with donated commodity is 20 percent lower than the same contract. The DOE price is also approximately 29 percent lower than the Virginia Department of Agriculture and Consumer Services' price for cheeses with donated commodity. Land O' Lakes, met all the requirements of the bid and is recommended for award.

Two bids were received for Aggregate Class 2 – Fresh Juices. A cost price analysis was performed only for Gregory Packaging, whose contract amount exceeds the price analysis requirement threshold. Their prices were found to be 4 to 34 percent lower than prices under the current Distribution contract. Because they were competitively bid, all of these prices have been determined to be fair and reasonable. Gregory Packaging, the low bidder, met all requirements of the bid and is recommended for award.

A review of financial statements did not reveal significant risks associated with doing business with Land O' Lakes and Gregory Packaging. The Vendor Research and Price Analysis Unit conducted comprehensive background checks and found no significant adverse information for these two companies.

OSSS has confirmed that Land O' Lakes and Gregory Packaging have provided satisfactory service under prior contracts, so qualification meetings were not necessary.

RFB B2169 – Manufacturer Direct Food Products VII – Tabulation

Single Item

Item Description	Vendor Name	Unit of Measure	Total Unit Cost	Annual Contract Value	Total Contract Value / 5 Years
PR D074 - Cheese - Swiss, Reduced Fat, Bulk	Land O' Lakes	LB	$3.91000	$192,669	$963,345

Aggregate Class 1- Cheese

Item Description	Vendor Name	Unit of Measure	Bid Price per UoM w/out Donated Commodity	Bid Price per UoM with Donated Commodity	Annual Contract Value	Total Contract Value/5 Years
PR D067 – Cheese, American 50/50 Red Fat/Sodium	Bongards* Creameries		$2.19600	$0.65600	$979,289	$4,896,445
	Land O' Lakes	**LB**	**$2.19250**	**$0.63000**	**$957,448**	**$4,787,240**
PR D0802 – Cheese, Ind. -Mild Cheddar	Bongards * Creameries		$0.18100	$0.08500	$94,005	$470,025
	Land O' Lakes	**1 oz Portion**	**$0.20625**	**$0.08875**	**$101,267**	**$506,337**
PR D0812 – Cheese, Ind. Colby Jack	Bongards * Creameries		$0.18100	$0.08500	$134,775	$673,878
	Land O' Lakes	**1 oz Portion**	**$0.20625**	**$0.08875**	**$145,187**	**$725,938**
PR D1151 – Cheese, Mozzarella String, Red, Fat	Bongards * Creameries		$0.17100	$0.07500	$153,571	$767,858
	Land O' Lakes	**1 oz Portion**	**$0.19440**	**$0.07690**	**$163,679**	**$818,396**
PR D036 – Cheese, Mild Cheddar, Shredded	Bongards * Creameries		$2.08000	$0.54000	$123,061	$615,308
	Land O' Lakes	**LB**	**$2.42000**	**$0.54000**	**$132,929**	**$664,649**
PR D0371 – Cheese, Mozzarella Shredded	Bongards * Creameries		$2.08000	$0.54000	$114,106	$570,534
	Land O' Lakes	**LB**	**$2.37000**	**$0.49000**	**$116,528**	**$582,644**
Aggregate Class 1 Total	Bongards * Creameries				$1,598,809	$7,994,049
	Land O' Lakes				**$1,617,041**	**$8,085,207**

* Non-responsive bid; did not meet bid specifications.

RFB B2169 – Manufacturer Direct Food Products VII – Tabulation (cont.)

Aggregate Class 2 - Fresh Juice

Item Description	Vendor Name	Unit of Measure	Total Unit Cost	Annual Contract Value	Total Contract Value/5 Years
PR J001 – Juice 4 oz. Apple, Fresh	**Gregory Packaging**	Container	$0.10429	$978,269	$4,891,347
	Country Pure Foods		$0.11180	$1,048,715	$5,243,576
PR J008 – Juice 4 oz. Orange, Fresh	**Gregory Packaging**	Container	$0.10386	$849,879	$4,249,395
	Country Pure Foods		$0.11370	$930,399	$4,651,995
PR J014 – Juice 4 oz. Fruit Punch, Fresh	**Gregory Packaging**	Container	$0.10214	$725,547	$3,627,737
	Country Pure Foods		$0.11220	$797,008	$3,985,041
PR J048 – Juice 4 oz. Grape, Fresh	**Gregory Packaging**	Container	$0.13286	$462,424	$2,312,122
	Country Pure Foods		$0.15360	$534,610	$2,673,054
PR J050 – Juice 6 oz. Apple	**Gregory Packaging**	Container	$0.13643	$587,818	$2,939,091
	Country Pure Foods		$0.14990	$645,854	$3,229,273
PR J051 – Juice 6 oz. Orange	**Gregory Packaging**	Container	$0.13500	$304,800	$1,524,001
	Country Pure Foods		$0.15460	$349,052	$1,745,263
Aggregate Class 2 Total	**Gregory Packaging**			**$3,908,738**	**$19,543,694**
	Country Pure Foods			$4,305,641	$21,528,205

SUMMARY

Vendor	Annual Contract Value	Total Contract Value / 5 Yrs.	270-Day Extension
Land O' Lakes	$1,809,710	$9,048,552	$1,357,282
Gregory Packaging	$3,908,738	$19,543,690	$2,931,553
Totals	**$5,718,448**	**$28,592,242**	**$4,288,835**

Item: 13

Description:

Peer observation and evaluation services for teachers who have been identified as in need of assistance.

