



BOARD OF EDUCATION OF THE CITY OF NEW YORK

HAROLD O. LEVY, Chancellor

DIVISION OF BUDGET OPERATIONS AND REVIEW

110 Livingston Street · Room 1214 · Brooklyn, NY 11201

Phone: 718-935-3637 Fax: 718-935-2698

MARJORIE BLUM
Executive Director

BOR ALLOCATION MEMORANDUM NO. 40, FY 2002

DATE: February 20, 2002

TO: **ALL SUPERINTENDENTS**

FROM: Marjorie Blum

SUBJECT: **SETRC ALLOCATION**

The NYC SETRC Educational Training and Resource Center Program has been delivering professional development services for over twenty years. The Reauthorization of Individuals with Disabilities Education Act (IDEA) and the implementation of the continuum of special education services has unified the provisions of services to the school community. In addition to serving special education teachers, professional development services are provided to general education teachers, other school-based staff, parents and administrators. SETRC Professional Development Specialists, as part of district-level teams, will collaborate to provide services as part of each District Comprehensive Education Plan (DCEP).

Beginning this year, as part of the Chancellor's restructuring efforts, positions will be decentralized. Notification of this action was presented at the January Superintendent's Conference. Each community school district and high school superintendency, as well as citywide special education, will receive resources to support a specialist position. SETRC Professional Development Specialists will be transferred to districts retroactive to September 1st. Where there was a vacancy, districts in coordination with the SETRC Office, selected personnel from within their district to fill the position.

SETRC allocations appear on the attached table. To facilitate the allocation and budget process, positions are being allotted at maximum teacher salary (including a reserve for potential collective bargaining increases). This results in an allocation \$0.75 million above the \$4.8 million grant. To prevent overruns to the grant amount, districts will not be permitted to remove resources from the specialist's budget line and accruals may not be used for alternate program services. Districts should note that travel costs for the first half of the year were covered by the SETRC Office. A portion of the travel allotment supports participation at the SED Albany SETRC mandated conference.

A budget modification scheduling the district's allocation in the reimbursable budget, quick code: 26605, should be prepared as soon as possible.

MB:MG:pav

Email: Peter P. Heaney, Jr.
Dorothy Feldman
Regina Zacker
Directors of Operations

District Business Managers
Directors of Funded Programs
District Administrators of Special Education

SETRC ALLOCATION
SPECIAL EDUCATION TRAINING RESOURCE CENTER

District	Prof Devel Specialist		Travel \$600	SETRC ALLOCATION
	Pos.	@ max sal \$102,230		
1	1	\$102,230	\$600	\$102,830
2	1	102,230	600	102,830
3	1	102,230	600	102,830
4	1	102,230	600	102,830
5	1	102,230	600	102,830
6	1	102,230	600	102,830
7	1	102,230	600	102,830
8	1	102,230	600	102,830
9	1	102,230	600	102,830
10	1	102,230	600	102,830
11	1	102,230	600	102,830
12	1	102,230	600	102,830
13	1	102,230	600	102,830
14	1	102,230	600	102,830
15	1	102,230	600	102,830
16	1	102,230	600	102,830
17	1	102,230	600	102,830
18	1	102,230	600	102,830
19	1	102,230	600	102,830
20	1	102,230	600	102,830
21	1	102,230	600	102,830
22	1	102,230	600	102,830
23	1	102,230	600	102,830
24	1	102,230	600	102,830
25	1	102,230	600	102,830
26	1	102,230	600	102,830
27	1	102,230	600	102,830
28	1	102,230	600	102,830
29	1	102,230	600	102,830
30	1	102,230	600	102,830
31	1	102,230	600	102,830
32	1	102,230	600	102,830
81	na	0	0	0
85	1	102,230	600	102,830
91	na	0	0	0
97	1	102,230	600	102,830
71	1	102,230	600	102,830
72	1	102,230	600	102,830
73	1	102,230	600	102,830
74	<i>included with District 85</i>		0	0
76	1	102,230	600	102,830
77	1	102,230	600	102,830
79	1	102,230	600	102,830
92	na	0	0	0
93	na	0	0	0
94	na	0	0	0
80	6	613,380	3,600	616,980
51	<i>central support and coordination</i>			821,408
Total	46	\$4,702,580	\$27,600	\$5,551,588
		SETRC Revenue		\$4,800,000
		Estimated Salary Accruals		751,588
		Total		\$5,551,588
		Difference		\$0

Allocation Teacher Rate	
Tchr max	\$70,000
CB Reserve	8.16%
SubTotal	\$75,712
less TSA	\$226
SubTotal	\$75,486
Fringe Rate	35.43%
Fringe	\$26,744
Est. Cost	\$102,230