



BOARD OF EDUCATION OF THE CITY OF NEW YORK

HAROLD O. LEVY, Chancellor

DIVISION OF BUDGET OPERATIONS AND REVIEW

110 Livingston Street · Room 1214 · Brooklyn, NY 11201

Phone: 718-935-3637 Fax: 718-935-2698

MARJORIE BLUM
Executive Director

BOR ALLOCATION MEMORANDUM NO. 41, FY 2001

DATE: March 27, 2001

TO: ALL SUPERINTENDENTS

FROM: Marjorie Blum, Executive Director
Division of Budget Operations and Review

SUBJECT: AFTER-SCHOOL PROGRAMS (TASC), SPRING UPDATE

The After-School Corporation (TASC) raises outside funding to support community based organizations (CBOs) that operate in-school after school programs. In support of these efforts, the Board provided in BOR Allocation Memorandum No. 13, FY 2001, \$8.5 million. That allocation memo addressed fall program implementations. Resources are now being allocated to implement new spring actions. The updated spending plan of the Board's contribution is displayed in Table 1.

Program allocations are summarized on Table 2 and include the following:

- Other Than Personal Service (OTPS) needs at the school level are being allotted at \$40 per child for spring programs. Adjustments to the fall allocation are also being made and these sites will receive the full year allotment of \$80 per child. Site selections along with the CBO and the estimated number of participants are listed on Table 2.
- Allocations for Paraprofessionals are being provided to sites that serve students who require special attention to support the provision of health related services.
- A Computer Lab Maintenance allotment of \$1,000 is being made to schools that allow CBO program use of computer facilities to defray maintenance costs for normal wear and tear. To receive the funding, the school/CBO Memorandum of Understanding (MOU) must include a statement regarding the accessibility of the computer lab to students participating in the after school program. The MOU should have been forwarded to the attention of Ethel Kelly in the Office of Community Relations, for consolidation and submission to the Budget Office.
- Personal Service (PS) allotments of \$20,000 are being provided for each of the six Senior Superintendents to support the hiring of a TASC liaison. The allotment is pro-rated based on an annual salary of \$80,000 for the remaining three months of the school year (April-June). A full year allocation will be made next year when FY 2002 fall program implementations are determined.

Services managed centrally include professional and curriculum development, fingerprinting, snacks and security. Implementation guidelines as they relate to these areas are discussed in the following sections.

Extended Use – Custodial Fees

Where the TASC program results in extended use of school building expenditures, districts will receive an offsetting allocation. Reimbursement will be included with the Module 5 Special Purpose for Extended Use and Waived Fees allocation. To ensure proper reimbursement, an organization code of "A05" denoting a Community Based Organization should be entered on the extended use permits for the TASC CBOs listed in Table 2.

School Safety

The TASC spending plan includes \$600,000 for school safety. These funds will be combined with other safety overtime resources and allocated to districts as an hourly allowance. Details on this action will be issued shortly. Forms for processing security coverage are undergoing minor modifications, but should continue to be used until new forms are issued. On either form, "TASC" should be clearly denoted.

Snacks

Districts will not be held responsible for snack expenditures that result from the TASC program. Funds have been set aside centrally to absorb these costs. Consequently, there are no journal entries. All snack requests require the completion of a snack request form. The form is to be completed by the principal, signed by the district superintendent and forwarded to the Office of School Food and Nutrition Services (address indicated on form). Since districts won't be held liable for these costs, "NA" (not applicable) should be entered on the accounts payable line.

Laptops

TASC After-School program directors may request a loan of a laptop from the BOE. The request should be made to TASC and TASC will communicate the request to Ethel Kelly in the Office of Community Relations who will facilitate their receiving the laptop.

Budget Actions

The TASC program director and school staff will develop a budget and submit it to the respective district finance office for review and modification of the district's budget. TASC program directors will also collaborate with the district financial office to maintain accurate records of expenditures.