REQUEST FOR AUTHORIZATION FOR PEER OBSERVATION AND EVALUATION SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$525,000 / $1,575,000	Tax Levy	Three Years (8/1/2013 - 7/31/2016)	Two 1-year Options to Extend	$1,050,000	Request for Proposals (RFP)	No	Requirements

Vendor Name & Address	RMC Research Corporation Incorporation (RMC) One Grand Central Place 60 East 42nd Street, Suite 1020 New York, NY 10165-0006

Service Requestor / Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Karen Sardoff Administrative Education Analyst Office of Labor Relations (OLR)	Richard Ross Director of Operations Legal Services	Marissa L. Procope Procurement Analyst

PURPOSE

Authorization is requested to contract with RMC to provide instructional experts, experienced classroom teachers, and professional coaches as peer observers to assist participating teachers who have been identified as in need of assistance and are in jeopardy of receiving charges for incompetence.

DISCUSSION

The Peer Observation and Evaluation (POE) program is a DOE and United Federation of Teachers' (UFT) collaborative effort to improve teacher quality while providing additional support for teachers. The POE program provides participating tenured teachers with an opportunity for improvement through implementing individualized plans, instructional support, guidance, and assessments. Qualified individuals, employed by RMC as observers, will be assigned to identified tenured teachers (approximately 100 cases per year or about 200-300 over the program period) in danger of receiving charges pursuant to Education Law §3020-a for incompetence and who volunteer for the program. Peer observers will observe and confer with participating teachers and produce written reports of their observations to assess teacher competence, target areas for improvement, and implement successful methods of remediation. At the close of the evaluation period, peer observers will provide a final report to school-based supervisors and principals. This report will either concur with or dissent from the principal's determination of a teacher's incompetence. Observer reports may be introduced in disciplinary hearings where applicable.

A contract for these services is necessary because the collective bargaining agreement between the DOE and the UFT prohibits DOE employees and active members of the UFT from serving as peer observers. A request for proposals (RFP) was the preferred method of procurement for these services because of the need to weigh and evaluate submitting proposers relative capacity to effectively fulfill the program's evaluation and observation requirements.

The RFP was advertised in the City Record and posted on the DCP website. Proposals were received from RMC Research Corporation, Education Futures Corp., Penda Aiken Inc., Insight Education Group Inc., Makes Sense!, and the Kim Keli Group dba Amprey and Associates. The evaluation committee consisted of DOE employees from the offices of the Teacher Performance Unit, the Division of Human Resources, the Office of Labor Relations, and members of the UFT. Proposals were evaluated using the

following criteria: price (35 points), program design (25 points), program outcomes (25 points), and demonstrated effectiveness (15 points).

After the initial evaluation, the committee determined that only the proposals from Education Futures Corp., Insight, and RMC would be further considered because their services were more closely aligned to the purpose, objectives, and staffing requirements of the program. Of the competitive range vendors, Insight and RMC displayed better staffing plans and were more focused on assisting, observing and evaluating struggling teachers than Education Futures Corp. Ultimately, the committee selected the incumbent vendor, RMC, based on their pricing and experience. While Insight's pricing was competitive at $6,603 per case and $80 per hour for administrative hearing costs, the committee selected RMC based on their lower pricing of $4,400 per case and $75 per hour and their prior experience with the program. RMC's pricing is 33% less than Insight's case fee and 6% less than their hourly administrative hearing fee. Since RMC's priced the lowest, and their pricing has not increased from their current contract for these services, pricing may be determined fair and reasonable.

To ensure that the program remains effective despite anticipated upcoming changes to the DOE's teacher evaluation system, RMC will be awarded this contract for three years with annual approval of the DOE and UFT. If the DOE determines that the purpose of the POE program has become obsolete, or it must be amended to suit its needs, case intake will be suspended or ceased. However, work on all existing cases will continue to completion.

A background check completed by Vender Research and Price Analysis has revealed no significant adverse information. Therefore, RMC is determined to be responsible.

Proposer	Initial Price		Best and Final Offer Price	
	Price per case	Hourly Administrative Hearing Costs	Price per case	Hourly Administrative Hearing Costs
RMC	$4,400	$75	$4,400	$75
Insight	$10,994	$85	$6,603	$80
Education Future Corp	$5,376	$75	N/A	N/A
Penda Aiken Inc.	$7,214	$75	N/A	N/A
Makes Sense!	$11,050	$25	N/A	N/A
Kim Keli aka Ambrey and Associates	$13,147.18	$200	N/A	N/A

*Hourly administrative hearing costs based on 45 cases.

Item: 14

Description:

Repair of oil, gas, and dual fuel burners in schools and administrative buildings.

REQUEST FOR AUTHORIZATION
REPAIR OF OIL, GAS, AND DUAL FUEL BURNERS - B2263

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$692,967 / $3,464,835	Tax Levy	Five Years	One 270-Day Extension	$519,725	Request for Bids (RFB)	No	Requirement

Vendor Names & Addresses	Annual Amount	Total Amount
Nationalgrid Energy Management 119 Green Street Brooklyn, NY 11222	$612,975	$3,064,875
1st Heating Solutions 619 Oakside Road Yorktown Heights, NY 10598	$79,992	$399,960

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Braren Director, Program Management Division of School Facilities	Shelley Epstein Director

PURPOSE

Authorization is requested to contract with Nationalgrid Energy Management and 1st Heating Solutions for the repair of oil, gas, and dual fuel burners in schools and administrative buildings. The work includes labor, materials, and supervision to repair oil, gas, and dual fuel burners. These contracts will replace two contracts that exceeded their estimated value during the first seventeen months of the five-year term.

DISCUSSION

A Request for Bids (RFB) was advertised in the City Record and on the DCP web site. The RFB included two aggregate classes as follows: Aggregate Class 1 - Queens and Aggregate Class 2 - Manhattan. Four bids were received for Aggregate Class 1 and five bids for Aggregate Class 2.

Nationalgrid, the low bidder for Aggregate Classes 1, is recommended for award in this class. A qualification meeting was held with the vendor and it was determined they had the organizational capacity to service this class. Nationalgrid has held contracts with DSF and has provided satisfactory service. DSF is confident they will continue to provide satisfactory service.

