



**THE NEW YORK CITY DEPARTMENT OF EDUCATION**  
**JOEL I. KLEIN, Chancellor**

OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

---

**BRUCE E FEIG**  
*Chief Financial Officer*

**SCHOOL ALLOCATION MEMORANDUM NO. 45, FY05**

**DATE:** October 8, 2004

**TO:** **REGIONAL OPERATION CENTER (ROC) DIRECTORS**  
**INSTRUCTIONAL LEADERSHIP DIVISION SUPERINTENDENTS**

**FROM:** Bruce E. Feig

**SUBJ:** **SUBSTITUTE VOCATIONAL ASSISTANT (SVA)**

---

The Substitute Vocational Assistant (SVA) initiative is a vocational teacher recruitment program. It is a five year program which includes three years of occupational work experience and two years of classroom teacher training. College study leading to a Provisional Teaching Certificate is also granted. After completing the program, interns agree to work in the NYC school system as a Vocational Teacher for an additional five years.

The SVA program is supported by the Vocational and Technical Education Act (VATEA) and Tax Levy funds. For interns funded through VATEA, the allocation covers salary and fringe. The attached table displays each school's allotment, number of interns (FTEs) and fund source.

Attachment  
BF:MG:TS:pav

c: Brian Osborne  
Evelyn Castro  
Elizabeth Gallaro  
Arthur Ravander  
R. Reilly  
Local Instructional Superintendents  
Senior Grant Officers

## FY05 SUBSTITUTE VOCATIONAL ASSISTANT (SVA)

|   |          |                                  | FUND SOURCE  |                  |                           |                  |
|---|----------|----------------------------------|--------------|------------------|---------------------------|------------------|
|   |          |                                  | VATEA        |                  | TAX LEVY                  |                  |
| Region  | Location | School Name                      | FTE          | Salary + Fringe  | FTE                       | Salary           |
| 03  | 28Q620   | THOS A EDISON VHS                |              |                  | 6                         | 213,167          |
| 04  | 24Q610   | AVIATION CAREER & TECHNICAL H.S. |              |                  | 2                         | 70,493           |
|   | 32K480   | BUSHWICK HS                      |              |                  | 1                         | 35,685           |
| 05  | 19K615   | ENY-TRANSIT TECH HS              |              |                  | 3                         | 106,696          |
| 06  | 17K600   | CLARA BARTON VHS                 |              |                  | 1                         | 35,100           |
| 07  | 20K445   | NEW UTRECHT HS                   |              |                  | 1                         | 35,685           |
|   | 21K620   | WILLIAM E GRADY VHS              |              |                  | 2                         | 71,888           |
| 08  | 13K605   | GEORGE WESTINGHOUSE              |              |                  | 6                         | 214,269          |
|   | 14K610   | AUTOMOTIVE HIGH SCHOOL           |              |                  | 1                         | 35,393           |
|   | 14K640   | HARRY VAN ARSDALE H.S.           |              |                  | 1                         | 35,100           |
| 09  | 02M615   | CHELSEA VHS                      |              |                  | 2                         | 70,493           |
|   | 02M625   | HS COMMUNICATION GRAPHIC ART     | 1            | 48,952           |                           |                  |
|   | 07X600   | ALFRED E. SMITH VHS              | 6            | 294,520          |                           |                  |
|   | 07X655   | SAMUEL GOMPERS VHS               | 3            | 146,450          |                           |                  |
| <b>Sub Total</b>                              |          |                                  | <b>10</b>    | <b>\$489,922</b> | <b>26</b>                 | <b>\$923,969</b> |
| <i>Indirect Cost (3.5%)</i>                   |          |                                  |              | <b>\$17,147</b>  |                           |                  |
| <i>Reserve for Collective Bargaining (6%)</i> |          |                                  |              | <b>\$29,395</b>  |                           |                  |
| <b>Grand Total</b>                            |          |                                  |              | <b>\$536,464</b> |                           | <b>\$923,969</b> |
| <i>Allocation Category</i>                    |          |                                  | VATEA        |                  | Instructional Programs HS |                  |
| <i>Fund Source</i>                            |          |                                  | V.A.T.E.A. 5 |                  | TAX LEVY (ALL OTHER)      |                  |