



**THE NEW YORK CITY DEPARTMENT OF EDUCATION**  
**JOEL I. KLEIN, Chancellor**

OFFICE OF THE CHIEF FINANCIAL OFFICER  
 52 Chambers Street, New York, NY 10007

**BRUCE E. FEIG**  
*Chief Financial Officer*

**SCHOOL ALLOCATION MEMORANDUM NO. 58, FY06**

**DATE:** July 25, 2005

**TO:** **INSTRUCTIONAL LEADERSHIP DIVISION SUPERINTENDENTS,  
 REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and  
 SCHOOL PRINCIPALS**

**FROM:** Bruce E. Feig

**SUBJECT: EVENING HIGH SCHOOL**

The Evening High School program provides an opportunity for day students to make-up courses and earn additional credits after their normal school day. Beginning FY2006, the Evening High School program will be managed centrally by the Division of Teaching and Learning (District 51). The Regional Operation Centers (ROC) will still be responsible for administering extended use budgets. Extended Use allotments for the Fall program are presented below.

EXTENDED USE					
REG	LOCATION CODE	ROC NAME	ALLOCATION	SUBTOTAL BY ROC	SCHOOL NAME
1	96J202	ROC B - Bronx	\$13,448		10X435 T Roosevelt HS
2	96J202	ROC B - Bronx	4,531	\$17,979	11X425 Evander Childs HS
3	96J203	ROC C - Linden Place	8,145	8,145	28Q470 Jamaica HS
5	96J204	ROC D - Long Island City	3,302	3,302	27Q480 John Adams HS
6	96J206	ROC F - Bklyn/Staten Isl	5,082		17K440 Prospect Heights HS
6	96J206	ROC F - Bklyn/Staten Isl	8,971		18K500 Canarsie HS
7	96J206	ROC F - Bklyn/Staten Isl	9,062		20K445 New Utrecht HS
7	96J206	ROC F - Bklyn/Staten Isl	8,146	31,261	31R440 New Dorp HS
8	96J205	ROC E - 131 Livingston St	8,879	8,879	13K605 George Westinghouse HS
9	96J201	ROC A - Manhattan	4,495		02M460 Washington Irving HS
9	96J201	ROC A - Manhattan	3,651	8,146	02M535 Park West HS
TOTAL			\$77,712	\$77,712	

The allocation category for extended use is "TL Extended Use Non Revenue".

The Fall instructional program per session funds will be scheduled and managed by District 51. A central bulk job will be created for each per session category. The school payroll secretaries will be authorized to enter payroll using the central bulk job. The payrolls will continue to be reviewed and approved by central staff. The revised procedures will assure the timely payment of Evening High School staff and the most effective allocation of per session resources. The FY2006 Evening High School spending plan is provided below:

<b>FY 2006 SPENDING PLAN</b>	
DESCRIPTION	COST
Fall Extended Use	\$ 77,712
Reserve for Spring - Extended Use	\$ 77,712
Regional Extended Use	\$ 155,424
D-51 Instructional Program (U/A 402)	\$ 4,209,496
D.51 Central Coordination (OTPS)	\$ 235,080
Subtotal D.51	\$ 4,444,576
<b>Total</b>	<b>\$ 4,600,000</b>

Resources are also provided for central administration and support. Any questions regarding the Evening High School program may be referred to Arthur Ravander at (212) 374-6779 or by email: [ARAVAND@NYCBOE.NET](mailto:ARAVAND@NYCBOE.NET).

BEF:BGF

c: Andres Alonso  
 Brian Osborne  
 Evelyn Castro  
 Arthur Ravander