1st Heating Solutions, the low bidder for Aggregate Class 2, is recommended for award in this class. A qualification meeting was held with the vendor and it was determined they had the organizational capacity to service this class. 1st Heating Solutions has held contracts with DSF and has provided satisfactory service. DSF is confident they will continue to provide satisfactory service.

A review of both vendors' financial statements did not reveal any risk associated with doing business with either company. A background check conducted by the Vendor Research and Price Analysis Unit

found no significant adverse information for Nationalgrid. VENDEX shows no adverse information for 1st Heating solutions. As such, both vendors have been determined to be responsible.

Prices on these contracts are between one and two percent lower than on previous contracts bid in 2006 for similar items. Based on the receipt of several bids and the competitive nature of the procurement, these prices have been determined to be fair and reasonable.

REQUIREMENTS CONTRACT FOR REPAIR OF OIL BURNER, GAS BURNERS AND DUAL FUEL BURNERS - B2263

Aggregate Class 1 – Queens

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Nationalgrid Energy Management	**$612,975**	**$3,064,875**
1st Heating Solutions	$671,690	
Commercial Instrumentation	$817,250	
Crescent Contracting Corp	$904,300	

Aggregate Class 2 – Manhattan

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
1st Heating Solutions	**$79,992**	**$399,960**
Andy Builders Inc	$83,475	
Nationalgrid Energy Management	$109,950	
Crescent Contracting Corp	$126,150	
Commercial Instrumentation	$133,700	

Item: 15

Description:

Amendment of award for Universal Pre-Kindergarten contracts to provide full day services.

REQUEST FOR AUTHORIZATION TO AMEND CONTRACTS WITH SELECTED PROVIDERS IN THE UNIVERSAL PREKINDERGARTEN PROGRAM

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$11,552,587	New York State Education Department (NYSED), City Council, Tax Levy	One Year	None	Request for Proposals (RFP)	No	Requirement

Vendor Name & Address	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Sophia Pappas Executive Director Office of Early Childhood Education	Chris McKay Director of Operations Early Childhood and Elementary Education	Maxine Needle UPK Director

PURPOSE

Authorization is requested to amend half-day (HD) Universal Prekindergarten (UPK) contracts with the 40 vendors listed below to provide full-day (FD) services for four-year-olds. The overall term of the contracts remains unchanged.

DISCUSSION

A full-day UPK program consists of 6 hours and 20 minutes per day, Monday through Friday. Responding to demand for these full-day programs by families in many New York City communities, the City Council allocated $2.25 million in funding to support full-day classrooms for contracted UPK vendors in areas with a high need for prekindergarten seats for the 2013-14 school year. Previous UPK solicitations were for half-day seats.

In October 2012, the mayor and the chancellor announced that, moving forward, $20 million from tax levy funds would be included in the budget each year to provide full-day services to approximately 4,000 students. In December 2012, the Office of Early Childhood Education (OECE) released a Request for Proposals (RFP), which allowed vendors to propose for half-day and/or full-day services. Priority for full-day services was given to vendors in targeted high-needs areas, as defined in the RFP, including vendors in NYCHA facilities. Contracts for full-day services were awarded to 71 vendors through this RFP, including 13 of the incumbent vendors who were recommended for contract award pursuant to the RFP and are located in targeted high-needs areas.

After awards were made pursuant to the RFP, the City Council and DOE each allocated $2.25 million in funding for additional full-day seats. Accordingly, forty sites that originally were not awarded full-day contracts pursuant to this RFP because they are not located in targeted high needs areas are now recommended for award. Of the 40 sites, 35 are vendors with active contracts.

One vendor, Beth Jacob, will be awarded a new full-day contract, as they are an EarlyLearn provider that does not have a current contract with DOE for half-day.

BOROUGH	CSD	VENDOR LEGAL NAME	TIN	R0968 Estimated HD Seats	Estimated HD Cost Per Child	Estimated Annual HD Cost	Estimated FD Seats	Estimated FD Cost Per Child	Estimated Annual FD Cost	Annual Contract Amount (FD&HD)
K	13	Bambi Day Care Center	113528084	0	$3,750	$0	18	$8,200	$147,600	$147,600
K	15	Therapy and Learning Center INC	113015277	0	$3,600	$0	24	$8,450	$202,800	$202,800
K	17	Phebeana, Inc.	113256391	40	$3,750	$150,000	18	$8,250	$148,500	$298,500
K	17	The Research Foundation of SUNY Downstate	112907961	0	$3,700	$0	18	$7,818	$140,721	$140,721
K	17	3504 Church Avenue Day Care	112926105	18	$3,600	$64,800	40	$8,100	$324,000	$388,800
K	17	Bambi Day Care Center	113528084	0	$3,750	$0	36	$8,250	$133,200	$133,200
K	19	Starrett City Early Learning	112463137	0	$3,997	$0	60	$8,344	$500,618	$500,618
K	19	Be'er Hagola	112501388	36	$3,800	$136,800	36	$7,540	$271,433	$408,233
K	20	Beth Jacob Day Care Center	112290419	0	$0	$0	36	$8,010	$288,342	$288,342
K	21	The Cheder	113155803	36	$3,700	$133,200	18	$7,400	$133,200	$266,400
K	22	Brooklyn College Child Care Services	113015277	0	$3,000	$0	20	$7,664	$153,286	$153,286
K	22	Bambi Early Childhood Educational Center	113128046	40	$3,900	$156,000	20	$8,000	$160,000	$316,000
K	22	Infinity Educational Programs	113216115	36	$4,100	$147,600	28	$8,500	$238,000	$385,600
Q	24	Sesame Sprout, Inc.	112720637	80	$3,522	$281,760	18	$8,175	$147,150	$428,910
Q	24	Happy Dragon	113630264	64	$3,427	$219,328	18	$7,950	$143,100	$362,428
Q	24	Moving Up Children's Center	461663750	16	$3,470	$55,520	16	$8,000	$128,000	$183,520
Q	24	Star America	113408553	120	$3,515	$421,800	20	$8,225	$164,500	$586,300
Q	25	New Milestone Inc.	204059046	20	$3,510	$70,200	20	$8,000	$160,000	$230,200
Q	25	Ready, Set, Grow! Child Care Center	562342858	18	$3,525	$63,450	18	$8,180	$147,240	$210,690
Q	25	New Milestone Inc.	204059046	19	$3,510	$66,690	20	$8,000	$160,000	$226,690
Q	25	Kon Wah Inc.	134076791	36	$3,480	$125,280	18	$7,950	$143,100	$268,380
Q	26	Samuel Field YM & YWHA, Inc.	113071518	36	$3,550	$127,800	36	$7,821	$281,556	$409,356
Q	26	Immanuel Group	510482019	18	$3,304	$59,472	18	$7,500	$135,000	$194,472
Q	27	De-Anna Learning Center	251923369	24	$3,598	$86,352	12	$8,200	$98,400	$184,752
Q	27	St. Elizabeth	112203283	72	$3,550	$255,600	36	$8,175	$294,300	$549,900
Q	28	Sunshine School	201770270	40	$3,475	$139,000	24	$8,145	$195,480	$334,480

