



# BOARD OF EDUCATION OF THE CITY OF NEW YORK

HAROLD O. LEVY, *Chancellor*

## DIVISION OF BUDGET OPERATIONS AND REVIEW

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MARJORIE BLUM  
*Executive Director*

## ***BOR ALLOCATION MEMORANDUM NO. 43, FY 2001***

**DATE:** April 11, 2001

**TO:** ALL SUPERINTENDENTS

**FROM:** Marjorie Blum, Executive Director  
Division of Budget Operations and Review

**SUBJECT:** SUMMER 2001 PROGRAM

Last week, Brian R. Morrow, Superintendent for Promotion Policy and Summer Instructional Programs released a Summer School memorandum which included an advance allocation. For your convenience, his memo is attached.

This summer's program will not only serve more pupils at risk of not being promoted, but for the first time, will also offer intensive English programs to English Language Learners (ELL). To assist in the implementation – early registration, OTPS ordering – of this venture, a \$10 Million advance allocation has been provided in FY'01.

The FY'02 summer school allocation will appear in the initial FY'02 allocation memorandum. Funds (less the FY'01 advance) will be placed in the budget as soon as FAMIS brings the FY'02 budget on line. As was the case the previous two summers, summer school accruals will not be retained by districts. Unexpended resources will be removed from district budgets at the beginning of November. The following quick codes are to be used exclusively for the Summer 2001 Program. Expenditures to any other quick code will not be recognized.

<u>Instructional Level</u>	<u>Quick Code(s)</u>
Community School Districts	004353
High Schools	000851, 001851, 002851, 003851
Citywide Special Education	013707

Attachments  
MB:MG:NC:pav



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Harold O. Levy, *Chancellor*

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*Office of Promotion Policy and Summer Instructional Programs*

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**To:** ALL SUPERINTENDENTS

**Re:** SUMMER 2001 ALLOCATIONS  
Fiscal Year 2001 and Fiscal Year 2002

**From:** Brian R. Morrow, Superintendent

**Date:** April 6, 2001

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Summer School 2001 will support the Board of Education's *Promotion Policy* by providing an additional opportunity to meet promotion standards for students in Grades 3 through 8 who are at risk of being retained in grade and for students in Grades 9 through 12 to achieve the necessary number of credits required for promotion. In addition, Summer School 2001 will provide instruction for English Language Learners who need additional assistance to reach English proficiency and enrichment opportunities for all students in Grades K – 12. English Language Learners who have been in a Bilingual or ESL program for more than three years and have not reached proficiency are a priority target group for Summer School 2001. The summer program is expected to deliver an effective standards-based instructional program to a potential 375,000 students in both the mandated and enrichment components of the program.

The percent distribution of the available resources in the Community School Districts was based upon a weighted count of students scoring at Level 1 in 1999-2000 (100%); students scoring at Level 2 in 1999-2000 (25%); and a percentage of the 10,000 English Language Learners in the priority target group. Dr. Edna Vega will provide a listing of those ELL students who are a priority for service in Summer School 2001. The percent distribution of the available resources for High School Districts is based upon the percentage of high school students served in Summer School 2000. This distribution includes funding for English Language Learners.

The Summer School 2001 instructional program and staffing guidelines were described in the *Summer School 2001 Planning Packet* distributed on February 9, 2001. Attached is the proposed allocation for this venture. This allocation provides resources for classroom teachers (general and special education), guidance counselors or social workers, attendance teachers, secretarial services (pre-, during and post-program), lab assistants (where appropriate), professional development, paraprofessionals (IEP and Section 504), parent involvement, testing, data coordination and entry, absence coverage, supplies, materials and local carfare.

Included in the allocation is an **advance** allocation that may be used this spring in Fiscal Year 2001. This **advance** is intended to defray secretarial costs for pupil registration and facilitate early ordering of instructional supplies and materials. District allocations listed on the attached table, less the advance, will be placed in the Fiscal Year 2002 budget. Districts will have access to these FY 2002 funds as soon as the new school year's budget comes on-line later this spring. A unique quick code will be established for FY 2002 budget and expenditures. Details will be in the initial

allocation memorandum. As was the case with last summer's initiative, program accruals will not be retained by districts and will be withdrawn from budgets on or about November 1, 2001.

