



**THE NEW YORK CITY DEPARTMENT OF EDUCATION**  
JOEL I. KLEIN, *Chancellor*

---

OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

**SUSAN OLDS**  
*Acting Chief Financial Officer*

## **SCHOOL ALLOCATION MEMORANDUM NO. 21, FY07**

**DATE:** June 14, 2006

**TO:** **INSTRUCTIONAL LEADERSHIP DIVISION SUPERINTENDENTS, REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and SCHOOL PRINCIPALS**

**FROM:** Susan Olds

**SUBJECT:** **SCHOOLS UNDER REGISTRATION REVIEW (SURR) ALLOCATION**

---

This allocation provides resources for current and former Schools Under Registration Review (SURR) to support implementation of each school's approved Comprehensive Educational Plan (CEP) to improve student achievement. Title I funds will provide supplementary resources to support CEP implementation in Title I schools. PCEN funds will provide the comparable support in non-Title I buildings. Allocations are presented on the attached table.

### **Guidelines for SURR Allocations**

Schools must refer to their approved Comprehensive Educational Plan (CEP) or SURR Redesign Plan and consult with their Community Superintendent/Local Instructional Superintendent for guidance in determining the most appropriate use of these funds to support improved student achievement in the area(s) of SURR identification. Specifically, these funds may be used to support direct services to students; professional development activities; strategies to increase parental involvement; the purchase of supplemental instructional materials, books, supplies, and equipment; and other purposes that will further support school improvement efforts. Please see Galaxy for the specific cost factors for your allocation category. (Cost factors are subject to modification during the school year.)

### **Allocation Methodology**

Allotments are distributed based on a pupil per capita using October 31, 2005 audited registers (projected registers used in the case of phase-out schools). Allocations were based on the following per capita differential approach:

- Grade level served: \$100 for elementary schools (including K-8 schools); \$175 for middle schools, and \$400 for high schools.
- SURR status: 100% for all current SURR schools, 85% for schools removed from the SURR list for one year, 70% for schools removed from the SURR list for two years, 55% for schools removed from the SURR list for three years, 40% for schools removed from the SURR list for four years. Allocations for phase-out schools are reduced by 25%.

- Funding level: Last year's allocation was maintained, to the extent possible, for continuing SURR schools to ensure programmatic continuity. This was achieved by capping gains and losses for individual schools as follows:
  - Losses:
    - Schools currently on the list have loss limits as follows:
      - \$70,000 for large schools (700 students or more)
      - \$40,000 for small schools
    - Schools removed from the SURR list for 1-3 years have the following loss limits:
      - \$90,000 for large schools (700 students or more)
      - \$60,000 for small schools
    - Schools removed from the SURR list for 4 years have the loss limits:
      - \$300,000 for large schools (700 students or more)
      - \$100,000 for small schools
  - Gains for schools currently on the list: \$325,000 in large schools and \$200,000 in small schools.
  - Schools removed from the SURR list will be capped at last year's funding level

Funds should be scheduled in the following Allocation Categories:

School Status	Allocation Category
Title I School	SURR Title I
Non-Title I School	SURR PCEN
Citywide School	SURR PCEN CW

Schools must respond to applicable questions in Appendix 9 of the 2006-2007 Comprehensive Educational Plan, describing the intended use of these funds to support improved student achievement in the area(s) of SURR identification. Schools may schedule funds, but may not expend them until formal approval of the Comprehensive Educational Plan has been confirmed by the Office of School Improvement and Restructuring. All proposed expenditures are also subject to review by the Senior Grants Officer to ensure compliance with reimbursable funding requirements. For more information, please contact your Regional Director of School Improvement, Senior Grants Officer, or Sharon Rencher, Executive Director, Office of School Improvement and Restructuring, e-mail: [SRenche@nycboe.net](mailto:SRenche@nycboe.net), phone: 212.374.6099.