BOROUGH	CSD	VENDOR LEGAL NAME	TIN	R0968 Estimated HD Seats	Estimated HD Cost Per Child	Estimated Annual HD Cost	Estimated FD Seats	Estimated FD Cost Per Child	Estimated Annual FD Cost	Annual Contract Amount (FD&HD)
Q	29	All My Children Day Care and Nursery	113371679	54	$3,550	$191,700	18	$8,125	$146,250	$337,950
Q	29	Kids Circle	113605408	0	$3,440	$0	20	$7,950	$159,000	$159,000
Q	29	Early Sunrise	205757012	0	$3,330	$0	18	$8,155	$146,790	$146,790
Q	30	Jackson Heights Learning Center	412253853	0	$3,500	$0	20	$8,000	$160,000	$160,000
Q	30	Rainbowland	112892508	68	$3,492	$237,456	18	$8,200	$147,600	$385,056
R	31	The Wonder Years Preschool Inc	562360294	80	$4,000	$320,000	18	$8,000	$144,000	$464,000
R	31	Jewish Community Center of Staten Island	135562256	116	$3,825	$443,700	44	$8,000	$352,000	$795,700
R	31	College of Staten Island Association	132933777	10	$3,800	$38,000	10	$8,000	$80,000	$118,000
R	31	Richmond Hill Childrens Center	200452846	0	$4,125	$0	18	$8,225	$148,050	$148,050
M	2	Chinese American Planning Council-Chung Pak	136202692	0	$3,572	$0	18	$6,450	$116,099	$116,099
X	8	Stepping Stone Day School, Inc.	112658604	0	$3,399	$0	18	$7,286	$131,150	$131,150
X	8	Just 4 Kids Soundview Center, Inc. (Soundview)	061618421	0	$3,300	$0	20	$7,000	$140,000	$140,000
X	8	Holy Cross School	013263387	36	$3,600	$129,595	36	$7,589	$273,218	$402,813
X	8	Just 4 Kids/tremont Family Day Care	061618421	0	$3,300	$0	12	$7,000	$84,000	$84,000
			Totals/Avg.	**$1,133**	**$3,505**	**$4,121,104**	**$934**	**$7,921**	**$7,431,483**	**$11,552,587**

Item: 16

Description:

Arts Education Services in the disciplines of dance, music, theater, visual arts and the moving image. (RA #8)

REQUEST FOR AUTHORIZATION (RA #8) FOR ARTS EDUCATION SERVICES (MTAC R0891)

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$240,000 / $1,200,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	**Dynamic Forms – Mark DeGarmo & Dancers** 107 Suffolk Street, #310 New York, NY 10002
	Joe's Music Center & Performing Arts 114-04 Farmers Boulevard St. Albans, NY 11412
	National Dance Institute 217 West 147th Street New York, NY 10039

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director, Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with the vendors named above to provide Arts Education Services. Awarded vendors will offer direct services to students with optional related professional development and parent engagement in the areas of dance, music, theater, visual arts, and the moving image. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools. Arts services contracts are used by nearly all public and non-public schools.

DISCUSSION

Selected vendors will deliver high-quality arts services that support and advance teaching and learning by building on the *Blueprint for the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning. Exemplary services will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

To date, 111 proposals have been received, 85 have been approved for contract award, and three are recommended in this RA.

Proposals were distributed to an evaluation committee that includes current and retired school principals, assistant principals, Arts Coordinators, and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. They have participated in developing the *Blueprint*, are currently implementing quality arts programming, and possess years of experience within the NYC public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process

and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

The table below shows the proposed and negotiated average hourly rates for each vendor. The negotiated rates range from $116 per hour (National Dance Institute) for weekly dance classes and lecture/demonstrations to $307 per hour (Dynamic Forms) for workshops and residencies in which students learn dances from around the world and attend a performance based on the lives of three generations of women struggling to work on the coffee farms during the Civil War in El Salvador. Dynamic Forms includes a question-and-answer session following the performance as a reflective discussion. The latter rate is higher because students are instructed by experienced professional artists and choreographers. Negotiations resulted in a 22 percent savings to the DOE when compared to the original proposed rates.

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
Dynamic Forms – Mark DeGarmo & Dancers	$341	$307
Joe's Music Center & Performing Arts	$156	$138
National Dance Institute	$208	$116

Pricing for these vendors has been determined to be fair and reasonable based on comparison with the hourly rates for similar services provided by vendors contracted under this solicitation. Contracts average $192 per hour.

The estimated annual contract amounts were derived from the average expenditures of previous contracts.

