



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

BRUCE E FEIG
Chief Financial Officer

SCHOOL ALLOCATION MEMORANDUM NO. 31, FY04

DATE: October 24 2003

TO: **INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS,
REGIONAL OPERATION CENTER (ROC) DIRECTORS, AND
SCHOOL PRINCIPALS**

FROM: Bruce E. Feig

SUBJECT: SCHOOL BASED SUPPORT TEAMS (SBST)

Last August, SBST position allocations by instructional region were emailed. Dollar allocations were postponed at that time while the Galaxy Transfer Utility System was under construction. The Transfer Utility System is now available. Resources supporting the SBST positions are now being allocated to ROC pass through locations for allocation to schools.

In addition to funds for school psychologist, social worker and family worker positions, funds for clerical support are also being allocated.

School Psychologist: a citywide average salary of \$70,000 is to be used for all schools. The position is split between tax levy and Federal IDEA funding.

Social Worker: a citywide average salary of \$68,900 is to be used for all schools. The position is split between tax levy and ERSSA funding.

Family Worker: a citywide average salary of \$21,380 is to be used for all schools. The position is 100% tax levy funded.

Clerical Support: allocation is made at \$28,500 per position. Actual salary is to be used when budgeting this service. The allotment is 100% tax levy funded.

Table 1 displays the SBST allocation by Allocation Category, Fund Source, instructional region and operation center. Allocation detail may be found on Table 2.

Attachments: Tables 1 and 2
BEF:MG:pav

cc: Linda Wernikoff
Lead Regional Administrators of Special Education

TABLE 1
SCHOOL BASED SUPPORT TEAM ROC PASS THRU ALLOCATIONS

Allocation Category: TAX LEVY SBST			ERSSA SBST	IDEA SBST		
Fund Source:			ERSSA SBST SOC WRKR 4	IDEA-SBST 02 4		
ROC	Location	Region	<u>Tax Levy</u>	<u>ERSSA</u>	<u>IDEA</u>	<u>TOTAL</u>
B		1	8,551,675	272,687	3,632,288	12,456,650
B		2	10,992,438	331,502	4,887,895	16,211,835
B	96X699	Total	\$19,544,113	\$604,189	\$8,520,183	\$28,668,485
C	96Q698	3	\$11,290,590	\$352,888	\$4,977,582	\$16,621,060
D		4	8,431,058	267,340	3,677,132	12,375,530
D		5	9,288,059	294,074	4,080,720	13,662,853
D	96Q699	Total	\$17,719,117	\$561,414	\$7,757,852	\$26,038,383
F		6	8,556,713	261,993	3,856,503	12,675,209
F		7	13,427,055	422,398	6,008,970	19,858,423
F	96R699	Total	\$21,983,768	\$684,391	\$9,865,473	\$32,533,632
E		8	9,036,176	278,034	4,080,720	13,394,930
E	Alt HS Prg		1,249,000	0	0	1,249,000
E	96K699	Total	\$10,285,176	\$278,034	\$4,080,720	\$14,643,930
A		9	11,385,395	358,236	5,022,423	16,766,054
A		10	6,695,173	219,219	2,825,113	9,739,505
A	96M699	Total	\$18,080,568	\$577,455	\$7,847,536	\$26,505,559
GRAND TOTAL			\$98,903,332	\$3,058,371	\$43,049,346	\$145,011,049

