



THE NEW YORK CITY DEPARTMENT OF EDUCATION
JOEL I. KLEIN, Chancellor

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

BRUCE E FEIG
Chief Financial Officer

SCHOOL ALLOCATION MEMORANDUM NO. 56, FY05

DATE: December 8, 2004

TO: **INSTRUCTION LEADERSHIP DIVISION (ILD) SUPERINTENDENTS,
REGIONAL OPERATION CENTER (ROC) DIRECTORS, and
SCHOOL PRINCIPALS**

FROM: Bruce E. Feig

SUBJECT: PROFESSIONAL DEVELOPMENT

Resources are provided by this memorandum to support Professional Development (PD) initiatives. This is the second FY05 professional development allocation. The first was released in SAM #37. The current allocation provides resources to implement regional professional development described in Regional Comprehensive Educational Plans. Cost factors have been defined in Galaxy to focus expenditures on professional development. As with all professional development, activities should be sustained over time and provide support for implementation and feedback at the classroom level.

Professional development resources from all funding sources must be coordinated so that activities coherently support Regional Comprehensive Educational Plans. Please note, however, that the "supplement not supplant" requirements of Title I mandate that all activities in Title I and non-Title I schools are supported by a fair share of tax-levy funds. Specifically, an activity cannot be funded with tax-levy dollars in a non-Title I school and with Title I dollars in a Title I school.

Funds come from three sources. Each has its own program guidelines.

Tax-levy: These funds may be used for any allowable expenditure related to professional development. There is no limitation regarding which schools or staff may be served or which students may ultimately benefit.

Title I: Funds may only be used for professional development activities that are allowable in Title I. Funds must:

- Target staff in Title I schools who currently work with or may in the future work with Title I participants; AND
- Address the educational needs of Title I participants; AND
- Support activities that have scientifically-based research of effectiveness; AND
- Are in addition to activities that would be provided to staff if these funds were not available.

Title I law requires that up to 5% of Title I funds in the district be used to help teachers become highly qualified. To address this requirement, districts are strongly encouraged to use Title I funds for coursework that helps teachers becoming highly qualified as defined by No Child Left Behind, for example, through college coursework. This includes all teachers in Title I school wide programs. In a Title I targeted assistance school, non-Title I teachers may be targeted ONLY if all Title I teachers are highly qualified AND funds support only teachers of core academic subjects.

Title IIA: Funds may only be used for professional development activities, including activities that help teachers become highly qualified, if these funds:

- Target administrators and teachers in core subject areas, AND
- Support activities that have scientifically-based evidence of effectiveness, AND
- Are in addition to activities that would be provided to staff if these funds were not available.

Please note that Title I and Title IIA activities will be described in a modification to the District NCLB Addendum. Plans and implementation are subject to review by the New York State Education Department.

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The FY05 professional development spending plan is displayed on Table 1.

The portion of the professional development program supporting the AUSSIE initiative is listed on Table 2. Federal Title IIA funds support this venture. Allotments have been allocated directly to Galaxy district "S" location codes.

The Regional PD portion is shown on Table 3. Financial support is split between Federal Title I, Federal Title IIA, and local Tax Levy resources. Allotments were entered into Galaxy as Transfer Utility. Sub-allocation of Title I and Title IIA funds must be to either school location codes or district "S" location codes.

Attachments: Table 1, Professional Development Spending Plan
 Table 2, Professional Development: AUSSIE
 Table 3, Professional Development: Regional Initiatives

BEF:MG:BF:pav

C: Local Instructional Superintendents (LIS)
 Andres Alonso
 Brian Osborne
 Evelyn Castro
 Jason Henry
 Stephanie Keating

TABLE 1
FY05 PROFESSIONAL DEVELOPMENT
SPENDING PLAN

	<u>Reg/Cntrl</u>	<u>Total</u>	<u>Tax Levy</u>	<u>Title I</u>	<u>Title IIA</u>
Regional Allocations Advance (SAM #37)	1-10 & 79	\$5,400,000	\$0	\$0	\$5,400,000
Regional Allocations (SAM #56)	1-10 & 79	\$10,533,000	\$3,570,650	\$4,800,000	\$2,162,350
<u>NCEE/AUSSIE Program</u>		\$8,800,394	\$785,450	\$0	\$8,014,944
<i>Regional</i>	1-10.79 & 75	4,219,722	0	0	4,219,722
<i>PerSession for Summer & Training</i> <i>(includes CB & Fringe)</i>	D.51	996,840	0	0	996,840
<i>Teacher Libraries</i>	D.86	785,450	785,450	0	0
<i>NCEE Training</i>	D.51	2,470,000	0	0	2,470,000
<i>Handbook for AUSSIE training</i>	D.51	300,000	0	0	300,000
<i>CB & Fringe</i>	Reserve	28,382	0	0	28,382
Math Recovery Program	D.86	\$1,250,000	\$1,250,000	\$0	\$0
ELL Per Session	D.42/D.51	\$1,500,000	\$0	\$0	\$1,500,000
<u>C99 Teacher Positions</u>		\$1,600,000	\$1,600,000	\$0	\$0
<i>Teacher Positions (SAM #48)</i>	D.09	987,310	987310	0	0
<i>Teacher bonuses (\$10K/Tchr)</i>	TBD	612,690	612690	0	0
Total		\$29,083,394	\$7,206,100	\$4,800,000	\$17,077,294
Available		\$35,000,000	11,056,342	4,830,918	19,112,740
Balance		\$5,916,606	\$5,355,998	\$30,918	\$1,249,910