A background check, including VENDEX, VCIP, System for Award Management, and the Uniform Commercial Code, found no significant adverse information for any of these vendors. Vendors with prior contracts performed services satisfactorily and all have been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

	Vendor	Component(s)*	Estimated Annual / Total Amount
1	**Dynamic Forms – Mark DeGarmo & Dancers** 107 Suffolk Street, #310 New York, NY 10002	1-Dance 6-Parent Engagement	$50,000 / $250,000
2	**Joe's Music Center & Performing Arts** 114-04 Farmers Boulevard St. Albans, NY 11412	1-Dance 2-Music	$30,000 / $150,000
3	**National Dance Institute** 217 West 147th Street New York, NY 10039	1-Dance 4-Visual Arts 6-Parent Engagement	$160,000 / $800,000

***Component Services:**

1. Dance – ballet, modern dance, hip-hop, ballroom, African, Caribbean, dances of other countries and cultures, choreography.
2. Music – hip-hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

Item: 17

Description:

Professional Development for teachers and administrators who provide services to English Language Learners. (RA #7)

REQUEST FOR AUTHORIZATION (RA#7) FOR ENGLISH LANGUAGE LEARNERS PROFESSIONAL DEVELOPMENT (MTAC#1C617)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000 / $150,000	Various, including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name & Address	Awarded Components
Cengage Learning, Inc. 5191 Natorp Boulevard Mason, OH 45040	3, 4

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Angelica Infante Executive Director, Office of English Language Learners Division of Students with Disabilities & ELLs	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested to contract with Cengage Learning, Inc. (CLI) to provide professional development services for teachers and administrators working with English Language Learners in the development of skills in language appropriate to the classroom context. These services will be provided at the discretion of each participating school.

DISCUSSION

This is the seventh request for authorization (RA) for comprehensive professional development services for ELL programs.

Vendors were asked submit proposals for one or more of the following components:

- Component 1 - Professional development services in Spanish;
- Component 2 - Professional development services in one or more languages such as Arabic, Bengali, Chinese, Haitian Creole, Korean, Russian, or Urdu;
- Component 3 - Professional development services in academic language development;
- Component 4 - Professional development services in mathematics, science, social studies, English, and/or foreign language instruction.

An evaluation committee consisting of three former teachers who are now school administrators within the Office of English Language Learners was established to ensure that the selected vendor will meet schools' needs. Proposals were scored using the following criteria: program plan (25 points), demonstrated effectiveness (25 points), organizational capacity (25 points), and price (25 points).

Nine vendors have been awarded contracts for these services pursuant to six previous RAs.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the four components listed above. CLI offers a blended model of on-site and online professional development workshops for K-12 educators designed to improve instruction and help educators integrate English language learning skills across content areas.

CLI partnered with the Association of Supervision and Curriculum Development (ASCD) to provide research-based best practices presented and modeled in all workshop offerings with ongoing support and customization. The workshops enable teachers to plan for differentiated instruction and adjust instructional strategies to meet the academic and social needs of the English Language Learners. The workshops provide opportunities for teachers to try out the new practices and collaborate with colleagues, discuss, and reflect how they can best implement the new strategies into daily practice to align to the individual needs of their own students. To support ongoing learning, teachers will have access to study guides, demonstration videos, online demo lessons, and coaching tools. CLI's professional development workshops can host up to 50 participants.

Negotiations resulted in a 78 percent drop in Cengage's price from an average of $1,320 per hour to an average of $297 per hour. Cengage opted to reduce the materials costs of their original offering, which led to the drastic drop of their original pricing. The Cost Price Analysis (CPA) unit has determined pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation, which average $630 per hour.

The estimated annual contract amount for Cengage was based on the estimated minimum amount for new vendors with English language learners professional development requirements contracts of $30,000.

Background checks, including VENDEX, the Federal Excluded Parties List, the Uniform Commercial Code Lien Search, and the Vendor Watch List, found no significant adverse information. The vendor has therefore been determined to be responsible.

Contracts for these services are necessary because the DOE does not possess the personnel required to provide them.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 18

Description:

Art education workshops in dance, music, theater, visual art and the moving image. (RA #1)

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT SERVICES IN ARTS EDUCATION - MTAC R0962 (RA #1)

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$800,000 / $4,000,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names and Addresses	See table below.

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with vendors named below to provide professional development services in arts education. Awarded vendors will offer workshops, seminars, and/or other activities in any of three component areas: Component 1 – Blueprint Training Workshops, Component 2 – Standards-Based Professional Development Workshops, and Component 3 – Instructional Planning and Support Services in the areas of dance, music, theater, visual art, and the moving image. Services will be provided at the discretion of each participating school, central office operating on behalf of a school, or consortium of schools. Arts education contracts are utilized by nearly all public schools.

DISCUSSION

The goal of this initiative is to contract with organizations that can deliver high-quality professional development and consultancy services in arts education to support and advance teaching and learning. Providers will collaborate with schools in utilizing the *Blueprint for Teaching and Learning in the Arts* to provide content-rich learning as required by the New York State Learning Standards (NYSLS) for Arts Education. The *Blueprint* provides a standards-based approach to curriculum design in five disciplines (dance, music, theater, visual arts, and the moving image) that is subject-based (what students will learn) and outcome-based (what students will achieve). Providers of instructional planning and support services will consult with school leaders to challenges barriers in arts education such as budgeting, planning, scheduling, assessment, and evaluation.

Contracts pursuant to a similar Pre-Qualified Solicitation (PQS)/Multiple Task Award Contract (MTAC) released in 2008 will expire October 31, 2013. Nineteen proposals were received in response to the most recent solicitation. Eleven were approved for contract award and nine are included in this request for authorization (RA). Two proposers are undergoing comprehensive background checks and cost price analyses and will be included on a future RA.

Proposals were evaluated by a committee that consisted of arts coordinators and directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. These committee members participated in developing the *Blueprint*, are currently implementing quality arts programming,

and possess years of experience within the DOE. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points. Vendors named in this RA were recommended for contract award by the applicable committee.