TABLE 2: SCHOOL BASED SUPPORT TEAMS -- DETAIL

				\$68,900			\$70,000			\$21,380		\$28,500						
ROC	Region	District	Distribution of Positions				Allocation Fund Source Totals			Social Worker Allocation			School Psychologist Allocation			Family Worker	Clerical	GRAND TOTAL
			Social Worker	School Psychologist	Family Worker	Clerical	Tax Levy	ERSSA	IDEA	Salary \$64,961	Salary \$3,939	Fringe 35.74%	Salary \$36,964	Salary \$33,036	Fringe 35.74%	Allocation \$21,380	Allocation \$28,500	
				Tax Levy	ERSSA	IDEA	Tax Levy	ERSSA	ERSSA	Tax Levy	IDEA	IDEA	Tax Levy	Tax Levy	Tax Levy			
B	1	9	17	26	13	15	\$2,770,841	\$90,896	\$1,165,920	\$1,104,337	\$66,963	\$23,933	\$961,064	\$858,936	\$306,984	\$277,940	\$427,500	\$4,027,657
B	1	10	28	48	24	28	4,904,300	149,710	2,152,467	1,818,908	110,292	39,418	1,774,272	1,585,728	566,739	513,120	798,000	7,206,477
B	1	HS	6	7	4	5	876,534	32,081	313,901	389,766	23,634	8,447	258,748	231,252	82,649	85,520	142,500	1,222,516
	1	SubTotal	51	81	41	48	\$8,551,675	\$272,687	\$3,632,288									
B	2	8	14	25	13	14	\$2,510,494	\$74,855	\$1,121,077	\$909,454	\$55,146	\$19,709	\$924,100	\$825,900	\$295,177	\$277,940	\$399,000	\$3,706,426
B	2	11	27	45	23	25	4,621,567	144,364	2,017,938	1,753,947	106,353	38,011	1,663,380	1,486,620	531,318	491,740	712,500	6,783,869
B	2	12	15	26	13	14	2,612,419	80,202	1,165,920	974,415	59,085	21,117	961,064	858,936	306,984	277,940	399,000	3,858,541
B	2	HS	6	13	7	8	1,247,958	32,081	582,960	389,766	23,634	8,447	480,532	429,468	153,492	149,660	228,000	1,862,999
	2	SubTotal	62	109	56	61	\$10,992,438	\$331,502	\$4,887,895									
C	3	25	14	23	12	13	\$2,386,686	\$74,855	\$1,031,391	\$909,454	\$55,146	\$19,709	\$850,172	\$759,828	\$271,563	\$256,560	\$370,500	\$3,492,932
C	3	26	14	25	13	13	2,481,994	74,855	1,121,077	909,454	55,146	19,709	924,100	825,900	295,177	277,940	370,500	3,677,926
C	3	28	16	27	14	14	2,735,724	85,549	1,210,763	1,039,376	63,024	22,525	998,028	891,972	318,791	299,320	399,000	4,032,036
C	3	29	14	23	12	13	2,386,686	74,855	1,031,391	909,454	55,146	19,709	850,172	759,828	271,563	256,560	370,500	3,492,932
C	3	HS	8	13	6	6	1,299,500	42,774	582,960	519,688	31,512	11,262	480,532	429,468	153,492	128,280	171,000	1,925,234
	3	SubTotal	66	111	57	59	\$11,290,590	\$352,888	\$4,977,582									
D	4	24	18	30	15	15	\$3,026,418	\$96,242	\$1,345,292	\$1,169,298	\$70,902	\$25,340	\$1,108,920	\$991,080	\$354,212	\$320,700	\$427,500	\$4,467,952
D	4	30	16	25	13	14	2,640,416	85,549	1,121,077	1,039,376	63,024	22,525	924,100	825,900	295,177	277,940	399,000	3,847,042
D	4	32	10	17	9	10	1,755,418	53,468	762,332	649,610	39,390	14,078	628,388	561,612	200,720	192,420	285,000	2,571,218
D	4	HS	6	10	5	5	1,008,806	32,081	448,431	389,766	23,634	8,447	369,640	330,360	118,071	106,900	142,500	1,489,318
	4	SubTotal	50	82	42	44	\$8,431,058	\$267,340	\$3,677,132									
D	5	19	15	26	13	14	\$2,612,419	\$80,202	\$1,165,920	\$974,415	\$59,085	\$21,117	\$961,064	\$858,936	\$306,984	\$277,940	\$399,000	\$3,858,541
D	5	23	11	18	9	9	1,828,843	58,815	807,175	714,571	43,329	15,486	665,352	594,648	212,527	192,420	256,500	2,694,833
D	5	27	23	38	19	20	3,874,955	122,976	1,704,037	1,494,103	90,597	32,379	1,404,632	1,255,368	448,669	406,220	570,000	5,701,968
D	5	HS	6	9	5	5	971,842	32,081	403,588	389,766	23,634	8,447	332,676	297,324	106,264	106,900	142,500	1,407,511
	5	SubTotal	55	91	46	48	\$9,288,059	\$294,074	\$4,080,720									