Allocations listed on Table 2 will be placed in district budgets as follows:

	<i>Quick</i>	<i>Object</i>	<i>Line</i>
CSD	334577	053	5141
High Schools	010800	053	5141

Budget modifications scheduling these funds should be prepared as soon as possible.

MB:MG:NC:pav

Attachments: Tables 1 & 2

- c: Harold O. Levy Kevin Gill Phyllis Rini
- David Klasfeld Howard S. Tames Senior Superintendents
- Judith A. Rizzo Pat Haith Directors of Operations
- Anthony Shorris Neil Harwayne District Business Managers
- Beverly D. Donohue Gregory Thomas CSB Members (1)
- William P. Casey Ethel Kelly DBOR Staff
- Peter P. Heaney Lucy Friedman DBOR Distribution List B
- Birdie Blake-Reid Jamie Smarr

TABLE 1
AFTER-SCHOOL PROGRAM COMPLEMENT TO
THE AFTER SCHOOL CORPORATION (TASC) INITIATIVE
FISCAL YEAR 2000-2001

<u>SPENDING PLAN</u>				
<u>PURPOSE</u>	<u>Initial BOR</u>	<u>Current as</u>		
	<u>No. 13</u>	<u>of 3/20</u>	<u>Change</u>	
I. Professional & Curriculum Development Central & Site support, per session, printing, handout materials <i>(District 51, Division of Instructional Support)</i>	\$736,750	\$981,290	\$244,540	
II. Fingerprinting (\$80 x 3390 estimate for new staff) <i>(District 46, Division of Human Resources)</i>	\$271,000	\$220,200	(\$50,800)	
III. Extended Use - Custodial Fees (after 6 p.m. or Weekends) <i>(Allocated through Mod 5 Extended Use)</i>	\$150,000	\$150,000	\$0	
IV. Security <i>(NYPD/School Safety Division)</i>	\$600,000	\$600,000	\$0	
V. Snacks (\$.29 per student per day) <i>(Dist 58, Office of Sch Food & Nutritional Svcs)</i>	\$1,991,000	\$1,820,000	(\$171,000)	
	<i>Fall</i> \$1,751,000	<i>\$1,751,000</i>	<i>\$0</i>	
	<i>Spring</i> \$240,000	<i>\$69,000</i>	<i>(\$171,000)</i>	
VI. Instructional Supplies/Materials	\$3,326,560	\$3,040,560	(\$286,000)	
Trips, Equipment				
	<i>Fall</i> \$2,926,960	<i>\$2,926,960</i>	<i>\$0</i>	
	<i>Spring</i> \$399,600	<i>\$113,600</i>	<i>(\$286,000)</i>	
VII. Computer Lab Maintenance (\$1000 per program for full year) (\$500 per program for half year)	\$154,500	\$142,000	(\$12,500)	
VIII. Laptops (program expansion) (\$2200 per laptop; one laptop per new program) <i>(Dist 49, Division of Instructional and Informational Technology)</i>	\$160,600	\$236,200	\$75,600	
IX. Transportation for Students with Disabilities <i>(Dist 61, Office of Pupil Transportation)</i>	\$350,000	\$350,000	\$0	
X. Paraprofessionals (health related) (@ \$15.00 per hour)	N/A	\$22,680	\$22,680	
XI. BOE Liaisons (program expansion) (One Central and 25% of 6 positions for Senior Superintendencies) (incl. Fringe Benefits)	N/A	\$243,750	\$243,750	
XII. To be determined	\$759,600	\$693,320	(\$66,280)	
TOTAL for FY 2001	\$8,500,000	\$8,500,000	\$0	

TABLE 2
THE AFTER SCHOOL CORPORATION (TASC)
DISTRICT ALLOCATIONS
SPRING 2001

NEW=Spring Implementation
 PS=TASC Liasion (Senior Supts.)
 LAB=Computer Lab Maintenance
 PARA=Paraprofessional (Health Related)
 ADJ= Adjustment to Fall

