

## **SUMMARY OF SCHOOL ALLOCATION MEMORANDUM NO. 10, FY08**

### **CAMPUS SCHOOLS (FORMERLY HOST SCHOOLS)**

#### **Summary**

This allocation supports campuses that host two or more small schools.

#### **Purpose**

Restructuring large middle schools and high schools into small learning communities is a major component of the Chancellor's Children First agenda. Small schools provide a safe and nurturing environment and allow teachers and students to have more one-on-one interaction, a critical factor in providing the support and attention struggling students need to succeed at high levels and decrease dropout rates.

#### **Restrictions on Funds**

A campus management proposal must be submitted to the Office of New Schools no later than May 30th.

#### **Allocation Formula**

The Campus allocation supports the following:

- Ten high schools and eight middle schools scheduled to phase out in June 2008
- Two campuses supporting new schools
- Five schools scheduled to close this year

#### **Technical Information**

All campuses with two or more schools sharing a campus have a legal responsibility to provide transcripts to their past and present students.



# THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

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OFFICE OF THE CHIEF FINANCIAL OFFICER  
52 Chambers Street, New York, NY 10007

## SCHOOL ALLOCATION MEMORANDUM NO. 10, FY08

**DATE:** June 5, 2007

**TO:** **INSTRUCTIONAL LEADERSHIP DIVISION (ILD) SUPERINTENDENTS, REGIONAL OPERATION CENTER EXECUTIVE DIRECTORS, and SCHOOL PRINCIPALS**

**FROM:** Susan Olds, Executive Budget Director

**SUBJECT:** **CAMPUS SCHOOLS ALLOCATION – Revised June 5, 2007**

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As large campus schools are phasing out many new small schools are growing in their place. By this September the New York City Department of Education (DOE) will have opened almost 240 new small schools as part of this initiative. As this transformation from large high schools to a complex of small schools takes place, your leadership as a principal becomes critical to its success.

The purpose of this memo is to apprise you of your Campus Allocation funding for 2007-2008, and to outline requirements for your proposal and budget.

### FUNDING STATUS:

The following four situations are fundable this year:

- The ten high schools and eight middle schools planning to phase out in June 2008 and beyond will receive a phase-out allocation. They must create a Phase-out Plan that individualizes graduation programs and placements for their exiting student population. These plans address our citywide goal to successfully graduate these students through accelerated programs of credit accumulation, alternative placements and customized academic and social supports. **(Respond to Questions 1 and 2 below: Walton, Stevenson, Evander, Tilden, South Shore, Brooklyn Comprehensive Night & Day, South Shore, Lafayette, School for Physical City, Urban Peace Academy, 5M172, 08X192, 08X174, 18K232, 18X252, 13K117, 13K258, and 14K049).**
- The two campuses who support new schools will receive a one-time base allocation to support them in the meeting campus wide needs. **(Respond to Questions 1 and 3 below: Columbus, JFK).**
- The five schools that will close in June of 2007 will receive a one-time base allocation to support them in the year following phase-out. This allocation acknowledges the temporary uncovered costs of summer school and post-closing guidance. This allocation includes \$15,000 for transcript maintenance. This allocation will be assigned to a cooperating small school to support the needs of the closed school. **(Respond to Questions 1 and 4 below: Thomas Jefferson, Springfield Gardens, Harry Van**

**Arsdale, Erasmus Humanities, Health Professions and Erasmus Business/Technology).**

- All schools have a legal responsibility to provide transcripts to their past and present students. In the case of closed schools, a school on the closed school's campus is designated and assumes that responsibility. **(Respond to Question 4 below: All schools that receive Funds for Transcript Maintenance in the Allocation Table below).**

**YOUR CAMPUS ALLOCATION PROPOSAL:**

Please respond to the appropriate questions for your status as defined in the three bullets above. This will constitute your proposal narrative and budget.

Your completed Campus Management proposal must be submitted no later than **May 30<sup>th</sup>**. The submission should include approval signatures of all members of the Building Council and LIS. These plans should be addressed to: Peter Dillon, Executive Director of Policy, Office of New Schools, [pdillon@schools.nyc.gov](mailto:pdillon@schools.nyc.gov) (212) 374-5227.

- 1. Describe your individualized phase-out plan for exiting students? How do you plan to support achievement and accelerated credit accumulation for students enrolled in your host school? Please include a budget with your response.**
- 2. Describe your plan to address the needs of struggling students campus-wide, with the goal of improving the graduation rate for the campus as a whole. Please include a budget with your response.**
- 3. Describe your campus plan to address campus-wide staffing and service needs. Please focus on instruction and/or guidance. Other possibilities be considered but may require additional documentation. Please include a budget with your response.**
- 4. Describe how you will provide a transcript retrieval service for all campus students past and present. Please include a budget with your response.**

On behalf of the New York City Department of Education, we thank you for your dedication and commitment to providing high quality education for all students on your school campus. We believe this funding allocation will lend support to your efforts to meet the instructional needs of your students. We look forward to receiving your proposal and to working with you to develop and implement strategies that ensure positive experiences for everyone in your school community.

