



# THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

**BRUCE E FEIG**  
*Chief Financial Officer*

**REVISED**

## SCHOOL ALLOCATION MEMORANDUM NO. 16, FY04

**DATE:** October 28, 2003  
**TO:** ALL SCHOOL PRINCIPALS  
**FROM:** Bruce E. Feig  
**SUBJECT:** EVENING HIGH SCHOOL ALLOCATION

---

School Allocation Memorandum No. 16, dated September 4, 2003, allocated resources for operating Evening High Schools to the host site. That action has been amended. Location codes have been established for each evening high school program and funds allocated in Galaxy to that location. This action occurred in mid-September (Table 1). The Regional Operation Centers (ROC) are responsible for administering extended use budgets. Evening High School extended use funds are now being allocated to the ROCs (Table 2).

Allocations to Evening High School program locations should be scheduled in the Allocation Category "Instructional Programs HS" using the attribute in the Program Field labeled "Evening HS". Extended Use allocations use the Allocation Category, "Extended Use Non Revenue HS."

The original SAM #16 memorandum and revised tables are attached.

Attachments: Tables 1, 2 and 3  
BEF:MG:BF:pav



**THE NEW YORK CITY DEPARTMENT OF EDUCATION**  
**JOEL I. KLEIN, Chancellor**

---

OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

**BRUCE E FEIG**  
*Chief Financial Officer*

**REVISED**

**SCHOOL ALLOCATION MEMORANDUM NO. 16, FY04**

**DATE:** September 4, 2003  
**TO:** ALL SCHOOL PRINCIPALS  
**FROM:** Bruce E. Feig  
**SUBJECT:** EVENING HIGH SCHOOL ALLOCATION

---

Evening High School programs provide an opportunity for day students to make up courses and earn additional credits. Tax Levy resources are being provided to support the fall program. Allotments for participating high schools are displayed on Table 1. School allocations were developed by the Office of Secondary Educational Reform and include per session, OTPS and custodial costs. Allocations should be scheduled in the Allocation Category *Instr Prog HS* using the attribute in the Program Field labeled *Evening HS*.

The FY'2004 Evening High School budget is \$4.6 Million. In addition to the fall program, the budget plan reserves resources to cover the spring program, textbook replacement and central support (See Table 2 Spending Plan).

Questions regarding the Evening High School program should be referred to the Office of Secondary Educational Reform.

Attachments: Tables 1 and 2

BEF:MG:BF:pav

## EVENING HIGH SCHOOL FALL PROGRAM

TABLE 1

### INSTRUCTIONAL PROGRAM

Region	Location Code	Name	Allocation
OSER	72X903	EHS @ T. Roosevelt HS (M/W)	<b>\$237,276</b>
OSER	72X904	EHS @ T. Roosevelt HS (T/TH)	<b>185,643</b>
OSER	72X901	EHS @ Evander Childs HS (M/W)	<b>112,059</b>
OSER	77Q901	EHS @ Flushing HS (M/W)	<b>75,987</b>
OSER	77Q904	EHS @ Jamaica HS (T/TH)	<b>103,581</b>
OSER	77Q905	EHS @ John Adams HS (M/W)	<b>104,625</b>
OSER	73K903	EHS @ Prospect Heights HS (M/W)	<b>135,054</b>
OSER	73K918	EHS @ Canarsie HS (M/W)	<b>100,353</b>
OSER	73K919	EHS @ Canarsie HS (T/TH)	<b>108,803</b>
OSER	73K920	EHS @ New Utrecht HS (M/W)	<b>97,218</b>
OSER	73K921	EHS @ New Utrecht HS (T/TH)	<b>115,193</b>
OSER	76R901	EHS @ New Dorp HS (M/W)	<b>71,388</b>
OSER	76R902	EHS @ New Dorp HS (T/TH)	<b>80,586</b>
OSER	76K901	EHS @ G. Westinghouse HS (M/W)	<b>118,422</b>
OSER	76K902	EHS @ G. Westinghouse HS (T/TH)	<b>101,817</b>
OSER	71M901	EHS @ Washington Irving HS (M/W)	<b>143,534</b>
OSER	71M904	EHS @ Park West HS (T/TH)	<b>209,682</b>
Total			<b>\$2,101,221</b>

\*OSER =Office of Secondary Educational Reform

TABLE 2

### EXTENDED USE

Region	Location Code	Name	Allocation	Subtotal by ROC	School
1	96J202	ROC B - Bronx	\$13,448		74X435 T. Roosevelt HS
2	96J202	ROC B - Bronx	4,531	<b>\$17,979</b>	72X425 Evander Childs HS
3	96J203	ROC C - Linden Place	3,889		77Q460 Flushing HS
3	96J203	ROC C - Linden Place	4,256	<b>8,145</b>	77Q470 Jamaica HS
5	96J204	ROC D - Long Isl City	3,302	<b>3,302</b>	77Q480 John Adams HS
6	96J206	ROC F - Bklyn/Staten Isl	5,082		73K440 Prospect Heights HS
6	96J206	ROC F - Bklyn/Staten Isl	8,971		73K500 Canarsie HS
7	96J206	ROC F - Bklyn/Staten Isl	9,062		73K445 New Utrecht HS
7	96J206	ROC F - Bklyn/Staten Isl	8,146	<b>31,261</b>	76R440 New Dorp HS
8	96J205	ROC E - 131 Livingston ST	8,879	<b>8,879</b>	76K605 G. Westinghouse HS
9	96J201	ROC A - Manhattan	4,495		71M460 Washington Irving HS
9	96J201	ROC A - Manhattan	3,651	<b>8,146</b>	71M535 Park West HS
Total			<b>\$77,712</b>	<b>\$77,712</b>	

Table 3

### FY2004 SPENDING PLAN

	Costs
Fall: Program Site	\$ 2,101,221
Fall: Extended Use - ROC	\$ 77,712
Fall Central Program Coordination (D. 48)	\$ 59,000
Reserve for Textbook Replacement	\$ 203,000
Spring Reserve	\$ 2,159,067
<b>Total Evening HS Program</b>	<b>\$ 4,600,000</b>