



**THE NEW YORK CITY DEPARTMENT OF EDUCATION**  
**JOEL I. KLEIN, Chancellor**

OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

**BRUCE E FEIG**  
*Chief Financial Officer*

## **SCHOOL ALLOCATION MEMORANDUM NO. 64, FY06**

**DATE:** September 9, 2005

**TO:** **INSTRUCTIONAL LEADERSHIP DIVISION SUPERINTENDENTS,  
REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and  
ALL SCHOOL PRINCIPALS**

**FROM:** Bruce E. Feig

**SUBJECT:** **TITLE III -- IMMIGRANT PROGRAM FUNDS**

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This memorandum contains the No Child Left Behind Title III - Immigrant Program allocations for Fiscal Year 2005-2006. The New York State Education Department (SED) made allocations to districts that experienced a large increase in the numbers of immigrant students. Allocations are provided on the table below.

The purpose of the Title III - Immigrant Program is to financially assist these districts in offering programs designed to provide immigrant youth with high-quality instruction as well as assistance in transitioning into American society so that they can meet the same challenging State content and academic standards that all children are expected to meet.

The New York State Education Department prioritizes using of Title III - Immigrant Program funds for:

- Immigrant students from English-speaking countries, particularly those from the English-speaking Caribbean,
- Immigrant students in high schools, and
- Immigrant student with interrupted formal education (SIFE).

In addition to the above, the New York City Department of Education prioritizes using Title III - Immigrant Program funds for:

- Parent engagement activities (e.g., "Welcome Centers"),
- Translation and Interpretation services, and
- After-school supplemental services for immigrant students.

The use of these funds is contingent on New York State Education Department approval of a Title III - Immigrant Program application for each district receiving an allocation. Regions must submit a district application for each district receiving a Title III - Immigrant Program allocation (school level plans are not required) to the Office of English Language Learners (OELL) by September 30, 2005. To assist regions, OELL will conduct a Technical Assistance Session on preparing the application. Information regarding the Technical Assistance Session will be forwarded under separate cover.

The two-percent (2%) indirect cost has already been held in reserve for each district allocation. However, districts must account for collective bargaining increases and fringe benefits in the scheduling of these funds. These funds must be scheduled in Galaxy by September 20, 2005 so that the required FS-10 may be submitted concurrently with the Title III – Immigrant Program application. Please be advised that the Budget Narrative must be fully aligned with the FS-10 in order for the application to be approvable. Regions must ensure that the allocations are scheduled exactly as described in the budget narrative.

Questions regarding Title III - Immigrant Program funds should be directed to Ron Woo at [rwoo@nycboe.net](mailto:rwoo@nycboe.net).

<b>Allocation Category: Title III Immigrant</b>				
<b>Fund Source: TITLE III MIGRANT 6</b>				
<b>Region</b>	<b>District</b>	<b>Location</b>	<b>Number of Immigrant Students</b>	<b>Allocation</b>
1	10	10XS10	4,712	\$240,688
2	8	08XS08	1,266	71,834
2	12	12XS12	1,447	80,703
4	32	32KS32	1,329	74,921
8	13	13KS13	664	42,336
9	1	01MS01	567	37,583
10	5	05MS05	506	34,594
10	6	06MS06	3,161	164,689
<b>Subtotal</b>				<b>\$747,348</b>
Indirect Costs (2%)				15,252
<b>TOTAL</b>				<b>\$762,600</b>

Attachment  
BEF:BGF:ST:pav

C: Andres Alonso  
Brian Osborne  
Maria Santos  
Anne Wolf  
Ron Woo  
English Language Learners/Regional Instructional Superintendents (ELL/RIS)  
Local Instructional Superintendents (LIS)  
Senior Grant Officers