



BOARD OF EDUCATION OF THE CITY OF NEW YORK

HAROLD O. LEVY, *Chancellor*

DIVISION OF BUDGET OPERATIONS AND REVIEW

110 Livingston Street - Room 1214 - Brooklyn, NY 11201

Phone: 718-935-3637 Fax: 718-935-2698

MARJORIE BLUM
Executive Director

MEMORANDUM

DATE: October 31, 2001

TO: **MR. MATHEW BROMME, SUPERINTENDENT
COMMUNITY SCHOOL DISTRICT 27**

FROM: Marshall Goldman, Unit Director
DBOR, Resource Allocation Unit

SUBJECT: MODULE 5 OTPS ALLOCATION FOR THEFT AND VANDALISM: \$1,591

Module 5 OTPS funds are reserved for the replacement of essential classroom instructional equipment lost as a result of theft or vandalism. District 27 has submitted a claim for a stolen computer at PS 104. The Office of Community School District Affairs has reviewed the claim and recommends reimbursement at \$1,591.

The special purpose allocation will be placed in the district's budget, quick-object-line: 27004577-053-5141. A budget modification scheduling this allocation should be prepared as soon as possible. The school spending plan will require modification.

MG:bjf

E-mail: Marjorie Blum
Doreen DeMartini
Sandy Brawer
Mohamed Ahmed