**Recordkeeping Requirements:**

- 2006-2007 School Comprehensive Educational Plan (CEP)
- Purchase orders and other documents related to OTPS expenditures
- In Title I targeted assistance and PCEN schools, lists of at-risk students receiving direct instructional services
- Sign-in sheets and agendas for staff development and/or parent involvement activities

Attachments: Allocation Table

C:	Carmen Fariña Andres Alonso Brian Osborne Laura Kotch	Sharon Rencher Evelyn Castro Katherine Titakis Anne Wolf	Community School District Superintendents/ Local Instructional Superintendents Regional Directors of School Improvement Senior Grant Officers
----	--	---	--

## FY07 SCHOOLS UNDER REGISTRATION REVIEW (SURRE) PROGRAM SUPPORT

Region	Location Codes	Name	SURRE Status	Level	FY07 Allocation
01	09X004	PS\MS 004 CROTONA PARK WEST	Former SURRE - Removed 1/05	MS	70,928
01	09X055	PS 055 BENJAMIN FRANKLIN	Former SURRE - Removed 1/05	EL	44,170
01	09X064	PS 064 PURA BELPRE	Former SURRE - Removed 1/05	EL	67,340
01	09X117	I.S.117 JOSEPH H WADE	SURRE - Identified 1/02	MS	253,100
01	09X219	IS 219 NEW VENTURE SCHOOL	SURRE - Identified 1/04	MS	182,900
01	09X229	I S 229 ROLAND PATTERSON	Former SURRE - Removed 1/05	MS	56,840
01	09X230	PS 230 DR ROLAND N PATTERSON	SURRE - Identified 1/05	EL	50,700
01	10X306	PS 306	Former SURRE - Removed 1/04	EL	94,080
01	10X315	PS 315 LAB SCHOOL	Former SURRE - Removed 1/05	MS	28,053
01	10X396	PS 396	SURRE - Identified 1/05	EL	29,900
01	10X399	MS 399	SURRE - Identified 1/04	MS	169,100
02	08X123	JHS 123 JAMES M. KIERNAN	SURRE - Identified 1/06	MS	118,125
02	08X140	PS 140 EAGLE	Former SURRE - Removed 1/06	EL	41,990
02	08X302	MS 302 LUISA DESSUS CRUZ MS	SURRE - Identified 1/06	MS	204,050
02	08X450	ADLAI E. STEVENSON	Former SURRE - Removed 1/03	HS	1,656,456
02	12X006	PS 006 WEST FARMS	Former SURRE - Removed 1/04	EL	38,500
02	12X067	PS 067 MOHEGAN SCHOOL	Former SURRE - Removed 1/04	EL	41,415
02	12X098	JHS 098 HERMAN RIDDER	Former SURRE - Removed 1/04	MS	58,809
02	12X158	I S 158 THEODORE GATHINGS	SURRE - Identified 12/00	MS	130,700
02	12X198	PS 198	Former SURRE - Removed 1/05	EL	32,410
02	12X690	MONROE ACADEMY - BUSINESS/LAW	Former SURRE - Removed 1/05	HS	206,400
02	12X692	MONROE ACADEMY - VISUAL ARTS	SURRE - Identified 1/05	HS	206,800
03	29Q192	IS 192 THE LINDEN	SURRE - Identified 1/02	MS	224,900
03	29Q498	HUMANITIES & ARTS MAGNET HS	Former SURRE - Removed 1/05	HS	180,000
04	32K291	JHS 291 ROLAND HAYES	SURRE - Identified 1/06	MS	177,100
04	32K349	IS 349 MATH, SCIENCE & TECH.	SURRE - Identified 1/04	MS	132,500
05	19K013	PS 013 ROBERTO CLEMENTE	Former SURRE - Removed 1/04	EL	32,560
05	19K292	JHS 292 MARGARET S DOUGLAS	Former SURRE - Removed 1/05	MS	108,903
05	19K302	JHS 302 RAFAEL CORDERO	Former SURRE - Removed 1/05	MS	154,228
05	19K420	FRANKLIN K LANE HIGH SCHOOL	SURRE - Identified 1/03	HS	2,656,599
05	19K435	THOMAS JEFFERSON HS	SURRE - Identified 1/04 (PO)	HS	483,800
05	19K660	WM H MAXWELL VHS	SURRE - Identified 1/04	HS	508,800
05	23K645	EBC-HS FOR PUB SERVICE-EASTNY	Former SURRE - Removed 1/06	HS	240,000
05	27Q043	PS 043	Former SURRE - Removed 1/04	EL	71,830
05	27Q045	PS 045 CLARENCE WITHERSPOON	Former SURRE - Removed 1/04	EL	24,530
05	27Q465	FAR ROCKAWAY HS	SURRE - Identified 1/05	HS	415,200
06	17K012	PS 012	SURRE - Identified 1/06	EL	55,100
06	17K390	M S 390 MAGGIE L. WALKER	SURRE - Identified 1/00 (PO)	MS	166,100
06	18K252	IS 252 ARTHUR S SOMMERS	Former SURRE - Removed 1/04	MS	38,019
07	31R031	PS 031 WILLIAM T DAVIS	Former SURRE - Removed 1/04	EL	20,570

