



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER

52 Chambers Street, New York, NY 10007

BRUCE E FEIG
Chief Financial Officer

SCHOOL ALLOCATION MEMORANDUM NO. 19, FY04

DATE: September 24, 2003
TO: ALL SCHOOL PRINCIPALS
FROM: Bruce E. Feig
SUBJECT: COLLEGE NOW PROGRAM

The College Now program is a collaborative effort between the Department of Education and the City University of New York (CUNY). The primary goals of this program are to:

- improve the academic achievement of high school students and to ensure that graduating students are ready to do college-level work,
- develop a strengthened commitment to the on-going professional development of high school and college teaching and counseling staff,
- develop consistent outreach to parents on topics related to the assessment of their children's academic performance, their readiness for high school graduation and college-level study, and other aspects of planning for college,
- develop a plan for ongoing academic evaluations and interventions for students who are not performing.

Tax levy funds are now being allocated to support this venture. An allotment of \$280,000 is provided for each participating school to operate programs in both 9th and 10th grades. School allocations appear on the attached table. A reserve of \$440,000 has been established for later disbursement.

The Office of Secondary Education Reform requests that a spending plan showing specific use of funds be submitted no later than September 30, 2003. Kindly email spending plans to psuper@nycboe.net. The plan must include:

- 1 school counselor,
- 1 family worker,
- Reduced class size – 25 students for 9th grade and 10th grade,
- Per session funds for staff development.

Funds may also be used to hire additional teachers, provide parent services, student transportation and OTPS.

Questions regarding the College Now program should be directed to Paula Super, 212-374-5406 or psuper@nycboe.net.

College Now allocations may be scheduled in the Allocation Category, "Instructional Programs HS".

Attachment
BEF:MG:BF:pav

College Now Program

<u>Region</u>	<u>Location</u>	<u>School</u>	<u>Allocation</u>
1	72X475	JOHN F KENNEDY HS	\$280,000
2	72X415	CHRISTOPHER COLUMBUS HS	280,000
2	72X450	ADLAI E. STEVENSON	280,000
2	79X684	WINGS ACADEMY	280,000
3	77Q435	MARTIN VAN BUREN HS	280,000
3	77Q460	FLUSHING HS	280,000
4	73K480	BUSHWICK HS	280,000
5	77Q410	BEACH CHANNEL HS	280,000
5	79K409	EAST NEW YORK FAMILY ACADEMY	280,000
6	73K415	SAMUEL J. TILDEN HS	280,000
6	73K500	CANARSIE HS	280,000
7	76K620	WILLIAM E GRADY VHS	280,000
7	76R440	NEW DORP HS	280,000
9	71M445	SEWARD PARK HS	280,000
9	71M620	NORMAN THOMAS H.S.	280,000
9	79M409	COALITION SCHL FOR SOCIAL CHG	280,000
10	71M470	LOUIS D. BRANDEIS HS	280,000
		High School Sub-Total	\$4,760,000
		TBD	440,000
		Grand Total	\$5,200,000