



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 91, FY07

DATE: January 2, 2007

TO: **INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS,
REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and
SCHOOL PRINCIPALS**

FROM: Susan Olds, Executive Budget Director

SUBJECT: **Allocation to Fund Additional Peer Mediation / Negotiation at Selected
Schools**

Implementation of a comprehensive conflict resolution program is a key component in promoting a safe and secure teaching and learning environment. A peer conflict resolution program will enable students to play a primary role in promoting pro-social behavior and setting a positive school tone. This memorandum presents resources to support a Peer Mediation Center.

Participating schools are expected to have a Peer Mediation Center, distinct from the dean's office, in which trained students conduct mediations under the direct supervision of a teacher who has successfully completed the peer mediation course offered by the Office of School Intervention and Development (OSID). The location, hours and procedures for utilizing the Peer Mediation Center should be displayed throughout the school.

This allocation must support the school's Peer Mediation Center. It is expected to be used to support a class period. It may not be used for after-school per session work. The responsible teacher is expected to work in conjunction with school counselors to recruit a multi-grade cadre of 25-30 9th, 10th or 11th grade students who reflect the diversity of the student body. These students are to be trained as peer mediators and are expected to provide peer mediation services for the school.

The attached table displays each school's allocation. Each school receiving an allocation must submit a plan detailing its use to OSID by January 15, 2007. Questions relating to this program should be directed to Connie Cuttle, Director of Student Engagement for OSID, at Ccuttle@nycboe.net or (212) 374-6834.

Funds should be scheduled in the "TL Instructional Programs HS" allocation category.

Attachment

SO:ks

c: Rose Albanese-DePinto
Andres Alonso
Brian Osborne
Local Instructional Superintendents
Gary Bergman
Connie Cuttle

FY 07 Peer Mediation / Negotiation Skills Classes

Region	Location	Name of Location	# of Classes	Avg Teacher Salary	Allocation*
01	10X475	JOHN F KENNEDY HS	1	72,307	\$14,461
02	11X415	CHRISTOPHER COLUMBUS HS	1	68,695	\$13,739
03	25Q425	JOHN BOWNE HS	1	70,469	\$14,094
04	24Q455	NEWTOWN HS	1	72,146	\$14,429
05	27Q465	FAR ROCKAWAY HS	1	57,059	\$11,412
05	27Q410	BEACH CHANNEL HS	1	64,840	\$12,968
05	23K645	EBC-HS FOR PUB SERVICE-EASTNY	1	59,619	\$11,924
06	18K415	SAMUEL J. TILDEN HS	1	70,206	\$14,041
06	17K600	CLARA BARTON VHS	1	66,578	\$13,316
06	22K495	SHEEPSHEAD BAY HS	1	67,755	\$13,551
07	21K410	ABRAHAM LINCOLN HS	1	66,497	\$13,299

\$147,234

* Allocation = 0.2 x average teacher's salary x number of classes