



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 31, FY07

DATE: August 17, 2006

TO: **INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS, REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and SCHOOL PRINCIPALS**

FROM: Susan Olds

SUBJECT: **REGIONAL SUSPENSION CENTERS AND SUPERVISORY SUPPORT**

The New York City Department of Education is committed to ensuring that our schools are safe, secure, and orderly environments in which teaching and learning take place each day. To accomplish this, all members of the school community must understand the standards of student behavior and the consequences if these standards are not met. The Citywide Standards of Discipline and Intervention Measures (the Discipline Code) provides a comprehensive description of unacceptable behavior and permissible disciplinary and intervention measures, as well as a range of guidance interventions schools may use to address student behavior.

When warranted, students may be suspended from school for 6-10 or 30-90 days with instruction and guidance services provided in a regional suspension center. During removals in excess of 10 school days in a school year, students with disabilities shall be provided with services, as determined by the IEP Team, necessary to enable the student to continue to participate in the general education curriculum and to progress toward meeting the goals in the IEP.

For the 2006-07 school year, regional suspension centers are being upgraded. The goals of this initiative are to:

- ensure appropriate implementation of New York State's SAVE legislation and Commissioner's and Chancellor's regulations
- ensure all suspended students make progress toward meeting academic standards and accumulating credits toward graduation, including students participating in special education and ELL programs
- ensure special education IEP mandates are fully implemented
- provide high-quality services that integrate academic programs, guidance, youth development, attendance, crisis intervention, conflict resolution, and partnerships with community based organizations
- create partnerships between suspension centers and home schools to support the successful transition of suspended students to the regular school setting
- strengthen organizational capacity to implement and supervise suspension centers

The following are links to key programmatic documents:

- Safe Schools Against Violence in Education (SAVE): <http://www.mhric.org/scss/save.html>
- Commissioner's Regulations Part 100.2: <http://www.emsc.nysed.gov/sss/SAVE/>
- Chancellor's Regulations A-443--Student Discipline Procedures: <http://www.nycenet.edu/Administration/ChancellorsRegulations/default.htm>
- Citywide Standards of Discipline and Intervention Measures: <http://www.nycenet.edu/Parents/Essentials/School+Safety/default.htm>

Allocation Methodology

Tax levy and reimbursable funds are being allocated to ROCS through the transfer utility to support suspension center services to students as well as regional program supervision and oversight. Allocation categories are:

TL SUSPENSION CENTERS
TL SUSPENSION SUPERVISION
TITLE V SUSPENSION GUIDANCE

Suspension center services are funded primarily through tax-levy dollars. Title V funds must be used to partially fund a guidance position to provide supplementary guidance services related to school safety. To comply with supplement-not-supplant requirements, these funds **may not** be used to provide services mandated on a student's special education IEP.

Funds must be scheduled to reflect regional superintendents' approved plans and priorities for suspension centers. Supervisory funds may be placed in the regional location; center tax-levy center funds may be placed either in the regional location and/or in schools. Title V funds may be placed either in the district office location or in schools. Title V funds are reimbursable and subject to audit.

The following table delineates funding levels by region:

Region	Suspension Center Amount	Suspension Guidance Amount	Suspension Supervision Amount	TOTAL Amount
01	1,065,600	14,400	200,000	\$1,280,000
02	1,065,600	14,400	200,000	\$1,280,000
03	1,065,600	14,400	200,000	\$1,280,000
04	1,065,600	14,400	200,000	\$1,280,000
05	1,065,600	14,400	200,000	\$1,280,000
06	1,065,600	14,400	200,000	\$1,280,000
07	1,065,600	14,400	200,000	\$1,280,000
08	1,065,600	14,400	200,000	\$1,280,000
09	1,065,600	14,400	200,000	\$1,280,000
10	1,065,600	14,400	200,000	\$1,280,000
TOTAL	\$10,656,000	\$144,000	\$2,000,000	\$12,800,000
<i>AC</i>	<i>TL SUSPENSION CENTERS</i>	<i>TITLE V SUSPENSION GUIDANCE</i>	<i>TL SUSPENSION SUPERVISION</i>	
<i>FS</i>	<i>TL IN-SCHOOL SUSPEN</i>	<i>TITLE V SUSPEN GUID7</i>	<i>TL SUSPENSION</i>	

Cost Factors

Cost factors have been established for each allocation category.

Required Program Plans

Regions have been provided with a template and timeline for revising preliminary plans.

SO:BGF

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