



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

BRUCE E FEIG
Chief Financial Officer

SCHOOL ALLOCATION MEMORANDUM NO. 34, FY04

DATE: October 30, 2003

TO: REGIONAL OPERATION CENTER (ROC) DIRECTORS,
INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS,
AND SCHOOL PRINCIPALS

FROM: Bruce E. Feig

SUBJ: MENTORING ALLOCATION FOR ALTERNATIVE
CERTIFICATION TEACHERS

This memorandum allocates resources to defray costs of mentoring services provided to alternative certification teachers. Alternative certification teachers include:

- Teach for America,
- Peace Corps,
- Teaching Fellows, and
- The Teaching Opportunity Program Scholarship (TOPS).

All alternative certification teachers are required by the State to receive mentoring. The mentoring must be daily for the first eight weeks of teaching and periodically thereafter as determined by a mentoring plan. The allotment provides \$4,000 for each alternative certification teacher for this purpose. Allocations are presented on the attached table. Teaching Fellow program information was disseminated by the Chief Executive of the Division of Human Resources in a memorandum entitled, "Mentorship of New York City Teaching Fellows", dated May 22, 2003.

Allocations have been placed in the Regional Operation Center (ROC) locations via the Galaxy Transfer Utility System. The Transfer Utility System allows the ROC to allocate funds directly to the school or instructional region. Allocations earmarked for the instructional regions must be placed in the "ILD School Program" locations (96J101, 96J102, etc.). The allocation categories are "MENTORING" and "MENTORING HS".

Attachment
BEF:MG:BGF:pav

cc: Joyce R. Coppin
Vicki Bernstein
Regional Liaisons

ALTERNATIVE CERTIFICATION TEACHER MENTORING ALLOCATION

Region	Regional Operation Center	ROC Location	Total No. of Tchrs	Total Allocation	Elementary/Middle School			High School		
					Allocation Category: MENTORING			Allocation Category: MENTORING HS		
					No. of Tchrs	Amount	By ROC	No. of Tchrs	Amount	By ROC
1	B	96X699	670	\$2,680,000	563	\$2,252,000		107	\$428,000	
2	B	96X699	419	1,676,000	291	1,164,000	3,416,000	128	512,000	\$940,000
3	C	96Q698	126	504,000	109	436,000	436,000	17	68,000	68,000
4	D	96Q699	223	892,000	158	632,000		65	260,000	
5	D	96Q699	282	1,128,000	224	896,000	1,528,000	58	232,000	492,000
6	F	96R699	130	520,000	85	340,000		45	180,000	
7	F	96R699	68	272,000	36	144,000	484,000	32	128,000	308,000
8	E	96K699	196	784,000	129	516,000		67	268,000	
ALT HS PGMS	E	96K699	24	96,000	0	0	516,000	24	96,000	364,000
9	A	96M699	267	1,068,000	137	548,000		130	520,000	
10	A	96M699	298	1,192,000	229	916,000	1,464,000	69	276,000	796,000
Subtotal		GALAXY	2,703	\$10,812,000	1,961	\$7,844,000	\$7,844,000	742	\$2,968,000	\$2,968,000
Citywide (D.97)		FAMIS	185	740,000						
Non-Public (D.64)		FAMIS	2	8,000						
TOTALS			2,890	\$11,560,000						

Rate: \$4,000