Region	Location Codes	Name	SURR Status	Level	FY07 Allocation
08	13K258	JHS 258 DAVID RUGGLES	SURR - Identified 1/02	MS	163,700
08	13K265	JHS 265 SUSAN S MCKINNEY	SURR - Identified 1/06	HS	200,000
08	14K033	JHS 033 MARK HOPKINS	SURR - Identified 1/00 (PO)	MS	72,500
08	14K049	JHS 049 WILLIAM J GAYNOR	Former SURR - Removed 1/04	MS	46,874
08	14K477	HIGH SCHOOL OF LEGAL STUDIES	Former SURR - Removed 1/03	HS	135,520
08	14K610	AUTOMOTIVE HIGH SCHOOL	Former SURR - Removed 1/04	HS	272,250
08	15K088	JHS 088 PETER ROUGET	Former SURR - Removed 1/05	MS	116,375
08	15K497	SCHOOL FOR INTERNATL.STUDIES	SURR - Identified 1/04	HS	262,400
08	16K028	PS 028 THE WARREN	Former SURR - Removed 1/05	EL	15,540
08	16K057	JHS 057 WHITELAW REID	SURR - Identified 1/06	MS	63,875
08	16K143	MS 143 PERFORMING & FINE ARTS	SURR - Identified 1/06	MS	62,650
09	01M509	CMSP-MARTE VALLE SEC. SCHOOL	Former SURR - Removed 1/05	HS	219,840
09	02M429	LEGACY SCHOOL	SURR - Identified 1/06	HS	196,800
09	02M531	REPERTORY SCHOOL	Former SURR - Removed 1/06	HS	240,000
09	02M625	HS COMMUNICATION GRAPHIC ART	SURR - Identified 1/05	HS	650,000
09	07X151	JHS 151 LOU GEHRIG	SURR - Identified 1/05	MS	65,000
09	07X156	PS 156 BENJAMIN BANNEKER	SURR - Identified 1/05	EL	71,100
09	07X184	I S 184 RAFAEL C Y MOLINA	SURR - Identified 1/00 (PO)	MS	167,225
09	07X220	PS 220 MOTT HAVEN VILLAGE SCHL	SURR - Identified 1/06	EL	33,900
09	07X600	ALFRED E. SMITH VHS	Former SURR - Removed 1/03	HS	199,360
10	03M258	MS 258 COMMUNITY ACTION SCHL.	Former SURR - Removed 1/04	MS	22,041
10	03M415	WADLEIGH ARTS HIGH SCHOOL	Former SURR - Removed 1/03	HS	140,320
10	03M470	LOUIS D. BRANDEIS HS	Former SURR - Removed 1/03	HS	1,113,488
10	05M092	PS 092 MARY MCLEOD BETHUNE	Former SURR - Removed 1/05	EL	26,880
10	05M172	POWELL MS FOR LAW & SOC JUSTIC	SURR - Identified 1/04	MS	155,600
10	05M195	I S 195 ROBERTO CLEMENTE	Former SURR - Removed 1/05	MS	117,478
75	97X012	PS 12X LEWIS & CLARK SCHOOL	SURR - Identified 1/06	EL	38,900
79	79R470	CONCORD HS	Former SURR - Removed 1/05	HS	139,706
				<b>Total</b>	14,482,827