



BOARD OF EDUCATION OF THE CITY OF NEW YORK

HAROLD O. LEVY, Chancellor

DIVISION OF BUDGET OPERATIONS AND REVIEW

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MARJORIE BLUM
Executive Director

BOR ALLOCATION MEMORANDUM NO. 22, FY 2002

DATE: December 17, 2001

TO: **ALL SUPERINTENDENTS**

FROM: Marjorie Blum

SUBJECT: **SUMMER LITERACY ALLOCATION ADJUSTMENT**

Summer instruction has played an integral role in carrying out the key initiatives of the Board's promotion policy. The 2001 summer program aimed to serve more pupils than ever before and included a mandated component for English Language Learners. To ensure successful implementation of the 2001 program, last April, districts were provided with a \$10 million advance allocation and a \$184 million planning amount ([BOR Allocation Memorandum No. 43, 2001](#)). The planning amount became an allocation this year in [BOR Allocation Memorandum No. 1, FY 2002](#).

The two memoranda referenced above indicated funds not expended by the summer program would be removed from district budgets on or about November 1st. To allow additional time for superintendents to ensure that all summer expenditures were being captured in the summer budget code, the cut off date was extended to November 21, 2001. Summer program expenditures appearing in FAMIS as of this later date formed the basis of the allocation adjustment. Districts also received an offset for one-half of their non-mandated assistant principals working during July and August. The attached table lists each district's adjustment.

This past summer's literacy program served nearly 365,000 students, an increase of 17,000 children over the prior summer. When compared to last year, we spent almost \$10 million more for this year's summer program. Nevertheless, an increased allocation, more efficiently run programs, and fewer than anticipated pupils produced a larger accrual than last year. These accruals will be removed from Community School District/High School Superintendency (CSD/ HSS) summer budget codes. The first \$10.4 million in accruals has been used to satisfy a portion of the Board's November Plan Cut allocated by the City. The remaining accruals will be used to offset CSD/HSS needs in back pay and mentoring and recruitment programs, as well as potential needs for increases in CSD/HSS surplus rolls, average teacher salary adjustments and register growth.

Districts had the flexibility of augmenting their summer programs with the use of alternate district tax levy resources. Any unspent supplemental funds will remain with the district. For the purpose of identifying accruals, it is assumed that allocations included in BOR No.1, FY 2002 were expended first. Where allocations exceed expenditures, accruals are being withdrawn. In instances where allocations do not exceed expenditures, no adjustments will be made.

A negative lump sum will be placed in each district's budget equivalent to the accrual amount listed on the attached table. Entry will be made to quick-object-line codes:

CSD:	004577-053-5141
HS:	000800-053-5141
CW:	002100-053-5141

A budget modification eliminating the lump sum should be prepared as soon as possible.