The **advance** portion of the allocation will be placed in district budgets, quick-line-organization codes: 474577-053-5141 for non-Galaxy Community School Districts, 004577-053-5141 for Galaxy Community School Districts, 110800-053-5141 for High School Districts and Citywide Special Education should contact their budget liaison for budget information. Districts should schedule their **advance** allocations in the appropriate general education tax levy codes as soon as feasible.

Custodial fees, including opening fees and some space fees, are provided and paid by the Office of School Food and Nutrition Services. Space usage beyond this level is the responsibility of the District and should be budgeted through the use of the summer allocation. Pupil transportation from closed sites to open sites will be provided and paid by the Office of Pupil Transportation and are not included in this allocation.

To provide additional supervision in sites with substantial summer school populations, districts may offset the cost differential ( \$10,000 per AP/SBIS ) for a portion of the NON-MANDATED Assistant Principals / School-Based Intermediate Supervisors assigned for Summer School 2001. Districts may budget this cost differential for a maximum of 25 % of the NON-MANDATED Assistant Principals / School-Based Intermediate Supervisors designated as working the increased work year effective July 1, 2001. For example, if a District created twenty (20) NON-MANDATED AP/SBIS assignments in Summer 2001, the District may offset the cost differential for a maximum of five (5) of these positions ( $20 \times 25\% = 5$ ;  $5 \times \$ 10,000 = \$ 50,000$ ). All other costs would be supported by your other FY 2002 allocations

#### Attachments

C: Harold O. Levy  
Judith A. Rizzo  
David Klasfeld  
Anthony Shorris  
Beverly D. Donohue  
William P. Casey  
Marjorie Blum  
Directors of Operations  
District Business Managers  
District Summer School Liaisons