F	6	17	12	20	10	10	\$2,017,612	\$64,162	\$896,861	\$779,532	\$47,268	\$16,894	\$739,280	\$660,720	\$236,141	\$213,800	\$285,000	\$2,978,635
F	6	18	9	17	9	9	1,661,957	48,121	762,332	584,649	35,451	12,670	628,388	561,612	200,720	192,420	256,500	2,472,410
F	6	22	20	36	18	18	3,527,764	106,936	1,614,350	1,299,220	78,780	28,156	1,330,704	1,189,296	425,054	384,840	513,000	5,249,050
F	6	HS	8	13	7	7	1,349,380	42,774	582,960	519,688	31,512	11,262	480,532	429,468	153,492	149,660	199,500	1,975,114
	6	SubTotal	49	86	44	44	\$8,556,713	\$261,993	\$3,856,503									
F	7	20	17	28	14	14	\$2,837,649	\$90,896	\$1,255,606	\$1,104,337	\$66,963	\$23,933	\$1,034,992	\$925,008	\$330,598	\$299,320	\$399,000	\$4,184,151
F	7	21	20	33	17	17	3,366,992	106,936	1,479,821	1,299,220	78,780	28,156	1,219,812	1,090,188	389,633	363,460	484,500	4,953,749
F	7	31	30	51	25	25	5,080,994	160,404	2,286,996	1,948,830	118,170	42,234	1,885,164	1,684,836	602,160	534,500	712,500	7,528,394
F	7	HS	12	22	11	11	2,141,420	64,162	986,547	779,532	47,268	16,894	813,208	726,792	259,755	235,180	313,500	3,192,129
	7	SubTotal	79	134	67	67	\$13,427,055	\$422,398	\$6,008,970									
E	8	13	10	17	9	9	\$1,726,918	\$53,468	\$762,332	\$649,610	\$39,390	\$14,078	\$628,388	\$561,612	\$200,720	\$192,420	\$256,500	\$2,542,718
E	8	14	14	24	12	12	2,395,150	74,855	1,076,234	909,454	55,146	19,709	887,136	792,864	283,370	256,560	342,000	3,546,239
E	8	15	16	28	14	14	2,772,688	85,549	1,255,606	1,039,376	63,024	22,525	1,034,992	925,008	330,598	299,320	399,000	4,113,843
E	8	16	7	12	6	6	1,197,575	37,428	538,117	454,727	27,573	9,855	443,568	396,432	141,685	128,280	171,000	1,773,120
E	8	HS	5	10	5	5	943,845	26,734	448,431	324,805	19,695	7,039	369,640	330,360	118,071	106,900	142,500	1,419,010
	8	SubTotal	52	91	46	46	\$9,036,176	\$278,034	\$4,080,720									
A	9	1	10	17	9	9	\$1,726,918	\$53,468	\$762,332	\$649,610	\$39,390	\$14,078	\$628,388	\$561,612	\$200,720	\$192,420	\$256,500	\$2,542,718
A	9	2	19	31	16	16	3,178,223	101,589	1,390,135	1,234,259	74,841	26,748	1,145,884	1,024,116	366,019	342,080	456,000	4,669,947
A	9	4	12	21	11	11	2,104,456	64,162	941,704	779,532	47,268	16,894	776,244	693,756	247,948	235,180	313,500	3,110,322
A	9	7	14	23	12	12	2,358,186	74,855	1,031,391	909,454	55,146	19,709	850,172	759,828	271,563	256,560	342,000	3,464,432
A	9	HS	12	20	10	10	2,017,612	64,162	896,861	779,532	47,268	16,894	739,280	660,720	236,141	213,800	285,000	2,978,635
	9	SubTotal	67	112	58	58	\$11,385,395	\$358,236	\$5,022,423									
A	10	3	14	23	12	13	\$2,386,686	\$74,855	\$1,031,391	\$909,454	\$55,146	\$19,709	\$850,172	\$759,828	\$271,563	\$256,560	\$370,500	\$3,492,932
A	10	5	7	13	7	7	1,284,419	37,428	582,960	454,727	27,573	9,855	480,532	429,468	153,492	149,660	199,500	1,904,807
A	10	6	16	22	11	12	2,429,764	85,549	986,547	1,039,376	63,024	22,525	813,208	726,792	259,755	235,180	342,000	3,501,860
A	10	HS	4	5	3	3	594,304	21,387	224,215	259,844	15,756	5,631	184,820	165,180	59,035	64,140	85,500	839,906
	10	SubTotal	41	63	33	35	\$6,695,173	\$219,219	\$2,825,113									
E	11	Alt HS Prg	4	2	0	0	\$415,600	\$0	\$0	\$275,600	\$0	\$0	\$140,000	\$0	\$0	\$0	\$0	\$415,600
E	11	Alt HS Prg	6	6	0	0	833,400	0	0	413,400	0	0	420,000	0	0	0	0	833,400
	11	SubTotal	10	8	0	0	\$1,249,000	\$0	\$0									
Regions 1 to 10			572	960	490	510												
Alternative HS Prog			10	8	0	0												
TOTAL			582	960	490	510	\$98,903,332	\$3,058,371	\$43,049,346	\$37,846,692	\$2,253,108	\$805,263	\$36,045,440	\$31,714,560	\$11,334,786	\$10,476,200	\$14,535,000	\$145,011,049