

SUMMARY OF SCHOOL ALLOCATION MEMORANDUM NO. 19, FY07

YOUNG ADULT BOROUGH CENTERS

Summary

This allocation supports Young Adult Borough Centers.

Purpose

Many students face outside pressures that interfere with their ability to attend school and succeed academically. For example, some students need to have a job to help pay family expenses, and others have to care for an ill family member. Young Adult Borough Centers provide an alternative path to graduation for students who are 17 ½ years and older, have been in high school at least four years, have earned 17 or more credits toward graduation and are committed to earning a high school diploma. Classes are held in the afternoon and evening, and the centers partner with community-based organizations to provide additional support services such as life skills management, individual and family counseling, youth leadership development, academic support and tutoring, college exploration and advisement, employment preparation and placement, and support and guidance for planning for meaningful postsecondary experiences.

Restrictions on Funds

- Funds should be used to hire a full-time 12-month assistant principal supervisor.
- All other Department of Education staff are per-session employees who can work only between the hours of 3 and 9:30 p.m. Monday through Friday. Funding for programs on Saturday or Sunday must be approved by the director of the Learning to Work Initiative.
- Limited funds may be used to cover per-session costs of the building principal to provide program supervision and oversight in the after-school hours.
- A per-session assistant principal may be hired to provide backup coverage for the assistant principal supervisor up to a total of \$14,000 per year.

Allocation Formula

Starting in September 2005, a standardized YABC funding model was created and applied to all new YABCs. This funding model is based on a staffing model that includes a full time Assistant Principal and staff working per session based on a projected student enrollment. All YABCs that opened before September 2005 will continue to receive the level of funding from the previous year.



THE NEW YORK CITY DEPARTMENT OF EDUCATION

JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 19, FY08

DATE: May 8, 2007

TO: COMMUNITY SUPERINTENDENT, INTEGRATED SERVICE CENTER AND SCHOOL PRINCIPALS

FROM: Susan Olds, Executive Budget Director

SUBJECT: YOUNG ADULT BOROUGH CENTERS (YABC) ALLOCATION

Funds are being provided for the continuation and expansion of the Young Adult Borough Center Programs (YABCs). The YABC is an academic program serving under-credited youth who wish to earn credits toward a high school diploma by taking intensive afternoon and evening classes up to five times per week. Students must be fully enrolled in the YABC and cannot be simultaneously enrolled in a traditional day school. Students graduate with a diploma from their sending school after they have completed and passed all of the course work and examinations required by the State. All YABC programs are open to all eligible students from any high school in the City. The YABC has a budgeted enrollment, which is for 250 to 300 students. The YABC must maintain an enrollment of between 250 and 300 students. Classes must be scheduled between 3 PM and 9:30 PM following the calendar of day high school.

Students Served

YABCs are designed specifically to serve the needs of young adult students ages 17 ½ and older who have been in high school for at least four years and have earned 17 or more credits towards graduation and who are committed to earning a high school diploma. These students often have adult responsibilities that make attending classes in the evening a preferable option, and many students at YABC have faced obstacles to progressing in traditional high school settings. All YABC programs must follow standard registration procedures as specified by the Department of Education's Office of Multiple Pathways to Graduation. The procedures for registering students can be found at the following link on the DOE website:

<http://www.nyc.gov/schools/Offices/DYD/OMP/YouthAdultBoroughCenters/>

Community Based Organization (CBO) Component

Providers' services will complement the academic component of the YABC by providing an array of youth development supports, personal growth, and life skills management services for students, including but not limited to: outreach and student recruitment, orientation and engagement, attendance outreach, individual and family counseling and referrals, case management, extracurricular activities, youth leadership development, academic support and tutoring, college exploration and advisement, employment preparation and placement, and support and guidance for planning for meaningful post-secondary experiences.

Program Staffing

DOE staff is limited to working only with students enrolled in the YABC. Funds are to be used to hire a full-time 12 month Assistant Principal Supervisor, who is hired and supervised by the Principal of the host school. The full-time AP must be scheduled to work from 1 PM to 9 PM except on Fridays when more flexible hours may be set. Assistant Principals must work with the designated Community Based Organization partner in a collaborative fashion to build and maintain a learning environment with high expectations for students and reflective of youth development principles. The AP is required to participate in monthly YABC networking meetings. All other DOE staff are per session employees who can only work between the hours of 3 PM and 9:30 PM Monday through Friday. Funding for programs on Saturday or Sunday must be approved by the Director of the Learning to Work Initiative at 52 Chambers Street.

Limited funds may be used to cover per session costs of the building principal to provide program supervision and oversight in the after school hours. A per session assistant principal may be engaged to provide back up coverage for the AP Supervisor up to a total of \$14,000 per year.

OTPS Costs

OTPS expenditures must be for the dedicated use of the YABC program and support the advancement of students enrolled in the YABC program.

Attachment

SO:ks

c: Andres Alonso
JoEllen Lynch
Lisa Dare