The following table shows the proposed and negotiated average hourly rates for each vendor, with negotiated rates ranging from $92 per hour (Lincoln Center for the Performing Arts) for customized, hands-on arts PD in various disciplines, to $316 per hour (Manhattan New Music Project) for PD programs for teachers serving special needs and general education students across all disciplines. The latter includes a comprehensive curriculum that reinforces student language skills, communication, and teamwork; it provides a planning period for preparation of classroom work, coaching, and modeling of activities in the classroom by teaching artists and is therefore considerably more expensive. Negotiations resulted in an overall five percent savings to the DOE when compared to the originally proposed rates. The Vendor Cost Price Analysis (VCPA) Unit has determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
Arts Horizons	$195	$195
Brooklyn Museum	$200	$200
Dream Yard Project	$135	$109
Lincoln Center for the Performing Arts	$92	$92
Magic Box Productions	$250	$250
Manhattan New Music Project	$330	$316
Metropolitan Opera Guild	$150	$123
Roundabout Theatre	$128	$128
Studio in a School	$240	$210

The estimated annual contract amounts were derived from the average expenditures of previous contracts.

A comprehensive background check conducted by DCP's Vendor Research & Price Analysis (VRPA) Unit found no significant adverse information. All vendors performed services satisfactorily under previous contracts and have therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-

solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

	Vendor's Name and Address	Component(s)	Estimated Annual / Total Amount
1	**Arts Horizons** 1 Grand Avenue, #7 Englewood, NJ 07631	2-Standards Based PD Workshops	$150,000 / $750,000
2	**Brooklyn Museum** 200 Eastern Parkway Brooklyn, NY 11238	2-Standards Based PD Workshops	$50,000 / $250,000
3	**Dream Yard Project** 1085 Washington Avenue Bronx, NY 10456	2-Standards Based PD Workshops	$50,000 / $250,000
4	**Lincoln Center for the Performing Arts** 70 Lincoln Center Plaza New York, NY 10023	1-Blueprint Training Workshops 2-Standards Based PD Workshops	$50,000 / $250,000
5	**Magic Box Productions** 274 Bedford Road Pleasantville, NY 10570	1-Blueprint Training Workshops 2-Standards Based PD Workshops	$100,000 / $500,000
6	**Manhattan New Music Project** 21 Howard Street – 5th floor New York, NY 10013	2-Standards Based PD Workshops	$50,000 / $250,000
7	**Metropolitan Opera Guild** 70 Lincoln Center Plaza – 6th floor New York, NY 10023	2-Standards Based PD Workshops	$50,000 / $250,000
8	**Roundabout Theatre** 231 West 39th Street, #1200 New York, NY 10018	1-Blueprint Training Workshops 2-Standards Based PD Workshops 3-Instructional Planning & Support Services	$100,000 / $500,000
9	**Studio in a School** 75 West End Avenue New York, NY 10023	1-Blueprint Training Workshops	$200,000 / $1,000,000

Item: 19

Description:

Professional development services in the use of instructional technology, multimedia and web-based learning tools in schools. (RA#8)

REQUEST FOR AUTHORIZATION (RA #8) FOR PROFESSIONAL DEVELOPMENT FOR INSTRUCTIONAL TECHNOLOGY SERVICES (MTAC #R0812)

Estimated Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$240,000 / $1,200,000	Various including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name and Address	Component(s)	Annual / Total Contract Amount
Engrade, Inc. 1327 Ocean Avenue, Suite I, Santa Monica, CA 90401	2	$120,000 / $600,000
TregoED, Inc 116 Village Blvd., Suite 300, Princeton, NJ 05840	1, 2 & 3	$120,000 / $600,000

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Celine Azoulay-Lewin Executive Director, iLearnNYC	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested to contract with the two vendors named above to provide instructional technology professional development services. These programs will be provided at the discretion of each participating school.

DISCUSSION

The Office of Educational Technology (OET) seeks to equip educators and students with appropriate leading-edge technology and the support needed to use that technology in standards-based learning. To that end, OET has sought to offer a menu of instructional technology professional development services, including in-person and on-line courses that can be tailored to the needs of each school community. In this solicitation, vendors were invited to submit proposals for one or more of the following three components:

(1) Professional development opportunities that will increase teachers' and administrators' ability to make effective and appropriate use of computers, telecommunications, the Internet, and related technologies.

(2) Professional development through curriculum enrichment services, through which proposers will develop model lessons and co-teaching archetypes in collaboration with school-based staff and which take place in the classroom.

(3) Professional development through mentoring, in which organizations will provide one-on-one partnerships with classroom teachers. This mentoring can include a combination of services from Components 1 and 2, and one-on-one services such as observations and studies for teaching improvement. These sessions will be provided throughout the school year.

Proposals were reviewed by an evaluation committee consisting of representatives from the Division of Accountability and Achievement Resources, the Office of Product Development, the Office of Talent &

New Initiatives, the Office of Instructional Technology, the Department of eLearning, and the Division of Academics, Performance and Support. The members on the evaluation committee have experience as teachers, professional instructors, and mentors. The evaluation criteria are: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and pricing (25 points). Vendors needed to achieve 80 points to qualify for contract award.

Of the 54 proposals received, 35 were recommended for award in previous RAs.

Engrade's professional development through curriculum enrichment combines hands-on instruction, in-person demonstrations, and one-to-one question-and-answer sessions designed to improve teachers' understanding and proficiency with telecommunications tools. It focuses on the goals of improving communication within the school community and assessing student achievement via the Common Core Learning Standards. Educators will learn how to create reports, automate communications for parents like emails and text alerts, and use Engrade's tool for tracking student achievement. Workshops are conducted on-site with optional follow-up sessions conducted via online conferencing. Engrade's PD workshops can host up to 30 participants for on-site sessions.

