



ROC ___ REGION ___ DISTRICT ___ BOROUGH ___ SCHOOL _____

Site Survey Smart Card Project

Contact Name: _____

School: _____ Hours of Operation: _____

Address: _____ Phone: (____) _____

_____ Zip _____ Fax Number: _____

Principal: _____

Regional Director of Operations/Personnel: _____

Regional Director of Information Technology: _____

Please answer the following questions about the PC that will be used for Smart Card:

1. Where is your personal computer located? Office _____ Room # _____

2. Is your computer located near where substitutes check in? ___Yes ___ No
If no, where do substitutes check in? _____

3. Is your PC connected on a local LAN? ___Yes ___ No If yes, which one? _____

4. Supply the following information about your PC: Model Number _____
Manufacturer: ___IBM ___COMPAQ ___DELL ___APPLE Other _____
CPU type: ___Pentium ___Pentium II ___Pentium III ___Pentium IV Other _____

5. Operating System:
___Windows 95 ___Windows 98 ___Windows XP ___Windows 2000 NT Other _____
Memory (RAM) _____ Available Hard Disk Size _____

[To display system RAM, click on: **Start - Settings - Control Panel - System**]

CD-ROM: ___Yes ___ No Zip Drive: ___Yes ___ No

6. Please indicate the applications available on the PC:

Mainframe Applications

PC Applications

___EE ___PCOMM
___EIS ___HRS

___MS Office 2000 ___MS Office 97 ___MS Office 95
___Outlook

Other _____ Other _____

7. Please answer the following questions concerning the Summer School PC:

Is it being used? ___Yes ___ No If YES, for what purpose? _____
Is the summer school PC located near where substitutes check in? ___Yes ___ No
Will the principal allow the summer school PC to be used for Smart Card? ___Yes ___ No
Will the summer school PC be used for Smart Card in its current location? ___Yes ___ No
If NO, where must it be moved? _____
If NO, is there a PC that will be replaced by the summer school PC? ___Yes ___ No
Must the replaced PC be interchanged with the summer school PC? ___Yes ___ No

Completed by:

Name (print)

Signature

Date