MB:MG:NC:pav

Email: Directors of Operations

SUMMER LITERACY ADJUSTMENT, FY 2001-02

DISTRICT	INITIAL ALLOCATION (BOR #1)	12 MONTH APs			SUMMER EXPENDITURES			INITIAL LESS TOTAL EXPENSES
		ALL	50%	* OFFSET \$10,000	PS	OTPS	AP + PS + OTPS	
1	\$1,274,196	7.00	3.50	\$35,000	\$852,775	\$423,515	\$1,311,290	\$0
2	1,676,432	5.00	2.50	25,000	1,394,904	390,064	1,809,968	0
3	2,050,193	5.00	2.50	25,000	960,007	854,894	1,839,901	210,292
4	2,772,076	13.00	6.50	65,000	1,357,772	438,936	1,861,708	910,368
5	2,594,618	14.00	7.00	70,000	1,441,289	969,230	2,480,519	114,099
6	4,989,650	21.00	10.50	105,000	2,755,009	1,529,482	4,389,491	600,159
7	3,151,093	7.00	3.50	35,000	1,603,279	483,237	2,121,516	1,029,577
8	4,488,109	24.00	12.00	120,000	2,274,016	895,339	3,289,355	1,198,754
9	6,509,438	19.00	9.50	95,000	3,332,071	1,605,473	5,032,544	1,476,894
10	8,239,987	36.00	18.00	180,000	5,280,653	1,353,267	6,813,920	1,426,067
11	4,676,358	17.00	8.50	85,000	2,522,003	1,461,285	4,068,288	608,070
12	3,283,638	10.00	5.00	50,000	1,949,904	1,075,205	3,075,109	208,529
13	2,760,475	10.00	5.00	50,000	1,352,911	591,887	1,994,798	765,677
14	3,012,412	10.00	5.00	50,000	1,806,881	393,044	2,249,925	762,487
15	2,744,034	2.00	1.00	10,000	1,635,121	618,080	2,263,201	480,833
16	985,223	8.00	4.00	40,000	579,281	148,700	767,981	217,242
17	3,943,082	29.00	14.50	145,000	2,091,650	1,307,154	3,543,804	399,278
18	2,743,595	13.00	6.50	65,000	1,677,450	606,174	2,348,624	394,971
19	5,194,274	24.00	12.00	120,000	2,378,488	1,072,945	3,571,433	1,622,841
20	3,340,820	19.00	9.50	95,000	2,049,120	999,777	3,143,897	196,923
21	2,529,550	26.00	13.00	130,000	1,686,411	463,988	2,280,399	249,151
22	3,188,118	5.00	2.50	25,000	2,223,986	507,108	2,756,094	432,024
23	2,712,047	8.00	4.00	40,000	1,415,903	299,184	1,755,087	956,960
24	5,269,202	28.00	14.00	140,000	2,888,252	1,044,650	4,072,902	1,196,300
25	2,099,268	15.00	7.50	75,000	1,393,949	496,549	1,965,498	133,770
26	810,394	1.00	0.50	5,000	480,413	201,856	687,269	123,125
27	6,122,097	20.00	10.00	100,000	3,654,806	2,003,631	5,758,437	363,660
28	2,692,768	18.00	9.00	90,000	1,618,619	426,205	2,134,824	557,944
29	3,694,422	15.00	7.50	75,000	2,010,336	668,940	2,754,276	940,146
30	3,329,646	16.00	8.00	80,000	1,951,508	569,114	2,600,622	729,024
31	4,284,197	15.00	7.50	75,000	3,561,332	419,516	4,055,848	228,349
32	2,613,897	14.00	7.00	70,000	1,419,282	955,673	2,444,955	168,942
** 81	37,463	0.00	0.00	0	0	0	0	0
85	7,511,368	7.00	3.50	35,000	4,473,728	1,839,332	6,348,060	1,163,308
91	0	0.00	0.00	0	0	0	0	0
97	281,840	0.00	0.00	0	441,654	0	441,654	0
71	6,105,083	65.00	32.50	325,000	3,747,599	349,930	4,422,529	1,682,554
72	6,405,177	63.00	31.50	315,000	4,907,900	421,783	5,644,683	760,494
73	6,795,301	68.00	34.00	340,000	4,924,492	391,297	5,655,789	1,139,512
74	402,389	13.00	6.50	65,000	468,521	0	533,521	0
76	4,878,075	44.00	22.00	220,000	3,855,738	526,054	4,601,792	276,283
77	9,138,007	91.00	45.50	455,000	4,531,075	1,838,292	6,824,367	2,313,640
79	3,869,988	39.00	19.50	195,000	2,881,747	220,201	3,296,948	573,040
92	0	0.00	0.00	0	0	0	0	0
93	0	0.00	0.00	0	0	0	0	0
94	0	0.00	0.00	0	0	0	0	0
Sub-Total	\$155,200,000	864.00	432.00	\$4,320,000	\$93,831,835	\$30,860,991	\$129,012,826	\$26,611,287
Fringe Benefits	10,698,464							
Transportation	11,100,000							
Data Assessment	1,100,000							
Technology	900,000							
Food	5,000,000							
Curriculum Conf	300,000							
TOTAL	\$184,298,464	864.00	432.00	\$4,320,000	\$93,831,835	\$30,860,991	\$129,012,826	\$26,611,287

* As per BOR Allocation Memorandum No. 1, FY 2002 the summer program may be used to offset the cost of 1/2 the non-mandated APs working during July and August. The cost is valued at \$10,000 per AP.

** No unique summer code. Assume allocation was fully expended.