TregoEd provides professional development, curriculum development, and mentoring services, using project and inquiry-based learning approaches to focus on integrating technology into everyday classroom activities. Instructors introduce Internet-based tools for enhancing collaboration among peers, show how the integration of technology into new and existing lesson plans improves classroom management, and help teachers and administrators use their technology skills to better supervise the school and its classrooms. Educators will also learn how to enhance the usefulness of students' electronic devices, such as laptops and tablets, to improve learning. TregoEd's PD workshops can host up to 32 participants for on-site sessions; curriculum development and mentoring programs can host a smaller group of up to four people.

Engrade's average hourly pricing was negotiated from $286 per hour to $129 per hour, a 54 percent price improvement; TregoEd's average hourly pricing was negotiated from $185 per hour to $173 per hour, a six percent price improvement. Pricing has been determined to be fair and reasonable based on a comparison with generally higher hourly rates for like services by vendors contracted under this solicitation.

Engrade and TergoEd are new vendors and the estimated annual amount for both was based on average expenditures from vendors who currently provide these services.

Background checks performed on both vendors, including VENDEX, the Uniform Commercial Code, and DOE internal sources uncovered no significant adverse information; both vendors have therefore been determined to be responsible.

Contracts for these services are necessary because the DOE does not possess the personnel to provide these services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 20

Description:

Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling (RA #7)

REQUEST FOR AUTHORIZATION (RA #7) FOR STUDENT SUPPORT SERVICES (MTAC R0898)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$130,000 / $650,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

	Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
1	**Abilities, Inc.** 201 U Willets Rd. Albertson, NY 11507	1, 4, 6-8, 14-16	$30,000 / $150,000
2	**Encore Performing Arts** 6 Wedgewood Drive Dix Hills, NY 11746	9	$100,000 / $500,000

Service Requestor	Division of Contracts and Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety & Youth Development	Joy Gentolia Director Instructional Services Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract with the vendors named in Table B below to provide direct student support services and to increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Student support services sought through this MTAC fall within 19 components as follows:

1) leadership development and civic engagement
2) individual counseling
3) group counseling
4) mentoring
5) recreation/sports
6) college/post-secondary planning
7) career awareness and the world of work
8) conflict resolution/peer mediation
9) violence prevention/student safety
10) bullying prevention
11) substance abuse and problem gambling prevention and intervention
12) Internet safety
13) school attendance improvement
14) family support services
15) tutoring/homework assistance

16) study/test-taking skills
17) academic skills enhancement
18) thematic projects
19) family literacy

These services may take place inside or outside of school during the school day, after school, or on non-school days.

Proposals were distributed to an evaluation committee that included instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred sixteen (116) proposals have been received in response to this solicitation. Eighty-six (86) vendors were recommended for contract awards under previous RAs and two are recommended in this RA.

A vendor can offer single workshops for a component or offer an à la carte menu of services covering the 19 components listed above. The table below shows the proposed and negotiated average hourly rates for each vendor. The negotiated average hourly rates range from $136 (Abilities, Inc.) for leadership development, counseling, tutoring, and homework assistance to $243 (Encore Performing Arts) for violence prevention/student safety. Encore provides a traffic safety program for grades 1-5. A theatre performance is produced and performed by Flying Ship Productions and based on traffic safety content provided by NYCDOT's Division of Safety Education with teaching artists that have professional acting or theatrical experience. Variations in the hourly rates resulted from differing participant capacity, numbers of instructors, levels of instructors, and numbers of components/programs offered.

Negotiations resulted in an average cost savings of approximately 31 percent in program hourly rates to the DOE. The Vendor Cost Price Analysis (VCPA) unit determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under the same solicitation.

	Awarded Vendor	Proposed Average Hourly Rate	Negotiated Average Hourly Rate
1	Abilities, Inc.	$198	$136
2	Encore Performing Arts, Inc.	$243	$243

Encore's estimated annual contract amount is based on a previous contract's expenditures for similar services. Abilities, Inc. is a new vendor and the estimated annual contract amount is based on the estimated minimum amount for a requirements contract of $30,000 for student support services.

Background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System. No significant adverse findings were noted. Both vendors have therefore been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 21

Description:

Conflict resolution and peer mediation training for students at Bread and Roses High School in Manhattan.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE NEW YORK CITY MISSION SOCIETY TO PROVIDE CONFLICT RESOLUTION AND PEER MEDIATION TRAINING

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$48,200	City Council	One Year	None	City Council Allocation, Per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	New York City Mission Society 105 East 22nd Street, 6th Floor New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Zachary Ott Operations Coordinator Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with New York City Mission Society to provide conflict resolution and peer mediation training at Bread and Roses High School in District 5 (Manhattan).

DISCUSSION

New York City Mission Society will provide 240 high risk students with conflict mediation, peer mediation, and anti-violence workshops. Through this series of workshops, students will identify and create alternative peaceful responses, increase their knowledge and understanding of bullying and domestic violence, as acquire skills in mediation and conflict resolution. The program is offered for an hour and half a day, five days a week, Monday through Friday. A 1:5 staff-to-student ratio will be maintained for all programs, ensuring that students receive the focus and support they need.

This contract is retroactive due to changes in the City Council budget allocation. Schools and awarded vendors required additional time to plan for the delivery of services based on the amended budget.

DCP reviewed the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the grant.

Item: 22

Description:

Professional development services for the Century Community Learning Center Technical Assistance Resource Center (TARC).

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE CHILDREN'S AID SOCIETY (NCCS) TO PROVIDE PROFESSIONAL DEVELOPMENT SERVICES FOR THE DOE's 21st CENTURY COMMUNITY LEARNING CENTERS PROGRAM TECHNICAL ASSISTANCE RESOURCE CENTER

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $150,000 Year 2: $150,000 Year 3: $150,000 Year 4: $150,000 Total: $600,000	New York State Education Department (NYSED)	10/23/12 - 9/30/16	One 1-Year Option to Renew	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	The Children's Aid Society, National Center for Community Schools (NCCS) 475 Riverside Drive Room 1220 New York, NY 10115

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with the Children's Aid Society (NCCS) to provide professional development services for the DOE's 21st Century Community Learning Centers Program Technical Assistance Resource Center (TARC).