**Table 2: AUSSIE Professional
Development Program**

Region	ROC	District Location Code	Allocation
1	B	09XS09	\$27,188
1	B	10XS10	349,566
2	B	08XS08	122,156
2	B	11XS11	126,519
2	B	12XS12	117,793
3	C	25QS25	76,155
3	C	26QS26	101,540
3	C	28QS28	96,463
3	C	29QS29	81,232
97	C	97E690	93,199
4	D	24QS24	121,811
4	D	30QS30	142,813
4	D	32KS32	105,009
5	D	19KS19	55,791
5	D	23QS23	55,791
5	D	27QS27	446,330
6	F	17KS17	104,449
6	F	18KS18	118,073
6	F	22KS22	140,780
7	F	20KS20	160,860
7	F	21KS21	74,243
7	F	31RS31	136,112
8	E	13KS13	0
8	E	14KS14	550,791
8	E	15KS15	0
8	E	16KS16	0
79	E	79KS79	94,782
9	A	01MS01	39,747
9	A	02MS02	228,548
9	A	04MS04	49,684
9	A	07XS07	76,183
10	A	03MS03	79,058
10	A	05MS05	59,293
10	A	06MS06	187,762
Total			\$4,219,721
<p align="center"><i>Allocation Category: TITLE IIA AUSSIE</i> <i>Fund Source: TITLE IIA AUSSIE 5</i></p>			

Table 3: Additonal Regional Professional Development

Professional Development Amount by Region						
Region	ROC	Loc	Tax Levy	Title I	Title IIA	Total
1	B -Fordham Plz	96X699	\$303,765	\$480,000	\$216,235	\$1,000,000
2	B -Fordham Plz	96X699	\$303,765	\$480,000	\$216,235	\$1,000,000
3	C -Linden Pl	96Q698	\$303,765	\$480,000	\$216,235	\$1,000,000
4	D -Queens Plz	96Q699	\$303,765	\$480,000	\$216,235	\$1,000,000
5	D -Queens Plz	96Q699	\$303,765	\$480,000	\$216,235	\$1,000,000
6	F -Ocean Terr	96R699	\$303,765	\$480,000	\$216,235	\$1,000,000
7	F -Ocean Terr	96R699	\$303,765	\$480,000	\$216,235	\$1,000,000
8	E -Livingston St	96K699	\$303,765	\$480,000	\$216,235	\$1,000,000
79	E -Livingston St	96K699	\$533,000	\$0	\$0	\$533,000
9	A -7th Ave, Manh.	96M699	\$303,765	\$480,000	\$216,235	\$1,000,000
10	A -7th Ave, Manh.	96M699	\$303,765	\$480,000	\$216,235	\$1,000,000
			\$3,570,650	\$4,800,000	\$2,162,350	\$10,533,000

Professional Development Amount Summarized by Regional Operation Center

Transfer Utility

Allocation Category: TL REGIONAL PD REGIONAL PD TITLE I REGIONAL PD TITLE IIA

Fund Source: TAX LEVY REG PD TITLE I REG PD 5 TITLE IIA REG PD 5

Comment: SAM#56: Regional Professional Development

ROC	Loc	Tax Levy	Title I	Title IIA	Total
B -Fordham Plz	96X699	\$607,530	\$960,000	\$432,470	\$2,000,000
C -Linden Pl	96Q698	303,765	480,000	216,235	1,000,000
D -Queens Plz	96Q699	607,530	960,000	432,470	2,000,000
F -Ocean Terr	96R699	607,530	960,000	432,470	2,000,000
E -Livingston St	96K699	836,765	480,000	216,235	1,533,000
A -7th Ave, Manh.	96M699	607,530	960,000	432,470	2,000,000
Grand Total		\$3,570,650	\$4,800,000	\$2,162,350	\$10,533,000

Note: Categorical funding, Title I and Title IIA, must be sub-allocated to either a school location code or a district "S" location code.