



THE NEW YORK CITY DEPARTMENT OF EDUCATION

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MARJORIE BLUM

Executive Director

BOR ALLOCATION MEMORANDUM NO. 6, FY 2003

DATE: September 19, 2002

TO: ALL SUPERINTENDENTS

FROM: Marjorie Blum

SUBJECT: SPECIAL ALLOTMENTS: THE VIRTUAL Y PROGRAM

This memorandum presents resources to support the FY 2003 implementation of the Virtual Y program. The Virtual Y, a collaborative effort between the New York City Department of Education, the YMCA of Greater New York and the United Way, provides students with additional instructional support to enhance their ability to meet literacy standards. The program serves approximately 50 children per site, grades 2, 3 and 4, from 3:00 to 6:00 P.M. on school days. The venture provides tutoring/homework help, enrichment activities and recreational sports while emphasizing a values-based curriculum.

A start-up OTPS allocation of \$3,000 per new site is being allocated to districts for the purchase of instructional supplies and materials (see attached table). OTPS support of \$1,500 is being provided for continuing sites. Where additional school security is required, it will be provided through the New York City Police Department. District responsibility for custodial costs, where applicable, will be waived. Extended use permits for the "Virtual Y" program should be identified with an organization code of "A05" denoting Community Based Organization (as per Payroll Administration Memorandum - No. 13, 1997-1998).

Allocations will be placed in district's respective budgets, quick-object-line codes: 004577-053-5141 for Community School Districts, 000800-053-5141 for High School Districts and 002100-053-5141 for Citywide Special Education. A budget modification scheduling the allotment should be prepared as soon as possible.

Attachment

MB:MG:TS:pav

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Lynne Grajales