District	Action	No. of		Dist Total	School Site	Community Based Organization
		Students	Amount			
1	N/A	N/A	-	-	No Spring Actions	
2	N/A	N/A	-	-	No Spring Actions	
3	N/A	N/A	-	-	No Spring Actions	
4	N/A	N/A	-	-	No Spring Actions	
5	NEW	225	\$9,000	\$9,000	PS 175	New York Mission Society
6	N/A	N/A	-	-	No Spring Actions	
7	N/A	N/A	-	-	No Spring Actions	
8	NEW	225	9,000		PS 36	Pathways for Youth
8	NEW	250	10,000		IS 125	Pathways for Youth
8	PS	N/A	20,000	39,000	N/A	
9	NEW	250	10,000		CS 4	Phipps Community Development Corporation
9	LAB	N/A	1,000	11,000	CES 28	New York City Mission Society
10	NEW	200	8,000		PS 15	Bronx Community Services-Pius XII
10	LAB	N/A	1,000	9,000	PS 8	Mosholu Montefiore Community Center, Inc.
11	N/A	N/A	-	-	No Spring Actions	
12	N/A	N/A	-	-	No Spring Actions	
13	NEW	250	10,000		MS 113	Long Island University-Brooklyn Campus
13	PS	N/A	20,000	30,000	N/A	
14	LAB	N/A	1,000	1,000	PS 132	School Settlement Association
15	LAB	N/A	1,000		PS 230	Project Reach Youth
15	PARA	N/A	16,200	17,200	PS 24	Educators for Social Responsibility Metro Area, Inc.
16	NEW	200	8,000	8,000	PS 81	Clearpool
17	N/A	N/A	-	-	No Spring Actions	
18	N/A	N/A	-	-	No Spring Actions	
19	N/A	N/A	-	-	No Spring Actions	
20	PS	N/A	20,000	20,000	N/A	
21	N/A	N/A	-	-	No Spring Actions	
22	N/A	N/A	-	-	No Spring Actions	
23	N/A	N/A	-	-	No Spring Actions	
24	N/A	N/A	-	-	No Spring Actions	
25	N/A	N/A	-	-	No Spring Actions	
26	LAB	N/A	1,000		MS 67	Community Education Resource Center
26	PS	N/A	20,000	21,000	N/A	
27	N/A	N/A	-	-	No Spring Actions	
28	N/A	N/A	-	-	No Spring Actions	
29	N/A	N/A	-	-	No Spring Actions	
30	ADJ	50	4,000		PS 150	Sunnyside Community Services
30	LAB	N/A	1,000		PS 111	Goodwill Industries of Greater NY & Northern NJ, Inc.
30	PARA	N/A	3,240		PS 111	Goodwill Industries of Greater NY & Northern NJ, Inc.
30	PARA	N/A	3,240	11,480	PS 122	Sports & Arts in Schools Foundation
31	ADJ	50	4,000		PS 14	Police Athletic League, Inc.
31	NEW	270	10,800	14,800	IS 49	The Jewish Community Center of Staten Island
32	NEW	300	12,000	12,000	IS 296	Ridgewood Bushwick Senior Citizens Council
82	PS	N/A	20,000	20,000	N/A	
85	NEW	270	10,800		PS/IS 35	Clearpool
85	LAB	N/A	1,000	11,800	PS/MS 3	Pius XII Youth & Family Services
Subtotal CSD		2,540		\$235,280		
56	PS	N/A	20,000	20,000	N/A	
71	LAB	N/A	1,000	1,000	Martin Luther King HS	Lincoln Square Business Management Association
72	N/A	N/A	-	-	No Spring Actions	
73	N/A	N/A	-	-	No Spring Actions	
74	N/A	N/A	-	-	No Spring Actions	
76	NEW	200	8,000	8,000	Curtis High School	YPIS of Staten Island, INC. (You Participate in Solutions)
77	N/A	N/A	-	-	No Spring Actions	
79	N/A	N/A	-	-	No Spring Actions	
Subtotal HS		200		\$29,000		
Grand Total		2,740		\$264,280		
				OTPS	113,600	
				LAB	8,000	
				PARA	22,680	
				PS	\$120,000	