

Notes on the Instructional Programs FY 06 allocation factors - school worksheet:**Adjustments to FY 05 Instructional Programs Allocations (box A)**

Starting from a snapshot of the total FY 05 Instructional programs allocations for each school, this box summarizes the five (5) adjustments made to the FY 05 condition to produce the Instructional Programs allocation for FY 06. The backup for each of the five adjustments is shown in boxes B through H. The five adjustments are:

- 1) The reversal of FY 05 Programmatic Allocations or one-shots,
- 2) the adjustment to reflect the change in the school average teacher salary for all base teachers,
- 3) an adjustment to remove special education self contained and collaborative team teaching teachers from Elementary and Middle schools who will have these positions allocated through a new allocation category,
- 4) an adjustment to reflect the change in register, and
- 5) an adjustment to add in programmatic allocations (one-shots) for FY 06.

The first four adjustments produce the base Instructional Programs allocations. The fifth adjustment shown on the worksheet is a static snapshot as of 5/11/05 of an ongoing flow of programmatic funds unrelated to the basic instructional funds into the Instructional Programs allocation category.

I. FY 05 Programmatic Allocations (one-shots): (See box B and yellow entry in box A)

Surplus Rollover: When calculating the base allocations, we have restored the condition prior to the removal of the surplus rollover funds. In other words, we add back in the value of the surplus roll that was removed in March.

All other one-shots: All programmatic funds not allocated for basic instruction are removed. These funds may be reallocated in FY 06, depending on the continuation of each specific program, and changes to the methods and parameters under which they are allocated.

II. Average Salary Adjustment to the FY 05 base allocations : (See box C and purple entry in box A)

The change in the average teacher salary from FY 05 to FY 06 is applied to the FY 05 formula number of teachers. The formula number of teachers is based on the following:

The base number of teachers calculated on the total Oct 31 registers;

The teacher positions allocated in the mid-year based on the 12/31 special education register adjustment; and

The teacher positions allocated in the mid-year for vacant seats in self contained (SC) and collaborative team teaching (CTT) classes.

III. Self Contained and Collaborative Team Teaching transfer from Instructional Programs to new FY 06 Allocation category : (See boxes C, D, and F, and orange entry in Box A)

Funds are transferred out of the Instructional Programs allocation category for all Elementary and Middle schools and allocated in the new self contained and collaborative team teaching allocation category. The SC and CTT teachers are pulled out of the base using the FY '06 average teacher salary. This is because the average teacher salary adjustment to the base already updates all teachers' salaries, including special education teachers. Therefore a change in salary from FY 05 to FY 06 will not affect any difference between the amounts pulled out of the Instructional Programs base and the amounts allocated into the new allocation categories.

The allocations for the 12/31/04 special education register adjustment and/or a vacant seat adjustment in the '05 mid year for **any grade 6-12 High School and any New School (year 1 or year 2)** are removed in calculating the FY 05 Instructional Programs base. These schools are receiving a register adjustment on the change in general and special education registers from the 10/31/04 audited registers to the FY 06 projected registers, and therefore are not entitled to keep the 12/31 and vacant seat special education adjustment in their base.

Funds are also being transferred *from the Special needs allocation categories* into the new Self contained and Collaborative Team Teaching allocation category for special ed classroom paraprofessionals (also known as ratio paras or 12:1:1 paras), resulting in an across the board reduction in the Special Needs per capita for EL and MS of \$12.

If there is a difference between the amounts removed from Instructional programs and the amount allocated in the new Self Contained and Collaborative Team Teaching allocation category in FY 06, this difference is due to the following:

- A difference in the number of teachers allocated in FY 05 compared to the number of classes projected in FY 06. The FY 05 count of teachers includes the teachers allocated for 10/31 registers, plus the adjustment for 12/31 registers and vacant seats.
- In FY 06 the special education classroom paraprofessional allocation is added to the new Self Contained and Collaborative Team Teaching allocation category.

IV. Register Adjustment: (See boxes E and G and blue entry in Box A)

The Instructional Programs formula has four components:

- 1) Overhead: only New Schools and schools with a level change (i.e., Middle to High School) will have an overhead adjustment.
- 2) Base Teacher Adjustment: Using the **variance** in registers from Audited Oct 31, 2004 to Projected Oct 31, 2005, a base teacher adjustment is calculated using the factors listed on the table below. For Elementary and Middle schools there is no Base teacher adjustment for a variance in special education students. This adjustment is only made to High Schools.:
- 3) Per capita adjustment on the change in total register. Special Education students *are* included in the Total register variance for purposes of calculating the Per Capita adjustment. Per capita values are: Elem - \$86; MS - \$200; HS - \$450.
- 4) Student Activity Fee (applies to HS only). The \$7 per capita for the student activity fee is applied to the change in total register.

BASE TEACHERS

	Early Grd	Elem	Mid Schl T1	Mid Schl NT1	High Schl CAT1	High Schl CAT2	High Schl CAT3	High Schl CAT4	Spec ED Elem	Spec Ed Mid Schl	Self Contained HS Existing	Self Contained 6-12 and new HS	Collaborative Team Tch
<i>Regular Class Size</i>	25	32	30	33	34	34	34	34	0	0	15	12	10
<i>Teachers per Class</i>	1.20	1.20	1.40	1.40					0	0	1.40	1.40	1.00
<i>HS Periods</i>					5	5	5	5					
<i>Curriculum Index</i>					6.78	7.74	7.30	9.15					
<i>Pupil-Tchr Ratio</i>	20.8333	26.6667	21.4286	23.5714	25.0737	21.9638	23.2877	18.5792	0	0	10.7143	8.5714	10.0000
<i>Supporting Percent</i>	5.00%	5.00%	5.00%	5.00%	6.39%	6.39%	6.39%	6.39%	0	0	6.39%	6.39%	

V. FY 06 Programmatic Allocations: (See box H and pink entry in box A)

Not all programmatic allocations in FY 06 have been allocated yet or will necessarily be re-allocated in FY06. Programmatic allocations yet to be made include (but are not limited to) the summer cost of the 12 month Assistant Principals, Unpacking of Children First curriculum, and the second half of the Surplus Rollover from FY 05.

Allocation changes between schools for shared services in FY 05 were reversed, restoring the original conditions in each school. If the services are still shared, and need to be transferred from one school to another, the changes will need to be resubmitted to DBOR, attention Brigitte Fields. Further information about submitting these changes, along with an Excel template for entering the transfer, will be sent under separate cover.