



**THE NEW YORK CITY DEPARTMENT OF EDUCATION**  
JOEL I. KLEIN, *Chancellor*

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OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

**BRUCE E FEIG**  
*Chief Financial Officer*

**SCHOOL ALLOCATION MEMORANDUM NO. 47, FY05**

**DATE:** October 20, 2004

**TO:** **INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS  
REGIONAL OPERATION CENTER (ROC) DIRECTORS, and  
ALL SCHOOL PRINCIPALS**

**FROM:** Bruce E. Feig

**SUBJECT:** **SPECIAL EDUCATION TRAINING AND RESOURCE CENTER PROGRAM  
(SETRC) ALLOCATION**

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The NYC Special Education Training and Resource Center Program (SETRC) provides professional development to special education teachers, as well as general education teachers, paraprofessionals, administrators, other school staff and parents. The SETRC Professional Development Specialist, as part of the Regional level team, works as a member of the Regional Professional Development Team. Services provided by SETRC staff include the conducting and coordinating of personnel development activities, dissemination of information, and the provision of technical assistance on a Central, Regional and school level. These services will be specially designed to respond to the identified needs of the ten Instructional Regions.

The FY05 SETRC allocation is \$4.0M (see attached table). The allocation provides for SETRC Professional Development Specialists (PDS) at actual salary. Vacancies are calculated at an annual salary of \$70,000 prorated to assume a January 1<sup>st</sup> start date. The allotment also supports OTPS-travel expenses for attendance to VESID/SETRC conferences. Funds will be placed in Galaxy in the Regional Operation Center (ROC School Programs) location codes. The allocation category is "SETRC".

Resources are also provided for central administration and support.

Attachments  
BEF:MG:BF:pav

c: Brian Osborne  
Shane Mulhern  
Linda Wernikoff  
Regina Zacker  
Local Instructional Superintendents (LIS)  
Regional Administrators of Special Education (RASE)  
Senior Grant Officers (SGO)

# FY05 SETRIC ALLOCATION

Allocation Category: SETRC

Fund Source: S.E.T.R.C. 5

<u>ROC</u>	<u>Region</u>	<u>FTE</u>	<u>Salary w/Fringe</u>	<u>Travel \$1,200</u>	<u>Allocation by ROC</u>	<u>Location Code</u>
A	9	1	112,039	1,200		
A	9	1	90,203	1,200		
A	9	1	110,120	1,200		
A	9	0.6	58,090	720		
A	10	1	118,965	1,200		
A	10	1	106,597	1,200		
A	10	1	96,926	1,200		
A	10	1	112,039	1,200		
					<b>\$814,099</b>	<b>96J201</b>
B	1	1	\$95,188	\$1,200		
B	1	0.6	58,090	720		
B	2	1	112,316	1,200		
B	2	1	95,188	1,200		
B	2	0.6	58,090	720		
B	2	0.6	58,090	720		
					<b>\$482,722</b>	<b>96J202</b>
C	3	1	84,532	1,200		
C	3	1	96,926	1,200		
C	3	0.6	58,090	720		
C	3	0.6	58,090	720		
C	D. 75	1	95,188	1,200		
					<b>\$397,866</b>	<b>96J203</b>
D	4	1	112,039	1,200		
D	4	1	90,203	1,200		
D	4	1	112,039	1,200		
D	5	1	105,418	1,200		
D	5	0.6	58,090	720		
D	5	0.6	58,090	720		
					<b>\$542,119</b>	<b>96J204</b>
E	8	1	111,886	1,200		
E	8	1	96,926	1,200		
E	8	1	106,597	1,200		
E	8	0.6	58,090	720		
E	D.79	0.6	58,090	720		
					<b>\$436,629</b>	<b>96J205</b>
F	6	1	96,926	1,200		
F	6	1	112,039	1,200		
F	6	1	95,188	1,200		
F	6	1	112,316	1,200		
F	7	1	106,597	1,200		
F	7	1	87,843	1,200		
F	7	0.6	58,090	720		
F	7	0.6	58,090	720		
					<b>\$735,729</b>	<b>96J206</b>
<b>TOTAL</b>		<b>33.20</b>	<b>\$3,369,324</b>	<b>\$39,840</b>	<b>\$3,409,164</b>	

<u>Salary Rate for Vacancies</u>	
Tch Cost	\$ 70,000.00
FTE	0.60
Rate	\$ 42,000.00
Fringe	1.3831
Cost	\$ 58,090.00

D51	FAMIS	\$520,686
D80	FAMIS	\$600,708
Reserve: CB Setaside		\$269,442
Program Cost		<b>\$4,800,000</b>