Attachment: Allocation Table

SO:ydr

cc: Andre Alonso  
Lisa Dare  
Local Instruction Superintendents  
Network Leaders

FY 2008 CAMPUS ALLOCATION					
Phase-Out Schools High Schools					
Region	Location		Status	Allocation Amount	School
1	10X430	10X430	Open	\$152,000	Walton HS
2	08X450	08X450	Open	\$191,060	Adlai E. Stevenson HS
2	11X425	11X425	Open	\$108,600	Evander Childs HS
6	18K415	18K415	Open	\$224,520	Tilden HS
6	18K515	18K515	Open	\$202,820	South Shore HS
6	22K585	22K585	Open	\$75,000	Brooklyn Comprehensive Night & Day
7	21K400	21K400	Open	\$181,540	Lafayette HS
9	02M690	02M690	Open	\$110,420	School for the Physical City HS
9	04M695	04M695	Open	\$108,180	Urban Peace Academy HS
<b>Sub-total</b>				<b>\$1,354,140</b>	
Phase-Out Middle Schools					
Region	Location		Status	Allocation Amount	School
2	08X192	08X192	Open	\$155,080	IS 192 Piagentini-Jones
2	08X174	08X174	Open	\$157,680	IS 174 Eugene T Maleska
6	18K232	18K232	Open	\$138,700	IS 232 The Winthrop
6	18K252	18K252	Open	\$104,510	IS 252 Arthur S Sommers
8	13K117	13K117	Open	\$109,840	JHS 117 Francis Scott Key
8	14K049	14K049	Open	\$111,790	JHS 049 William J Gaynor
8	13K258	13K258	Open	\$122,970	JHS 258 David Ruggles
10	05M172	05M172	Open	\$111,790	Powell MS For Law & Social Justice
<b>Sub-total</b>				<b>\$1,012,360</b>	
Campuses					
Region	Location		Status	Allocation Amount	School
2	10X475	10X475	Open	\$100,000	John F. Kennedy HS
2	11X415	11X415	Open	\$100,000	Christopher Columbus HS
<b>Sub-total</b>				<b>\$200,000</b>	
Funds for Transcript Maintenance					
Region	Location		Status	Allocation Amount	School
2	12X550	12X550	Open	\$15,000	High School of World Cultures (for Monroe HS)
3	29Q492	29Q492	Open	\$15,000	Mathematics, Science, Research and Technology Magnet (for Campus Magnet- Andrew Jackson HS)
8	14K474	14K474	Open	\$15,000	High School for Enterprise, Business, and Technology (for Grand Street- Old E.D. HS)
8	15K463	15K463	Open	\$15,000	Secondary School for Journalism (for John Jay HS)
9	07X548	07X548	Open	\$15,000	Urban Assembly School for Careers in Sports (for South Bronx HS)

10	03M494	03M494	Open	\$15,000	High School of Arts and Technology	(for MLK HS)
10	06M468	06M468	Open	\$15,000	High School for Health Careers and Sciences	(for George Washington HS)
13	02M519	02M519	Open	\$15,000	Talent Unlimited High School	(for Julia Richman)
13	12X403	12X403	Open	\$15,000	Bronx International High School	(for Morris HS)
1	10X414	10X414	Open	\$15,000	J Levin High School for Media and Communications	(for Taft HS)
1	10X437	10X437	Open	\$15,000	Fordham High School for the Arts	(for Roosevelt HS)
4	32K549	32K549	Open	\$15,000	Bushwick School for Social Justice	(for Bushwick HS)
6	17K537	17K537	Open	\$15,000	High School for Youth and Community Development	(for Erasmus HS)
6	17K524	17K524	Open	\$15,000	International High School @ Prospect Heights	(for Prospect Heights HS)
9	02M288	02M288	Open	\$15,000	Food and Finance High School	(for Park West HS)
9	02M543	02M543	Open	\$15,000	New Design High School	(for Seward Park HS)
13	17K544	17K544	Open	\$15,000	International Arts Business School	(for George Wingate HS)
9	02M420	02M420	Open	\$15,000	Health Professions	
<b>Sub-total</b>				<b>\$270,000</b>		
<b>June 2007 - One Time Transitional Funding</b>						
<b>Region</b>	<b>Location</b>			<b>Allocation Amount</b>	<b>School</b>	
3	29Q283	29Q283	Open	\$60,000	Preparatory Academy for Writers	(for Springfield Gardens HS)
3	25Q281	25Q281	Open	\$5,000	EAST-WEST SCHOOL	
3	25Q237	25Q237	Open	\$5,000	IS 237	
5	19K504	19K504	Open	\$60,000	High School for Civil Rights	(for Thomas Jefferson HS)
6	17K539	17K539	Open	\$30,000	High School for Service and Learning	(for Erasmus- School of the Humanities)
6	17K539	17K539	Open	\$30,000	High School for Service and Learning	(for Erasmus- HS for Business & Technology)
8	14K558	14K558	Open	\$60,000	Williamsburg High School for Architecture and Design	(for Harry Van Arsdale HS)
8	15K656	15K656	Open	\$10,000	Brooklyn HS of the Arts	
8	15K447	15K447	Open	\$5,000	MS 447	
9	04M102	04M102	Open	\$5,000	PS 102	
<b>Sub-total</b>				<b>\$270,000</b>		
<b>Sub-total</b>				<b>\$3,106,500</b>		
<b>Fringe</b>				<b>\$310,650</b>		
<b>Total</b>				<b>\$3,417,150</b>		