



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 99, FY07

DATE: February 15, 2007

TO: **INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS, REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and SCHOOL PRINCIPALS**

FROM: Susan Olds, Executive Budget Director

SUBJECT: **Dual Language Implementation (DLI) Grants**

The Office of English Language Learners (ELLs) is allocating up to **\$25,000.00** to support new Dual Language programs in the form of *Dual Language Program Implementation Grants*. These funds, which must be used by June 30, 2007, supplement the Title III and CR Part 154 funds already available to your school. They should be used for professional development, student services and parent engagement activities.

Grant Requirements

- ✓ **High quality professional development** funded by Title III must be “of sufficient intensity and duration to have a positive and lasting impact on the teachers’ performance in classrooms.” Professional development activities should include but not limited to professional development to non Dual Language personnel in your school, intervisitations to other established Dual Language programs and lesson development. These activities must be used to support language development, English and native language instruction, and high academic achievement in Dual Language classes.
- ✓ **Supplemental services for students** should include: before/after school and Saturday programs, reduced class size, and/or push-in services for Dual Language classes. Teachers providing these services must be certified bilingual/ESL teachers.
- ✓ **Parent engagement activities** are highly recommended, including appropriate translation and interpretation services to meet community needs, as well as recruitment and continued parent engagement workshops.

Professional Development

Under the guidelines of this grant award, schools are required to participate in:

- ✓ Professional development opportunities made available to your school by OELL
- ✓ New Dual Language Schools Institute for Leadership teams (Administration, Teachers, and Parents).
- ✓ Dual Language Conferences

Documents

- ✓ Schools must submit a thorough program description and budget narrative to Director of Dual Language Programs, Carmen Demoleas (cdemoleas@schools.nyc.gov) in the Office of ELLs by January 10, 2007.
- ✓ Schools must submit activity logs with supporting documentation by February 28, April 16 and June 8, 2007.

The Office of ELLs is confident that the additional funds will be of value and assistance to your new or existing Dual Language program. In addition, you and your staff are encouraged to seek additional funding sources to provide the best possible education to all children in Dual Language classes.

Allotments were placed in the [Title III LEP](#) allocation category.

School allocations are summarized on the table below.

Region	Location	Name of School	Allocation
03	25Q032	PS 032 STATE STREET	\$24,620
04	30Q145	IS 145 JOSEPH PULITZER	\$23,800
04	32K145	PS 145 ANDREW JACKSON	\$22,290
05	19K007	PS 007 ABRAHAM LINCOLN	\$23,950
08	15K001	PS 001 THE BERGEN	\$22,380
			<u>\$117,040</u>

SO:ks

c: Andres Alonso
 Brian Osborne
 Maria Santos
 Carmen Demoleas
 ELL Regional Instructional Specialists
 Senior Grants Officers