DISCUSSION

In 2011, the New York State Education Department (NYSED) released a Request for Proposals (RFP) to establish two technical resource centers for the 21st Century Community Learning Centers (21CCLC) Program. The DOE submitted a proposal in response to the RFP and was awarded a contract to establish a TARC in New York City to provide services to the City's 21CCLC grantees.

NCCS was included in the DOE's proposal as a subcontractor to provide professional development services on behalf of the City's TARC because of their demonstrated effectiveness in providing professional development through prior 21st Century programs and their organizational capacity to provide high level technical assistance.

NCCS will collaborate with the New York City Resource Center (NYCRC), Rest of State Resource Center (ROS RC), and the New York State Department of Education (NYSED) to provide a series of researched-based professional development workshops to over 100 21CCLC grantees. Two citywide professional development events will identify needs related to academic enrichment, including a program aligned with the National Common Core Standards, as well as youth development and parent engagement. NCCS will also conduct capacity-building workshops for site coordinators, resource center staff, DOE grant managers, and community-based organization (CBO) leadership. NCCS will ensure consistency of technical assistance and professional development to improve academic, social, and emotional outcomes for all students who participate in the 21st CCLC programs.

This contract is retroactive because of the time that was required to carefully review multiple revisions of the work plan and budget.

DCP reviewed the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the grant

Item: 23

Description:

A comprehensive art program to promote student attendance at Middle School 587 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CREATIVE OUTLET DANCE SERVICES TO PROVIDE AFTER-SCHOOL SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$26,042	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Creative Outlet Dance Theatre of Brooklyn 80 Hanson Place, Suite 303 Brooklyn, NY 11217

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Creative Outlet Dance to provide after-school services to students at Middle School 587 School for the Arts in District 17 (Brooklyn).

DISCUSSION

Creative Outlet Dance will provide a comprehensive art program to 350 students in grades 6-8, designed with the objective of promoting greater student attendance during the school day for after-school participants. Programs will be delivered two-and-a-half hours a day, five days a week and will include dance, voice, and visual arts. A 1:15 staff to students ratio will be maintained, ensuring students receive the focus and support they need.

This contract is retroactive because the DOE did not receive NYSED proof of funding (FS-10) until November of 2012.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because Creative Outlet Dance was named as a vendor in competitive grant award funding under a 21st Century Community Centers Learning Program grant.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 24

Description:

Academic enrichment and recreational programs for students at PS 272 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OASIS CHILDREN'S SERVICES TO PROVIDE 21st CENTURY GRANT AFTER-SCHOOL SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$75,733	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Oasis Children's Services 20 Jay Street, Suite 802 Brooklyn, NY 11201

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Oasis Children's Services to provide after-school services to students at PS 272 in District 18 (Brooklyn).

DISCUSSION

Oasis Children's Services will provide academic enrichment and recreational programs to 120 students in Pre-K to grade 5 with the objective of promoting greater student attendance during the school day. Programs will be delivered three hours a day, five days a week and include the following activities: homework assistance, art, dance, drama, sports, and swimming. A 1:6 staff-to-student ratio will be maintained, ensuring that students receive the focus and support they need.

This contract is retroactive because NYSED proof of funding (FS-10) was not received until February, 2013.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because Oasis Children's Services was named as a vendor in competitive grant award funding under a 21st Century Community Centers Learning Program.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 25

Description:

Cultural, historical and recreational activities during the school winter, midwinter and spring recesses for students at PS 226 and IS 228 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OASIS CHILDREN'S SERVICES TO PROVIDE FIELD TRIPS

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$40,000	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Oasis Children's Services 20 Jay Street, Suite 802 Brooklyn, NY 11201

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Oasis Children's Services to provide 21st Century Grant services to students at PS 226 and IS 228 in District 21 (Brooklyn).

DISCUSSION

Oasis Children's Services Holiday Recess Program encompasses a mixture of culturally significant destinations, along with recreational facilities that encourage students to be physically active. Forty-five students in grades 6-8 participate in the program, which is designed to create a safe and engaging learning environment through cultural, historical, and recreational activities during the school winter, midwinter, and spring recesses. A 1:6 staff to student ratio will be maintained, ensuring adequate supervision during field trips.

This contract is retroactive due to changes in the New York State Education Department's (NYSED) 21st Century Round 5 Grant. Because of reduced funding levels, NYSED, Oasis Children's Services, PS 226, and IS 228 required additional time to plan the delivery of services.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because Oasis Children's Services was named as a vendor in a competitive grant award funding under a 21st Century Community Centers Learning Program.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 26

Description:

Add on Item: Early childhood educational services for four year olds in the Universal Pre-kindergarten (UPK) program.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH BELMONT COMMUNITY DAY CARE INC.TO PROVIDE EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R0968)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$459,000/ $2,295,000	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	$918,000	Request for Proposals (RFP)	No	Requirement

Vendor Name and Address	Belmont Community Day Care, Inc. 2340 Cambreleng Ave. Bronx, NY 10458

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Chris McKay Director of Operations Office of Early Childhood Education	Maxine Needle UPK Director

PURPOSE

Authorization is requested to contract with the above-listed vendor to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

DISCUSSION

Previous Requests for Authorization (RAs) were approved by the Panel for Educational Policy (PEP) on May 22, 2013 and June 19, 2013 to provide Universal Prekindergarten (UPK) services for 90 vendors. Belmont Community Center applied for Component B (Full Day Services) met the minimum qualifications, was scored by evaluators at or above the 80 points needed to qualify, presented fair and reasonable prices and was recommended for award of 54 full day seats at $8,500 per seat. Belmont was not included as a vendor on previous RAs pending completion of a background check.

No significant adverse findings were identified by. The vendor performed similar services in the past in a satisfactory manner. As such, vendor is determined to be responsible.