**PLANNING ALLOCATION: PROMOTIONAL POLICY SUMMER 2001 (FY 2002)**

District	100% Level 1	25% Level 2	100% ELLs	Weighted Enrollment	Percent Distribution	Planning Amount	Consolidated Amount *	TOTAL Amount	FY 2001 Advance	Expected FY 02 ALLOC
1	798	2,076	137	1,454	1.09%	\$1,356,296		\$1,356,296	\$82,100	\$1,274,196
2	742	3,413	201	1,796	1.34%	1,675,548	108,901	1,784,449	108,017	1,676,432
3	1,261	3,710	151	2,340	1.75%	2,182,293		2,182,293	132,100	2,050,193
4	2,000	3,737	229	3,163	2.36%	2,950,689		2,950,689	178,613	2,772,076
5	2,023	3,259	123	2,961	2.21%	2,761,797		2,761,797	167,179	2,594,618
6	2,894	6,523	1,169	5,694	4.25%	5,311,148		5,311,148	321,498	4,989,650
7	2,247	3,999	349	3,596	2.69%	3,354,127		3,354,127	203,034	3,151,093
8	3,027	5,402	272	4,650	3.47%	4,337,068		4,337,068	262,534	4,074,534
9	4,581	7,908	870	7,428	5.55%	6,928,861		6,928,861	419,423	6,509,438
10	5,543	10,371	1,267	9,403	7.02%	8,770,914		8,770,914	530,927	8,239,987
11	3,013	8,629	166	5,336	3.99%	4,977,670		4,977,670	301,312	4,676,358
12	2,422	4,000	325	3,747	2.80%	3,495,213		3,495,213	211,575	3,283,638
13	1,865	4,315	65	3,009	2.25%	2,806,571	131,770	2,938,341	177,866	2,760,475
14	2,091	4,502	221	3,438	2.57%	3,206,511		3,206,511	194,099	3,012,412
15	1,780	4,465	235	3,131	2.34%	2,920,840		2,920,840	176,806	2,744,034
16	676	1,713	20	1,124	0.84%	1,048,704		1,048,704	63,481	985,223
17	2,897	5,658	188	4,500	3.36%	4,197,147		4,197,147	254,065	3,943,082
18	1,788	5,139	58	3,131	2.34%	2,920,373		2,920,373	176,778	2,743,595
19	3,818	6,717	430	5,927	4.43%	5,528,957		5,528,957	334,683	5,194,274
20	1,822	6,205	439	3,812	2.85%	3,556,079		3,556,079	215,259	3,340,820
21	1,479	5,122	127	2,887	2.16%	2,692,536		2,692,536	162,986	2,529,550
22	1,869	6,444	158	3,638	2.72%	3,393,538		3,393,538	205,420	3,188,118
23	2,101	3,703	68	3,095	2.31%	2,886,792		2,886,792	174,745	2,712,047
24	3,202	8,667	644	6,013	4.49%	5,608,712		5,608,712	339,510	5,269,202
25	1,055	4,638	181	2,396	1.79%	2,234,530		2,234,530	135,262	2,099,268
26	328	2,263	31	925	0.69%	862,610		862,610	52,216	810,394
27	4,398	9,300	263	6,986	5.22%	6,516,562		6,516,562	394,465	6,122,097
28	1,626	5,127	165	3,073	2.29%	2,866,271		2,866,271	173,503	2,692,768
29	2,332	7,155	95	4,216	3.15%	3,932,465		3,932,465	238,043	3,694,422
30	1,835	6,434	356	3,800	2.84%	3,544,185		3,544,185	214,539	3,329,646
31	2,567	9,043	61	4,889	3.65%	4,560,241		4,560,241	276,044	4,284,197
32	1,901	3,383	236	2,983	2.23%	2,782,318		2,782,318	168,421	2,613,897
85	6,085	9,033	700	9,043	6.75%	8,435,571		8,435,571	510,628	7,924,943
Petrides - D. 81	13	119	0	43	0.03%	39,877		39,877	2,414	37,463
Queens CC - D. 56	0	0	0	0	0.00%	0		0	0	0
Thurgood Marshall - D. 71	10	91	0	33	0.02%	30,549	(30,549)	N/A	N/A	N/A
Louis Armstrong - D. 77	103	457	0	217	0.16%	202,651	(202,651)	N/A	N/A	N/A
Ella Baker - D. 79	20	22	0	26	0.02%	23,786	(23,786)	N/A	N/A	N/A
CSD	78,212	182,742	10,000	133,898	100.00%	\$124,900,000	(\$16,315)	\$124,883,685	\$7,559,545	\$117,324,140
** Citywide - D. 97	-	-	-	-	-	\$300,000	\$0	\$300,000	\$18,160	\$281,840
2					0.28%	\$108,901	(\$108,901)	N/A	N/A	N/A
13					0.34%	131,770	(131,770)	N/A	N/A	N/A
71					16.52%	\$6,467,903	\$30,549	\$6,498,452	\$393,369	\$6,105,083
72					17.41%	6,817,882		6,817,882	412,705	6,405,177
73					18.48%	7,233,142		7,233,142	437,841	6,795,301
74					1.09%	428,316		428,316	25,927	402,389
76					13.26%	5,192,384		5,192,384	314,309	4,878,075
77					24.33%	9,524,145	202,651	9,726,796	588,789	9,138,007
*** 79					8.29%	3,245,557	873,786	4,119,343	249,355	3,869,988
Afternoon/Evening Centers					-	850,000	(850,000)	N/A	N/A	N/A
High School					100.00%	\$40,000,000	\$16,315	\$40,016,315	\$2,422,295	\$37,594,020
Fringe Benefits						\$10,698,464	-	\$10,698,464	-	\$10,698,464
<b>Subtotal</b>						<b>\$175,898,464</b>	<b>\$0</b>	<b>\$175,898,464</b>	<b>\$10,000,000</b>	<b>\$165,898,464</b>
Transportation						11,100,000	-	\$11,100,000	-	\$11,100,000
Data Assessment						1,100,000	-	1,100,000	-	1,100,000
Technology						900,000	-	900,000	-	900,000
Food						5,000,000	-	5,000,000	-	5,000,000
Curriculum Conference						300,000	-	300,000	-	300,000
<b>GRAND TOTAL</b>						<b>\$194,298,464</b>	<b>\$0</b>	<b>\$194,298,464</b>	<b>\$10,000,000</b>	<b>\$184,298,464</b>

Notes: \* This column is being used to consolidate where districts have amounts in both CSDs and HSs.  
 \*\* Citywide operates summer programs for home and hospital students at risk of not meeting promotional standards.  
 \*\*\* Alternative HS administers the city wide afternoon/evening instructional program, thus funds are transferred to this district.